



Town of Nolensville

Board of Commissioners

Regular Meeting Packet

June 4, 2026, 06:30 pm



Town of Nolensville
Board of Commissioners
Regular Meeting Agenda
June 4, 2026, 06:30 pm

1. Call to Order and Determination of a Quorum

A. Prayer and Pledge of Allegiance

2. Approval of the Agenda

3. Approval of Minutes for Regular of May 7, 2026

Attachment: [May 7 2026 Work Session Minutes.pdf](#)

4. Recognition: Fire and Rescue Pinning Ceremony

5. Citizen's Comments

6. Announcement and Reports from Town Manager

7. Report from Town Attorney

8. Consent Agenda - All matters listed under the Consent Agenda are considered to be routine and will generally be enacted by one motion. Except for any items that are removed from the Consent Agenda, there will be no separate discussion of these items at this time.

A. Resolution 26-061, A Resolution Authorizing the Acceptance of a Donation of Ballistic Resistant Helmets from the United States Deputy Sheriffs Association for Use by the Nolensville Police Department

Attachment: [Res 26-061 NPD Ballistic Resistant Helmets Donation US Sheriffs Association.pdf](#)

B. Resolution 26-062, A Resolution Authorizing the Purchase of E-Citation Printers and Scanners for the Nolensville Police Department Utilizing Tennessee Highway Safety Office Grant Funding

Attachment: [Res 26-062 NPD Purchase E-Citation Printers and Scanners.pdf](#)

Attachment: [NolensvilleTN5L-Tron8832026-612607 5.11.26.pdf](#)

Attachment: [NolensvilleTN1L-Tron8832026-612608 5.11.26.pdf](#)

C. Budget Report from Finance Director

Attachment: [April Cash on Hand.pdf](#)

Attachment: [April Budget Report Details GF.pdf](#)

Attachment: [April Budget Report Details All Funds.pdf](#)

D. Reports from Departments

Attachment: [Building Codes Report.pdf](#)

Attachment: [Engineering Report.pdf](#)

Attachment: [Fire and Rescue Report.pdf](#)

Attachment: [Planning Report.pdf](#)

Attachment: [Police Department Report.pdf.pdf](#)

Attachment: [Public Work Report.pdf](#)

Attachment: [Social Media Report.pdf](#)

E. Reports from Town Committees

- Attachment: [Buttercup Festival Committee Minutes 4.6.26.pdf](#)
Attachment: [Buttercup Festival Committee Minutes 4.27.26.pdf](#)
Attachment: [Town Events Advisory Committee April Minutes.pdf](#)
Attachment: [Trails Arts Parks and Streetscapes Advisory Committee April Minutes.pdf](#)

9. Unfinished Business

A. Second Reading of Ordinance 26-05, An Ordinance to Amend 8.3.5 B, Historic Zoning Commission, Membership of the Town of Nolensville, Tennessee Zoning Ordinance

- Attachment: [Ord 26-05 Amendments to 8.3.5 B 1-5 Historic Zoning Commission - Rev Markup .pdf](#)
Attachment: [Ord 26-05 Amendment to Zoning Ordinance - Historic Zoning Commission Membership Staff Report .pdf](#)

B. Second Reading of Ordinance 26-06, An Ordinance to Amend Title 7, Fire Protection and Fireworks, Chapters 1, 4, and 6, and Title 12, Building, Utility, Etc. Codes, Chapter 1, Nolensville Municipal Code

- Attachment: [Ord 26-06 Amend Title 7 Ch 1-4-6 and Title 12 Ch 1 Municipal Code - As Amended on 2nd Reading Clean .pdf](#)
Attachment: [Ord 26-06 Amend Title 7 Ch 1-4-6 and Title 12 Ch 1 Municipal Code - Proposed Amendment.pdf](#)
Attachment: [Ord 26-06 and Ord 26-07 - REVISED Staff Report .pdf](#)
Attachment: [Ord 25-31 Ordinance to Amend Appendix B - Plan Review-Permitting-Inspection Fees signed.pdf](#)
Attachment: [IPS-CLP - Policy-guide-public-chapter-140.pdf](#)

C. Second Reading of Ordinance 26-07, An Ordinance of the Town of Nolensville, Tennessee Amending Plan Review, Permitting, and Inspection Fees Contained in Appendix B of Town of Nolensville Municipal Code

- Attachment: [Ord 26-07 - Ordinance to Amend Appendix B - Plan Review-Permitting-Inspection Fees - Markup.pdf](#)
Attachment: [Ord 26-07 Amend Appendix B - Plan Review-Permitting-Inspection Fees - Clean.pdf](#)
Attachment: [Ord 26-06 and Ord 26-07 - REVISED Staff Report .pdf](#)
Attachment: [Ord 25-31 Ordinance to Amend Appendix B - Plan Review-Permitting-Inspection Fees signed.pdf](#)
Attachment: [IPS-CLP - Policy-guide-public-chapter-140.pdf](#)

D. Second Reading of Ordinance 26-08, An Ordinance Amending the Fiscal Year 2026 Budget by the Board of Commissioners in the Town of Nolensville, TN

- Attachment: [Ord 26-08 Budget Amendment 06022026.pdf](#)
Attachment: [Ord 26-08 Budget Amendment 04282026.pdf](#)
Attachment: [Ord 26-08 Budget Amendment 04232026.pdf](#)

E. Second Reading of Ordinance 26-11, An Ordinance of the Town of Nolensville, Tennessee Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2026 and Ending June 30, 2027

- Attachment: [Ord 26-11 FY27 TON MunicipalBudgetOrdinance 6.2.2026.pdf](#)
Attachment: [Information Technology Infrastructure and Security Projects - FY 226-27 Staff Report.pdf](#)
Attachment: [Ord 26-11 FY27 TON MunicipalBudgetOrdinance 4.30.26.pdf](#)

10. New Business

A. First Reading of Ordinance 26-10, An Ordinance Amending the Zoning Map of Nolensville, Tennessee to Rezone Properties Referenced as Map 083, Parcel 00500; Map 083, Parcel 00501; Map 083, Parcel 00600; and Map 058, Parcel 11300 in the Williamson County Tax Maps from Municipal Growth Area District 1 (MGA-1) to Rural Character District (CD-2)

- Attachment: [Ord 26-10 Ordinance to Amend Zoning Map for 7473 - 7509 - 7511 Nolensville Rd - Van Slyke Farm .pdf](#)

B. Resolution 26-047, A Resolution Calling for a Public Hearing on the Proposed Annexation of Territory into the Town of Nolensville by Owner Consent and Approving a Plan of Services Tennessee (Tax Map 058, Parcel 11300 also Referenced as 7473 Nolensville Road, Nolensville, Tennessee 37135; Tax Map 083, Parcel 00501 also Referenced as 7509 Nolensville Road, Nolensville, Tennessee 37135; Tax Map 083, Parcel 00500 and Tax Map 083, Parcel 00600 also Referenced as 7511 Nolensville Road, Nolensville, Tennessee 37135)

Attachment: [Res 26-047 Call for Public Hearing 7473_7509_7511 Nolensville Road_Van Slyke_Annexation.pdf](#)

C. Resolution 26-060, A Resolution to Accept Schematic Design, Authorize Preparation of Agreement with Architect Workshop for Design Development and Construction Plan Phases, and to Publish a Request for Proposal for Construction Manager at Risk for Nolensville Police Headquarters Project

Attachment: [Res 26-060 Schematic Design-CMAR-Design Services for Police Headquarters.pdf](#)

Attachment: [2204 NPD_26_0416_Schematic Design Set Long.pdf](#)

Attachment: [Res 26-060 - Approval of Schematic Design-Design Services-CMAR RFP for Police Headquarters_Staff Report_.pdf](#)

Attachment: [2204 NPD_26_0514_CMAR DBB Process Comparison.pdf](#)

D. Resolution 26-063, A Resolution to Approve an Emergency Purchase to Replace the Pedestrian Signal Damaged on May 6, 2026, At Rocky Fork Road and Nolensville Road

Attachment: [Res 26-063 Emergency Purchase Pedestrian Signal Replacement Rocky Fork Road - Stansell.pdf](#)

E. Resolution 26-064, A Resolution to Amend Terms for Members of the Town of Nolensville Historic Zoning Commission

Attachment: [Res 26-064 Amendment to Member Terms of Historic Zoning Commission.pdf](#)

F. Resolution 26-066, A Resolution Approving Funding Allocations Recommended by the Nolensville Buttercup Festival Advisory Committee - Local Schools, Nolensville Historical Society, and Friends of Nolensville Parks

Attachment: [Res 26-066 Nolensville Buttercup Committee Funding Allocations Recommended.pdf](#)

G. Resolution 26-067, A Resolution Approving Funding Allocations Recommended by the Nolensville Buttercup Festival Advisory Committee - Food Pantry

Attachment: [Res 26-067 Nolensville Buttercup Committee Funding Allocations Recommended - Nolensville Food Pantry.pdf](#)

H. Resolution 26-068, A Resolution to Approve Professional Services Agreement Between STV Engineers, Inc. and Town of Nolensville for Engineering Services for Clovercroft Road Widening Project

Attachment: [Res 26-068 Professional Services Agreement Between STV and Town for Engineering Services for Clovercroft Rd Widening Project.pdf](#)

Attachment: [Exhibit B - Town of Nolensville Clovercroft STV as consultant agreement 06012026.pdf](#)

Attachment: [Res 26-068 Professional Services Agreement with STV Engineers Inc for Clovercroft Rd Widening Project_Staff Report_.pdf](#)

11. Town Events Advisory Committee Appointment: (One Vacancy)

12. Reports and Comments from Commissioners

13. Adjournment



Town of Nolensville
Board of Commissioners
Regular Meeting Minutes
May 7, 2026, 6:30 pm

Call to Order and Determination of a Quorum

The Nolensville Board of Commissioners met for a Regular Meeting on Thursday, May 7, 2026 at 6:36 p.m. at Nolensville Town Hall.

Members present: Mayor Halie Gallik, Vice Mayor Jessica Salamida, Commissioner Tyler Carpenter, Commissioner Russell D. Gill, and Commissioner Josh Streufert

Staff present: Town Manager Victor Lay, Assistant Town Manager Chuck Downham, Human Resources Kelly Lancaster, Finance Director Christina Merle, Town Engineer Enoch Jarrell, Fire Chief Matthew Lupo, Police Chief Dale Armour, Planning Director Brad Baumgartner, Building Official Monty Kapavik, Public Works Director Kyle Billingsley, IT Coordinator Matt Adams, Public Information Officer Katie White, Town Counsel Charles Michels, and Town Recorder Montique Luster

Prayer and Pledge of Allegiance

Commissioner Gill led the prayer. The Board of Commissioners led the Pledge of Allegiance to the Flag of the United States of America.

Approval of the Agenda

A motion, made by Vice Mayor Salamida and seconded by Commissioner Streufert to approve the May 7, 2026 Regular Meeting agenda.

Item 9A (Second Reading of Ordinance 26-03, An Ordinance Amending the Zoning Map of Nolensville, Tennessee to Rezone Property Referenced as 2384 Rocky Fork Road, also Referenced as Map 057, Parcel 02802, in the Williamson County Tax Maps from Rural Character District (CD-2) to Neighborhood - Large Character District (CD-3L)) was removed from the Consent Agenda and placed at the end of New Business.

The agenda was unanimously approved with all voting AYE.

Approval of Minutes for Regular Meeting of April 2, 2026

A motion, made by Vice Mayor Salamida and seconded by Commissioner Carpenter, to approve the April 2, 2026 Regular Meeting Minutes. The minutes were unanimously approved as amending with all voting AYE.

Presentation: Technology Fund Contribution to Local Schools

The Board of Commissioners presented checks contributing \$1,500 from its Technology Fund to each of the following schools: Sunset Elementary School, Nolensville Elementary School, Mill Creek Middle School, Nolensville High School, and Mill Creek Elementary School. The Board expressed appreciation for the schools' ongoing efforts to support students and enhance technology resources.

Recognition

Blanket of Valor to Officer Cody Richardson - Presented by Robert St. John from the Navy Quilter

Robert St. John, representing the Navy Quilters, presented a Blanket of Valor to Officer Cody Richardson in recognition of his service and dedication to the community. Mr. St. John shared the significance of the Blanket of Valor tradition and expressed appreciation on behalf of the organization. The Board of Commissioners thanked Officer Richardson for his continued commitment and service.

Fire and Rescue Pinning Ceremony

The item is postponed until the June 4, 2026 Regular Meeting.

Citizen's Comments

Dr. Joe Curtsinger

Announcement and Reports from Town Manager

Town Manager Lay informed the Board that former Town Engineer Don Swatz passed away last night. Arrangements have not yet been announced. He expressed that employees are deeply saddened by the loss. Mr. Swatz was the Town's longest serving employee, dedicating more than 20 years of service before his recent retirement.

Report from Town Attorney

Town Attorney Michels reported that the Impact Fee brief was filed on April 30. The Homebuilders Association's response is due by June 1, and the Town's reply must be submitted by June 15.

Consent Agenda - All matters listed under the Consent Agenda are considered to be routine and will generally be enacted by one motion. Except for any items that are removed from the Consent Agenda, there will be no separate discussion of these items at this time.

A motion, made by Vice Mayor Salamida and seconded by Commissioner Streufert, to approve the May 7, 2026 Consent Agenda. The Consent Agenda was unanimously approved with all voting AYE.

Second Reading of Ordinance 26-04, An Ordinance to Amend Title 3, Chapter 2, Section 3-202 to Establish Reasonable Court Costs

Resolution 26-050, A Resolution to Adopt a Budget Calendar for Fiscal Year 2027

Resolution 26-051, A Resolution Authorizing Acceptance of Offer of Dedication of Road Right-Of-Way and Public Improvements Shown on the Existing Plats for Ancey Subdivision Sections 2A & 2B

Resolution 26-052, A Resolution to Enter into and Execute a Memorandum of Understanding with the Metropolitan Nashville Police Department for Crisis Negotiation Training and Professional Development

Resolution 26-053, Resolution to Enter into an Interlocal Agreement with Williamson County for Law Enforcement Access, Training, and Operational Cooperation

Resolution 26-054, A Resolution Approving the Submission of a Grant Application to the Tennessee Arts Commission for an Arts Build Communities (ABC) Grant

Budget Report from Finance Director

Reports from Departments

Reports from Advisory Committees

Unfinished Business

Second Reading of Ordinance 26-03, An Ordinance Amending the Zoning Map of Nolensville, Tennessee to Rezone Property Referenced As 2384 Rocky Fork Road, also Referenced as Map 057, Parcel 02802, in the Williamson County Tax Maps from Rural Character District (CD-2) to Neighborhood - Large Character District (CD-3L)

A motion, made by Commissioner Gill and seconded by Vice Mayor Salamida, to approve Ordinance 26-03. Ordinance 26-03 was unanimously approved on second reading with all voting AYE.

Resolution 26-043, A Resolution Celebrating the 30th Anniversary of the Town of Nolensville and Recognizing Community Initiatives Honoring this Historic Milestone

A motion, made by Commissioner Carpenter and seconded by Vice Mayor Salamida, to approve Resolution 26-43. Resolution 26-043 was unanimously approved with all voting AYE.

New Business

Ordinance 26-11, An Ordinance of the Town of Nolensville, Tennessee Adopting the Annual Budget and Tax Rate for the Fiscal Year Beginning July 1, 2026 and Ending June 30, 2027

A motion, made by Vice Mayor Salamida and seconded by Commissioner Carpenter, to approve Ordinance 26-011. Ordinance 26-11 was unanimously approved on first reading with all voting AYE.

Resolution 26-046, A Resolution Calling for a Public Hearing on the Proposed Annexation of Territory into the Town of Nolensville by Owner Consent and Approving a Plan of Services (Tax Map 058, Parcel 08400 also Referenced as 7421 Nolensville Road, Nolensville, Tennessee 37135; Tax Map 059, Parcel 07100 also Referenced as 7427 Nolensville Road, Nolensville, Tennessee 37135; And Tax Map 059, Parcel 07101 Also Referenced As 0 Williams Road, Nolensville, Tennessee 37135)

A motion, made by Vice Mayor Salamida and seconded by Commissioner Carpenter, to approve Resolution 26-46. Resolution 26-046 was unanimously approved with all voting AYE.

Ordinance 26-09, An Ordinance Amending the Zoning Map of Nolensville, Tennessee to Rezone Properties Referenced as Map 058, Parcel 08400; Map 059, Parcel 07100; and Map 059, Parcel 07101 in the Williamson County Tax Maps from Municipal Growth Area District 1 (MGA-1) to Rural Character District (CD-2)

A motion, made by Vice Mayor Salamida and seconded by Commissioner Carpenter, to approve Ordinance 26-09. Ordinance 26-09 was unanimously approved on first reading with all voting AYE.

Resolution 26-049, A Resolution Granting a Certificate of Compliance to Nolensville Liquor, Inc, (Previously Named R&B Liquors) for a Retail Package Liquor Store at 7175 Nolensville Road in Nolensville, Tennessee

A motion, made by Commissioner Carpenter and seconded by Commissioner Streufert, to approve Resolution 26-49. Resolution 26-049 was unanimously approved with all voting AYE.

Resolution 26-055, A Resolution Approving Bid and Authorizing the Award of Agreement with AMI Construction, Inc. for Roadway Repairs and Resurfacing

A motion, made by Commissioner Carpenter and seconded by Vice Mayor Salamida , to approve Resolution 26-055. Resolution 26-055 was unanimously approved with all voting AYE.

Resolution 26-056, A Resolution Approving Bid and Authorizing the Award of Agreement to Extreme Flooring for the Replacement of Carpet at Town Hall

A motion, made by Vice Mayor Salamida and seconded by Commissioner Carpenter, to approve Resolution 26-056. Resolution 26-056 was unanimously approved with all voting AYE.

Resolution 26-057, A Resolution to Reaffirm the Town of Nolensville, Tennessee Debt and Financial Policy Statements Fund Balance Policies

A motion, made by Vice Mayor Salamida and seconded by Commissioner Streufert, to approve Resolution 26-057. Resolution 26-057 was unanimously approved with all voting AYE.

Resolution 26-058, A Resolution to Authorize Mayor to Submit Rebudgeting Request to Tennessee Environment and Conservation for LPRF Grant for Chrismon-Brown Park

A motion, made by Commissioner Carpenter and seconded by Vice Mayor Salamida, to approve Resolution 26-058 Resolution 26-058 was unanimously approved with all voting AYE.

Economic Development Advisory Committee Appointment: (One Vacancy)

A motion, made by Commissioner Gill and seconded by Mayor Gallik, to appoint Charles Kercheval to the Economic Development Advisory Committee. The motion was unanimously approved with all voting AYE.

Reports and Comments from Commissioners

Commissioner Streufert expressed appreciation to the Buttercup Committee Members, Town Staff, Community Partners, and the Community at large for their tremendous work, support, and effort in making the Buttercup Festival and Pageant a success. He noted that the event had excellent weather, strong attendance, and outstanding community participation.

Mayor Gallik echoed these sentiments, stating that it was a wonderful and enjoyable event. She highlighted the presentation of scholarships and shared how rewarding it was to see the event come together. She expressed gratitude to everyone who dedicated countless hours to make it possible.

Commissioner Gill announced that the Morton-Brittain House will hold an open house this Saturday at 3:00 p.m. He thanked Tommy and Linda Dugger, the Nolensville Historical Society, and all who contributed to preserving this vital piece of Nolensville's history.

Mayor Gallik also announced that the Brushstrokes Across Nolensville Banner Project is conducted in partnership with the Artist Guild of Nolensville and the TAPS Committee is now on display along Nolensville Road. She noted that there are more banners this year than in previous years, featuring the "We the People" theme in recognition of the nation's upcoming 250th anniversary. Booklets were distributed at the Buttercup Festival. She added that the program has expanded to include student artwork displayed throughout the Publix development, which graciously hosted the pieces on their light poles.

Mayor Gallik provided an update on the Nolensville Library Expansion Project. She explained that the initial budget included \$900,000 for the project; however, the amount allocated for design was reduced to \$450,000, which effectively halts progress. She shared that she has a meeting scheduled tomorrow with members of the Williamson County Budget Committee to discuss the Town's partnership with the County. She expressed hope that the amendment might be reconsidered and encouraged the Board of Commissioners to reach out and advocate for the project.

Adjournment

There being no further business, a motion, made by Commissioner Carpenter and seconded by Commissioner Streufert, to adjourn the Regular Meeting at 7:29 p.m. The motion to adjourn was unanimously approved with all voting AYE.

Montique Luster
Town Recorder

Halie Gallik
Mayor

BOARD OF COMMISSIONERS
TOWN OF NOLENSVILLE
7218 NOLENSVILLE RD
NOLENSVILLE, TN 37135

RESOLUTION #26-061

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A DONATION OF
BALLISTIC RESISTANT HELMETS FROM THE UNITED STATES DEPUTY
SHERIFFS ASSOCIATION FOR USE BY THE NOLENSVILLE POLICE
DEPARTMENT**

WHEREAS, the United States Deputy Sheriffs Association has offered to donate three (3) ballistic resistant helmets to the Nolensville Police Department; and,

WHEREAS, the donated equipment is intended to enhance officer safety by providing additional protective gear for law enforcement personnel during high-risk incidents, critical operations, and emergency response situations; and,

WHEREAS, the approximate value of the donated ballistic resistant helmets is Three Thousand Dollars (\$3,000.00); and,

WHEREAS, the donation is being provided at no cost to the Town of Nolensville and represents a one-time contribution of protective equipment for the benefit of the Nolensville Police Department; and,

WHEREAS, the Board of Commissioners finds that acceptance of this donation is in the best interest of the Town and will assist in strengthening officer safety, preparedness, and operational readiness.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. The Board of Commissioners hereby authorizes the acceptance of the donation of three (3) ballistic resistant helmets from the United States Deputy Sheriffs Association for use by the Nolensville Police Department.

SECTION 2. The Board of Commissioners expresses its appreciation and gratitude to the United States Deputy Sheriffs Association for its continued support of law enforcement and officer safety initiatives.

SECTION 3. The Town Manager, or his designee, is authorized to take all actions necessary to receive, inventory, and utilize the donated equipment in accordance with applicable Town policies and procedures,

SECTION 4. This Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

Resolution 26-061
Page 1 of 2

RESOLVED AND ADOPTED THIS 4th day of June 2026.

Halie Gallik, Mayor

ATTEST:

Montique Luster, Town Recorder

Passed: _____

APPROVED AS TO LEGALITY AND FORM:

Gino Marchetti Jr., Town Attorney

BOARD OF COMMISSIONERS
TOWN OF NOLENSVILLE
7218 NOLENSVILLE RD
NOLENSVILLE, TN 37135

RESOLUTION #26-062

A RESOLUTION AUTHORIZING THE PURCHASE OF E-CITATION PRINTERS AND SCANNERS FOR THE NOLENSVILLE POLICE DEPARTMENT UTILIZING TENNESSEE HIGHWAY SAFETY OFFICE GRANT FUNDING

WHEREAS, the Nolensville Police Department has identified a need for additional electronic citation (E-Citation) printers and scanners to improve traffic enforcement operations, reporting efficiency, and officer productivity; and,

WHEREAS, the requested equipment will assist officers in the efficient issuance of electronic traffic citations, improve accuracy in data collection, reduce administrative workload, and enhance overall traffic safety enforcement efforts within the Town of Nolensville; and,

WHEREAS, the Tennessee Highway Safety Office has approved grant funding for traffic safety related equipment and enforcement initiatives; and,

WHEREAS, the proposed purchase of E-Citation printers and scanners is eligible for reimbursement through Tennessee Highway Safety Office grant funding in the amount of Six Thousand Eight Hundred Fifty-Two Dollars (\$6,852.00); and,

WHEREAS, the Board of Commissioners finds that the purchase of this equipment is in the best interest of the Town of Nolensville and will enhance the capabilities and effectiveness of the Nolensville Police Department's traffic safety program.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. The Board of Commissioners hereby authorizes the purchase of E-Citation printers and scanners for the Nolensville Police Department utilizing Tennessee Highway Safety Office grant funding in the amount of Six Thousand Eight Hundred Fifty-Two Dollars (\$6,852.00).

SECTION 2. The Board of Commissioners acknowledges that this purchase will be funded through Tennessee Highway Safety Office grant reimbursement and is intended to support traffic safety enforcement initiatives within the Town of Nolensville.

SECTION 3. The Town Manager, or his designee, is authorized to take all actions necessary to procure the equipment in accordance with Town purchasing policies and applicable grant requirements.

SECTION 4. This Resolution shall take effect immediately upon its adoption, the public welfare requiring it.

Resolution 26-062
Page 1 of 2

RESOLVED AND ADOPTED THIS 4th day of June 2026.

Halie Gallik, Mayor

ATTEST:

Montique Luster, Town Recorder

Passed: _____

APPROVED AS TO LEGALITY AND FORM:

Gino Marchetti Jr., Town Attorney

Resolution 26-062
Page 2 of 2



Quoted By: Lisa McKenzie
Quote Expiration: 11/8/26
2026-612607 5 L-Tron Scanners
Brother 883 Michael Hofer -
Quote Name: mhofer@nolensvilletn.gov

Billing Address:
NOLENSVILLE, TN TOWN OF
FINANCE DEPARTMENT
7218 NOLENSVILLE RD
NOLENSVILLE TN 37135-9503
Phone: 6157766685

Shipping Address:
Town of Nolensville Police Department
7218 Nolensville Rd ATTN Michael Hofer

Nolensville TN 37135-9502

Third-Party Hardware, Software and Services

Description	Quantity	Unit Price	Discount	Total	Total Annual
Enforcement Mobile					
Brother					
PJ883 / Brother Printer, PJ883 with WiFi & USB (battery non incl.)	5	\$ 590	\$ 0	\$ 2,950	\$ 0
Other					
4910LR-152-LTRK-MM / L-Tron DL Scanner with Magnetic Mount	5	\$ 552	\$ 0	\$ 2,760	\$ 0

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CONFIDENTIAL

Page 1

	TOTAL	\$ 5,710	\$ 0
Summary	One Time Fees	Recurring Fees	
Total Tyler Software	\$ 0	\$ 0	
Total Annual	\$ 0	\$ 0	
Total Tyler Services	\$ 0	\$ 0	
Total Third-Party Hardware, Software, Services	\$ 5,710	\$ 0	
Summary Total	\$ 5,710	\$ 0	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

The Software, Maintenance, Services and Third-Party Products, as applicable, that are itemized above, are hereby added to your existing agreement with Tyler. Fees for Software, if applicable, will be invoiced to you in full upon receipt of your signed quote. Unless otherwise stated in the Assumptions, associated maintenance and support fees shall be invoiced on a prorated basis through the end of your current term, and thereafter in a lump sum amount together with your then-current maintenance and support fees for previously licensed software. Fees for Services, Third-Party Products and/or travel, as applicable, will be invoiced as rendered or delivered. The terms and conditions of your agreement will otherwise control.

Annual / SaaS fees, including Third-Party Hosting, as applicable, shall be invoiced on the Effective Date, prorated for the time period commencing on such date and ending concurrently with Client's annual maintenance and support term under the Agreement. Subsequent Annual Fees will be invoiced annually in advance thereafter at our then current rates, subject to controlling payment terms, if any, under the existing agreement.

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Assumptions

For additional information, please visit <https://empower.tylertech.com/enterprise-public-safety-specifications.html>

RETURN POLICY: When Hardware is included, Tyler will accept return of delivered hardware only within thirty (30) days of the date of delivery to you, and only if the hardware is returned sealed in its original packaging. Tyler will not issue any refund or credit for returned hardware that is not sealed in its original packaging and/or returned more than thirty (30) days after the date of delivery to you.



Quoted By: Lisa McKenzie
Quote Expiration: 11/8/26
Quote Name: 2026-612608
L-Tron and Brother 883

Michael Hofer -
mhofer@nolensvilletn.gov

Billing Address:
NOLENSVILLE, TN TOWN OF
FINANCE DEPARTMENT
7218 NOLENSVILLE RD
NOLENSVILLE TN 37135-9503
Phone: 6157766685

Shipping Address:
Town of Nolensville Police Department
7218 Nolensville Rd ATTN Michael Hofer

Nolensville TN 37135-9502

Third-Party Hardware, Software and Services

Description	Quantity	Unit Price	Discount	Total	Total Annual
Enforcement Mobile					
Brother					
PJ883 / Brother Printer, PJ883 with WiFi & USB (battery non incl.)	1	\$ 590	\$ 0	\$ 590	\$ 0
Other					
4910LR-152-LTRK-MM / L-Tron DL Scanner with Magnetic Mount	1	\$ 552	\$ 0	\$ 552	\$ 0

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CONFIDENTIAL

Page 1

	TOTAL	\$ 1,142	\$ 0
Summary	One Time Fees	Recurring Fees	
Total Tyler Software	\$ 0	\$ 0	
Total Annual	\$ 0	\$ 0	
Total Tyler Services	\$ 0	\$ 0	
Total Third-Party Hardware, Software, Services	\$ 1,142	\$ 0	
Summary Total	\$ 1,142	\$ 0	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

The Software, Maintenance, Services and Third-Party Products, as applicable, that are itemized above, are hereby added to your existing agreement with Tyler. Fees for Software, if applicable, will be invoiced to you in full upon receipt of your signed quote. Unless otherwise stated in the Assumptions, associated maintenance and support fees shall be invoiced on a prorated basis through the end of your current term, and thereafter in a lump sum amount together with your then-current maintenance and support fees for previously licensed software. Fees for Services, Third-Party Products and/or travel, as applicable, will be invoiced as rendered or delivered. The terms and conditions of your agreement will otherwise control.

Annual / SaaS fees, including Third-Party Hosting, as applicable, shall be invoiced on the Effective Date, prorated for the time period commencing on such date and ending concurrently with Client's annual maintenance and support term under the Agreement. Subsequent Annual Fees will be invoiced annually in advance thereafter at our then current rates, subject to controlling payment terms, if any, under the existing agreement.

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Assumptions

For additional information, please visit <https://empower.tylertech.com/enterprise-public-safety-specifications.html>

RETURN POLICY: When Hardware is included, Tyler will accept return of delivered hardware only within thirty (30) days of the date of delivery to you, and only if the hardware is returned sealed in its original packaging. Tyler will not issue any refund or credit for returned hardware that is not sealed in its original packaging and/or returned more than thirty (30) days after the date of delivery to you.

**Town of Nolensville Cash on Hand Report
As of April 30, 2026**

<u>Bank Account</u>	<u>Financial Institution</u>	<u>Interest</u>	<u>Balance</u>	<u>Fund Total</u>
Accounts Payable Checking	FirstBank	2.90%	50,939.03	\$ 50,939.03
General Fund:				
Rainy Day Account	FirstBank	3.07%	295,026.56	
Local Investment Pool Account	State of Tennessee	3.65%	20,590.19	
Savings Account	FirstBank	2.90%	9,980,238.78	
In Lieu of (Sidewalk/Landscape)	FirstBank	3.07%	174,088.69	
TreeBank Account	FirstBank	3.07%	34,058.77	
Performance Surety Bonds	FirstBank	3.07%	192,831.25	
			General Fund Total	\$ 10,696,834.24
Capital Improvements Fund:				
American Rescue Act Grant			135,606.99	
CIP Account	FirstBank	3.07%	1,937,712.55	
Fire Department Account	FirstBank	3.07%	483,083.47	
Escrow	FirstBank	3.07%	137,302.60	
Debt Proceeds LGIP	State of Tennessee	3.65%	289.68	
			Capital Improvements	\$ 2,693,995.29
State Street Aid Fund:				
Local Investment Pool Account	State of Tennessee	3.65%	7,040.60	
Savings Account	FirstBank	3.07%	661,882.47	
			State Street Aid Fund Total	\$ 668,923.07
Impact Fee Fund:				
Base Savings Account	FirstBank	3.07%	5,420,792.97	
25% Savings Account	FirstBank	3.07%	3,066,505.53	
Impact Fund (Prior to Charter Change)	FirstBank	3.76%	1,678,285.51	
Local Investment Pool Account	State of Tennessee	3.65%	10,882.28	
			Impact Fee Fund Total	\$ 10,176,466.29
Drug Fund:				
Savings Account	FirstBank	3.07%	11,980.52	
			Drug Fund Total	\$ 11,980.52
Facilities Tax Fund:				
Savings Account	FirstBank	3.07%	2,995,796.76	
Local Investment Pool Account	State of Tennessee	3.65%	14,509.69	
			Facilities Tax Fund Total	\$ 3,010,306.45
WCS 30% Fund:				
Savings Account	FirstBank	3.07%	1,383,063.35	
			WCS 30% Fund Total	\$ 1,383,063.35
Debt Service Fund:				
Savings Account	FirstBank	3.07%	1,051,765.97	
			Debt Service Fund Total	\$ 1,051,765.97
			Total Cash On Hand	<u>\$ 29,744,274.21</u>



Nolensville TN

My Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 04/30/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 110 - General Fund							
Revenue							
Department: 41500 - Administration & Finance Department							
110-41500-31100	4,384,572.00	4,384,572.00	245,480.61	4,462,294.34	0.00	77,722.34	101.77 %
110-41500-31200	6,000.00	6,000.00	3,286.16	19,189.14	0.00	13,189.14	319.82 %
110-41500-31310	1,000.00	1,000.00	1,731.34	3,827.45	0.00	2,827.45	382.75 %
110-41500-31600	2,890,500.00	2,890,500.00	256,204.03	2,656,566.50	0.00	-233,933.50	8.09 %
110-41500-31710	130,000.00	130,000.00	10,566.47	79,529.45	0.00	-50,470.55	38.82 %
110-41500-31720	200,000.00	200,000.00	13,360.38	174,379.26	0.00	-25,620.74	12.81 %
110-41500-31901	0.00	0.00	52.30	723.90	0.00	723.90	0.00 %
110-41500-31911	65,000.00	65,000.00	81,425.90	160,900.40	0.00	95,900.40	247.54 %
110-41500-31912	100,000.00	100,000.00	21,391.54	82,423.45	0.00	-17,576.55	17.58 %
110-41500-32200	3,000.00	3,000.00	0.00	2,725.00	0.00	-275.00	9.17 %
110-41500-33510	2,104,500.00	2,104,500.00	165,835.82	1,624,394.19	0.00	-480,105.81	22.81 %
110-41500-33520	10,000.00	10,000.00	0.00	50.16	0.00	-9,949.84	99.50 %
110-41500-33530	7,407.84	7,407.84	3,075.29	7,683.68	0.00	275.84	103.72 %
110-41500-33540	90,000.00	90,000.00	8,206.22	62,227.32	0.00	-27,772.68	30.86 %
110-41500-33552	30,641.52	30,641.52	2,549.24	22,956.05	0.00	-7,685.47	25.08 %
110-41500-33558	7,912.92	7,912.92	803.63	7,354.42	0.00	-558.50	7.06 %
110-41500-33591	213,817.20	213,817.20	56,738.54	113,888.91	0.00	-99,928.29	46.74 %
110-41500-33593	0.00	0.00	0.00	3,963.72	0.00	3,963.72	0.00 %
110-41500-33595	31,146.60	31,146.60	0.00	29,162.59	0.00	-1,984.01	6.37 %
110-41500-36100	125,000.00	125,000.00	1,863.30	220,369.99	0.00	95,369.99	176.30 %
110-41500-36700	0.00	0.00	4,300.00	11,165.50	0.00	11,165.50	0.00 %
110-41500-36960	0.00	66,200.00	0.00	0.00	0.00	-66,200.00	100.00 %
110-41500-36990	0.00	43,202.00	0.00	181,772.37	0.00	138,570.37	420.75 %
110-41500-36991	0.00	0.00	500.00	1,709.83	0.00	1,709.83	0.00 %
Department: 41500 - Administration & Finance Department Total:	10,400,498.08	10,509,900.08	877,370.77	9,929,257.62	0.00	-580,642.46	5.52%
Department: 41670 - Engineering Department							
110-41670-32650	0.00	0.00	0.00	82,829.50	0.00	82,829.50	0.00 %
110-41670-32664	0.00	0.00	0.00	15,685.00	0.00	15,685.00	0.00 %
110-41670-32697	0.00	0.00	0.00	19,405.00	0.00	19,405.00	0.00 %
110-41670-32990	0.00	0.00	250.00	3,000.00	0.00	3,000.00	0.00 %
110-41670-36601	0.00	0.00	0.00	115,312.00	0.00	115,312.00	0.00 %
Department: 41670 - Engineering Department Total:	0.00	0.00	250.00	236,231.50	0.00	236,231.50	0.00%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 04/30/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Department: 42100 - Police Department							
110-42100-33410	15,200.00	15,200.00	0.00	12,800.00	0.00	-2,400.00	15.79 %
110-42100-34200	110,000.00	110,000.00	11,074.82	95,631.21	0.00	-14,368.79	13.06 %
110-42100-34201	9,120.00	9,120.00	1,025.05	7,168.07	0.00	-1,951.93	21.40 %
110-42100-35111	110.00	110.00	88.26	782.79	0.00	672.79	711.63 %
110-42100-35112	440.00	440.00	352.94	3,134.87	0.00	2,694.87	712.47 %
110-42100-35141	450.00	450.00	0.00	300.00	0.00	-150.00	33.33 %
110-42100-36700	40,000.00	165,638.00	8,153.99	54,616.08	0.00	-111,021.92	67.03 %
Department: 42100 - Police Department Total:	175,320.00	300,958.00	20,695.06	174,433.02	0.00	-126,524.98	42.04%
Department: 42200 - Fire & Rescue Department							
110-42200-33410	18,400.00	18,400.00	13,400.00	14,200.00	0.00	-4,200.00	22.83 %
110-42200-36700	247,955.70	247,955.70	0.00	314,630.00	0.00	66,674.30	126.89 %
Department: 42200 - Fire & Rescue Department Total:	266,355.70	266,355.70	13,400.00	328,830.00	0.00	62,474.30	23.46%
Department: 46540 - Codes & Permits Department							
110-46540-31921	0.00	0.00	0.00	600.00	0.00	600.00	0.00 %
110-46540-32401	1,345.75	1,345.75	0.00	549.60	0.00	-796.15	59.16 %
110-46540-32402	13,041.60	13,041.60	1,304.16	7,232.16	0.00	-5,809.44	44.55 %
110-46540-32611	67,287.69	67,287.69	0.00	35,757.63	0.00	-31,530.06	46.86 %
110-46540-32612	537,663.50	537,663.50	40,098.41	293,111.04	0.00	-244,552.46	45.48 %
110-46540-32613	0.00	0.00	25,000.00	450,000.00	0.00	450,000.00	0.00 %
110-46540-32631	2,063.35	2,063.35	0.00	1,047.00	0.00	-1,016.35	49.26 %
110-46540-32632	16,500.00	16,500.00	1,632.00	12,298.00	0.00	-4,202.00	25.47 %
110-46540-32641	13,791.00	13,791.00	0.00	1,811.84	0.00	-11,979.16	86.86 %
110-46540-32642	11,000.00	11,000.00	1,844.93	17,494.43	0.00	6,494.43	159.04 %
110-46540-32650	10,000.00	10,000.00	0.00	18,250.00	0.00	8,250.00	182.50 %
110-46540-32651	10,000.00	10,000.00	1,650.00	9,150.00	0.00	-850.00	8.50 %
110-46540-32660	1,000.00	1,000.00	1,250.00	5,150.00	0.00	4,150.00	515.00 %
110-46540-32662	1,000.00	1,000.00	0.00	0.00	0.00	-1,000.00	100.00 %
110-46540-32664	87,410.20	87,410.20	11,990.12	86,576.02	0.00	-834.18	0.95 %
110-46540-32665	20,000.00	20,000.00	6,500.00	81,425.08	0.00	61,425.08	407.13 %
110-46540-32667	0.00	0.00	0.00	2,350.00	0.00	2,350.00	0.00 %
110-46540-32690	3,000.00	3,000.00	400.00	3,650.00	0.00	650.00	121.67 %
110-46540-32691	3,267.08	3,267.08	0.00	226.22	0.00	-3,040.86	93.08 %
110-46540-32692	15,800.00	15,800.00	1,300.00	14,346.40	0.00	-1,453.60	9.20 %
110-46540-32693	32,679.42	32,679.42	0.00	31,574.26	0.00	-1,105.16	3.38 %
110-46540-32694	10,000.00	10,000.00	0.00	28,757.65	0.00	18,757.65	287.58 %
110-46540-32697	200.00	200.00	0.00	0.00	0.00	-200.00	100.00 %
110-46540-32910	1,400.00	1,400.00	0.00	10,625.00	0.00	9,225.00	758.93 %
110-46540-32920	100.00	100.00	0.00	200.00	0.00	100.00	200.00 %
110-46540-32990	0.00	0.00	0.00	450.00	0.00	450.00	0.00 %
110-46540-32991	800.00	800.00	0.00	1,800.00	0.00	1,000.00	225.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-46540-32992	SPECIAL EVENTS PERMITS	500.00	500.00	100.00	200.00	0.00	-300.00	60.00 %
110-46540-32993	BUTTERCUP FESTIVAL	0.00	0.00	10,340.00	35,840.00	0.00	35,840.00	0.00 %
110-46540-34136	DESIGN REVIEW	30,000.00	50,000.00	0.00	8,116.18	0.00	-41,883.82	83.77 %
110-46540-37496	REINSPECTION FEE	2,400.00	2,400.00	100.00	1,200.00	0.00	-1,200.00	50.00 %
Department: 46540 - Codes & Permits Department Total:		892,249.59	912,249.59	103,509.62	1,159,788.51	0.00	247,538.92	27.13%
Revenue Total:		11,734,423.37	11,989,463.37	1,015,225.45	11,828,540.65	0.00	-160,922.72	1.34%

Expense

Department: 41110 - Board Of Commissioners

110-41110-111	SALARIES	25,500.00	25,500.00	2,125.00	20,825.00	0.00	4,675.00	18.33 %
110-41110-149	PAYROLL TAXES-EMPLOYER PORTION	1,950.00	1,950.00	162.55	1,592.99	0.00	357.01	18.31 %
110-41110-160	PER DIEM	2,800.00	2,800.00	0.00	0.00	0.00	2,800.00	100.00 %
110-41110-190	EMPLOYEE APPRECIATION	8,500.00	8,500.00	-30.71	2,125.28	-79.99	6,454.71	75.94 %
110-41110-200	CONTRACTUAL SERVICES	19,000.00	19,000.00	6,000.00	6,750.10	749.90	11,500.00	60.53 %
110-41110-211	POSTAGE BOX ETC	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-41110-231	PUBLICATION OF LEGAL NOTICES	6,000.00	6,000.00	603.25	4,436.50	-427.50	1,991.00	33.18 %
110-41110-235	MEMBERSHIPS REGISTRATION FEES AND TUITION	32,924.00	32,924.00	330.00	17,255.00	0.00	15,669.00	47.59 %
110-41110-236	PUBLIC RELATIONS/SPECIAL EVENTS	83,000.00	83,000.00	5,418.45	67,167.28	-6,053.44	21,886.16	26.37 %
110-41110-237	COMMITTEES	25,000.00	25,000.00	2,981.58	13,255.24	0.00	11,744.76	46.98 %
110-41110-245	CELLULAR, TELEPHONE, AND OTHER	1,575.00	1,575.00	119.59	1,081.40	0.00	493.60	31.34 %
110-41110-250	PROFESSIONAL SERVICES	0.00	9,200.00	0.00	0.00	37.00	9,163.00	99.60 %
110-41110-252	LEGAL SERVICES	250,000.00	250,000.00	18,100.50	203,949.90	0.00	46,050.10	18.42 %
110-41110-255	COMPUTER SOFTWARE AND MAINTENANCE	16,695.00	16,695.00	3,000.00	15,429.75	0.00	1,265.25	7.58 %
110-41110-280	TRAVEL	4,000.00	4,000.00	0.00	708.45	0.00	3,291.55	82.29 %
110-41110-310	OFFICE SUPPLIES AND MATERIALS	200.00	200.00	0.00	336.10	0.00	-136.10	-68.05 %
110-41110-511	LIABILITY INSURANCE	5,000.00	5,000.00	0.00	6,185.42	0.00	-1,185.42	-23.71 %
Department: 41110 - Board Of Commissioners Total:		483,144.00	492,344.00	38,810.21	361,098.41	-5,774.03	137,019.62	27.83%

Department: 41210 - Municipal Court

110-41210-111	SALARIES	63,617.00	63,617.00	4,916.69	51,662.18	0.00	11,954.82	18.79 %
110-41210-113	OVERTIME SALARIES	2,000.00	2,000.00	234.13	540.85	0.00	1,459.15	72.96 %
110-41210-133	VACATION PAY	0.00	0.00	47.23	1,710.09	0.00	-1,710.09	0.00 %
110-41210-134	CHRISTMAS BONUS	300.00	300.00	0.00	300.00	0.00	0.00	0.00 %
110-41210-142	INSURANCE-EMPLOYER PORTION	0.00	0.00	5.55	61.05	0.00	-61.05	0.00 %
110-41210-143	RETIREMENT-EMPLOYER PORTION	3,590.45	3,590.45	306.88	3,231.98	0.00	358.47	9.98 %
110-41210-147	UNEMPLOYMENT INSURANCE	70.00	70.00	0.00	56.00	0.00	14.00	20.00 %
110-41210-149	PAYROLL TAXES-EMPLOYER PORTION	3,971.65	3,971.65	397.65	4,147.29	0.00	-175.64	-4.42 %
110-41210-160	PER DIEM	400.00	400.00	0.00	0.00	0.00	400.00	100.00 %
110-41210-211	POSTAGE BOX ETC	100.00	100.00	0.00	0.00	0.00	100.00	100.00 %
110-41210-235	MEMBERSHIPS REGISTRATION FEES AND TUITION	1,950.00	1,950.00	0.00	392.00	0.00	1,558.00	79.90 %
110-41210-245	CELLULAR, TELEPHONE, AND OTHER	310.00	310.00	22.60	203.37	0.00	106.63	34.40 %
110-41210-250	PROFESSIONAL SERVICES	50.00	50.00	0.00	0.00	0.00	50.00	100.00 %
110-41210-255	COMPUTER SOFTWARE AND MAINTENANCE	6,908.53	6,908.53	0.00	5,231.63	0.00	1,676.90	24.27 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 04/30/2026

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-41210-260	0.00	0.00	-125.00	0.00	0.00	0.00	0.00 %
110-41210-280	1,200.00	1,200.00	0.00	64.40	0.00	1,135.60	94.63 %
110-41210-310	100.00	100.00	0.00	23.42	62.97	13.61	13.61 %
110-41210-511	5,535.00	5,535.00	0.00	6,185.42	0.00	-650.42	-11.75 %
110-41210-515	60.00	60.00	0.00	780.11	0.00	-720.11	-1,200.18 %
Department: 41210 - Municipal Court Total:	90,162.63	90,162.63	5,805.73	74,589.79	62.97	15,509.87	17.20 %
Department: 41500 - Administration & Finance Department							
110-41500-111	623,791.50	623,791.50	39,889.94	438,884.51	0.00	184,906.99	29.64 %
110-41500-113	1,000.00	1,000.00	25.87	364.56	0.00	635.44	63.54 %
110-41500-133	0.00	0.00	2,964.46	26,019.43	0.00	-26,019.43	0.00 %
110-41500-134	1,650.00	1,650.00	0.00	1,350.00	0.00	300.00	18.18 %
110-41500-140	7,500.00	7,500.00	423.06	4,659.91	0.00	2,840.09	37.87 %
110-41500-142	65,087.04	47,275.04	3,575.08	39,357.69	0.00	7,917.35	16.75 %
110-41500-143	45,436.38	45,436.38	3,134.55	34,139.19	0.00	11,297.19	24.86 %
110-41500-147	385.00	385.00	0.00	252.06	0.00	132.94	34.53 %
110-41500-148	25.00	25.00	0.00	0.00	0.00	25.00	100.00 %
110-41500-149	47,838.62	47,838.62	3,257.99	35,427.90	0.00	12,410.72	25.94 %
110-41500-160	1,550.00	1,550.00	0.00	132.00	0.00	1,418.00	91.48 %
110-41500-211	800.00	800.00	156.00	770.00	0.00	30.00	3.75 %
110-41500-235	5,620.00	5,620.00	250.00	3,770.14	0.00	1,849.86	32.92 %
110-41500-245	1,525.00	1,525.00	95.73	861.51	0.00	663.49	43.51 %
110-41500-250	11,200.00	11,200.00	0.00	2,112.40	-500.00	9,587.60	85.60 %
110-41500-253	27,000.00	27,000.00	12,800.00	49,300.00	-11,300.00	-11,000.00	-40.74 %
110-41500-255	43,294.93	43,294.93	0.00	40,240.62	192.00	2,862.31	6.61 %
110-41500-260	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-41500-280	1,800.00	1,800.00	0.00	1,254.33	0.00	545.67	30.32 %
110-41500-310	2,000.00	2,000.00	0.00	441.17	8.00	1,550.83	77.54 %
110-41500-331	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-41500-511	5,516.68	5,516.68	0.00	6,185.42	0.00	-668.74	-12.12 %
110-41500-515	642.06	642.06	0.00	14,960.08	0.00	-14,318.02	-2,230.01 %
110-41500-551	0.00	0.00	5,009.68	90,254.93	0.00	-90,254.93	0.00 %
110-41500-569	45,000.00	45,000.00	8,307.26	31,818.51	-786.99	13,968.48	31.04 %
110-41500-900	1,900.00	1,900.00	0.00	0.00	0.00	1,900.00	100.00 %
Department: 41500 - Administration & Finance Department Total:	941,562.21	923,750.21	79,889.62	822,556.36	-12,386.99	113,580.84	12.30 %
Department: 41510 - Town Recorder							
110-41510-111	86,027.00	86,027.00	6,253.88	71,678.53	0.00	14,348.47	16.68 %
110-41510-133	0.00	0.00	325.10	4,226.31	0.00	-4,226.31	0.00 %
110-41510-134	400.00	400.00	0.00	400.00	0.00	0.00	0.00 %
110-41510-140	1,500.00	1,500.00	115.38	1,262.93	0.00	237.07	15.80 %
110-41510-142	8,181.48	8,181.48	592.33	6,483.82	0.00	1,697.66	20.75 %
110-41510-143	6,178.92	6,178.92	480.92	5,548.60	0.00	630.32	10.20 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-41510-147	UNEMPLOYMENT INSURANCE	70.00	70.00	0.00	56.00	0.00	14.00	20.00 %
110-41510-148	EMPLOYEE EDUCATION AND TRAINING	550.00	550.00	0.00	500.00	0.00	50.00	9.09 %
110-41510-149	PAYROLL TAXES-EMPLOYER PORTION	6,611.67	6,611.67	501.04	5,782.07	0.00	829.60	12.55 %
110-41510-160	PER DIEM	300.00	300.00	0.00	152.00	0.00	148.00	49.33 %
110-41510-211	POSTAGE BOX ETC	200.00	200.00	0.00	23.74	0.00	176.26	88.13 %
110-41510-235	MEMBERSHIPS REGISTRATION FEES AND TUITION	1,275.00	1,275.00	0.00	945.00	0.00	330.00	25.88 %
110-41510-245	CELLULAR, TELEPHONE, AND OTHER	310.00	310.00	25.29	227.58	0.00	82.42	26.59 %
110-41510-280	TRAVEL	500.00	500.00	0.00	1,619.31	-778.36	-340.95	-68.19 %
110-41510-310	OFFICE SUPPLIES AND MATERIALS	400.00	400.00	0.00	0.00	0.00	400.00	100.00 %
110-41510-511	LIABILITY INSURANCE	5,356.00	5,356.00	0.00	6,185.42	0.00	-829.42	-15.49 %
110-41510-515	WORKERS COMPENSATION INSURANCE	82.40	82.40	0.00	1,330.74	0.00	-1,248.34	-1,514.98 %
Department: 41510 - Town Recorder Total:		117,942.47	117,942.47	8,293.94	106,422.05	-778.36	12,298.78	10.43%
Department: 41640 - IT Department								
110-41640-111	SALARIES	0.00	0.00	5,541.53	8,360.37	0.00	-8,360.37	0.00 %
110-41640-113	OVERTIME SALARIES	0.00	0.00	0.00	205.73	0.00	-205.73	0.00 %
110-41640-140	HSA CONTRIBUTION	0.00	0.00	76.92	76.92	0.00	-76.92	0.00 %
110-41640-142	INSURANCE-EMPLOYER PORTION	0.00	0.00	734.90	734.90	0.00	-734.90	0.00 %
110-41640-143	RETIREMENT-EMPLOYER PORTION	0.00	0.00	405.09	626.19	0.00	-626.19	0.00 %
110-41640-147	UNEMPLOYMENT INSURANCE	0.00	0.00	31.80	56.00	0.00	-56.00	0.00 %
110-41640-149	PAYROLL TAXES-EMPLOYER PORTION	0.00	0.00	422.16	653.54	0.00	-653.54	0.00 %
110-41640-220	PRINTING/DUPLICATION	0.00	0.00	42.01	42.01	0.00	-42.01	0.00 %
110-41640-245	CELLULAR, TELEPHONE, AND OTHER	0.00	0.00	18.03	18.03	12.59	-30.62	0.00 %
110-41640-310	OFFICE SUPPLIES AND MATERIALS	0.00	0.00	1.90	1.90	2,142.79	-2,144.69	0.00 %
Department: 41640 - IT Department Total:		0.00	0.00	7,274.34	10,775.59	2,155.38	-12,930.97	0.00%
Department: 41650 - Human Resources Department								
110-41650-111	SALARIES	120,261.50	143,261.50	11,222.93	115,016.98	0.00	28,244.52	19.72 %
110-41650-113	OVERTIME SALARIES	1,000.00	1,000.00	25.87	364.49	0.00	635.51	63.55 %
110-41650-133	VACATION PAY	0.00	0.00	62.72	1,054.07	0.00	-1,054.07	0.00 %
110-41650-134	CHRISTMAS BONUS	550.00	550.00	0.00	250.00	0.00	300.00	54.55 %
110-41650-140	HSA CONTRIBUTION	0.00	0.00	153.84	1,461.48	0.00	-1,461.48	0.00 %
110-41650-142	INSURANCE-EMPLOYER PORTION	0.00	23,812.00	2,731.68	17,805.51	0.00	6,006.49	25.22 %
110-41650-143	RETIREMENT-EMPLOYER PORTION	8,516.99	8,516.99	826.85	8,529.45	0.00	-12.46	-0.15 %
110-41650-147	UNEMPLOYMENT INSURANCE	105.00	105.00	0.00	153.96	0.00	-48.96	-46.63 %
110-41650-148	EMPLOYEE EDUCATION AND TRAINING	3,095.00	3,095.00	0.00	0.00	0.00	3,095.00	100.00 %
110-41650-149	PAYROLL TAXES-EMPLOYER PORTION	9,242.08	9,242.08	861.78	8,892.51	0.00	349.57	3.78 %
110-41650-160	PER DIEM	1,300.00	1,300.00	0.00	0.00	0.00	1,300.00	100.00 %
110-41650-190	EMPLOYEE APPRECIATION	4,000.00	4,000.00	27.98	580.84	-104.01	3,523.17	88.08 %
110-41650-211	POSTAGE BOX ETC	200.00	200.00	2.17	80.17	0.00	119.83	59.92 %
110-41650-235	MEMBERSHIPS REGISTRATION FEES AND TUITION	2,550.00	2,550.00	0.00	175.00	0.00	2,375.00	93.14 %
110-41650-245	CELLULAR, TELEPHONE, AND OTHER	310.00	310.00	25.29	227.58	0.00	82.42	26.59 %
110-41650-250	PROFESSIONAL SERVICES	34,850.00	34,850.00	1,090.18	19,104.20	0.00	15,745.80	45.18 %

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110-41650-255	COMPUTER SOFTWARE AND MAINTENANCE	12,236.86	12,236.86	0.00	13,841.29	0.00	-1,604.43	-13.11 %
110-41650-280	TRAVEL	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00	100.00 %
110-41650-310	OFFICE SUPPLIES AND MATERIALS	650.00	650.00	0.00	442.96	0.00	207.04	31.85 %
110-41650-511	LIABILITY INSURANCE	5,356.00	5,356.00	0.00	6,185.42	0.00	-829.42	-15.49 %
110-41650-515	WORKERS COMPENSATION INSURANCE	82.40	82.40	0.00	1,785.30	0.00	-1,702.90	-2,066.63 %
Department: 41650 - Human Resources Department Total:		207,005.83	253,817.83	17,031.29	195,951.21	-104.01	57,970.63	22.84%
Department: 41670 - Engineering Department								
110-41670-111	SALARIES	320,664.00	320,664.00	24,905.55	245,079.13	0.00	75,584.87	23.57 %
110-41670-113	OVERTIME SALARIES	5,000.00	5,000.00	4.81	59.10	0.00	4,940.90	98.82 %
110-41670-133	VACATION PAY	0.00	0.00	0.00	9,674.63	0.00	-9,674.63	0.00 %
110-41670-134	CHRISTMAS BONUS	1,100.00	1,100.00	0.00	1,300.00	0.00	-200.00	-18.18 %
110-41670-140	HSA CONTRIBUTION	5,500.00	5,500.00	423.06	4,038.30	0.00	1,461.70	26.58 %
110-41670-142	INSURANCE-EMPLOYER PORTION	46,118.52	46,118.52	3,462.37	32,351.55	0.00	13,766.97	29.85 %
110-41670-143	RETIREMENT-EMPLOYER PORTION	22,965.39	22,965.39	1,820.95	18,721.83	0.00	4,243.56	18.48 %
110-41670-147	UNEMPLOYMENT INSURANCE	280.00	280.00	0.00	224.00	0.00	56.00	20.00 %
110-41670-148	EMPLOYEE EDUCATION AND TRAINING	3,650.00	3,650.00	0.00	1,100.00	250.00	2,300.00	63.01 %
110-41670-149	PAYROLL TAXES-EMPLOYER PORTION	24,660.85	24,660.85	1,897.09	19,512.67	0.00	5,148.18	20.88 %
110-41670-160	PER DIEM	600.00	600.00	0.00	192.72	0.00	407.28	67.88 %
110-41670-211	POSTAGE BOX ETC	25.00	25.00	0.00	0.00	0.00	25.00	100.00 %
110-41670-213	AUTOMOBILE LICENSES AND TITLES	0.00	0.00	0.00	21.22	0.00	-21.22	0.00 %
110-41670-235	MEMBERSHIPS REGISTRATION FEES AND TUITION	1,365.00	1,365.00	0.00	1,251.00	-300.00	414.00	30.33 %
110-41670-245	CELLULAR ,TELEPHONE, AND OTHER	1,390.00	1,390.00	114.56	874.31	0.00	515.69	37.10 %
110-41670-250	PROFESSIONAL SERVICES	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00 %
110-41670-254	ARCHITECTURAL AND ENGINEERING SERVICES	40,000.00	39,000.00	0.00	7,007.50	0.00	31,992.50	82.03 %
110-41670-260	REPAIR AND MAINTENANCE SERVICES	1,000.00	1,000.00	0.00	60.00	0.00	940.00	94.00 %
110-41670-261	REPAIR AND MAINTENANCE MOTOR VEHICLES	500.00	500.00	188.56	455.30	0.00	44.70	8.94 %
110-41670-270	SIDEWALK CONNECTION - SAM DONALD	0.00	57,000.00	0.00	0.00	0.00	57,000.00	100.00 %
110-41670-280	TRAVEL	1,000.00	1,000.00	0.00	551.40	0.00	448.60	44.86 %
110-41670-310	OFFICE SUPPLIES AND MATERIALS	250.00	250.00	0.00	1,347.77	0.00	-1,097.77	-439.11 %
110-41670-317	GEOGRAPHICAL INFORMATION SERVICES	32,500.00	37,300.00	216.00	37,207.68	112.00	-19.68	-0.05 %
110-41670-326	CLOTHING/UNIFORMS	0.00	1,000.00	0.00	0.00	1,106.72	-106.72	-10.67 %
110-41670-331	VEHICLE GAS	1,800.00	1,800.00	610.96	2,259.78	-219.35	-240.43	-13.36 %
110-41670-334	TIRES, TUBES, ETC	0.00	1,000.00	0.00	821.28	0.00	178.72	17.87 %
110-41670-511	LIABILITY INSURANCE	5,771.30	5,771.30	0.00	7,244.54	0.00	-1,473.24	-25.53 %
110-41670-515	WORKERS COMPENSATION INSURANCE	1,803.10	1,803.10	0.00	1,910.34	0.00	-107.24	-5.95 %
110-41670-900	CAPITAL OUTLAY	2,500.00	2,500.00	0.00	1,524.03	0.00	975.97	39.04 %
110-41670-941	VEHICLE & EQUIPMENT	45,000.00	39,200.00	0.00	39,163.71	0.00	36.29	0.09 %
Department: 41670 - Engineering Department Total:		570,443.16	627,443.16	33,643.91	433,953.79	949.37	192,540.00	30.69%
Department: 41680 - Communications Office								
110-41680-111	SALARIES	70,129.00	70,129.00	5,193.05	56,779.94	0.00	13,349.06	19.04 %
110-41680-133	VACATION PAY	0.00	0.00	555.64	5,270.49	0.00	-5,270.49	0.00 %

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110-41680-134	CHRISTMAS BONUS	700.00	700.00	0.00	200.00	0.00	500.00	71.43 %
110-41680-140	HSA CONTRIBUTION	2,000.00	2,000.00	0.00	692.28	0.00	1,307.72	65.39 %
110-41680-142	INSURANCE-EMPLOYER PORTION	18,968.52	18,968.52	5.55	3,576.18	0.00	15,392.34	81.15 %
110-41680-143	RETIREMENT-EMPLOYER PORTION	5,126.43	5,126.43	420.22	4,546.29	0.00	580.14	11.32 %
110-41680-147	UNEMPLOYMENT INSURANCE	70.00	70.00	0.00	33.77	0.00	36.23	51.76 %
110-41680-148	EMPLOYEE EDUCATION AND TRAINING	2,045.00	2,045.00	795.00	1,490.00	-695.00	1,250.00	61.12 %
110-41680-149	PAYROLL TAXES-EMPLOYER PORTION	5,418.42	5,418.42	439.78	4,757.76	0.00	660.66	12.19 %
110-41680-160	PER DIEM	900.00	900.00	0.00	360.00	0.00	540.00	60.00 %
110-41680-211	POSTAGE BOX ETC	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %
110-41680-220	PRINTING/DUPLICATION	500.00	500.00	0.00	300.00	0.00	200.00	40.00 %
110-41680-235	MEMBERSHIPS REGISTRATION FEES AND TUITION	1,735.00	1,735.00	774.00	2,033.00	-650.00	352.00	20.29 %
110-41680-236	PUBLIC RELATIONS/SPECIAL EVENTS	2,600.00	2,600.00	1,469.86	2,476.81	6.94	116.25	4.47 %
110-41680-245	CELLULAR, TELEPHONE, AND OTHER	550.00	550.00	50.47	454.20	0.00	95.80	17.42 %
110-41680-255	COMPUTER SOFTWARE AND MAINTENANCE	9,519.00	9,519.00	0.00	9,297.03	0.00	221.97	2.33 %
110-41680-280	TRAVEL	2,000.00	2,000.00	0.00	1,273.80	-105.52	831.72	41.59 %
110-41680-310	OFFICE SUPPLIES AND MATERIALS	300.00	300.00	0.00	250.44	0.00	49.56	16.52 %
110-41680-326	UNIFORMS	200.00	200.00	0.00	131.62	0.00	68.38	34.19 %
110-41680-511	LIABILITY INSURANCE	5,421.20	5,421.20	0.00	6,185.42	0.00	-764.22	-14.10 %
110-41680-515	WORKERS COMPENSATION INSURANCE	53.05	53.05	0.00	1,139.55	0.00	-1,086.50	-2,048.07 %
110-41680-900	CAPITAL OUTLAY	250.00	250.00	89.99	234.79	0.00	15.21	6.08 %
Department: 41680 - Communications Office Total:		128,985.62	128,985.62	9,793.56	101,483.37	-1,443.58	28,945.83	22.44%
Department: 41700 - Planning & Zoning Department								
110-41700-111	SALARIES	245,083.00	245,083.00	19,003.50	193,419.01	0.00	51,663.99	21.08 %
110-41700-113	OVERTIME SALARIES	2,000.00	2,000.00	63.64	122.17	0.00	1,877.83	93.89 %
110-41700-133	VACATION PAY	0.00	0.00	269.73	4,864.10	0.00	-4,864.10	0.00 %
110-41700-134	CHRISTMAS BONUS	900.00	900.00	0.00	700.00	0.00	200.00	22.22 %
110-41700-140	HSA CONTRIBUTION	4,000.00	4,000.00	461.52	4,057.53	0.00	-57.53	-1.44 %
110-41700-142	INSURANCE-EMPLOYER PORTION	37,742.04	37,742.04	4,384.33	37,184.63	0.00	557.41	1.48 %
110-41700-143	RETIREMENT-EMPLOYER PORTION	17,732.82	17,732.82	1,413.52	14,554.50	0.00	3,178.32	17.92 %
110-41700-147	UNEMPLOYMENT INSURANCE	210.00	210.00	0.00	221.47	0.00	-11.47	-5.46 %
110-41700-148	EMPLOYEE EDUCATION AND TRAINING	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	100.00 %
110-41700-149	PAYROLL TAXES-EMPLOYER PORTION	18,817.70	18,817.70	1,467.84	15,135.85	0.00	3,681.85	19.57 %
110-41700-160	PER DIEM	600.00	600.00	0.00	0.00	0.00	600.00	100.00 %
110-41700-211	POSTAGE BOX ETC	500.00	500.00	0.00	43.39	0.00	456.61	91.32 %
110-41700-231	PUBLICATION OF LEGAL NOTICES	0.00	0.00	-199.50	0.00	0.00	0.00	0.00 %
110-41700-235	MEMBERSHIPS REGISTRATION FEES AND TUITION	2,625.00	2,625.00	0.00	1,540.68	0.00	1,084.32	41.31 %
110-41700-245	CELLULAR, TELEPHONE, AND OTHER	315.00	315.00	25.29	227.58	0.00	87.42	27.75 %
110-41700-250	PROFESSIONAL SERVICES	0.00	0.00	0.00	38.11	0.00	-38.11	0.00 %
110-41700-257	PLANNING AND ZONING SERVICES	1,000.00	1,000.00	0.00	68.26	0.00	931.74	93.17 %
110-41700-258	DESIGN REVIEW	30,000.00	50,000.00	0.00	28,279.75	0.00	21,720.25	43.44 %
110-41700-280	TRAVEL	500.00	500.00	0.00	0.00	0.00	500.00	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-41700-310	OFFICE SUPPLIES AND MATERIALS	500.00	500.00	0.00	348.01	0.00	151.99	30.40 %
110-41700-317	GEOGRAPHICAL INFORMATION SYSTEMS	3,300.00	3,300.00	0.00	0.00	0.00	3,300.00	100.00 %
110-41700-511	LIABILITY INSURANCE	5,463.64	5,463.64	0.00	6,185.42	0.00	-721.78	-13.21 %
110-41700-515	WORKERS COMPENSATION INSURANCE	222.79	222.79	0.00	3,772.17	0.00	-3,549.38	-1,593.15 %
Department: 41700 - Planning & Zoning Department Total:		372,511.99	392,511.99	26,889.87	310,762.63	0.00	81,749.36	20.83 %
Department: 41810 - Building Facility & Maintenance								
110-41810-111	SALARIES	5,600.50	5,600.50	0.00	2,086.31	0.00	3,514.19	62.75 %
110-41810-143	RETIREMENT-EMPLOYER PORTION	628.70	628.70	0.00	0.00	0.00	628.70	100.00 %
110-41810-147	UNEMPLOYMENT INSURANCE	70.00	70.00	0.00	18.36	0.00	51.64	73.77 %
110-41810-149	PAYROLL TAXES-EMPLOYER PORTION	680.89	680.89	0.00	159.59	0.00	521.30	76.56 %
110-41810-241	ELECTRIC	61,800.00	61,800.00	4,466.22	47,225.38	-5,907.77	20,482.39	33.14 %
110-41810-242	WATER	1,545.00	1,545.00	54.41	752.51	0.00	792.49	51.29 %
110-41810-243	SEWER	3,600.00	3,600.00	192.13	1,968.12	-176.44	1,808.32	50.23 %
110-41810-244	GAS	1,200.00	1,200.00	54.38	531.50	0.00	668.50	55.71 %
110-41810-245	CELLULAR ,TELEPHONE, AND OTHER	13,620.00	13,620.00	1,420.37	15,728.23	-1,430.50	-677.73	-4.98 %
110-41810-255	COMPUTER SOFTWARE AND MAINTENANCE	15,672.29	15,672.29	5,564.47	21,156.37	2,930.32	-8,414.40	-53.69 %
110-41810-258	IT SERVICES	130,000.00	137,000.00	9,983.11	125,838.12	-6,483.56	17,645.44	12.88 %
110-41810-260	REPAIR AND MAINTENANCE SERVICES	43,400.00	52,400.00	7,356.02	63,104.92	-901.38	-9,803.54	-18.71 %
110-41810-310	OFFICE SUPPLIES AND MATERIALS	1,500.00	1,500.00	0.00	553.24	-61.43	1,008.19	67.21 %
110-41810-321	LANDSCAPING	6,500.00	2,500.00	240.00	346.68	0.00	2,153.32	86.13 %
110-41810-323	KITCHEN SUPPLIES	2,192.00	2,192.00	146.67	1,091.12	19.10	1,081.78	49.35 %
110-41810-324	JANITORIAL SUPPLIES	14,192.00	14,192.00	1,154.88	9,419.99	-327.35	5,099.36	35.93 %
110-41810-511	LIABILITY INSURANCE	12,360.00	12,360.00	0.00	33,862.00	0.00	-21,502.00	-173.96 %
110-41810-515	WORKERS COMPENSATION INSURANCE	618.00	618.00	0.00	1,784.32	0.00	-1,166.32	-188.72 %
110-41810-900	CAPITAL OUTLAY	30,000.00	25,000.00	0.00	0.00	0.00	25,000.00	100.00 %
Department: 41810 - Building Facility & Maintenance Total:		345,179.38	352,179.38	30,632.66	325,626.76	-12,339.01	38,891.63	11.04 %
Department: 42100 - Police Department								
110-42100-111	SALARIES	1,916,785.00	1,939,785.00	151,192.53	1,413,873.43	0.00	525,911.57	27.11 %
110-42100-112	COPS GRANT FUNDING - PAYROLL	0.00	0.00	872.35	872.35	0.00	-872.35	0.00 %
110-42100-113	OVERTIME SALARIES	79,000.00	75,000.00	3,809.47	26,835.69	0.00	48,164.31	64.22 %
110-42100-119	OVERTIME SALARIES - THSO GRANT	0.00	20,000.00	1,725.00	9,950.00	0.00	10,050.00	50.25 %
110-42100-129	MILITARY LEAVE PAY	0.00	0.00	1,649.13	4,675.07	0.00	-4,675.07	0.00 %
110-42100-133	VACATION PAY	0.00	0.00	2,669.95	46,107.44	0.00	-46,107.44	0.00 %
110-42100-134	CHRISTMAS BONUS	9,700.00	9,700.00	-9,000.00	6,200.00	0.00	3,500.00	36.08 %
110-42100-140	HSA CONTRIBUTION	44,000.00	44,000.00	3,269.10	33,065.40	0.00	10,934.60	24.85 %
110-42100-142	INSURANCE-EMPLOYER PORTION	371,086.61	371,086.61	27,745.83	278,132.22	0.00	92,954.39	25.05 %
110-42100-143	RETIREMENT-EMPLOYER PORTION	131,813.99	131,813.99	11,008.25	110,102.40	0.00	21,711.59	16.47 %
110-42100-147	UNEMPLOYMENT INSURANCE	1,680.00	1,680.00	19.53	1,518.96	0.00	161.04	9.59 %
110-42100-148	EMPLOYEE EDUCATION AND TRAINING	35,600.00	35,600.00	1,191.15	18,281.27	721.00	16,597.73	46.62 %
110-42100-149	PAYROLL TAXES-EMPLOYER PORTION	147,376.10	147,376.10	11,301.46	112,511.78	0.00	34,864.32	23.66 %
110-42100-160	PER DIEM	3,000.00	3,000.00	0.00	1,462.00	0.00	1,538.00	51.27 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-42100-200	CONTRACTUAL SERVICES	80,000.00	80,000.00	118.00	80,118.00	0.00	-118.00	-0.15 %
110-42100-211	POSTAGE BOX ETC	200.00	200.00	113.16	147.89	0.00	52.11	26.06 %
110-42100-213	AUTOMOBILE LICENSES AND TITLES	700.00	700.00	35.79	63.91	84.36	551.73	78.82 %
110-42100-219	EMERGENCY NOTIFICATION	3,000.00	3,000.00	0.00	2,920.70	0.00	79.30	2.64 %
110-42100-220	PRINTING/DUPLICATION	2,500.00	2,500.00	0.00	504.85	0.00	1,995.15	79.81 %
110-42100-231	PUBLICATION OF LEGAL NOTICES	0.00	0.00	-113.16	0.00	3.80	-3.80	0.00 %
110-42100-235	MEMBERSHIPS REGISTRATION FEES AND TUITION	6,215.00	7,415.00	0.00	8,225.00	-30.00	-780.00	-10.52 %
110-42100-236	PUBLIC RELATIONS/SPECIAL EVENTS	9,000.00	9,000.00	628.77	5,959.19	218.10	2,822.71	31.36 %
110-42100-245	CELLULAR , TELEPHONE, AND OTHER	40,512.00	40,512.00	2,112.02	35,191.28	-26.45	5,347.17	13.20 %
110-42100-250	PROFESSIONAL SERVICES	0.00	0.00	-17,000.00	0.00	0.00	0.00	0.00 %
110-42100-255	COMPUTER SOFTWARE AND MAINTENANCE	71,320.00	71,320.00	3,551.17	42,931.30	692.70	27,696.00	38.83 %
110-42100-260	REPAIR AND MAINTENANCE SERVICES	6,000.00	6,000.00	94.21	1,469.67	-219.47	4,749.80	79.16 %
110-42100-261	REPAIR AND MAINTENANCE MOTOR VEHICLES	30,780.00	32,280.00	3,860.87	43,170.05	6,219.44	-17,109.49	-53.00 %
110-42100-262	REPAIR AND MAINTENANCE OTHER EQUIPMENT	4,000.00	4,000.00	189.93	2,375.96	127.16	1,496.88	37.42 %
110-42100-280	TRAVEL	12,000.00	12,000.00	1,003.01	5,859.34	-687.42	6,828.08	56.90 %
110-42100-310	OFFICE SUPPLIES AND MATERIALS	4,000.00	4,000.00	69.09	2,383.75	82.59	1,533.66	38.34 %
110-42100-323	KITCHEN SUPPLIES	600.00	600.00	0.00	714.84	-147.98	33.14	5.52 %
110-42100-326	UNIFORMS	52,150.00	53,650.00	2,040.98	36,963.30	1,486.36	15,200.34	28.33 %
110-42100-327	RANGE SUPPLIES AND AMMUNITION	36,340.00	36,340.00	117.99	26,354.76	155.90	9,829.34	27.05 %
110-42100-329	OTHER OPERATING SUPPLIES & EQUIPMENT	35,625.00	35,625.00	5,655.73	29,396.31	822.14	5,406.55	15.18 %
110-42100-331	VEHICLE GAS	89,000.00	89,000.00	10,924.98	46,758.91	-4,845.97	47,087.06	52.91 %
110-42100-334	TIRES, TUBES, ETC	19,550.00	16,150.00	894.39	3,598.11	-330.47	12,882.36	79.77 %
110-42100-511	LIABILITY INSURANCE	70,868.12	70,868.12	0.00	81,973.39	0.00	-11,105.27	-15.67 %
110-42100-515	WORKERS COMPENSATION INSURANCE	55,855.41	55,855.41	0.00	32,786.80	0.00	23,068.61	41.30 %
110-42100-561	SOR FEES	150.00	150.00	0.00	100.00	0.00	50.00	33.33 %
110-42100-900	CAPITAL OUTLAY	52,700.00	137,838.00	69,912.00	145,154.16	-12,210.00	4,893.84	3.55 %
110-42100-941	VEHICLE & EQUIPMENT	363,800.00	363,800.00	0.00	274,374.94	0.00	89,425.06	24.58 %
110-42100-947	CAPITAL OUTLAY-FURNITURE	1,000.00	1,700.00	0.00	1,658.66	0.00	41.34	2.43 %
Department: 42100 - Police Department Total:		3,787,907.23	3,913,545.23	291,662.68	2,974,743.08	-7,884.21	946,686.36	24.19%
Department: 42200 - Fire & Rescue Department								
110-42200-111	SALARIES	1,738,634.34	1,709,634.34	107,155.65	1,149,582.67	0.00	560,051.67	32.76 %
110-42200-113	OVERTIME SALARIES	54,000.00	54,000.00	3,173.40	22,852.77	0.00	31,147.23	57.68 %
110-42200-119	PART-TIME SALARIES	85,000.00	85,000.00	7,440.00	76,980.00	0.00	8,020.00	9.44 %
110-42200-129	MILITARY LEAVE PAY	0.00	0.00	543.12	3,258.72	0.00	-3,258.72	0.00 %
110-42200-133	VACATION PAY	0.00	0.00	5,629.56	51,167.82	0.00	-51,167.82	0.00 %
110-42200-134	CHRISTMAS BONUS	8,500.00	8,500.00	0.00	4,500.00	0.00	4,000.00	47.06 %
110-42200-140	HSA CONTRIBUTION	35,000.00	35,000.00	2,249.91	23,855.40	0.00	11,144.60	31.84 %
110-42200-142	INSURANCE-EMPLOYER PORTION	296,113.73	296,113.73	17,697.01	189,378.82	0.00	106,734.91	36.05 %
110-42200-143	RETIREMENT-EMPLOYER PORTION	114,719.80	114,719.80	8,006.81	86,452.93	0.00	28,266.87	24.64 %
110-42200-147	UNEMPLOYMENT INSURANCE	1,400.00	1,400.00	76.96	1,918.42	0.00	-518.42	-37.03 %
110-42200-148	EMPLOYEE EDUCATION AND TRAINING	6,750.00	6,750.00	91.80	6,510.07	-20.00	259.93	3.85 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
110-42200-149	PAYROLL TAXES-EMPLOYER PORTION	133,655.78	133,655.78	9,101.28	96,871.59	0.00	36,784.19	27.52 %
110-42200-160	PER DIEM	5,050.00	5,050.00	0.00	1,028.00	0.00	4,022.00	79.64 %
110-42200-162	VOLUNTEER FIREMEN	4,800.00	4,800.00	0.00	0.00	0.00	4,800.00	100.00 %
110-42200-200	CONTRACTUAL SERVICES	55,000.00	55,000.00	118.00	54,058.00	0.00	942.00	1.71 %
110-42200-211	POSTAGE BOX ETC	50.00	50.00	0.00	0.00	0.00	50.00	100.00 %
110-42200-213	AUTOMOBILE LICENSES AND TITLES	0.00	0.00	0.00	21.22	7.92	-29.14	0.00 %
110-42200-220	PRINTING DUPLICATING TYPING AND BINDING	100.00	100.00	0.00	0.00	0.00	100.00	100.00 %
110-42200-235	MEMBERSHIPS REGISTRATION FEES AND TUITION	4,525.00	4,525.00	582.35	3,478.72	0.00	1,046.28	23.12 %
110-42200-236	PUBLIC RELATIONS/SPECIAL EVENTS	5,000.00	5,000.00	0.00	1,566.87	801.45	2,631.68	52.63 %
110-42200-241	ELECTRIC	36,480.00	34,480.00	2,579.47	28,431.18	-30.43	6,079.25	17.63 %
110-42200-242	WATER	3,240.00	3,240.00	80.16	1,026.34	0.00	2,213.66	68.32 %
110-42200-243	SEWER	3,600.00	3,600.00	88.67	847.29	0.00	2,752.71	76.46 %
110-42200-245	CELLULAR ,TELEPHONE, AND OTHER	26,975.91	26,975.91	1,688.75	25,285.99	-960.74	2,650.66	9.83 %
110-42200-255	COMPUTER SOFTWARE AND MAINTENANCE	20,000.00	20,000.00	19.99	16,976.79	0.00	3,023.21	15.12 %
110-42200-260	REPAIR AND MAINTENANCE SERVICES	10,000.00	10,000.00	420.30	9,131.43	-1,100.00	1,968.57	19.69 %
110-42200-261	REPAIR AND MAINTENANCE MOTOR VEHICLES	49,000.00	49,000.00	151.23	37,756.12	1,361.61	9,882.27	20.17 %
110-42200-280	TRAVEL	10,000.00	10,000.00	117.37	3,952.84	0.00	6,047.16	60.47 %
110-42200-310	OFFICE SUPPLIES AND MATERIALS	3,000.00	3,000.00	0.00	495.75	300.14	2,204.11	73.47 %
110-42200-312	SMALL ITEMS OF EQUIPMENT	3,500.00	3,500.00	0.00	4,432.34	0.00	-932.34	-26.64 %
110-42200-321	LANDSCAPING	1,500.00	1,500.00	0.00	89.99	104.99	1,305.02	87.00 %
110-42200-322	MEDICAL SUPPLIES	8,000.00	8,000.00	409.68	5,013.59	155.90	2,830.51	35.38 %
110-42200-323	KITCHEN SUPPLIES	396.00	396.00	33.00	314.67	33.00	48.33	12.20 %
110-42200-324	JANITORIAL SUPPLIES	6,700.00	6,700.00	724.77	5,753.22	73.18	873.60	13.04 %
110-42200-326	UNIFORMS	55,600.00	55,600.00	123.95	46,941.20	149.20	8,509.60	15.31 %
110-42200-329	OTHER OPERATING SUPPLIES & EQUIPMENT	500.00	500.00	0.00	198.00	78.60	223.40	44.68 %
110-42200-331	VEHICLE GAS	27,000.00	27,000.00	3,133.33	14,656.04	-1,400.33	13,744.29	50.90 %
110-42200-334	TIRES, TUBES, ETC	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00	100.00 %
110-42200-499	EQUIPMENT NON-CAPITAL	0.00	0.00	0.00	808.20	-808.20	0.00	0.00 %
110-42200-511	LIABILITY INSURANCE	31,096.72	31,096.72	217.79	15,935.16	0.00	15,161.56	48.76 %
110-42200-515	WORKERS COMPENSATION INSURANCE	26,302.63	26,302.63	0.00	26,677.62	0.00	-374.99	-1.43 %
110-42200-600	FIRE STATION DEBT SERVICE	142,000.00	142,000.00	0.00	142,000.00	0.00	0.00	0.00 %
110-42200-900	CAPITAL OUTLAY	0.00	0.00	0.00	6,363.00	0.00	-6,363.00	0.00 %
110-42200-947	CAPITAL OUTLAY - FURNITURE/FIXTURES	0.00	0.00	0.00	700.25	0.00	-700.25	0.00 %
Department: 42200 - Fire & Rescue Department Total:		3,022,189.91	2,991,189.91	171,654.31	2,167,269.03	-1,253.71	825,174.59	27.59%
Department: 43000 - Public Works Department								
110-43000-111	SALARIES	474,147.00	474,147.00	34,233.35	378,140.13	0.00	96,006.87	20.25 %
110-43000-113	OVERTIME SALARIES	17,000.00	17,000.00	439.37	10,321.96	0.00	6,678.04	39.28 %
110-43000-133	VACATION PAY	0.00	0.00	1,769.25	15,110.32	0.00	-15,110.32	0.00 %
110-43000-134	CHRISTMAS BONUS	3,300.00	3,300.00	0.00	2,500.00	0.00	800.00	24.24 %
110-43000-140	HSA CONTRIBUTION	14,000.00	14,000.00	923.04	10,768.80	0.00	3,231.20	23.08 %
110-43000-142	INSURANCE-EMPLOYER PORTION	108,600.00	108,600.00	6,759.20	80,019.12	0.00	28,580.88	26.32 %

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110-43000-143	RETIREMENT-EMPLOYER PORTION	34,550.50	34,550.50	2,663.90	29,673.36	0.00	4,877.14	14.12 %
110-43000-147	UNEMPLOYMENT INSURANCE	560.00	560.00	0.00	449.42	0.00	110.58	19.75 %
110-43000-148	EMPLOYEE EDUCATION AND TRAINING	5,600.00	5,600.00	96.00	191.00	0.00	5,409.00	96.59 %
110-43000-149	PAYROLL TAXES-EMPLOYER PORTION	36,501.75	36,501.75	2,758.04	30,760.44	0.00	5,741.31	15.73 %
110-43000-160	PER DIEM	920.00	920.00	0.00	0.00	0.00	920.00	100.00 %
110-43000-200	CONTRACTUAL SERVICES	47,874.00	47,874.00	0.00	34,136.00	0.00	13,738.00	28.70 %
110-43000-213	AUTOMOBILE LICENSES AND TITLES	0.00	0.00	0.00	21.22	0.00	-21.22	0.00 %
110-43000-235	MEMBERSHIPS REGISTRATION FEES AND TUITION	4,744.00	2,744.00	0.00	0.00	0.00	2,744.00	100.00 %
110-43000-241	ELECTRIC	1,300.00	3,300.00	281.02	3,093.50	-219.33	425.83	12.90 %
110-43000-242	WATER	0.00	0.00	0.00	322.73	0.00	-322.73	0.00 %
110-43000-243	SEWER	0.00	0.00	17.61	17.61	0.00	-17.61	0.00 %
110-43000-245	CELLULAR ,TELEPHONE, AND OTHER	1,195.00	1,195.00	460.76	3,780.11	0.00	-2,585.11	-216.33 %
110-43000-259	SNOW REMOVAL	21,000.00	21,000.00	0.00	16,955.75	0.00	4,044.25	19.26 %
110-43000-260	REPAIR AND MAINTENANCE SERVICES	0.00	2,000.00	2,738.00	2,778.00	39.99	-817.99	-40.90 %
110-43000-261	REPAIR AND MAINTENANCE MOTOR VEHICLES	7,500.00	7,500.00	4,836.80	10,032.75	8.18	-2,540.93	-33.88 %
110-43000-262	REPAIR AND MAINTENANCE OTHER EQUIPMENT	17,000.00	21,000.00	309.05	18,735.78	0.00	2,264.22	10.78 %
110-43000-264	REPAIR AND MAINTENANCE TRAFFIC EQUIPMENT	3,000.00	46,202.00	0.00	43,201.67	0.00	3,000.33	6.49 %
110-43000-266	REPAIR AND MAINTENANCE BUILDINGS	7,500.00	7,500.00	3,521.81	7,016.30	238.98	244.72	3.26 %
110-43000-269	REPAIR AND MAINTENANCE SIDEWALKS	20,000.00	20,000.00	954.78	14,902.07	-17.90	5,115.83	25.58 %
110-43000-280	TRAVEL	600.00	600.00	0.00	0.00	0.00	600.00	100.00 %
110-43000-310	OFFICE SUPPLIES AND MATERIALS	150.00	150.00	0.00	17.95	33.97	98.08	65.39 %
110-43000-312	SMALL ITEMS OF EQUIPMENT	10,000.00	10,000.00	288.68	5,246.54	-20.01	4,773.47	47.73 %
110-43000-321	LANDSCAPING	6,000.00	6,000.00	1,375.85	2,183.66	-319.98	4,136.32	68.94 %
110-43000-326	UNIFORMS	4,400.00	4,400.00	360.33	3,954.66	-84.00	529.34	12.03 %
110-43000-331	VEHICLE GAS	20,000.00	20,000.00	2,148.08	13,632.68	-1,977.80	8,345.12	41.73 %
110-43000-334	TIRES, TUBES, ETC	4,500.00	4,500.00	0.00	2,944.27	0.00	1,555.73	34.57 %
110-43000-342	SIGN PARTS AND SUPPLIES	0.00	0.00	0.00	1,069.28	-28.76	-1,040.52	0.00 %
110-43000-511	LIABILITY INSURANCE	9,335.92	9,335.92	0.00	11,481.11	0.00	-2,145.19	-22.98 %
110-43000-515	WORKERS COMPENSATION INSURANCE	12,368.29	12,368.29	0.00	7,429.27	0.00	4,939.02	39.93 %
110-43000-900	CAPITAL OUTLAY	8,000.00	8,000.00	0.00	0.00	0.00	8,000.00	100.00 %
110-43000-934	DRAINAGE IMPROVEMENT	30,000.00	26,000.00	582.60	1,191.00	0.00	24,809.00	95.42 %
110-43000-941	VEHICLE & EQUIPMENT	118,000.00	118,000.00	0.00	116,725.59	0.00	1,274.41	1.08 %
Department: 43000 - Public Works Department Total:		1,049,646.46	1,094,848.46	67,517.52	878,804.05	-2,346.66	218,391.07	19.95%
Department: 46540 - Codes & Permits Department								
110-46540-111	SALARIES	279,739.00	279,739.00	21,192.23	229,824.68	0.00	49,914.32	17.84 %
110-46540-113	OVERTIME SALARIES	500.00	500.00	54.68	377.91	0.00	122.09	24.42 %
110-46540-133	VACATION PAY	0.00	0.00	444.82	12,507.61	0.00	-12,507.61	0.00 %
110-46540-134	CHRISTMAS BONUS	1,300.00	1,300.00	0.00	1,200.00	0.00	100.00	7.69 %
110-46540-140	HSA CONTRIBUTION	7,000.00	7,000.00	384.60	4,230.60	0.00	2,769.40	39.56 %
110-46540-142	INSURANCE-EMPLOYER PORTION	54,444.70	54,444.70	4,085.62	44,947.49	0.00	9,497.21	17.44 %
110-46540-143	RETIREMENT-EMPLOYER PORTION	20,339.27	20,339.27	1,585.67	17,829.86	0.00	2,509.41	12.34 %

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110-46540-147	UNEMPLOYMENT INSURANCE	280.00	280.00	0.00	224.01	0.00	55.99	20.00 %
110-46540-148	EMPLOYEE EDUCATION AND TRAINING	0.00	0.00	0.00	149.00	-149.00	0.00	0.00 %
110-46540-149	PAYROLL TAXES-EMPLOYER PORTION	21,499.48	21,499.48	1,652.36	18,581.51	0.00	2,917.97	13.57 %
110-46540-160	PER DIEM	600.00	600.00	0.00	0.00	0.00	600.00	100.00 %
110-46540-211	POSTAGE BOX ETC	300.00	300.00	0.00	0.00	0.00	300.00	100.00 %
110-46540-235	MEMBERSHIPS REGISTRATION FEES AND TUITION	1,700.00	1,700.00	0.00	520.00	0.00	1,180.00	69.41 %
110-46540-245	CELLULAR ,TELEPHONE, AND OTHER	840.00	840.00	47.15	688.15	0.00	151.85	18.08 %
110-46540-255	COMPUTER SOFTWARE AND MAINTENANCE	46,824.28	46,824.28	5,000.00	39,824.28	0.00	7,000.00	14.95 %
110-46540-260	REPAIR AND MAINTENANCE SERVICES	0.00	0.00	0.00	50.00	0.00	-50.00	0.00 %
110-46540-261	REPAIR AND MAINTENANCE MOTOR VEHICLES	12,000.00	11,300.00	15.00	137.00	0.00	11,163.00	98.79 %
110-46540-280	TRAVEL	1,400.00	1,400.00	0.00	0.00	0.00	1,400.00	100.00 %
110-46540-310	OFFICE SUPPLIES AND MATERIALS	2,000.00	2,000.00	63.47	1,498.28	-26.12	527.84	26.39 %
110-46540-326	UNIFORMS	850.00	850.00	0.00	219.99	0.00	630.01	74.12 %
110-46540-331	VEHICLE GAS	1,000.00	1,000.00	57.59	572.99	-92.82	519.83	51.98 %
110-46540-334	TIRES, TUBES, ETC	0.00	700.00	0.00	655.80	0.00	44.20	6.31 %
110-46540-511	LIABILITY INSURANCE	6,185.05	6,185.05	0.00	8,303.65	0.00	-2,118.60	-34.25 %
110-46540-515	WORKERS COMPENSATION INSURANCE	4,699.78	4,699.78	0.00	3,309.70	0.00	1,390.08	29.58 %
110-46540-900	CAPITAL OUTLAY	1,500.00	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
110-46540-947	FURNITURE/FIXTURES	250.00	250.00	0.00	154.86	0.00	95.14	38.06 %
Department: 46540 - Codes & Permits Department Total:		465,251.56	465,251.56	34,583.19	385,807.37	-267.94	79,712.13	17.13%
Expense Total:		11,581,932.45	11,843,972.45	823,482.83	9,149,843.49	-41,410.78	2,735,539.74	23.10%
Fund: 110 - General Fund Surplus (Deficit):		152,490.92	145,490.92	191,742.62	2,678,697.16	41,410.78	2,574,617.02	-1,769.61%
Report Surplus (Deficit):		152,490.92	145,490.92	191,742.62	2,678,697.16	41,410.78	2,574,617.02	-1,769.61%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 04/30/2026

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 110 - General Fund							
Revenue							
41500 - Administration & Finance Department	10,400,498.08	10,509,900.08	877,370.77	9,929,257.62	0.00	-580,642.46	5.52%
41670 - Engineering Department	0.00	0.00	250.00	236,231.50	0.00	236,231.50	0.00%
42100 - Police Department	175,320.00	300,958.00	20,695.06	174,433.02	0.00	-126,524.98	42.04%
42200 - Fire & Rescue Department	266,355.70	266,355.70	13,400.00	328,830.00	0.00	62,474.30	-23.46%
46540 - Codes & Permits Department	892,249.59	912,249.59	103,509.62	1,159,788.51	0.00	247,538.92	-27.13%
Revenue Surplus (Deficit):	11,734,423.37	11,989,463.37	1,015,225.45	11,828,540.65	0.00	-160,922.72	1.34%
Expense							
41110 - Board Of Commissioners	483,144.00	492,344.00	38,810.21	361,098.41	-5,774.03	137,019.62	27.83%
41210 - Municipal Court	90,162.63	90,162.63	5,805.73	74,589.79	62.97	15,509.87	17.20%
41500 - Administration & Finance Department	941,562.21	923,750.21	79,889.62	822,556.36	-12,386.99	113,580.84	12.30%
41510 - Town Recorder	117,942.47	117,942.47	8,293.94	106,422.05	-778.36	12,298.78	10.43%
41640 - IT Department	0.00	0.00	7,274.34	10,775.59	2,155.38	-12,930.97	0.00%
41650 - Human Resources Department	207,005.83	253,817.83	17,031.29	195,951.21	-104.01	57,970.63	22.84%
41670 - Engineering Department	570,443.16	627,443.16	33,643.91	433,953.79	949.37	192,540.00	30.69%
41680 - Communications Office	128,985.62	128,985.62	9,793.56	101,483.37	-1,443.58	28,945.83	22.44%
41700 - Planning & Zoning Department	372,511.99	392,511.99	26,889.87	310,762.63	0.00	81,749.36	20.83%
41810 - Building Facility & Maintenance	345,179.38	352,179.38	30,632.66	325,626.76	-12,339.01	38,891.63	11.04%
42100 - Police Department	3,787,907.23	3,913,545.23	291,662.68	2,974,743.08	-7,884.21	946,686.36	24.19%
42200 - Fire & Rescue Department	3,022,189.91	2,991,189.91	171,654.31	2,167,269.03	-1,253.71	825,174.59	27.59%
43000 - Public Works Department	1,049,646.46	1,094,848.46	67,517.52	878,804.05	-2,346.66	218,391.07	19.95%
46540 - Codes & Permits Department	465,251.56	465,251.56	34,583.19	385,807.37	-267.94	79,712.13	17.13%
Expense Total:	11,581,932.45	11,843,972.45	823,482.83	9,149,843.49	-41,410.78	2,735,539.74	23.10%
Fund: 110 - General Fund Surplus (Deficit):	152,490.92	145,490.92	191,742.62	2,678,697.16	41,410.78	2,574,617.02	-1,769.61%
Report Surplus (Deficit):	152,490.92	145,490.92	191,742.62	2,678,697.16	41,410.78	2,574,617.02	-1,769.61%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 04/30/2026

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
110 - General Fund	152,490.92	145,490.92	191,742.62	2,678,697.16	41,410.78	2,574,617.02
Report Surplus (Deficit):	152,490.92	145,490.92	191,742.62	2,678,697.16	41,410.78	2,574,617.02



Nolensville TN

My Budget Report Account Summary

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 121 - State Street Aid Fund								
Revenue								
121-43000-33550	STATE HIGHWAY AND STREET FUNDS	91,419.48	91,419.48	6,118.53	65,279.18	0.00	-26,140.30	28.59 %
121-43000-33551	STATE GASOLINE AND MOTOR FUEL TAX	316,853.52	316,853.52	21,841.19	225,749.34	0.00	-91,104.18	28.75 %
121-43000-33555	STATE 1989 INCREASE	48,824.40	48,824.40	3,313.59	35,353.04	0.00	-13,471.36	27.59 %
121-43000-33557	STATE 2017 HIGHWAY AND STREET FUNDS	152,365.80	152,365.80	11,050.66	113,723.88	0.00	-38,641.92	25.36 %
121-43000-36100	INTEREST	10,000.00	10,000.00	1,652.87	13,916.48	0.00	3,916.48	139.16 %
	Revenue Total:	619,463.20	619,463.20	43,976.84	454,021.92	0.00	-165,441.28	26.71%
Expense								
121-43000-247	STREET LIGHTING (ELECTRIC AND MAINT.)	6,800.00	6,800.00	416.88	2,482.78	-358.15	4,675.37	68.76 %
121-43000-268	REPAIR AND MAINTENANCE ROADS AND STREETS	500,000.00	500,000.00	10,261.98	53,091.53	195.00	446,713.47	89.34 %
121-43000-342	SIGN PARTS AND SUPPLIES	29,000.00	29,000.00	2,486.42	12,370.43	0.00	16,629.57	57.34 %
	Expense Total:	535,800.00	535,800.00	13,165.28	67,944.74	-163.15	468,018.41	87.35%
	Fund: 121 - State Street Aid Fund Surplus (Deficit):	83,663.20	83,663.20	30,811.56	386,077.18	163.15	302,577.13	-361.66%
Fund: 122 - Impact Fee Fund								
Revenue								
122-41500-36100	INTEREST	200,000.00	200,000.00	22,155.54	237,682.84	0.00	37,682.84	118.84 %
122-41500-36960	OPERATING TRANSFERS	0.00	2,470,000.00	2,470,000.00	2,470,000.00	0.00	0.00	0.00 %
122-46540-32403	IMPACT FEE 25% COMMERCIAL	84,919.00	52,908.00	0.00	6,870.03	0.00	-46,037.97	87.02 %
122-46540-32404	IMPACT FEE 25% RESIDENTIAL	481,205.00	299,808.00	6,924.16	72,205.13	0.00	-227,602.87	75.92 %
122-46540-32405	IMPACT FEE BASE COMMERCIAL	254,756.00	158,722.00	0.00	20,610.11	0.00	-138,111.89	87.01 %
122-46540-32406	IMPACT FEE BASE RESIDENTIAL	1,443,616.00	899,426.00	20,772.56	216,615.58	0.00	-682,810.42	75.92 %
	Revenue Total:	2,464,496.00	4,080,864.00	2,519,852.26	3,023,983.69	0.00	-1,056,880.31	25.90%
Expense								
122-41670-931	SUNSET ROAD WIDENING	0.00	2,250,000.00	247,164.04	1,189,140.68	143,635.36	917,223.96	40.77 %
122-41670-932	ROCKY FORK ROAD PROJECT	1,700,000.00	220,000.00	0.00	162,156.31	0.00	57,843.69	26.29 %
	Expense Total:	1,700,000.00	2,470,000.00	247,164.04	1,351,296.99	143,635.36	975,067.65	39.48%
	Fund: 122 - Impact Fee Fund Surplus (Deficit):	764,496.00	1,610,864.00	2,272,688.22	1,672,686.70	-143,635.36	-81,812.66	5.08%
Fund: 123 - Facilities Fund								
Revenue								
123-41500-33400	STATE GRANTS	0.00	0.00	0.00	109,735.00	0.00	109,735.00	0.00 %
123-41500-36100	INTEREST	150,000.00	150,000.00	7,875.28	101,705.44	0.00	-48,294.56	32.20 %
123-41500-36960	OPERATING TRANSFERS	1,080,000.00	1,512,000.00	574,000.00	1,512,000.00	0.00	0.00	0.00 %
123-41700-33400	GRANT - MPO	625,000.00	1,320,000.00	0.00	0.00	0.00	-1,320,000.00	100.00 %

My Budget Report

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
123-46540-32301	GENERAL AND SPECIAL PRIVILEGE TAX COMMERCIAL	195,759.00	121,965.00	0.00	19,710.00	0.00	-102,255.00	83.84 %
123-46540-32302	GENERAL AND SPECIAL PRIVILEGE TAX RESIDENTIAL	1,109,299.00	691,134.00	28,174.00	228,178.00	0.00	-462,956.00	66.98 %
	Revenue Total:	3,160,058.00	3,795,099.00	610,049.28	1,971,328.44	0.00	-1,823,770.56	48.06%
Expense								
123-41500-600	DEBT SERVICE	938,000.00	938,000.00	0.00	938,000.00	0.00	0.00	0.00 %
123-41700-931	HISTORIC DISTRICT STREETScape PROJECT	875,000.00	1,125,000.00	0.00	38,835.00	0.00	1,086,165.00	96.55 %
123-42100-923	POLICE DEPARTMENT FACILITY	0.00	275,000.00	58,250.00	142,574.50	0.00	132,425.50	48.15 %
123-43000-935	GREGORY PARK	0.00	0.00	0.00	1,387.50	0.00	-1,387.50	0.00 %
123-43000-936	CHRISMON-BROWN PARK PROJECT	1,075,000.00	870,000.00	445.00	186,174.30	0.00	683,825.70	78.60 %
123-43000-937	GREYSTONE PARK REDEVELOPMENT	250,000.00	250,000.00	118,016.40	185,108.74	209.96	64,681.30	25.87 %
	Expense Total:	3,138,000.00	3,458,000.00	176,711.40	1,492,080.04	209.96	1,965,710.00	56.85%
	Fund: 123 - Facilities Fund Surplus (Deficit):	22,058.00	337,099.00	433,337.88	479,248.40	-209.96	141,939.44	-42.11%
Fund: 127 - Drug Fund								
Revenue								
127-41500-36100	INTEREST	390.00	390.00	29.91	314.88	0.00	-75.12	19.26 %
127-42100-35140	DRUG FINES	570.00	570.00	260.00	936.25	0.00	366.25	164.25 %
	Revenue Total:	960.00	960.00	289.91	1,251.13	0.00	291.13	30.33%
	Fund: 127 - Drug Fund Total:	960.00	960.00	289.91	1,251.13	0.00	291.13	30.33%
Fund: 210 - General Debt Service Fund								
Revenue								
210-41500-36100	INTEREST	10,000.00	10,000.00	2,652.05	17,428.64	0.00	7,428.64	174.29 %
210-41500-36960	OPERATING TRANSFERS	370,000.00	370,000.00	0.00	370,000.00	0.00	0.00	0.00 %
210-42200-36960	OPERATING TRANSFER - FIRE	710,000.00	710,000.00	0.00	710,000.00	0.00	0.00	0.00 %
	Revenue Total:	1,090,000.00	1,090,000.00	2,652.05	1,097,428.64	0.00	7,428.64	0.68%
Expense								
210-41500-600	DEBT SERVICE	370,000.00	370,000.00	9,656.50	101,958.48	0.00	268,041.52	72.44 %
210-42200-600	DEBT SERVICE	710,000.00	710,000.00	0.00	188,675.00	0.00	521,325.00	73.43 %
	Expense Total:	1,080,000.00	1,080,000.00	9,656.50	290,633.48	0.00	789,366.52	73.09%
	Fund: 210 - General Debt Service Fund Surplus (Deficit):	10,000.00	10,000.00	-7,004.45	806,795.16	0.00	796,795.16	-7,967.95%
Fund: 311 - Capital Improvements Fund								
Revenue								
311-41500-36100	INTEREST	100,000.00	100,000.00	3,305.49	41,502.79	0.00	-58,497.21	58.50 %
311-41500-36960	OPERATING TRANSFERS	1,286,513.00	1,461,870.00	1,461,870.00	1,461,870.00	0.00	0.00	0.00 %
311-41670-33400	GRANT - DRAINAGE, STORMWATER, CULVERT	311,464.00	650,000.00	0.00	238,579.19	0.00	-411,420.81	63.30 %
311-42200-34220	FIRE FEE RESIDENTIAL	126,549.00	126,549.00	10,791.00	59,841.00	0.00	-66,708.00	52.71 %
311-42200-34221	FIRE FEE COMMERCIAL	0.00	0.00	0.00	27,544.75	0.00	27,544.75	0.00 %
311-58831-36960	OPERATING TRANSFER	0.00	138,000.00	135,606.99	135,606.99	0.00	-2,393.01	1.73 %
	Revenue Total:	1,824,526.00	2,476,419.00	1,611,573.48	1,964,944.72	0.00	-511,474.28	20.65%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 04/30/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Expense								
311-41670-934	FLOOD MITIGATION	420,477.00	1,050,000.00	54,204.68	624,283.11	-500.00	426,216.89	40.59 %
311-41670-951	KIDD ROAD PROJECT	127,500.00	143,500.00	0.00	9,460.90	0.00	134,039.10	93.41 %
311-41670-952	CLOVERCROFT INTERSECTION	300,000.00	284,000.00	0.00	0.00	0.00	284,000.00	100.00 %
311-41700-250	PATTERN BOOK	0.00	10,000.00	0.00	4,987.50	0.00	5,012.50	50.13 %
311-41700-256	MTP PROJECT	100,000.00	100,000.00	0.00	0.00	0.00	100,000.00	100.00 %
311-42200-945	COMMUNICATION EQUIPMENT	0.00	45,370.00	45,389.09	45,389.09	0.00	-19.09	-0.04 %
311-43000-924	PUBLIC WORKS BUILDING	620,000.00	581,393.01	0.00	51,985.42	0.00	529,407.59	91.06 %
311-58831-924	PUBLIC WORKS BUILDING	130,000.00	135,606.99	0.00	0.00	0.00	135,606.99	100.00 %
	Expense Total:	1,697,977.00	2,349,870.00	99,593.77	736,106.02	-500.00	1,614,263.98	68.70%
	Fund: 311 - Capital Improvements Fund Surplus (Deficit):	126,549.00	126,549.00	1,511,979.71	1,228,838.70	500.00	1,102,789.70	-871.43%
Fund: 312 - Williamson County School Facilities Tax Fund								
Revenue								
312-41500-31931	WILLIAMSON COUNTY 30% SCHOOL TAX	130,000.00	130,000.00	27,329.63	113,538.25	0.00	-16,461.75	12.66 %
312-41500-36100	INTEREST	50,000.00	50,000.00	3,443.35	33,655.54	0.00	-16,344.46	32.69 %
312-41500-36960	OPERATING TRANSFERS	0.00	127,000.00	127,000.00	127,000.00	0.00	0.00	0.00 %
	Revenue Total:	180,000.00	307,000.00	157,772.98	274,193.79	0.00	-32,806.21	10.69%
Expense								
312-41670-270	SIDEWALK CONNECTION - SAM DONALD	0.00	22,000.00	0.00	0.00	0.00	22,000.00	100.00 %
312-41670-271	SIDEWALK CONNECTION - CATALINA	0.00	44,000.00	0.00	39,300.00	0.00	4,700.00	10.68 %
312-41670-343	SIGNALIZATION - SUNSET PEDESTRIAN SIGNAL	155,000.00	153,000.00	0.00	152,175.00	0.00	825.00	0.54 %
312-41670-932	ROCKY FORK ROAD PROJECT	0.00	68,000.00	0.00	0.00	0.00	68,000.00	100.00 %
	Expense Total:	155,000.00	287,000.00	0.00	191,475.00	0.00	95,525.00	33.28%
	Fund: 312 - Williamson County School Facilities Tax Fund Surplus (Deficit):	25,000.00	20,000.00	157,772.98	82,718.79	0.00	62,718.79	-313.59%
	Report Surplus (Deficit):	1,032,726.20	2,189,135.20	4,399,875.81	4,657,616.06	-143,182.17	2,325,298.69	-106.22%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 04/30/2026

Group Summary

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 121 - State Street Aid Fund							
Revenue	619,463.20	619,463.20	43,976.84	454,021.92	0.00	-165,441.28	26.71%
Expense	535,800.00	535,800.00	13,165.28	67,944.74	-163.15	468,018.41	87.35%
Fund: 121 - State Street Aid Fund Surplus (Deficit):	83,663.20	83,663.20	30,811.56	386,077.18	163.15	302,577.13	-361.66%
Fund: 122 - Impact Fee Fund							
Revenue	2,464,496.00	4,080,864.00	2,519,852.26	3,023,983.69	0.00	-1,056,880.31	25.90%
Expense	1,700,000.00	2,470,000.00	247,164.04	1,351,296.99	143,635.36	975,067.65	39.48%
Fund: 122 - Impact Fee Fund Surplus (Deficit):	764,496.00	1,610,864.00	2,272,688.22	1,672,686.70	-143,635.36	-81,812.66	5.08%
Fund: 123 - Facilities Fund							
Revenue	3,160,058.00	3,795,099.00	610,049.28	1,971,328.44	0.00	-1,823,770.56	48.06%
Expense	3,138,000.00	3,458,000.00	176,711.40	1,492,080.04	209.96	1,965,710.00	56.85%
Fund: 123 - Facilities Fund Surplus (Deficit):	22,058.00	337,099.00	433,337.88	479,248.40	-209.96	141,939.44	-42.11%
Fund: 127 - Drug Fund							
Revenue	960.00	960.00	289.91	1,251.13	0.00	291.13	-30.33%
Fund: 127 - Drug Fund Surplus (Deficit):	960.00	960.00	289.91	1,251.13	0.00	291.13	-30.33%
Fund: 210 - General Debt Service Fund							
Revenue	1,090,000.00	1,090,000.00	2,652.05	1,097,428.64	0.00	7,428.64	-0.68%
Expense	1,080,000.00	1,080,000.00	9,656.50	290,633.48	0.00	789,366.52	73.09%
Fund: 210 - General Debt Service Fund Surplus (Deficit):	10,000.00	10,000.00	-7,004.45	806,795.16	0.00	796,795.16	-7,967.95%
Fund: 311 - Capital Improvements Fund							
Revenue	1,824,526.00	2,476,419.00	1,611,573.48	1,964,944.72	0.00	-511,474.28	20.65%
Expense	1,697,977.00	2,349,870.00	99,593.77	736,106.02	-500.00	1,614,263.98	68.70%
Fund: 311 - Capital Improvements Fund Surplus (Deficit):	126,549.00	126,549.00	1,511,979.71	1,228,838.70	500.00	1,102,789.70	-871.43%
Fund: 312 - Williamson County School Facilities Tax Fund							
Revenue	180,000.00	307,000.00	157,772.98	274,193.79	0.00	-32,806.21	10.69%
Expense	155,000.00	287,000.00	0.00	191,475.00	0.00	95,525.00	33.28%
Fund: 312 - Williamson County School Facilities Tax Fund Surplus (Deficit):	25,000.00	20,000.00	157,772.98	82,718.79	0.00	62,718.79	-313.59%
Report Surplus (Deficit):	1,032,726.20	2,189,135.20	4,399,875.81	4,657,616.06	-143,182.17	2,325,298.69	-106.22%

My Budget Report

For Fiscal: 2025-2026 Period Ending: 04/30/2026

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
121 - State Street Aid Fund	83,663.20	83,663.20	30,811.56	386,077.18	163.15	302,577.13
122 - Impact Fee Fund	764,496.00	1,610,864.00	2,272,688.22	1,672,686.70	-143,635.36	-81,812.66
123 - Facilities Fund	22,058.00	337,099.00	433,337.88	479,248.40	-209.96	141,939.44
127 - Drug Fund	960.00	960.00	289.91	1,251.13	0.00	291.13
210 - General Debt Service Fund	10,000.00	10,000.00	-7,004.45	806,795.16	0.00	796,795.16
311 - Capital Improvements Func	126,549.00	126,549.00	1,511,979.71	1,228,838.70	500.00	1,102,789.70
312 - Williamson County School f	25,000.00	20,000.00	157,772.98	82,718.79	0.00	62,718.79
Report Surplus (Deficit):	1,032,726.20	2,189,135.20	4,399,875.81	4,657,616.06	-143,182.17	2,325,298.69

Nolensville Building Codes Update (April 25, though May 15, 2026)

1) Permits issued:

Total permits	62
New single family	11
Renovations/addition	0
Swimming Pool	4
Commercial	0
Food Truck	0

2) Inspections completed:

Total inspections	148
Avg. per day	10
% pass	90%
% fail	3
% canceled & etc.	7%

3) Illegal signs removed/returned to owner:

- a. 7180 Nolensville Road – WYZE Construction
- b. 7177 Nolensville Road – WYZE Construction
- c. Falling Water & Clovercroft – Junk Luggers
- d. 6937 Nolensville Road – Estate Privacy Trees
- e. 7221 Nolensville Road – Great Lawns Turf
- f. 7271 Nolensville Road – Wilco Strength Lab
- g. Nolensville & Rocky Fork -- Wilco Strength Lab
- h. Nolensville & Rocky Fork – Yard Sale
- i. Nolensville & Clovercroft – Yard Sale
- j. Publix Shopping Ctr. – 2 Wilco Strength Lab signs
- k. 910 Oldham – Wilco Strength Lab
- l. 7210 Nolensville Road -- Wilco Strength Lab
- m. 7175 Nolensville Road – 8 Wilco Strength Lab signs
- n. 7209 Nolensville Road – Wilco Strength Lab
- o. Summerlyn & Nolensville – 2 Armada Football Club signs
- p. Burkitt Commons & Nolensville – Burkitt Commons Community Garage Sale
- q. Burkitt Place & Nolensville – Garage Sale
- r. Falling Water & Clovercroft – Adjusted Bent Creek Community Yard Sale out of ROW

- 4) View all ongoing commercial projects and their status here: [Commercial Construction Projects | Town of Nolensville](#)

- 5) Property maintenance cases initiated:
 - a. Waller Road – W&G
 - b. Nolensville Road – PM
 - c. Norfolk – Inoperable vehicle
 - d. Cowan Ct. – Inoperable vehicle
 - e. Austin Ct. – W&G
 - f. Mer Rouge – Illegal parking
 - g. Countryside Rd. – Illegal business occupancy
 - h. Creekside Dr. – PM

- 6) Property maintenance cases resolved:
 - a. Waller Road – W&G
 - b. Limestone – Noise violation
 - c. Austin Ct. – W&G
 - d. Nolensville Road – PM
 - e. Mer Rouge – Illegal parking

Town of Nolensville- Engineering

MEMORANDUM



TO: Board of Commissioners
FROM: Enoch Jarrell, Town Engineer
RE: June 2026 Engineering Dept. Report
DATE: May 29, 2026

- **GIS:** ADA curb ramp location inventory for public ROW has been completed. Approximately 1300 locations will be visited by Engineering staff for ADA compliance in the coming months. Findings to be included in a future ADA Self-Evaluation and Transition Plan update published by the Public Works Department.
- **GIS:** Supporting field application for ADA project has been completed and will be launched when staff begin inspections.
- **GIS:** Parcel, centerline, address, trails, and various other GIS data has been updated.
- **GIS:** Internal migration of file storage architecture has been evaluated and will be transitioned in the coming weeks.
- **GIS:** Created various maps and exhibits to support other departments and advisory committees.
- Kidd Road Traffic signal scheduled to be installed by mid-late June. It will Flash (yellow on Nolensville Road and red for Kidd) for 7-10 days and then be activated. Kidd road will have loop detection to obtain right or left turn.
- Nickell Company scheduled to start Sam Donlad Court sidewalk early June with surveying.
- ARP Stormwater: Sunset Trail (Pumpkin Ridge) box culvert scheduled to start on June 8th through June 30th. The trail will be closed the majority of time. Katie will be posting info on social media.
- Kidd Road widening continues. Traffic Circle (Roundabout) at Kidd/ McFarlin/Battle open on asphalt binder on May 14th.
- McFarlin Road Improvements at Fairington complete except some grading and stabilization on ditches.
- Sagebrook Residential Subdivision on Clovercroft Road has completed roadway crossings. Clovercroft mill and overlay at the entrance and Dante Ranch scheduled for June.
- Darsy project well underway with grading, building pad for Kroger to start vertical construction in July.
- Town Square development is preparing to start in June on Nolensville Road widening and complete binder on entrance to Nolensville Road.
- Town Square sewer force main along Nolensville Road will continue. TDOT has approved contractor to open cut Nolensville Road. Work will be done at night with one lane open and contractor handling traffic control.
- 32 EPSC MS4 inspections on Active Construction Sites (Stormwater) in past month.
- 29 Construction Inspections on current commercial and residential sites in past month.



NOLENSVILLE FIRE & RESCUE

7218 Nolensville Road Nolensville TN 37135

Fire Chief Matthew Lupo

Subject: April 2026, Fire Department Report

April was a strong month for the department with call volume and other activities. Our fire station was highlighted on the CBS television show *By Design* where we were able to show off our innovative design and safety features built into our home away from home. We do not have the date it will air yet, but we will keep you posted.

Engineer Greg Whaley has completed his rope rescue operations course. This provides the basics through some more advanced skills to aid in using rope and rope equipment for rescues in many situations. This adds one more member to our team or rescue personnel. Firefighter Gage Galotti had successfully challenged and passed his firefighter 2 certification through the Tennessee Commission on Firefighting. FF Galotti has been very active and progressive with his training and becoming a big asset to the team. FF Luke Edwards successfully challenged and passed his firefighter 2 certification as well.

Lieutenant Daron Standifird created and presented his own training course over ground ladders to each shift as part of our monthly training program. His experience and skills in ladders has been crucial to the education of all our new members but he has also provided much insight to our more senior members as well.

The second engine (Engine 92) is in the shop getting the pump replaced, which has been needed for a while now due to age and normal wear. The ladder truck (Ladder 91) is in the shop now as well after having a failure in the power steering pump. We hope to have both of these apparatus back in the fleet running within the month.

NOLENSVILLE FIRE & RESCUE

7218 Nolensville Road, Nolensville, TN 37135 – Office 615-776-6689

Nolensville Fire & Rescue December Numbers

Total Calls to service: 110
Overlapping Calls: 8 (7.2%)
Calls within the County: 31 (28%)
Mutual aid given: 0
Mutual aid received: 1
Average Response Time: 7:13
Fire Inspections: 73
Code Violations: 205
Fire Investigations: 1
Community Room Usage: 7
Public Relations Events: 2
Smoke Detectors Installed: 3 homes
Car Seat Installs: 1

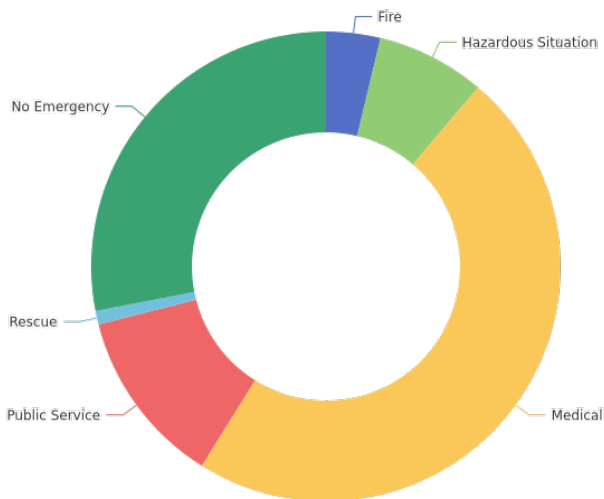
NOLENSVILLE FIRE & RESCUE
7218 Nolensville Road, Nolensville, TN 37135 – Office 615-776-6689



Nolensville Fire & Rescue
 Address: 7218 Nolensville Rd, Nolensville, TN, 37135



FDR-IR: Incident Count by Primary Incident Type



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Fire	4	3.74%
Fire - Outside Fire - Other Outside Fire	1	0.93%
Fire - Outside Fire - Vegetation / Grass Fire	2	1.87%
Fire - Structure Fire - Confined Cooking / Appliance Fire	1	0.93%
Hazardous Situation	8	7.48%
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	1	0.93%

Report ID: 92760

This report was generated on : 05/06/2026 01:36 PM

Page: 1 of 4

FDR-IR: Incident Count by Primary Incident Type

Nolensville Fire & Rescue
 Address: 7218 Nolensville Rd, Nolensville, TN, 37135



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Hazardous Situation - Hazard Non-Chemical - Electrical Hazard / Short Circuit	1	0.93%
Hazardous Situation - Hazard Non-Chemical - Motor Vehicle Collision	1	0.93%
Hazardous Situation - Hazardous Materials - Fuel Spill / Fuel Odor	1	0.93%
Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor	2	1.87%
Hazardous Situation - Investigation - Odor	2	1.87%
Medical	51	47.66%
Medical - Illness	2	1.87%
Medical - Illness - Abdominal Pain / Problems	2	1.87%
Medical - Illness - Breathing Problems	3	2.80%
Medical - Illness - Chest Pain (Non-Trauma)	5	4.67%
Medical - Illness - Convulsions / Seizures	3	2.80%
Medical - Illness - Headache	2	1.87%
Medical - Illness - Heart Problems	2	1.87%
Medical - Illness - Psychological Behavior Issues	5	4.67%
Medical - Illness - Sick Case	8	7.48%
Medical - Illness - Unconscious Victim	1	0.93%
Medical - Illness - Nausea / Vomiting	2	1.87%
Medical - Illness - No Appropriate Choice	1	0.93%

Report ID: 92760

This report was generated on : 05/06/2026 01:36 PM

Page: 2 of 4

FDR-IR: Incident Count by Primary Incident Type

Nolensville Fire & Rescue
 Address: 7218 Nolensville Rd, Nolensville, TN, 37135



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Medical - Injury / Trauma - Eye Trauma	1	0.93%
Medical - Injury / Trauma - Fall	3	2.80%
Medical - Injury / Trauma - Heat / Cold Exposure	1	0.93%
Medical - Injury / Trauma - Motor Vehicle Collision	9	8.41%
Medical - Injury / Trauma - Hemorrhage / Laceration	1	0.93%
Public Service	13	12.15%
Public Service - Citizen Assist - Citizen Assist / Service Call	2	1.87%
Public Service - Citizen Assist - Lift Assist	8	7.48%
Public Service - Alarms (Non Medical) - Fire / Smoke Alarm	2	1.87%
Public Service - Disaster / Weather - Weather Response	1	0.93%
Rescue	1	0.93%
Rescue - Structure - Building Collapse / Structure Collapse	1	0.93%
No Emergency	30	28.04%
No Emergency - False Alarm - Malfunctioning Alarm	2	1.87%
No Emergency - False Alarm - Accidental Alarm	7	6.54%
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	10	9.35%
No Emergency - Good Intent - Controlled Burning (Authorized)	2	1.87%
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	1	0.93%

Report ID: 92760

This report was generated on : 05/06/2026 01:36 PM

Page: 3 of 4

FDR-IR: Incident Count by Primary Incident Type

Nolensville Fire & Rescue
Address: 7218 Nolensville Rd, Nolensville, TN, 37135



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
No Emergency - Cancelled	8	7.48%
Total	107	100.00%

Halie Gallik
Mayor

Jessica Salamida
Vice Mayor

Tyler Carpenter
Commissioner



Russell D. Gill
Commissioner

Josh Streufert
Commissioner

Montique Luster
Town Recorder

Town of Nolensville

MEMORANDUM

Date: May 18, 2026

To: Nolensville Board of Commissioners

From: Brad Baumgartner, Planning Director

Re: Monthly Planning Department Update – May 2026

- Reviewed all entitlement applications, prepared public notices, staff reports and posted agenda for May 10th, 2026, Planning Commission regular meeting.
- Multiple walk-ins, phone calls, emails forming a wide variety of questions including but not limited to: zoning, land use, historic properties, development questions, Board membership, fees, bonds etc.
- Met with Geocivix for continued work on implementation of Online Submittal System. Prepared to go live June 1st, 2026.
- Continued work on updating Zoning Ordinance, recently presented Article 5 to Planning Commission and moving on to Article 6
- Continued work on reviewing Subdivision Regulations
- Notice of Violation administration
- Conducted multiple pre-application meetings for new development and development amendments
- Continued work on Sureties held by the Town

7218 Nolensville Road Nolensville, TN 37135-0547 | (615) 776-3633 | Fax (615) 776-3634

Nolensville Police Department BOC Report April 2026

Crash Data

During this reporting time frame, there were a total of twenty-two (22) vehicle crashes.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Total Crashes:	14	8	12	22									56
Crashes With Property Damage:	13	7	12	17									49
Crashes With Injury:	1	1	0	7									9
Crashes With Fatality:	0	0	0	0									0
Total Injuries:	2	2	0	7									11

Annual data	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
2023	15	13	14	14	9	7	11	9	19	15	26	11	163
2024	18	9	8	25	13	16	9	14	20	15	17	15	179
2025	13	13	12	13	13	17	24	14	21	15	15	15	185
2026	14	8	12	22									56

Traffic Enforcement Data

Month	Stops	Citations	Charges	Warnings
January	430	123	153	307
February	514	138	159	376
March	532	150	175	382
April	384	104	121	280
May				
June				

Violations	Jan	Feb	Mar	Apr	May	June
Speed	71	81	77	48		
Insurance	13	11	9	11		
Exp Registration	14	13	19	15		
Seatbelt	2	0	5	5		
Fail to Carry Reg	5	2	3	2		
Fail to Carry DL	1	2	2	2		
DL Required	0	0	0	0		
DL Address Change	4	3	5	0		
Stop Sign	11	13	21	7		
Light Law	3	5	2	2		
Expired DL	3	4	0	1		
Unregistered Veh	2	0	1	0		
Warning	307	376	382	280		
Tint	4	0	0	0		
Handheld Phone	10	15	17	18		
Careless	3	0	1	1		
Parking	0	0	0	0		
No Passing Zone	1	3	4	2		
All other	6	7	9	5		

Misd Citations/Arrests	Jan	Feb	Mar	Apr	May	June
<i>DUI</i>	0	0	0	0		
<i>DRUGS</i>	0	0	0	0		
<i>DWLS</i>	7	4	5	2		
<i>DWLR</i>	1	4	0	2		
<i>DWOL</i>	12	13	6	8		
<i>OTHER</i>	40	32	17	21		
Totals	60	53	28	33		

TIBRS REPORTING

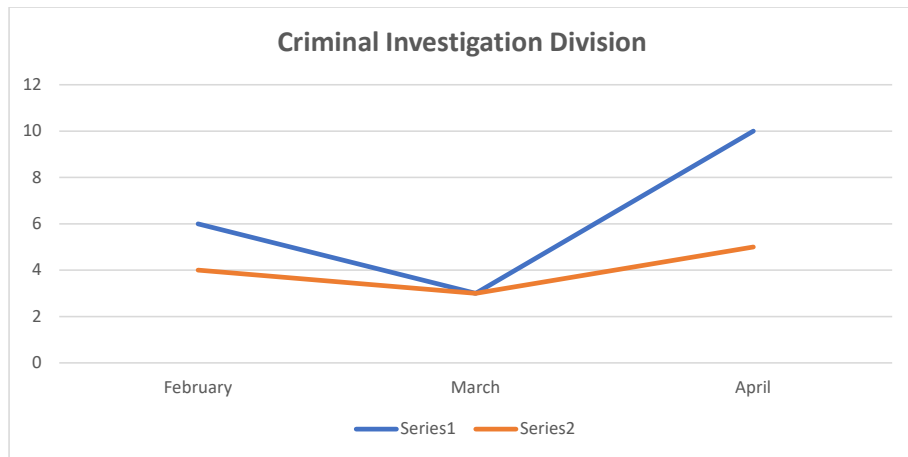
2026	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
GROUP A												
Aggravated Assault	0	0	1	1								
All Other Larceny	0	0	0	2								
Arson	0	0	0	0								
Burglary/Break/Enter	0	0	0	1								
Counterfeit/Forgery	0	0	0	0								
Credit Card Fraud	0	0	0	0								
Drug/Narcotics	1	0	0	1								
Drug/Equipment	1	1	0	0								
Extortion/Blackmail	0	0	1	1								
Embezzlement	0	0	0	0								
Fondling	0	0	0	1								
Identity Theft	0	0	0	0								
Impersonation	1	0	0	0								
Intimidation	0	0	1	1								
Motor Vehicle Theft	1	0	0	0								
Robbery	0	0	0	0								
Simple Assault	3	0	2	0								
Stolen Property	0	0	0	0								
Swindle/Con Game	0	0	0	1								
Theft from Building	0	0	0	1								
Theft of Veh Parts	0	0	0	0								
Theft from Veh	0	0	0	0								
Vandalism	0	1	0	0								
GROUP B												
Curfew/Loitering	0	0	0	0								
DUI	0	0	0	2								
Drunkness	0	0	0	0								
Family Offenses(Non Violent)	0	0	0	0								
Disorderly	0	0	0	0								
Liquor Law Violation	0	0	0	0								
Runaway/Missing Person	0	0	0	0								
Trespass	0	0	0	0								
All Other	3	6	3	6								
Monthly Totals:	10	8	8	18								

CAD INCIDENTS

2026	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sept	Oct	Nov	Dec
911 Transferred/Unverified Calls	55	47	43	57								
Alarms/Holdup/Distress/Panic	31	34	33	37								
Animal Calls	2	2	0	2								
Assaults	0	2	3	1								
Assist Other Agency/Attempt Cont	7	4	7	15								
Auto Broken Down/Abandoned	9	14	9	7								
Auto Theft Rpt/In Prog/Recovery	1	0	1	0								
BOLO	14	13	14	11								
Burglary/In Progress/Report	0	2	0	5								
Check Area/Cardiac Arrest	12	17	13	17								
Child Abuse/Child Found	2	0	0	3								
Civil Matter/Civil Standby	4	4	6	3								
Citizen Assist/Transport	25	38	37	35								
Disorders	9	1	9	8								
Drug Overdose	0	0	0	0								
Fight/Frauds	2	4	4	13								
Harassments	4	6	3	8								
Indecent Exposure/Intoxicated Pers	0	1	0	1								
Information Only	9	6	7	6								
Locked in Veh/Mental Health Calls	0	1	0	0								
Missing Persons	2	3	0	2								
MVCs	29	19	24	34								
Narcotics	1	1	0	0								
Noise Complaints/Open Doors	2	1	10	4								
Parking Problems	6	9	4	12								
Prisoner Transport/Prowler	2	0	0	0								
Property Lost Found Damaged	4	2	10	5								
Psychological Emergencies	4	2	3	1								
Reckless Drivers	5	4	6	7								
Road Closures/ Roadway Hazards	12	7	6	5								
Speak to Subject	8	21	10	6								
Self-Initiated Activity	2296	2394	2425	1969								
Shots Fired in Area	1	2	3	2								
Suicide Threat/Atmpt/Complete	0	2	2	0								
Suspicious Incidents/Theft Reports	24	21	21	28								
Traffic Enforcement	1	4	0	4								
Unk Trble/Unwanted Subj/Unruly Juvenile	1	5	10	5								
Vapor Gas Leak/Odor	1	2	1	1								
Welfare Check	7	7	5	12								
Total	2596	2702	2729	2327								

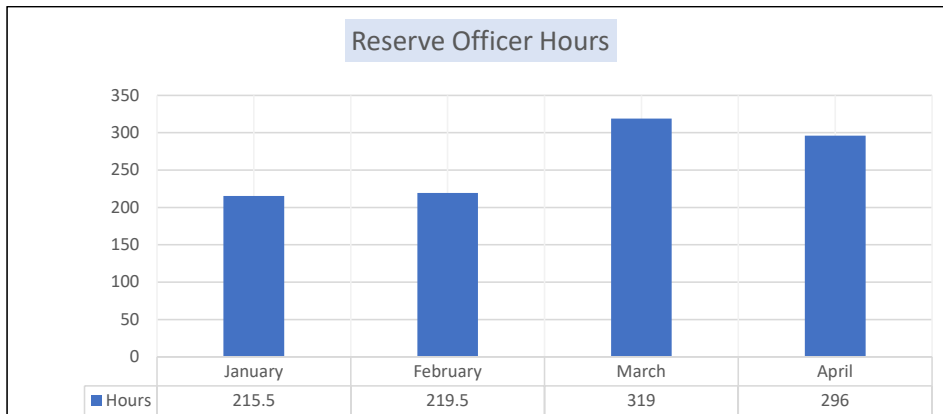
CRIMINAL INVESTIGATION DIVISION

<u>Month</u>	<u>Assigned Cases</u>	<u>Cleared Cases</u>
January	6	1
February	6	4
March	3	3
April	10	5

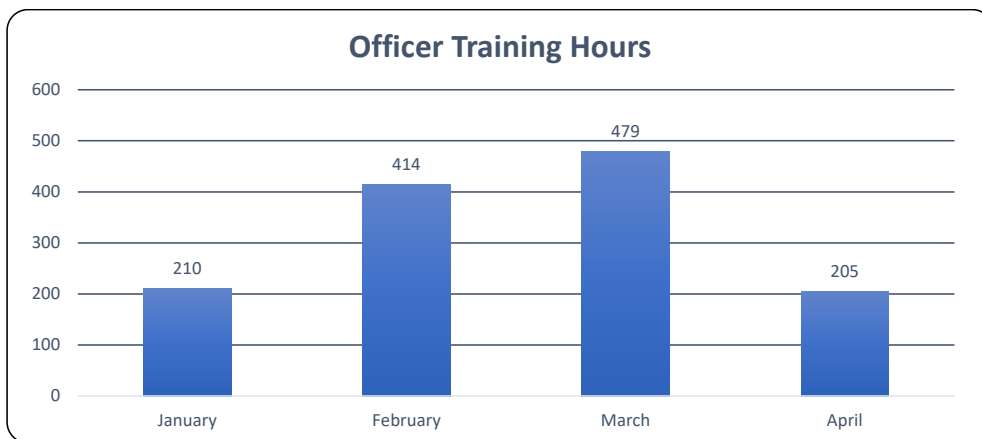


- 408 Hours investigation on cases
- 6 Hour meeting with judges (subpoenas/search warrants)
- 5 Hours call-out
- 56 Training hours
- 4 Judicial Subpoenas applied for
- 2 Search warrant applied for (to include returns)
- 1 Beer permit applications
- 10 Newly assigned cases
- 5 Cleared cases

Nolensville Police Department Reserve Program



Nolensville Police Department Officer Training Hours



BOC Report

May 2026

Public Works

Signs	\$263
Equipment	\$130
Other	\$120
Asphalt patch	250 lbs
Uniforms	\$0
Sidewalks	\$225

Primary Expense Breakdown

Equipment:

Tractor repair parts- \$104

Signs:

Hospital signage (Rocky Fork)- \$215

Sidewalks:

Stump Grinder rental- \$225

Website submissions:

No website submissions

Sign Repairs:

Rocky Fork- 3

Nolensville road- 1

Sidewalk Repairs:

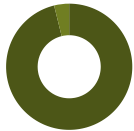
5 sections- Powder springs- 25'



Town of Nolensville
Facebook | April 24, 2026 - May 14, 2026

Social Media Content Performance Report

Views	Reach	Interactions	Visits	Link Clicks
118,993 (+25%)	32,985 (+18.6%)	1,520 (+102.7%)	3,073 (+52.8)	246 (-4.7%)



Followers
Total Followers: 6,714
New Followers: 124

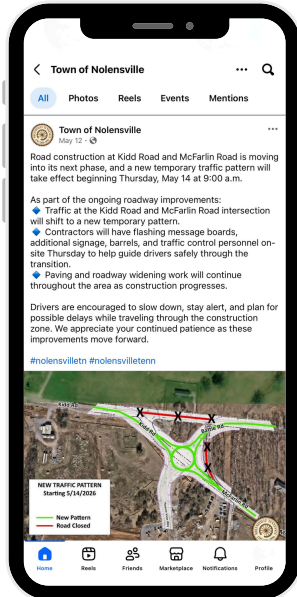
Followers
Women: 71.2%
Men: 28.8%



Age Demographic

18-24	25-34	35-44	45-54	55-64	65+
W: 1.1% M: 0.7%	W: 7.1% M: 3.5%	W: 21% M: 8.8%	W: 20.8% M: 8.6%	W: 12.9% M: 4.3%	W: 8.3% M: 2.9%

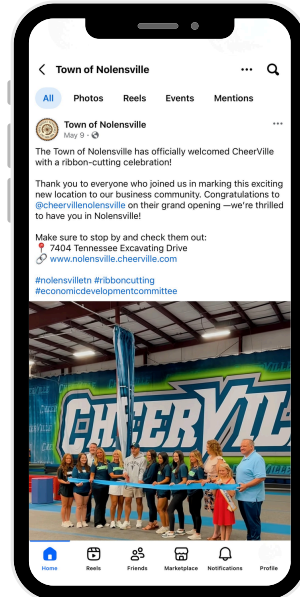
Top Three Facebook Posts by Views



Views: **26,917**
Reach: **17,628**
Likes: **52**
Comments: **24**
Shares: **8**



Views: **14,181**
Reach: **8,196**
Likes: **153**
Comments: **19**
Shares: **12**



Views: **13,271**
Reach: **5,952**
Likes: **78**
Comments: **2**
Shares: **7**

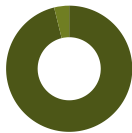


Town of Nolensville

Instagram | April 24, 2026 - May 14, 2026

Social Media Content Performance Report

Views	Reach	Interactions	Visits
34,052 (+48.9%)	6,343 (+18%)	862 (+3.1%)	500 (+23.8%)



Followers
Total Followers: 3,565
New Followers: 45

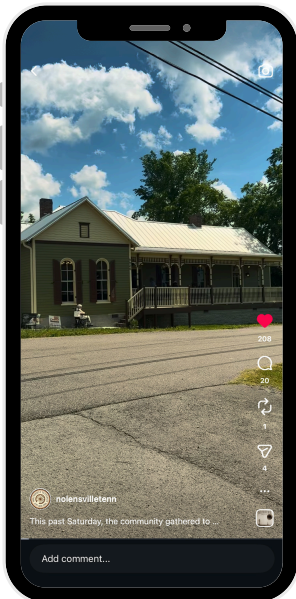
Followers
Women: 71.2%
Men: 28.8%



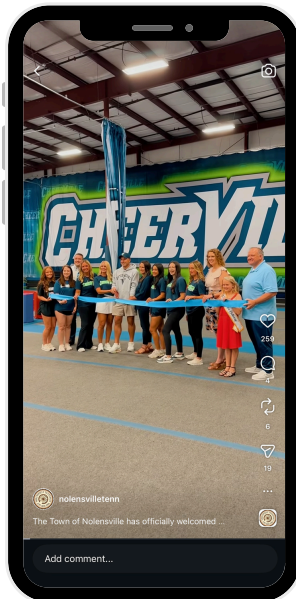
Age Demographic

18-24	25-34	35-44	45-54	55-64	65+
W: 3% M: 1.6%	W: 12.5% M: 4.6%	W: 29.6% M: 8.5%	W: 17.4% M: 5.8%	W: 8.9% M: 3.1%	W: 3.8% M: 1.2%

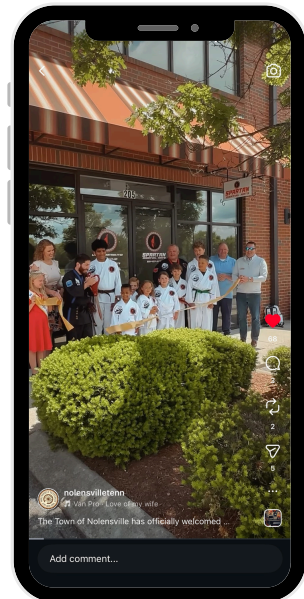
Top Three Instagram Posts by Views



Views: **14,186**
 Reach: **1,271**
 Likes: **208**
 Comments: **20**
 Shares: **4**



Views: **13,273**
 Reach: **3,201**
 Likes: **259**
 Comments: **4**
 Shares: **19**



Views: **6,509**
 Reach: **910**
 Likes: **68**
 Comments: **3**
 Shares: **5**



Town of Nolensville
Buttercup Festival Committee
Buttercup Festival Committee Meeting Minutes
April 6, 2026, 6:00 pm

Call to Order and Determination of Quorum

In attendance: Tracey, Tommy, Audrey, Josh, Holli, Lamont, Lena, and Mary Kate. Call to order at 6:10pm

Approval of Minutes of March 9, 2026 Meeting

Motion to approve.

Citizen Comments

none

Vendors

Vendors - 65 single booths, 9 double booths, 9 food trucks, 5 churches, 5 non-profits, 3 misc, and 3 town booths - fire, police, shirt sales booth.

Buttercup Pageant

As of now, we have 20 entries. Pageant will take place at Jenkins church. Working on creating/building a stage. Will look into possibly streaming it.

Sponsors

As of now, \$32,600 and possibly another \$1,500 silver sponsor. Last year we had \$23,000. Up \$9,600.

Music

Betty not in attendance. Tracey to get update from her.

Scholarships

As of now, we have 9 scholarship submissions. Last day to submit, 4/10th. Send final three scholarship winners to Tracey by 4/17th.

Marketing

Audrey placing orders for banners. 4 clings for shuttle buses. 100 promo posters to hang up at local businesses. 150 promo postcards for Lamont's church. Serving lunch sacks and will place postcards in them for festival.

Marketing on social media and the Buttercup Facebook page for festival, butter pup, pageant, and scholarships.

Shirts on sale for preorders.

New - ButterPup, Line Dancing

ButterPup promotions happening now on the BC Facebook page. FB post "Coming soon stay tuned for more info."

Prestige Trophy to design and provide trophy for the winner of the ButterPup.

Submissions of photo for ButterPup will be \$10. Winner will be based on image with the most "likes."

All entry fees will be donated to the Williamson County Animal Center.

Other Business

Sign Gypsies donating a photo op sign for the festival.

Mary Kate to send map of parking and shuttle services to NYA for their games on the same day of Buttercup Festival.

Discussed painting the benches as part of a project and to paint at the festival. Did not have TAPS rep and Tracey and Josh to follow up with Elmer and Anna.

Date for Next Meeting

Final meeting before the festival will be held at Town Hall on Monday 4/27th at 4pm.

Adjourn

Motion to adjourn at 7:37pm

Committee Secretary

Committee Chair



Town of Nolensville
Buttercup Festival Committee
Buttercup Festival Committee Minutes
April 27, 2026, 4:00 pm

Call to Order and Determination of Quorum

Meeting called to order at 4:18pm. In attendance: Tracey, Katie, Lamont, Lena, Josh, Holli, Audrey, Tommy, and Betty.

Approval of Minutes of April 6, 2026 Meeting

Motion to approve - Tommy, Betty 2nd, and all approve.

Citizen Comments

none

Vendors

Tracey to assign 10 areas with committee members and other volunteers for vendor check-ins. Volunteers for check-in to be there at 6:45am. Casie to contact vendors with details.

Tracey, Mary Kate, and Casie to mark vendor spots Friday night before the festival.

Buttercup Pageant

21 girls signed up. 19 participated. Winners will introduce bands at the festival. May also hold a "fire side chat" with mayor. Location TBD.

Sponsors

We will have banners throughout the festival, including two Platinum Sponsors banners.

Music

Committee voted to approve the \$1,750 sponsorship money to be distributed among the non-paid artists per slot time (20). Betty to reach out to Lael and Jeremy to get w-9 forms for the artist so they can get paid. 5 bands on main stage and 20 artists on the other 3 stages. 4 engineers.

Scholarships

3 winners selected and will be introduced on the main stage around 1pm.

Marketing

Maps printed. Ordering clings to hang at shops and shuttles. 4 for the two shuttles. Signs will also be placed throughout the festival.

ButterPup

We currently have 43 submissions. Trophy will be picked up on Friday to present to the winning ButterPup. Continuing to promote on social media.

Other Business

Date for Next Meeting

Next meeting will be held on Monday May 18th at 6p.m.

Adjourn

Meeting adjourned at 5:24pm

Committee Secretary

Committee Chair



Town of Nolensville
Town Events Advisory Committee
Town Events Meeting Minutes
April 9, 2026, 4:30 pm

Call to Order and Determination of Quorum

The meeting was called to order at 4:31 p.m.

Members present: Suzanne Honeycutt, Tracey Windrow, Myriah Kingen, Tara Diffie, Jason Hale, Whitney Brekke, Riby Smith, Kindra Svendsen, Pam Panezic, Mary Kate Pollreis

Quorum was present

Others Present: Tyler Capenter BOC Commissioner

Approval of Minutes for Regular Meeting March 19th, 2026

A motion, made by Whitney Brekke, seconded by Mary Kate Pollreis to approve the Meeting Minutes from March 12th, 2026. The motion was unanimously approved with all voting AYE.

Citizen Comments

N/A

Buttercup Festival

Festival is May 2nd

- 25 acts of music
- Food Vendors

Volunteers Needed -- signup online

- At each parking area
- Work the town booth, 2-hours, selling t-shirts

Puppy Buttercup contest -- post photos

- \$10 entry
- Proceeds go to Williams Co. Animal Shelter

Events for 2026

Star Spangled Celebration: Saturday, June 27th

New map and layout due to School lot work. Group reviewed the new map, a few updates were requested around parking areas.

1. Rentals: Myriah & Whit

- Golf Carts (Montique)
- Garbage Cans (free and we make the company a sponsor)
- Port-O-Potties
- Inflatables (only games, no bounce houses)
- Stage(s) (Montique will manage the stage)
- Generator(s)
- VIP Tent, tables and chairs

2. Food Vendors: Suzanne & Cathy

- Goal: 25 Food vendors. Mix of sweet and savory (plan to reduce total goal to accommodate new layout)

- 17 confirmed

3. Business & Non-Profit Booths: Tracey & Mary Kate

- 10 applications
- Prime sponsor booths too

4. Volunteers: Whitney

- 3 County School Employees
 - 8am-1pm = Shayla McCarter
 - 1pm-6pm = Melissa Riley
 - 6pm-10pm = Coach Tomlinson
- Parking Volunteers needed
 - 4pm-?pm: 6-8 people, working in groups of two
 - Nashville LPD-13 Division Sea Cadet unit will help volunteer

5. VIP Tent: Tara & Pam & Montique

- VIP Sandwiches: Jimmy John's confirmed sponsor
- Marcos Pizza for later (7:30-8pm)
- Water/Gatorade

6. Sponsors: Kindra

- Sponsors Confirmed: United, MTE, Tri-Star, Nolo Med Spa
- Sponsor Banner (Pam)
- Bubbles Giveaway (Pam)
- Fans Giveaway (Pam)
- Photo 'booth' (Pam and Katie)

7. Kid Zone: Tyler and Ruby

- Jam with Jamie = confirmed (5-7pm)
- Stage to be rented (Montique)

8. Band: Tyler & Suzanne

- Main Stage = Universal Crush Band

9. National Anthem Singer: Mary Kate

- Heather Little - confirmed

10. Emcee: Kindra

- No update

11. Fireworks: Montique

- BOC approved bid with booms added for National Anthem
- Committee requested to review music playlist for this year, looking for more music and less talking)

12. Parking: Whitney & Meredith

- Put NO PARKING signs where we do not want them to park (grass, edges where people can't get out, etc.) Whitney to look into quantity and pricing
- Will need additional ropes and signs with delineators (larger cones) will work with Public Works

Nolensville Founders Day Event

Name: Nolensville Founders Day
Purpose: Celebrate Nolensville 30th Anniversary: Reincorporated August 1996
Date: October 3rd
Where: Town Hall (TBD)
Time: 10am-12pm (TBD)

Next Steps:

- Tyler to seek BOC approval on the date

Veterans Day Celebration: Saturday, November 7th

1. Breakfast @ 8:30am
2. Parade @ 11am

No updates during the meeting

A Nolensville Holiday: Friday, December 4th and Saturday, December 5th

1. Storytime with Santa and Mrs. Claus, Friday, December 4th, 6:00 PM
2. Tree Lighting, Friday, December 4th, 7:00 PM
3. Parade, Saturday, December 5th, 11:00 AM

No updates during the meeting

New Business

Open forum for any new committee business

- Future Star-Spangled Celebration (SSC) - expanding the celebration, specifically enhancing production and developing a more robust sponsorship program
- Budgets to be reviewed

Committee Meeting Dates

Next Meeting: Thursday May 14th @ 4:30pm, Town Hall

Adjournment

At 4:33 PM, there being no further business, a motion was made by Suzanne Honeycutt, seconded by Tracey Windrow, to adjourn the meeting. The motion to adjourn was unanimously approved with all voting AYE.

Committee Secretary

Committee Chair



Town of Nolensville
Trails, Arts, Parks, and Streetscapes Advisory Committee
April Regular Meeting Minutes
April 14, 2026, 5:00 pm

Call to Order and Establish Quorum

Members present: Simons, Stephenson, Wu, Minard, Beard, Brekke

Members absent: Craig, Gray, Parston

Quorum Established

Approval of March 3, 2026 Minutes

Beard motioned to approve minutes; Minard seconded. Motion passed unanimously.

Public Comment

Buttercup Festival Volunteer Opportunities

Tracey Windrow, Chair of the Buttercup Festival, shared volunteer opportunities for the upcoming festival. Volunteers are needed for:

- Vendor check-in from approximately 7:00 a.m. to 9:00 a.m.
- Staffing the Town booth and assisting with T-shirt sales throughout the day
- Minard volunteered for the early morning shift. Volunteers were directed to sign up through the Town website.

Earth Day Clean Up

Mary Kate Pollreis announced that Friends of Nolensville Parks and the Nolensville Running Club would host an Earth Day trash cleanup event on April 18 from 9:00 a.m. to 11:00 a.m. at Gregory Park. The event will include multiple cleanup locations suitable for both adults and children.

Pollreis also inquired about leftover seed giveaway supplies from the previous year's Buttercup Festival. Committee members discussed potentially donating remaining supplies for community use.

Wu offered assistance promoting future cleanup events through Mother Teresa Catholic Church communications channels.

Trails Discussion

Enoch Jarrell provided updates on current and proposed trail and sidewalk projects:

- Potential trail connection from Baronswood to Countryside
- Potential connection along Oldham Drive and Dorchester toward Stonebrook
- Approximately \$550,000 has been included in the proposed capital budget for future trail and sidewalk projects pending Board of Commissioners approval
- Jarrell noted the Town is standardizing new sidewalks and trails at five feet wide where feasible.

Beard raised concerns about a utility guide wire obstructing the sidewalk along Brittain Lane near Brittain Downs subdivision, creating a safety concern for bicyclists and pedestrians. Jarrell stated he would review the area.

Discussion also included challenges associated with retrofitting trails into existing neighborhoods due to easement and HOA limitations.

Arts Discussion

Brushstrokes Across Nolensville

Stephenson provided an update on the 2026 "Brushstrokes Across Nolensville" banner program:

- Artwork is expected to be sent to the printer within the next few weeks
- A reception is being planned for selected artists
- Student banner entries may include artist names pending parent approval
- Approximately 10 student entries selected
- Approximately 35--37 adult entries selected

- 3 photography entries selected

Public Works will assist with banner installation.

Stephenson noted the committee intends to use a local printer recommended through community connections.

Stephenson announced that the student artwork banners from the Brushstrokes program will be displayed around the perimeter of Village Green at the corner of Rocky Fork Road and Nolensville Road.

Chalk Art Event

The committee discussed the possibility of organizing a future community chalk art competition inspired by a previous community art activity held during COVID. Ideas included:

- Hosting at a central public location
- Potentially tying the event to another Town event
- Encouraging patriotic themes tied to America's 250th anniversary celebrations
- Members agreed the concept would be inexpensive and community-oriented

Parks Discussion

Chrismon-Brown Park & Greystone Park

Enoch Jarrell reported:

- Permitting is underway
- The project is expected to go out to bid in the coming months
- Demolition and site cleanup have been completed
- Approximately \$120,000 has been spent on remediation and cleanup
- The site is currently being prepared as a flat open play field while future park planning continues.

Mayor Gallik noted the property now serves as a "blank slate" for future community use after years of legal and environmental remediation challenges.

Signage and Branding Discussion

Simons initiated a discussion regarding future Town signage consistency and branding, particularly in relation to the future park signage at Sunset Road.

Topics discussed included:

- Developing a unified signage vision for the Town
- Potential branding standards for colors, fonts, and logos
- Possible distinction between Historic District branding and broader Town branding
- Revisiting previous Streetscapes wayfinding sign discussions presented in 2023
- Wu offered assistance with branding standards and signage development

The committee agreed to revisit prior signage materials and continue the discussion at the May meeting.

The committee discussed existing Town kiosks, including those at Gregory Park and near Beth Lothers Bridge. Members also raised concerns about overflowing trash receptacles near Beth Lothers Bridge during weekends due to increased public usage.

Streetscapes Discussion

Simons commented positively on updated landscaping within the development across from Town Hall and noted the addition of Tennessee flags at the Oldham monuments.

Mayor Gallik explained that a Greystone resident is coordinating maintenance and electrical service associated with the monument flags. The committee also discussed proper American flag lighting protocol and possible tree trimming needs. The resident raised the Tennessee flag as it has no lighting requirement. The resident reached out to MTEMC to secure power and will raise American flag once the uplight has power.

The committee discussed the possibility of establishing a community beautification recognition initiative to acknowledge businesses or organizations contributing positively to landscaping and aesthetics throughout Town.

Ideas included:

- Commercial beautification awards
- Holiday lighting recognition
- Public acknowledgements from the Board of Commissioners

- Committee members agreed to continue researching possibilities for future discussion.

Other

No business discussed.

Adjournment

Motion made and seconded for adjournment.

Committee Secretary

Committee Chair

ORDINANCE 26-05

AN ORDINANCE TO AMEND SECTION 8.3.5 B. 1. THROUGH 5., HISTORIC ZONING COMMISSION, MEMBERSHIP, OF THE TOWN OF NOLENSVILLE, TENNESSEE ZONING ORDINANCE

WHEREAS, Section 8.5.18 of the *Town of Nolensville, Tennessee Zoning Ordinance* provides the authority for the Board of Commissioners to review and amend the Zoning Ordinance; and,

WHEREAS, Section 8.3.5 B.1. through 5. of the *Town of Nolensville, Tennessee Zoning Ordinance* specifies the creation of the Historic Zoning Commission; and,

WHEREAS, Nolensville Planning Staff noted that certain provisions within the Zoning Ordinance needed to be amended to reflect requirements of Tennessee Code Annotated; and

WHEREAS, the Nolensville Municipal Planning Commission, during a properly noticed public meeting of the Planning Commission held on February 10, 2026, by a majority of those present, provided an affirmative recommendation to the Board of Commissioners; and

WHEREAS, the Board of Commissioners published a public notice and held a public hearing on May 7, 2026, as required by the Town of Nolensville Zoning Ordinance.

NOW THEREFORE, BE IT ORDAINED THAT THE ZONING ORDINANCE OF THE TOWN OF NOLENSVILLE, TENNESSEE, IS AMENDED AS FOLLOWS:

SECTION 1. Section 8.3.5 B.1. through 5., *Town of Nolensville, Tennessee Zoning Ordinance*, are hereby repealed in their entirety and replaced as contained in Exhibit "A" attached hereto.

This ordinance shall become effective after its passage and adoption, the public welfare demanding it.

Approved by the Board of Commissioners.

Halie Gallik, Mayor

First Reading

Public Hearing

Second Reading

Attest:

Montique Luster, Town Recorder

Approved by:

Gino Marchetti, Jr., Town Attorney

APPENDIX "A"
Amendments to Section 8.3.5 B.1. through 5.
Town of Nolensville, Tennessee Zoning Ordinance

8.3.5 Historic Zoning Commission.

B. Membership.

1. The Historic Zoning Commission shall consist of five (5) members, ~~which shall consist of a representative from a local patriotic or historical organization; an architect, if available; a person who is a member of the local planning commission at the time of such person's appointment; and the remainder shall be from the Town in general.~~
2. ~~Reserved. Each member of the Historic Zoning Commission shall be a resident of, or property or Business owner within, the Town prior to the appointment and who shall continue to be so as long as they serve.~~
3. ~~The Historic Zoning Commission shall be appointed by the Mayor, subject to confirmation by the Board of Commissioners. All members shall be appointed by the Board of Commissioners.~~
4. ~~The terms of members of the historic zoning commission shall be five (5) years, except that the members appointed initially shall be appointed for staggered terms so that the terms of at least one (1) member but not more than two (2) members shall expire each year. The terms of members of the Historic Zoning Commission shall be two (2) years except that the members appointed initially shall be appointed for staggered terms so that the terms of at least one (1) member but not more than three (3) members shall expire each year.~~
5. All members of the Historic Zoning Commission shall serve without compensation and may be removed from membership by the Board of Commissioners.



REQUEST: Ordinance 26-05 – An Ordinance to Amend Section 8.3.5 B.1. through 5., Historic Zoning Commission, Membership, of the Town of Nolensville, Tennessee Zoning Ordinance.

SUBMITTED BY: Chuck Downham, Assistant Town Manager
Brad Baumgartner, Planning Director

DATE: March 23, 2026

ATTACHMENTS: Ordinance 26-05

PURPOSE:

The purpose of this agenda is to consider approval of Ordinance 26-05 to amend Section 8.3.5 B.1. through 5., Historic Zoning Commission Membership, Town of Nolensville, Tennessee Zoning Ordinance, so that the Zoning Ordinance is consistent with Tennessee Code Annotated.

BACKGROUND:

Tennessee Code Annotated 13-7-403 (a) (1) provides the following requirements for a Historic Zoning Commission:

The local legislative body shall create a historic zoning commission of no less than five (5) and no more than nine (9) members which shall consist of a representative of a local patriotic or historical organization; an architect, if available; a person who is a member of the local planning commission at the time of such person's appointment; and the remainder shall be from the community in general. The historic zoning commission shall be appointed by the chief executive of the county or municipality, subject to confirmation by the local legislative body. The terms of members of the historic zoning commission shall be five (5) years, except that the members appointed initially shall be appointed for staggered terms so that the terms of at least one (1) member but not more than two (2) members shall expire each year. All members shall serve without compensation. The commission may adopt rules and regulations consistent with this part. TN Code §13-7-403

The Town of Nolensville, Tennessee Zoning Ordinance needs to be consistent with Tennessee statute for membership requirements provided for the Town's Historic Zoning Commission. Town staff working in collaboration with Town Attorney has prepared Ordinance 26-05 for consideration by the Board of Commissioners to amend Section 8.3.5 B.1. through 5., Historic Zoning Commission Membership, Town of Nolensville, Tennessee Zoning Ordinance, so that the Zoning Ordinance is consistent with Tennessee Code Annotated.

The Nolensville Planning Commission during a properly noticed public meeting provided a unanimous recommendation to approve the amendment to Section 8.3.5 B.1. through 5., Historic Zoning Commission Membership, Town of Nolensville, Tennessee Zoning Ordinance to ensure consistency with Tennessee statute.

FISCAL IMPACT:

There is no anticipated fiscal impact with the approval of Ordinance 26-05. Members of the Historic Zoning Commission are to serve without compensation as required by Tennessee Code Annotated.

STAFF RECOMMENDATION:

The Nolensville Planning Commission during a properly noticed public meeting held on February 10, 2026, provided a unanimous recommendation for approval of Ordinance 26-05 to amend Section 8.3.5 B.1. through 5., Historic Zoning Commission Membership, Town of Nolensville, Tennessee Zoning Ordinance. Town staff concurs with the recommendation provided by the Planning Commission and recommends approval of the Ordinance as prepared for consistency with Tennessee Code Annotated.

ORDINANCE 26-06

AN ORDINANCE TO AMEND TITLE 7, FIRE PROTECTION AND FIREWORKS, CHAPTERS 1, 4, AND 6, AND TITLE 12, BUILDING, UTILITY, ETC. CODES, CHAPTERS 1 AND 5, NOLENSVILLE MUNICIPAL CODE

WHEREAS, Title 7, Town of Nolensville Municipal Code provides for fire protection standards and requirements and Title 12, Town of Nolensville Municipal Code, provides for the regulation of building construction and building maintenance within the Town limits; and

WHEREAS, the Board of Commissioners desires to amend Title 7, Chapter 1, Fire Code, to establish requirements for operational permits and associated fees; and

WHEREAS, the Board of Commissioners desires to amend Title 7, Chapter 4, to establish a commercial fire alarm construction permit fee for non-residential structures constructed within the Town of Nolensville; and

WHEREAS, the Board of Commissioners desires to amend Title 7, Chapter 6, Open Burning, to include regulations for operational requirements and permits; and

WHEREAS, the Board of Commissioners desires to amend Title 12, Chapter 1, Section 12-101, Building Code Adopted, regarding critical operation facilities, and Section 12-102, Permit Fees, to add an application fee for an appeal of a decision of the building official in the enforcement of the various international codes; and

WHEREAS, the Board of Commissioners desires to amend Title 12, Chapter 5, Section 12-503, to provide for a requirement for a financial surety for public infrastructure for the construction of pools.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. That Title 7, Chapter 1, Fire Code, *Nolensville Municipal Code*, is hereby amended to add the following:

7-103. -- Required operational permits.

The Fire Marshal is authorized to issue operational permits as set forth in Sections 105.6.1 through 1-5.6.50, *International Fire Code*, latest edition.

7-104. -- Permit fees.

Fees charged for operational permits shall be as provided by ordinance of the Board of Commissioners, a copy of which is on file in the recorder's office and available for use and inspection by the public. Any person commencing without first obtaining an approved operational permit shall be subject to a payment of double (2X) the required operational fee.

SECTION 2. That Title 7, Chapter 4, *Nolensville Municipal Code*, is hereby amended to add the following:

7-404. – Commercial fire alarm construction permit required.

A commercial fire alarm construction permit for new construction for the installation of or modification to in-building, two-way emergency responder communication coverage systems and related equipment is required as specified in the *International Fire Code*, latest edition.

7-405. – Permit fees.

Fees charged for commercial fire alarm construction permits shall be as provided by ordinance of the Board of Commissioners, a copy of which is on file in the recorder's office and available for use and inspection by the public. Any person commencing work without first obtaining an approved commercial fire alarm construction permit shall be subject to a payment of double (2X) the required commercial fire alarm construction permit fee.

SECTION 3. That Title 7, Chapter 6, Open Burning, *Nolensville Municipal Code*, is hereby repealed in its entirety and replaced with Exhibit "A", Operational Requirements and Permits, attached hereto.

SECTION 4. That Title 12, Chapter 1, Section 12-101, Building Code Adopted, *Nolensville Municipal Code*, is hereby amended to add the following:

- (13) Section 423.4 Critical emergency operations, is amended to read: In areas where the shelter design wind speed for tornados in accordance with Figure 304.2(1) of ICC 500 is 250 mph, 911 call stations, emergency operation centers and fire, rescue, ambulance and police stations shall comply with Table 1604.5 as a *Risk Category IV structure* and shall be provided with a *storm shelter* constructed in accordance with ICC 500, with the exception of Section 702.3 Minimum Number Water Closets and Lavatories that is deleted in its entirety.

SECTION 5. That Title 12, Chapter 1, Section 12-102, Permit Fees, *Nolensville Municipal Code*, is hereby repealed in its entirety and replaced with the following:

12-102. Permit fees.

Fees charged for building permits shall be as provided by ordinance of the Board of Commissioners, a copy of which is on file in the recorder's office and available for use and inspection by the public. Residential and non-residential plans review performed by the Town of Nolensville (except single-family residential) shall be charged a fee

equivalent to fifty percent (50%) of the building permit fee. Single-family residential plan review performed by the Town of Nolensville shall be charged a fee equivalent to twenty percent (20%) of the building permit fee. Any person commencing work without first obtaining an approved building permit shall be subject to a payment of double (2X) the required building permit fee. An application fee for appeal of a decision of the building official to the Board of Construction Appeals pertaining to International Building, Plumbing, Mechanical, Gas, Energy Conservation, Residential, Existing Building, Property Maintenance, and Swimming and Spa Codes, as provided in Appendix B, Section B101, of the *International Building Code*, latest editions, shall be as provided by ordinance of the Board of Commissioners, a copy of which is on file in the recorder's office and available for use and inspection by the public.

SECTION 6. That Title 12, Chapter 5, Section 12-503, Swimming Pool Code, *Nolensville Municipal Code*, is hereby repealed in its entirety and replaced with the following:

12-503. Public Infrastructure Surety Requirement for Swimming Pool Permit.

- (1) The contractor shall be required to post with the Town a continuous non-revocable Letter of Credit in a form acceptable to the Town in the amount of five thousand dollars (\$5,000.00) per lot or swimming pool permit prior to issuance of a swimming pool permit. This requirement shall apply to all situations which require the issuance of a swimming pool permit. This Letter of Credit will be used to ensure correction and satisfactory repair to any damage caused to the road, curb and gutter, sidewalk, walking trails, stormwater drainage system, and/or other installed public infrastructure improvements such as headwalls, pipes and driveways as well as re-vegetation within the public right-of-way. Proper documentation shall be in place for a lot prior to issuance of a swimming pool permit, including photographs documenting condition of public improvements prior to permit issuance and shall be re-verified prior to the issuance of a certificate of occupancy upon completion of the pool. The contractor shall be responsible for erosion prevention and sediment control and keeping roads free of mud, dirt and debris relative to the specific lot. The Letter of Credit shall be released upon satisfactory repair of all damaged public infrastructure as determined by Town Engineer or designee and satisfaction of all requirements for issuance of a certificate of occupancy.
- (2) As an alternative for those contractors who would find it more convenient to post a one-time Letter of Credit to cover multiple swimming pool permits, a continuous, non-revocable Letter of Credit in the amount of twenty-five thousand dollars (\$25,000) may be posted to cover up to five (5) outstanding swimming pool permits at any time. Should a contractor wish to exceed five (5) swimming pool permits (for which no certificate of occupancy has been issued), then additional permits would require a Letter of Credit on an individual basis (five thousand dollars (\$5,000.00) each), or by the posting of an additional twenty-five thousand dollars (\$25,000.00)

Letter of Credit. Similar requirements apply to swimming pool permits in excess of ten (10), and all five (5) unit increments thereafter. This Letter of Credit will be released when the last pool structure they intended to build, and for which they received a swimming pool permit, has satisfactorily completed all required repairs to public infrastructure as may be required and receives its certificate of occupancy.

This ordinance shall become effective after its passage and adoption, the public welfare demanding it.

Approved by the Board of Commissioners

Halie Gallik, Mayor

First Reading

Public Hearing

Second Reading

Attest:

Montique Luster, Town Recorder

Approved by:

Gino Marchetti, Jr., Town Attorney

EXHIBIT "A"

Title 7, Chapter 6, Operational Requirements and Permits

7-601. - Open burning.

No person shall cause, suffer, allow, or permit open burning within the entire Town limits of the Town of Nolensville except as set forth in §7-602 hereinbelow.

7-602. – Exceptions to open burning.

- (1) Non-commercial fires used for cooking of food including barbeques and outdoors fireplaces.
- (2) Commercial incinerators.
- (3) Commercial barbeque fireplace or cooker.
- (4) Non-commercial fires used for ceremonial or recreation purposes including bonfires and cookouts.
- (5) Fires set at the direction and under the supervision of responsible fire control persons for training purposes or directed at the prevention, elimination, or reduction of fire hazards.
- (6) Demolition of structures may be conducted by open burning provided that there is unilaterally issued state or local building codes order to demolish the structure by open burning because of a structural failure or potential structural failure. Such orders will be recognized only where there is no other safe way to demolish the structure and responsible fire control personnel are on-site at all times until the fire is extinguished.
- (7) Fires set at the direction of law enforcement agencies or courts for the purpose of destruction of controlled substances and legend drugs seized as contraband. This does not include antineoplastic agents.
- (8) The Fire Chief and the Fire Marshal have the authority to allow open burning where there is no other practical, safe, and/or lawful method of disposal.
- (9) Warming fires during construction or demolition of buildings and other warming fires as approved by the Fire Marshal.
- (10) Disposal of "wood waste" but only as approved by the Fire Chief or Fire Inspector.
- (11) The Fire Chief or the Fire Marshal shall have the authority to permit or prohibit open burning not specifically addressed herein.
- (12) Open burning allowed under the above provisions shall meet all of the provisions and requirements of the fire code as adopted by the Town of Nolensville, and must be permitted under the conditions approved by the Nolensville Fire Department, unless otherwise stated.

For the purposes of this chapter, the Fire Chief and Fire Marshal shall be those persons specified in the fire code of the Town of Nolensville, Tennessee.

7-603. – Fire watch requirement.

This section establishes the requirements for a Fire Watch when the Nolensville Fire Chief or designee determines whether a building or premises present a hazard to life or property. This includes, but is not limited to, public events, situations resulting from a fire, other emergencies, or when fire protection equipment (such as sprinklers or alarms) is inoperable more than 4 hours within a 24-hour period, defective, or taken out of service.

(1) Fire watch permit required.

- (a) No person shall maintain a building with compromised fire protection systems without first obtaining a Fire Watch Permit.
- (b) The owner or manager must apply for a permit immediately within one (1) business day upon the failure of any life safety system.
- (c) The Fire Chief or designee shall specify the number of Fire Watch personnel required and the specific duties to be performed under the permit in accordance with requirements of International Fire Code, latest edition, and other adopted standards.
- (d) All costs associated with the Fire Watch, including permit fees, wages, and associated expenses paid directly to the fire watch personnel, shall be the responsibility of the building owner.
- (e) The owner or manager shall maintain a Fire Watch Logbook on the premises, which must be available for inspection by the Town of Nolensville at all times.

(2) Authority to enforce fire watch.

- (a) The Fire Chief may require a Fire Watch whenever deemed necessary to assure minimum fire and life safety.
- (b) If the owner fails to provide required personnel, the Fire Chief has the authority to assign uniformed department members to the premises at the owner's expense until private personnel are provided.
- (c) The fire watch must be maintained until the Fire Chief determines the hazardous condition is satisfactorily mitigated or fire protection systems are fully restored to service.
- (d) Before a Fire Watch may be terminated, the owner or manager or their designee must verify and document that all requirements and conditions have been satisfactorily met.

7-604. – Pyrotechnic public displays.

(1) Definitions.

- (a) Public display of fireworks: The discharge, firing, or ignition of pyrotechnic manual or automatic displays for public and private entertainment.
- (b) Pyrotechnic special effects materials: A chemical mixture used in the entertainment industry to produce visible or audible effects by combustion, deflagration, or detonation.

(c) Exclusion: This chapter does not regulate the *Sale of Fireworks*, which is governed by a separate municipal code.

(2) Scope and purpose.

This section applies to all public or private displays of fireworks, pyrotechnics, or special effects where the Chief determines the activity presents a hazard to life or property.

(3) Permit required.

No person shall fire or discharge any pyrotechnic display without a permit, as such activities are determined to present a hazard to life or property.

(a) Fire Chief's authority: The Fire Chief or designee has the authority to require a permit and specific safety measures whenever deemed necessary to assure minimum fire/life safety standards.

(b) Personnel standards: The Fire Chief has the authority to specify the number of safety personnel required to monitor the display and the specific duties they are to perform.

(4) Operational safety and instruction.

The permit holder ("Lead Technician") is responsible for the safety of the site and shall instruct all assigned safety personnel on the following:

(a) Notification: The exact procedure for notifying the Nolensville Fire & Rescue Department in the event of an emergency.

(b) Secured area: The specific boundaries of the launch site and the fallout zone to be patrolled.

(c) Crowd control: The method for alerting spectators and the established evacuation procedure.

(d) Communication: When two or more safety personnel are required, two-way radios or other communication devices shall be used to facilitate communication.

(5) Post-display fire watch.

(a) Mandatory patrol: Following the conclusion of the display, assigned personnel shall patrol the fallout zone at least once every hour.

(b) Record keeping: A written record of these patrol rounds and any significant information (such as the discovery of "duds" or spot fires) shall be recorded in an on-site logbook.

(c) Duration of watch: Personnel must remain on duty until the Fire Chief determines the area is safe from hazard and all materials are rendered inert.

(6) Logbook required.

The permit holder shall provide and maintain a logbook on the premises during the event in a form and content as required by the Fire Chief and must be available for immediate inspection by the Town of Nolensville at any time during or after the event.

7-605. - Violations and penalty.

Violations of this chapter shall subject the offender to a penalty of up to fifty dollars (\$50.00) for each offense. Each day a violation is allowed to continue shall constitute a separate offense.

ORDINANCE 26-06

AN ORDINANCE TO AMEND TITLE 7, FIRE PROTECTION AND FIREWORKS, CHAPTERS 1, 4, AND 6, AND TITLE 12, BUILDING, UTILITY, ETC. CODES, CHAPTERS 1 AND 5, NOLENSVILLE MUNICIPAL CODE

WHEREAS, Title 7, Town of Nolensville Municipal Code provides for fire protection standards and requirements and Title 12, Town of Nolensville Municipal Code, provides for the regulation of building construction and building maintenance within the Town limits; and

WHEREAS, the Board of Commissioners desires to amend Title 7, Chapter 1, Fire Code, to establish requirements for operational permits and associated fees; and

WHEREAS, the Board of Commissioners desires to amend Title 7, Chapter 4, to establish a commercial fire alarm construction permit fee for non-residential structures constructed within the Town of Nolensville; and

WHEREAS, the Board of Commissioners desires to amend Title 7, Chapter 6, Open Burning, to include regulations for operational requirements and permits; and

WHEREAS, the Board of Commissioners desires to amend [Title 12, Chapter 1, Section 12-101, Building Code Adopted, regarding critical operation facilities, and](#) Section 12-102, Permit Fees, to add an application fee for an appeal of a decision of the building official in the enforcement of the various international codes; [and](#)

WHEREAS, the Board of Commissioners desires to amend [Title 12, Chapter 5, Section 12-503, to provide for a requirement for a financial surety for public infrastructure for the construction of pools.](#)

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. That Title 7, Chapter 1, Fire Code, *Nolensville Municipal Code*, is hereby amended to add the following:

[7-103. -- Required operational permits.](#)

[The Fire Marshal is authorized to issue operational permits as set forth in Sections 105.6.1 through 1-5.6.50, International Fire Code, latest edition.](#)

[7-104. -- Permit fees.](#)

[Fees charged for operational permits shall be as provided by ordinance of the Board of Commissioners, a copy of which is on file in the recorder's office and available for use and inspection by the public. Any person commencing without first obtaining an approved operational permit shall be subject to a payment of double \(2X\) the required operational fee.](#)

SECTION 2. That Title 7, Chapter 4, *Nolensville Municipal Code*, is hereby amended to add the following:

7-404. – Commercial fire alarm construction permit required.

A commercial fire alarm construction permit for new construction for the installation of or modification to in-building, two-way emergency responder communication coverage systems and related equipment is required as specified in the International Fire Code, latest edition.

7-405. – Permit fees.

Fees charged for commercial fire alarm construction permits shall be as provided by ordinance of the Board of Commissioners, a copy of which is on file in the recorder's office and available for use and inspection by the public. Any person commencing work without first obtaining an approved commercial fire alarm construction permit shall be subject to a payment of double (2X) the required commercial fire alarm construction permit fee.

SECTION 3. That Title 7, Chapter 6, Open Burning, *Nolensville Municipal Code*, is hereby repealed in its entirety and replaced with Exhibit "A", Operational Requirements and Permits, attached hereto.

SECTION 4. That Title 12, Chapter 1, Section 12-101, Building Code Adopted, *Nolensville Municipal Code*, is hereby amended to add the following:

(13) Section 423.4 Critical emergency operations, is amended to read: In areas where the shelter design wind speed for tornados in accordance with Figure 304.2(1) of ICC 500 is 250 mph, 911 call stations, emergency operation centers and fire, rescue, ambulance and police stations shall comply with Table 1604.5 as a Risk Category IV structure and shall be provided with a storm shelter constructed in accordance with ICC 500, with the exception of Section 702.3 Minimum Number Water Closets and Lavatories that is deleted in its entirety.

SECTION 5. That Title 12, Chapter 1, Section 12-102, Permit Fees, *Nolensville Municipal Code*, is hereby repealed in its entirety and replaced with the following:

12-102. Permit fees.

Fees charged for building permits shall be as provided by ordinance of the Board of Commissioners, a copy of which is on file in the recorder's office and available for use and inspection by the public. Residential and non-residential plans review performed by the Town of Nolensville (except single-family residential) shall be charged a fee equivalent to fifty percent (50%) of the building permit fee. Single-family residential plan

review performed by the Town of Nolensville shall be charged a fee equivalent to ~~twenty-five percent (25%)~~ twenty percent (20%) of the building permit fee. Any person commencing work without first obtaining an approved building permit shall be subject to a payment of double (2X) the required building permit fee. An application fee for appeal of a decision of the building official to the Board of Construction Appeals pertaining to International Building, Plumbing, Mechanical, Gas, Energy Conservation, Residential, Existing Building, Property Maintenance, and Swimming and Spa Codes, as provided in Appendix B, Section B101, of the *International Building Code*, latest editions, shall be as provided by ordinance of the Board of Commissioners, a copy of which is on file in the recorder's office and available for use and inspection by the public.

SECTION 6. That Title 12, Chapter 5, Section 12-503, Swimming Pool Code, *Nolensville Municipal Code*, is hereby repealed in its entirety and replaced with the following:

12-503. Public Infrastructure Surety Requirement for Swimming Pool Permit.

- (1) The contractor shall be required to post with the Town a continuous non-revocable Letter of Credit in a form acceptable to the Town in the amount of five thousand dollars (\$5,000.00) per lot or swimming pool permit prior to issuance of a swimming pool permit. This requirement shall apply to all situations which require the issuance of a swimming pool permit. This Letter of Credit will be used to ensure correction and satisfactory repair to any damage caused to the road, curb and gutter, sidewalk, walking trails, stormwater drainage system, and/or other installed public infrastructure improvements such as headwalls, pipes and driveways as well as re-vegetation within the public right-of-way. Proper documentation shall be in place for a lot prior to issuance of a swimming pool permit, including photographs documenting condition of public improvements prior to permit issuance and shall be re-verified prior to the issuance of a certificate of occupancy upon completion of the pool. The contractor shall be responsible for erosion prevention and sediment control and keeping roads free of mud, dirt and debris relative to the specific lot. The Letter of Credit shall be released upon satisfactory repair of all damaged public infrastructure as determined by Town Engineer or designee and satisfaction of all requirements for issuance of a certificate of occupancy.
- (2) As an alternative for those contractors who would find it more convenient to post a one-time Letter of Credit to cover multiple swimming pool permits, a continuous, non-revocable Letter of Credit in the amount of twenty-five thousand dollars (\$25,000) may be posted to cover up to five (5) outstanding swimming pool permits at any time. Should a contractor wish to exceed five (5) swimming pool permits (for which no certificate of occupancy has been issued), then additional permits would require a Letter of Credit on an individual basis (five thousand dollars (\$5,000.00) each), or by the posting of an additional twenty-five thousand dollars (\$25,000.00) Letter of Credit. Similar requirements apply to swimming pool permits in excess of

ten (10), and all five (5) unit increments thereafter. This Letter of Credit will be released when the last pool structure they intended to build, and for which they received a swimming pool permit, has satisfactorily completed all required repairs to public infrastructure as may be required and receives its certificate of occupancy.

This ordinance shall become effective after its passage and adoption, the public welfare demanding it.

Approved by the Board of Commissioners

Halie Gallik, Mayor

First Reading

Public Hearing

Second Reading

Attest:

Montique Luster, Town Recorder

Approved by:

Gino Marchetti, Jr., Town Attorney

EXHIBIT "A"

Title 7, Chapter 6, Operational Requirements and Permits

7-601. - Open burning.

No person shall cause, suffer, allow, or permit open burning within the entire Town limits of the Town of Nolensville except as set forth in § 7-602 hereinbelow.

7-602. – Exceptions to open burning.

- (1) Non-commercial fires used for cooking of food including barbeques and outdoors fireplaces.
- (2) Commercial incinerators.
- (3) Commercial barbeque fireplace or cooker.
- (4) Non-commercial fires used for ceremonial or recreation purposes including bonfires and cookouts.
- (5) Fires set at the direction and under the supervision of responsible fire control persons for training purposes or directed at the prevention, elimination, or reduction of fire hazards.
- (6) Demolition of structures may be conducted by open burning provided that there is unilaterally issued state or local building codes order to demolish the structure by open burning because of a structural failure or potential structural failure. Such orders will be recognized only where there is no other safe way to demolish the structure and responsible fire control personnel are on-site at all times until the fire is extinguished.
- (7) Fires set at the direction of law enforcement agencies or courts for the purpose of destruction of controlled substances and legend drugs seized as contraband. This does not include antineoplastic agents.
- (8) The Fire Chief and the Fire Marshal have the authority to allow open burning where there is no other practical, safe, and/or lawful method of disposal.
- (9) Warming fires during construction or demolition of buildings and other warming fires as approved by the Fire Marshal.
- (10) Disposal of "wood waste" but only as approved by the Fire Chief or Fire Inspector.
- (11) The Fire Chief or the Fire Marshal shall have the authority to permit or prohibit open burning not specifically addressed herein.
- (12) Open burning allowed under the above provisions shall meet all of the provisions and requirements of the fire code as adopted by the Town of Nolensville, and must be permitted under the conditions approved by the Nolensville Fire Department, unless otherwise stated.

For the purposes of this chapter, the Fire Chief and Fire Marshal shall be those persons specified in the fire code of the Town of Nolensville, Tennessee.

7-603. – Fire watch requirement.

This section establishes the requirements for a Fire Watch when the Nolensville Fire Chief or designee determines whether a building or premises present a hazard to life or property. This includes, but is not limited to, public events, situations resulting from a fire, other emergencies, or when fire protection equipment (such as sprinklers or alarms) is inoperable more than 4 hours within a 24-hour period, defective, or taken out of service.

(1) Fire watch permit required.

- (a) No person shall maintain a building with compromised fire protection systems without first obtaining a Fire Watch Permit.
- (b) The owner or manager must apply for a permit immediately within one (1) business day upon the failure of any life safety system.
- (c) The Fire Chief or designee shall specify the number of Fire Watch personnel required and the specific duties to be performed under the permit in accordance with requirements of International Fire Code, latest edition, and other adopted standards.
- (d) All costs associated with the Fire Watch, including permit fees, wages, and associated expenses paid directly to the fire watch personnel, shall be the responsibility of the building owner.
- (e) The owner or manager shall maintain a Fire Watch Logbook on the premises, which must be available for inspection by the Town of Nolensville at all times.

(2) Authority to enforce fire watch.

- (a) The Fire Chief may require a Fire Watch whenever deemed necessary to assure minimum fire and life safety.
- (b) If the owner fails to provide required personnel, the Fire Chief has the authority to assign uniformed department members to the premises at the owner's expense until private personnel are provided.
- (c) The fire watch must be maintained until the Fire Chief determines the hazardous condition is satisfactorily mitigated or fire protection systems are fully restored to service.
- (d) Before a Fire Watch may be terminated, the owner or manager or their designee must verify and document that all requirements and conditions have been satisfactorily met.

7-604. – Pyrotechnic public displays.

(1) Definitions.

- (a) Public display of fireworks: The discharge, firing, or ignition of pyrotechnic manual or automatic displays for public and private entertainment.

- (b) Pyrotechnic special effects materials: A chemical mixture used in the entertainment industry to produce visible or audible effects by combustion, deflagration, or detonation.
- (c) Exclusion: This chapter does not regulate the *Sale of Fireworks*, which is governed by a separate municipal code.

(2) Scope and purpose.

This section applies to all public or private displays of fireworks, pyrotechnics, or special effects where the Chief determines the activity presents a hazard to life or property.

(3) Permit required.

No person shall fire or discharge any pyrotechnic display without a permit, as such activities are determined to present a hazard to life or property.

- (a) Fire Chief's authority: The Fire Chief or designee has the authority to require a permit and specific safety measures whenever deemed necessary to assure minimum fire/life safety standards.
- (b) Personnel standards: The Fire Chief has the authority to specify the number of safety personnel required to monitor the display and the specific duties they are to perform.

(4) Operational safety and instruction.

The permit holder ("Lead Technician") is responsible for the safety of the site and shall instruct all assigned safety personnel on the following:

- (a) Notification: The exact procedure for notifying the Nolensville Fire & Rescue Department in the event of an emergency.
- (b) Secured area: The specific boundaries of the launch site and the fallout zone to be patrolled.
- (c) Crowd control: The method for alerting spectators and the established evacuation procedure.
- (d) Communication: When two or more safety personnel are required, two-way radios or other communication devices shall be used to facilitate communication.

(5) Post-display fire watch.

- (a) Mandatory patrol: Following the conclusion of the display, assigned personnel shall patrol the fallout zone at least once every hour.
- (b) Record keeping: A written record of these patrol rounds and any significant information (such as the discovery of "duds" or spot fires) shall be recorded in an on-site logbook.
- (c) Duration of watch: Personnel must remain on duty until the Fire Chief determines the area is safe from hazard and all materials are rendered inert.

(6) Logbook required.

The permit holder shall provide and maintain a logbook on the premises during the event in a form and content as required by the Fire Chief and must be available for immediate inspection by the Town of Nolensville at any time during or after the event.

7-605. - Violations and penalty.

Violations of this chapter shall subject the offender to a penalty of up to fifty dollars (\$50.00) for each offense. Each day a violation is allowed to continue shall constitute a separate offense.



REQUEST: Ordinance 26-06, Ordinance to Amend Title 7, Fire Protection and Fireworks, Chapters 1, 4, and 6, and Title 12, Building, Utility, Etc. Codes, **Chapters 1 and 5**, Nolensville Municipal Code
Ordinance 26-07, Ordinance to Amend Plan Review, Permitting and Inspection Fees contained in Appendix B, Nolensville Municipal Code

SUBMITTED BY: Chuck Downham, Assistant Town Manager

DATE: April 21, 2026

ATTACHMENTS: Ordinance 26-06, Ordinance to Amend Title 7, Fire Protection and Fireworks, Chapters 1, 4, and 6, and Title 12, Building, Utility, Etc. Codes, **Chapters 1 and 5**, Nolensville Municipal Code
Ordinance 26-07, Ordinance to Amend Plan Review, Permitting and Inspection Fees contained in Appendix B, Nolensville Municipal Code
Ordinance 25-31
IPS/CLP – Policy Guide for Public Chapter 140

PURPOSE:

To consider approval of Ordinance 26-06 to amend various provisions of Title 7, Fire Protection and Fireworks, Chapters 1, 4, and 6 regarding various permit fees and operational permit requirements as well as Title 12, Building, Utility, Etc. Codes, Chapter 1, to further create a fee structure for appeals to the Board of Construction Appeals. Additionally, to also consider approval of Ordinance 26-07 to amend various plan review, permitting, and inspection fees for Building Codes, Engineering, Planning and Fire Departments as part of the Town of Nolensville’s annual budget process.

Town staff prepared a proposed amendment to Ordinance 26-06 to provide for two additional separate amendments to the ordinance approved on initial first reading by the Board of Commissioners. The first amendment involves an amendment to Title 12, Chapter 1, Section 12-101 regarding provisions for emergency shelters. The second amendment involves an amendment to Title 12, Chapter 5, Section 12-503, to provide a requirement for a contractor constructing a pool to submit a financial surety (letter of credit) to the Town to ensure public infrastructure including sidewalks, trails, curbing, planting strips and/or pavement damaged during pool construction are properly and timely repaired.

BACKGROUND:

In 2024, the Board of Commissioners approved Ordinance 24-05 that amended the Municipal Code for various plan review, permitting, and inspection fees as an initial step toward reducing the disparity between fees and expenditures for plan review, permitting and inspection services. In 2025, the Board of Commissioners approved Ordinance 25-17 and later Ordinance 25-31 that repealed and replaced the initial comprehensive fee schedule contained in Exhibit B of the

Municipal Code with a more up-to-date fee schedule that continued to reduce the gap between fees and related services.

The Town of Nolensville also received notification from the Institute for Public Service/Center for Local Planning (IPS/CLP), of the requirements associated with Public Chapter 140 passed this past year by the Tennessee General Assembly (attached). In essence, local governments should comply with rational nexus and rough proportionality requirements established by the U.S. Supreme Court commonly referred to as the “Nollan/Dolan test”. Plan review, permitting and inspection fees charged by the Town must comply with rational nexus and rough proportionality. Best practices, as outlined in the publication from IPS/CLP recommend a jurisdiction conduct a comprehensive review of fees and to compile the fees into one publicly accessible document. The analysis should establish a reasonable and defensible cost basis for all fees that exceed the \$250.00 threshold provided in the statute. Town staff performed a comprehensive review and detailed cost analysis of all plan review, permitting, and inspection fees with specific focus on those fees that exceeded the \$250.00 threshold. The analysis revealed that many of the plan review, permitting, and inspection fees charged by the Town of Nolensville and both reasonable and proportionate while also providing a basis for continued adjustment of said fees to further reduce the disparity between fees and corresponding expenditures for effort (labor, software, equipment, etc.).

Town staff has prepared a comprehensive fee schedule revision utilizing edit track to identify where revisions are recommended for various plan review, permitting, and inspection fees including new fees being introduced including most notably fees to be charged by the Fire Department. The comprehensive fee schedule is attached to Ordinance 26-07 as Exhibit A to the ordinance. Ordinance 26-07 provides for the repeal of the current fee schedule contained in Appendix B to the Municipal Code and replacement of the fee schedule with the fee schedule contained in Exhibit A.

Correspondingly, Town staff has prepared Ordinance 26-06 that provides for specific amendments to Title 7 regarding the introduction of various fees to be charged by the Fire Department including commercial fire alarm fees and various operational fees for pyrotechnic events and firewatch services. The ordinance also provides further clarity on the fee for an appeal to a decision of the Building Official to the Board of Construction Appeals that is provided for in the International Codes adopted by reference.

The 2024 International Building Code contains Section 423.4 pertaining to critical emergency operation facilities whereby in areas where the shelter design wind speed for tornados in accordance with Figure 304.2(1) of ICC 500 is 250 mph, 911 call stations, emergency operation centers and fire, rescue, ambulance and police stations shall comply with Table 1604.5 as a Risk Category IV structure and shall be provided with a storm shelter constructed in accordance with ICC 500. Recent amendments to the IBC no longer differentiate certain requirements for water closets and lavatories within hurricane and storm shelters and instead require such facilities regarding of the type of shelter. Town staff proposes a local amendment to the provisions pertaining to requirements for the minimum number of water closets and lavatories within a storm shelter by adopting an exception to Section 702.3 that deletes these requirements in their entirety. The reasoning for the proposed deletion is in regard to storm duration – hurricanes are long-duration storm events whereas a tornado is a short-duration storm event that would not necessitate the need for such facilities.

Town staff also prepared a proposed amendment to Title 12, Chapter 5, Section 12-503 to introduce a requirement for a pool contractor to post a financial surety to ensure repair of an damaged public infrastructure resulting from the construction of a pool. Public infrastructure including sidewalks, curbing and drainage structures, and/or pavement have been damaged on occasion by contractors during construction of a pool. While many contractors take responsibility for making repairs, the inclusion of a financial surety (letter of credit) similar to the financial surety required for construction of the home will provide the ability for the Town to seek relief with the surety to ensure satisfactory and timely repair of public infrastructure in the event a contractor refuses to make repairs. A similar provision currently exists in the Subdivision Regulations for the construction of homes to protect public infrastructure during construction.

FISCAL IMPACT:

Plan review, permitting, and inspection fees are significantly dependent upon development activity from year to year. With increased development activity, it is reasonable to assume that revenues will correspondingly increase. The current fees along with the recommended amendments to certain fees as well as newly created fees will provide the opportunity for the Town to realize revenues to offset plan review, permitting, and inspection services provided by Town departments. The adjustments provided in Ordinance 26-07 further reduce the disparity between fees and expenditures that were confirmed further with the comprehensive fee analysis performed in conformance with the requirements of Public Chapter 140. Town staff will continue to perform annual comprehensive analyses of plan review, permitting, and inspection fees as part of compliance with Public Chapter 140 as well as to provide an opportunity to adjust fees correspondingly to comply with the intent of Public Chapter 140.

The proposed amendments will not result in added revenues for the Town of Nolensville. Regarding the amendment to Title 12, Chapter 1, Section 12-503, the requirement for a financial surety (letter of credit) for pool construction will reduce the likelihood of a contractor not making sufficient and necessary repairs to public infrastructure damaged as a result of construction while also providing the Town a surety instrument that could be called in the event a contractor failed to make the necessary repairs to damaged infrastructure rather than the Town having to cover repair costs for damaged public infrastructure.

STAFF RECOMMENDATION:

Town staff recommends Ordinance approval of Ordinance 26-06 including proposed amendments as outlined in the staff report and provided in the draft ordinance that include an additional amendment to Title 12, Chapter 1, Section 12-101, pertaining to emergency shelter requirements, as well as Title 12, Chapter 5, Section 12-503, regarding a requirement for a financial surety to ensure timely and proper repair of public infrastructure damaged as a result of pool construction.

Additionally, Town staff recommends approval of Ordinance 26-07 to repeal the current comprehensive fee schedule contained in Appendix B of the Municipal Code and replace same with the fee schedule contained in Exhibit A to the Ordinance.

ORDINANCE 25-31

**AN ORDINANCE OF THE TOWN OF NOLENSVILLE, TENNESSEE AMENDING
PLAN REVIEW, PERMITTING, AND INSPECTION FEES CONTAINED
IN APPENDIX B OF TOWN OF NOLENSVILLE MUNICIPAL CODE**

WHEREAS, the Town of Nolensville Board of Commissioners adopted Ordinance 99-18, Ordinance 06-08, Ordinance 07-03, Ordinance 18-04, Ordinance 19-05, Resolution 04-06, Resolution 15-28, Resolution 20-68, as referenced Town of Nolensville Zoning Ordinance (Adopted June 2020 and Current) and Subdivision Regulations (Amended August 2019 and Current), Title 7, Chapter 3, Title 12, Chapters 1, 2, 3, and 5, Title 16, Chapter 2, and Title 18, Chapter 1, of the Town of Nolensville Municipal Code that set forth plan review, permitting, and inspection fees enforced by the Town; and

WHEREAS, the Board of Commissioners approved Ordinance 24-05 that amended Title 7, Chapter 3, Title 12, Chapters 1, 2, 3, and 5, Title 16, Chapter 2, and Title 18, Chapter 1, of the Municipal Code and prior adopted ordinances and resolution regarding plan review, permitting and inspection fees; and

WHEREAS, the Board of Commissioners approved Ordinance 25-17 that repealed Exhibit "A" of Ordinance 24-05 and replaced same with Exhibit "A" that was incorporated into the Nolensville Municipal Code as Appendix "B"; and

WHEREAS, the Board of Commissioners of the Town of Nolensville, Tennessee, has determined adjustments are necessary to reinspection fees contained in Appendix "B" of the Nolensville Municipal Code.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF
THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:**

SECTION 1. Appendix "B" of the Nolensville Municipal Code is hereby repealed in its entirety and replaced with Appendix "B" as contained in Exhibit "A" attached hereto. a copy of which shall be on file in the recorder's office and available for use and inspection by the public.

SECTION 2. Adopted Ordinances and Resolutions that contain specific plan review, permitting, and inspection fees in conflict with fees referenced in Exhibit "A" attached hereto, are hereby repealed entirely. Any fees not in conflict with the fees referenced in Exhibit "A" attached hereto shall continue to be enforced.

This ordinance shall become effective on November 1, 2025, after its passage and adoption, the public welfare demanding it.

Approved by the Board of Commissioners



Halie Gallik, Mayor

8-7-2025

First Reading

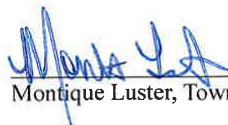
9-4-2025

Public Hearing

10-2-2025

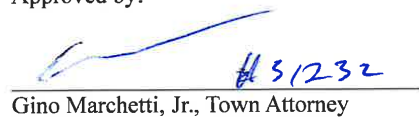
Second Reading

Attest:



Montique Luster, Town Recorder

Approved by:



#31232

Gino Marchetti, Jr., Town Attorney

EXHIBIT "A"

**APPENDIX B
NOLENSVILLE MUNICIPAL CODE**

PLAN REVIEW, PERMITTING, AND INSPECTION FEE SCHEDULE

Municipal Code Reference	Plan Review, Permitting and Inspection Fee Description	Proposed Fee Schedule	
		Base Fee	Other Fee(s)
Section 12-102 Municipal Code	Building Permit		
	Residential/Commercial	Base Fee	Plus Per Thousand (\$)
	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	\$500,000.01 to \$1,000,000.00	\$1,876.50	\$3.00
	\$1,000,000.01 to \$999,999,999.99	\$3,376.50	\$1.50
	Plan Review Fee (except Single Family)	50% of Building Permit	
	Plan Review Fee (Single Family)	25% of Building Permit	
	Failure to Obtain Required Building Permit	Double (2X) Building Permit Fee	
	Reinspection Fee	\$50.00 for first reinspection (to be paid in advance of inspection) \$100.00 for second or more reinspection (to be paid in advance of inspection)	
Section 12-203 Municipal Code	Plumbing Permit		
	Plumbing Permit Fee (per fixture)	\$5.00	
	Water Heater (per fixture)	\$7.00	
	New Sewer/Septic	\$10.00	
	Water Service	\$10.00	
	Permit Fee	\$30.00	
	Failure to Obtain Required Plumbing Permit	Double (2X) Plumbing Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	

Section 12-602 Municipal Code	Mechanical Permit		
	New Mechanical System	\$30.00 for first \$1,000 value, plus \$3.25 for each additional \$1,000 value	
	Existing Mechanical System	\$20.00 for first \$1,000 value, plus \$3.25 for each additional \$1,000 value	
	Permit Fee	\$30.00	
	Failure to Obtain Required Mechanical Permit	Double (2X) Mechanical Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
Section 7-307 Municipal Code	Sprinkler Permit Fee		
	Sprinkler Permit Fee (Single-Family Residential per dwelling unit only)	\$100.00	
	Sprinkler Permit Fee (All other Residential per dwelling unit)	\$150.00	Plus \$50.00/du
	Sprinkler Permit Fee (Non-Residential all types of occupancies)	\$250.00	Plus \$0.05/sf
	Failure to Obtain Required Sprinkler Permit	Double (2X) Sprinkler Permit Fee	
	Reinspection Fee	\$50.00 for first reinspection (to be paid in advance of inspection) \$100.00 for second or more reinspection (to be paid in advance of inspection)	
Title 18, Chapter 1, Section 18-106 and 18-107 Municipal Code; see also Section 8.5.6 S. and T., Zoning Ordinance	Erosion Control Permit		
	Erosion Control Permit – Residential (Single-family)	\$150.00/Lot	Paid w/ Building Permit
	Erosion Control Permit – All other residential and non-residential	\$500.00 plus \$50.00/Acre	Paid w/ Building Permit
	Failure to Obtain Required Erosion Control Permit	Double (2X) Erosion Control Permit Fee	
Section 8.5.5 B.6. Zoning Ordinance	Critical Lot or Building Site Plan Review Fee	\$250.00/Critical Lot or Building Site	
Title 12, Chapter 4, Municipal Code	Deck Permit		
		Base Amount	Plus Per Thousand (\$)
	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50

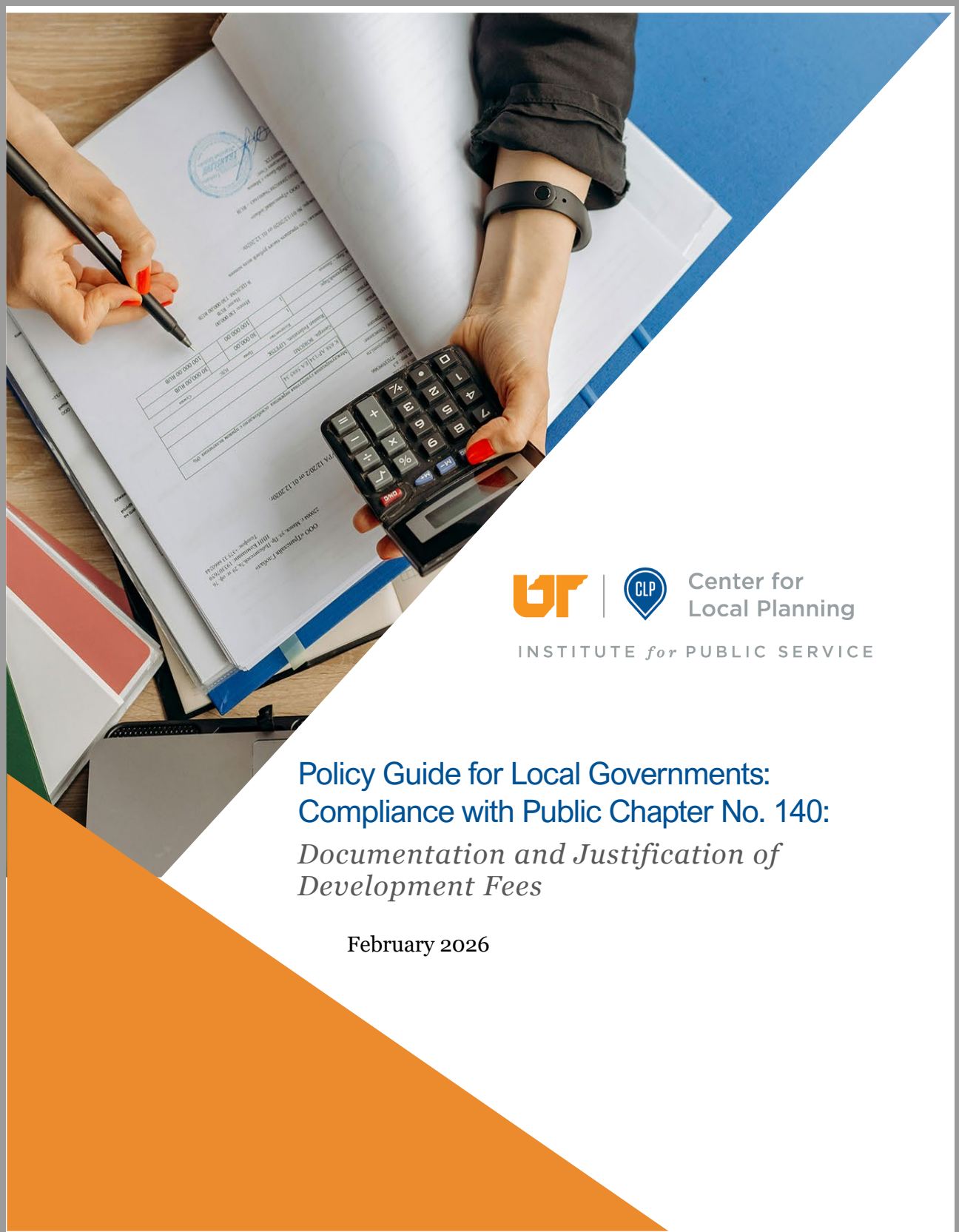
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	Failure to Obtain Required Deck Permit	Double (2X) Deck Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
Section 12-502 Municipal Code	Pool Permit		
		Base Amount	Plus Per Thousand (\$)
	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	Failure to Obtain Required Pool Permit	Double (2X) Pool Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
	Board of Appeals (International Building, Plumbing, Mechanical, Gas, Energy Conservation, Residential, Existing Building, Property Maintenance, and Swimming Pool and Spa Codes) – Application Fee for Appeal	\$300.00	
	Moving of Building or Structure	\$250.00	
	Demolition of Building or Structure - Residential	\$250.00	
	Demolition of Building or Structure – Non-Residential	\$350.00	
Title 18, Chapter 1, Section 18-106 (2) (a) through (c), Municipal Code; Section 6.10.2 Zoning Ordinance	Grading Permit		
	Application Fee	\$300.00	
	Land Disturbance Per Acre Fee (Except Single-family)	\$100.00/Acre	
	Residential Land Disturbance Fee (Single-family)	\$75.00/Lot	
	Failure to Obtain Required Grading Permit	Double (2X) Grading Permit Fee	

Section 16-203 Municipal Code	Road Cut/ROW Work Permit (Latitudinal)	\$50.00	Plus \$1.00/LF
	Road Cut/ROW Work Permit (Longitudinal)	\$100.00	Plus \$5.00/LF
Section 3.2 12.a. Subdivision Regulations	Residential/Non-Residential Roadway Inspection Fee – New Construction (includes streets, curbs, sidewalks)	\$100.00	Plus \$5.00/LF
	Off-Site Roadway Inspection Fee – New Construction (includes streets, curbs, sidewalks)	\$100.00	Plus \$5.00/LF
	Failure to Obtain Required Road Cut/ROW Work Permit/Inspection Fee for New Construction	Double (2X) Road Cut/ROW Work Permit Fee/Inspection Fee for New Construction	
Resolution #20-68 (Amended by Ord. 24- 05)	Annexation (Contiguous)		
	Less than 10 acres	\$250.00	
	10 to 50 acres	\$500.00	
	Over 50 acres	\$850.00	
Resolution #20-68 (Amended by Ord. 24- 05)	Annexation (Non-Contiguous)		
	Less than 10 acres	\$400.00	
	10 to 50 acres	\$600.00	
	Over 50 acres	\$1,000.00	
Resolution #20-68 (Amended by Ord. 24- 05)	Annexation (Outside UGB)		
	Annexation (Outside UGB)	\$3,000.00	
Section 6.8.9 B. Zoning Ordinance	Tree Removal Permit	\$100.00	Plus \$5.00/Tree
Section 8.5.20 Zoning Ordinance	Land Use Plan Amendment	\$1,200.00	
Section 8.5.18 and 8.5.19 Zoning Ordinance	Rezoning (Map Amendment)	\$750.00	
	Zoning Text Amendment	\$500.00	
	Standard Subdivision		
Section 3.2 5.b. Subdivision Regulations	Preliminary Plat	\$500.00	Plus \$50.00/Lot or dwelling unit

Section 3.2.5.g. Subdivision Regulations	Revision to Approved Preliminary Plat	\$100.00	Plus \$25.00/Lot or dwelling unit for parcels involved in revision
Section 3.2 7.a. Subdivision Regulations	Final Plat	\$500.00	Plus \$50.00/Lot or dwelling unit
Section 3.2 9.d.ii. Subdivision Regulations	Final Plat Revision	\$250.00	Plus \$50.00/Lot or dwelling unit for parcels involved in revision
Section 3.1 5. Subdivision Regulations	Reconsideration Fee	\$250.00	
Section 3.2 4.a. Subdivision Regulations	Sketch Plan	\$250.00	Plus \$25.00/Lot or dwelling unit
Section 3.2 6.a. Subdivision Regulations	Construction Plan Review	\$500.00	Plus \$50.00/Lot or dwelling unit
Section 4.1.2.c. Subdivision Regulations	Reduction or Release of Performance Agreement and Supporting Surety Fee	\$500.00	
Section 4.1.2.d Subdivision Regulations	Performance Agreement or Maintenance Agreement Extension Fee	\$1,000 or 1% of the agreement amount, whichever is greater	
	Residential PUD		
	Master Concept PUD Plan (Overlay)	\$500.00	Plus \$30.00/Lot or dwelling unit
	Final PUD Plan/Preliminary Plat (Overlay)	\$500.00	Plus \$30.00/Lot or dwelling unit
	Planned Development (PD)		
	Planned Development (PD) Application	\$1,000.00	Plus \$0.05/sf of nonresidential and \$30.00/dwelling unit
	Development Plan (PD) Revision	\$1,000.00	Plus \$0.05/sf of nonresidential and \$30.00/dwelling unit in the area impacted by or included in the revision
	Site Development Plan		
Section 8.5.6 (T) Zoning Ordinance	Site Development Plan Application	\$1,000.00	Plus \$0.07/sf of nonresidential gross building area and \$50.00/dwelling unit

Section 8.5.6 (T) Zoning Ordinance	Sketch Development Plan Application	\$750.00	Plus \$0.05/sf of nonresidential gross building area and \$50.00/dwelling unit
Section 8.5.6 (T) Zoning Ordinance	Site Development (Non-Residential and Multifamily) Plan - Construction Plan Review Fee	\$500.00	\$250.00/acre
	Design Review Fee		
Section 1.25.1 Zoning Ordinance	Commercial, Mixed Use, and Attached Housing Design Review Fee		A fee of \$5,000 must be paid by the applicant to the Town at the time of a submittal that triggers the design review process. The consultant firm will keep time records for each project. Where the consultant's time, based upon the consultants standard hourly rate, exceeds the fee(s) imposed the applicant must pay an addition \$5,000 prior to further review of the project by the Town. This process continues until all design review of a project is complete. The applicant is entitled to a partial refund if the fees paid by the applicant exceed the consultant's total charges.
	Historic Zoning Commission		
Section 8.5.13.D.23. Zoning Ordinance	Certificate of Appropriateness Application Fee	\$300.00	
Sections 8.5.16 and 8.5.17 Zoning Ordinance	Board of Zoning Appeals		
	Variance	\$300.00	
	Appeal of Administrative Decision	\$300.00	
	Conditional Use Permit	\$300.00	
Section 8.5.8 Zoning Ordinance	Administrative Adjustment Application Fee	\$200.00	
Section 8.6.1.G. Zoning Ordinance	Request for Reconsideration Review Fee	\$200.00	
Section 8.5.10 Zoning Ordinance	Home Occupation Application Fee	\$100.00	
	Failure to File Home Occupation Application and Required Fee		Double (2X) Home Occupation Application Fee
Section 8.5.9 Zoning Ordinance	Temporary Use Permit	\$100.00	(Waived for Non-Profit)

	Zoning Certification Letter	\$100.00	
	Special Meeting at Applicant Request	\$300.00	
Section 8.5.21 Zoning Ordinance	Permanent Sign Permit Application	\$100.00	Plus \$75.00 for each sign (building or monument)
	Failure to Obtain Required Sign Permit	Double (2X) Sign Permit Application Fee	



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INSTITUTE *for* PUBLIC SERVICE

**Policy Guide for Local Governments:
Compliance with Public Chapter No. 140:
*Documentation and Justification of
Development Fees***

February 2026

Background

On April 3, 2025, Governor Bill Lee signed Public Chapter No. 140 into law. This Act amended Titles 5, 6, and 7 of the Tennessee Code by imposing new requirements related to development related fees assessed by local governments. The purpose of this new law is to ensure transparency, accountability, and consistency in how Tennessee's counties, cities, and metropolitan governments assess and document development-related fees. Public Chapter 140 continues the General Assembly's recent focus on ensuring that local governments comply with rational nexus and rough proportionality requirements established by the U.S. Supreme Court, which are commonly referred to as the "Nollan/Dolan test."

Applicability

These new requirements apply to all local government departments, agencies, and officials that assess or collect fees related to development whenever those fees exceed \$250. Development is defined by the statute as "*Any construction, building, or improvement to land or infrastructure supporting new structures.*"

Such development fees may include charges applied by local governments related to site plan, construction plan, and subdivision plat review, rezoning applications, conditional use permits, variances, building permits, inspection fees, land disturbance permits and numerous others. Utility connection fees are not included within the scope of the Act and must continue to satisfy existing requirements found at TCA § 65-5-401 and 402.

Effect

It is important to note that Public Chapter 140 does not mandate fees to be set at any particular level, and it does not establish any requirements related to excessive or inadequate fees. Instead, the statute only requires one-time public documentation, analysis and justification of development related fees. Upon satisfying the requirements of the statute, no additional action is required by the local government until such time as an existing fee is adjusted or a new one is imposed, at which time it must be justified and studied again. Public Chapter 140 will thereby ensure transparency and will assist local governments in satisfying rational nexus and rough proportionality tests.

It should be noted that local governments which maintain fees at an excessive level or that fail to provide reasonably adequate justification may be open to legal challenge. Alternatively, local governments that set development fees at a level they determine to be too low may consider adjusting them to recover expenses associated with the time intensive development review process.

Key Statutory Requirements

- For any development-related fee over \$250, local governments must create and maintain documentation that includes:
 - A justification of the fee, clarifying why it is necessary.
 - The rationale for the amount charged, providing a cost basis for how the fee relates to costs incurred by the local government.
- All documentation must be kept on file by the relevant department and must be treated as a public record under the Tennessee Public Records Act.
- All information produced and maintained by the local government pursuant to this new law is subject to annual audit by the Tennessee Comptroller of the Treasury.
- The local government need not provide a new cost basis calculation each time the fee is collected. The statute only requires that the basis for the fee be provided and maintained by the local government, and that it be made available upon request.

Effective Date

The statute establishes an effective date of July 1, 2026. To ensure compliance with the statute, local governments should review all applicable fees and prepare supporting justification and cost basis in advance of the effective date.

Recommended Best Practices

1. Conduct a Comprehensive Fee Review: Local governments should undertake a comprehensive review of all development related fees that they charge and should compile them into one publicly accessible document.

2. **Take a Broad View of the Statute's Intent:** Local governments should take a broad view of the spirit and intent of the statute. Many fees charged by local governments are variable and may depend on the number of lots on a plat, the square footage contained within a site plan, or the overall acreage under development. For example, for a preliminary plat review, a local government may assess a base fee of \$200, with an additional \$50 charged per lot. As such a fee would routinely exceed the \$250 threshold, the local government should provide a justification and analysis for it in accordance with Public Chapter 140.
3. **Fees Established by Statute:** Development related fees or taxes established by statute, such as adequate facilities taxes, need not be re-justified or re-examined. However, relevant enabling statutes and other policy documents should be maintained and made available for public review to meet Public Chapter 140's intent. Other items, such as impact fees, which have been established following a detailed study, need not be restudied, provided that supporting information produced as part of the fee's implementation remains current and is made available to the public.
4. **Treat Compliance as an Opportunity to Improve:** Local governments should treat Public Chapter 140 as an opportunity to learn more about the reasonableness, and in some cases the adequacy, of the development fees they charge. When fees are determined to be set too high, the local government should adjust them to correspond to actual costs. However, some local governments may learn that the fees they charge do not approach actual costs incurred in terms of staff time spent on plans review and inspections.
5. **Establish a Reasonable and Defensible Cost Basis:** List the staff positions and compensated boards that are typically involved in the development review and inspection process along with their total compensation, including their salary and benefits, as well as a defined overhead cost allocation. Determine what a typical review process for each application type might entail in terms of staff hours and individualized tasks. Consult with individual employees to ensure a full understanding of their role in the process. Additional costs for other required personnel involved in the review process should also be considered, such as compensated members of Planning Commissions, Boards of Zoning Appeals, Road Commissions, and others. Also often overlooked are the resources devoted to the development review process provided by government appointed attorneys, personnel within the offices of city managers and administrators, legislative body

members, etc. Finally, if the costs for any required advertisement of development-related applications such as rezonings and variances are borne by the local government, those should be considered as well.

6. Indexing for Inflation: The costs related to development review tend to increase over time due to inflationary pressures. However, development fee schedules are not regularly revisited by most local governments, and often remain fixed for years, and sometimes even decades, at a time. While not required by Public Chapter 140, local governments may wish to consider indexing development fees to an inflation barometer such as the Consumer Price Index to ensure that revenues remain comparable to costs over the longer term. Doing so would help ensure that fees charged more closely correspond to expenses incurred, but may require annual adjustments by the governing body, **and would also require that records maintained pursuant to Public Chapter 140 be updated each year.**
7. Coordinate with Finance Team: The documents required by Public Chapter 140 are subject to audit and review by the state comptroller. As such, it is important for the local government's finance department to play an integral role in accomplishing these required tasks. Departments involved in the development process should coordinate with their local government's finance team in studying the overall costs of their department.
8. Publish Information: Once the required information is compiled by the local government, it should be published and made available to the public for review. Again, the local government is not required to create a new set of cost basis calculations for each application received, but the information required by the statute must be made available as a public record per state open records law.
9. Keep Information Current: Any time the governing body adopts a new development related fee or adjusts an existing fee, the fee must be justified and its cost basis analyzed. This information should be kept in an updated overall spreadsheet or other database for ease of access and public distribution.

Conclusion

Public Chapter 140 imposes a new responsibility on local governments that will entail a degree of additional administrative analysis and record keeping. Its effect will be one of greater transparency and will likely result in local governments and the development community obtaining a better understanding of the tasks and costs associated with the development review process within their jurisdiction. The University of Tennessee Institute for Public Service stands ready to provide advice to local governments as they work to comply with these new statutory requirements.

ORDINANCE 26-07

**AN ORDINANCE OF THE TOWN OF NOLENSVILLE, TENNESSEE AMENDING
PLAN REVIEW, PERMITTING, AND INSPECTION FEES CONTAINED
IN APPENDIX B OF TOWN OF NOLENSVILLE MUNICIPAL CODE**

WHEREAS, the Town of Nolensville Board of Commissioners adopted Ordinance 99-18, Ordinance 06-08, Ordinance 07-03, Ordinance 18-04, Ordinance 19-05, Resolution 04-06, Resolution 15-28, Resolution 20-68, as referenced Town of Nolensville Zoning Ordinance (Adopted June 2020 and Current) and Subdivision Regulations (Amended August 2019 and Current), Title 7, Chapter 3, Title 12, Chapters 1, 2, 3, and 5, Title 16, Chapter 2, and Title 18, Chapter 1, of the Town of Nolensville Municipal Code that set forth plan review, permitting, and inspection fees enforced by the Town; and

WHEREAS, the Board of Commissioners approved Ordinance 24-05 that amended Title 7, Chapter 3, Title 12, Chapters 1, 2, 3, and 5, Title 16, Chapter 2, and Title 18, Chapter 1, of the Municipal Code and prior adopted ordinances and resolution regarding plan review, permitting and inspection fees; and

WHEREAS, the Board of Commissioners approved Ordinance 25-17 that repealed Exhibit “A” of Ordinance 24-05 and replaced same with Exhibit “A” that was incorporated into the Nolensville Municipal Code as Appendix “B”; and

WHEREAS, the Board of Commissioners approved Ordinance 25-31 that repealed and replaced “Appendix “B” Nolensville Municipal Code – Plan Review, Permitting and Inspection Fee Schedule”; and

WHEREAS, the Board of Commissioners of the Town of Nolensville, Tennessee, has determined as part of the annual review of fees that adjustments are necessary to plan review, permitting, and inspection fees contained in Appendix “B” of the Nolensville Municipal Code.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. Appendix “B” of the Nolensville Municipal Code as most recently amended by Ordinance 25-31 is hereby repealed in its entirety and replaced with Appendix “B” as contained in Exhibit “A” attached hereto a copy of which shall be on file in the recorder’s office and available for use and inspection by the public.

SECTION 2. Adopted Ordinances and Resolutions that contain specific plan review, permitting, and inspection fees in conflict with fees referenced in Exhibit “A” attached hereto, are hereby repealed entirely. Any fees not in conflict with the fees referenced in Exhibit “A” attached hereto shall continue to be enforced.

This ordinance shall become effective on July 1, 2026, after its passage and adoption, the public welfare demanding it.

Approved by the Board of Commissioners

Halie Gallik, Mayor

First Reading

Public Hearing

Second Reading

Attest:

Montique Luster, Town Recorder

Approved by:

Gino Marchetti, Jr., Town Attorney

EXHIBIT “A”

**APPENDIX B
NOLENSVILLE MUNICIPAL CODE**

PLAN REVIEW, PERMITTING, AND INSPECTION FEE SCHEDULE

Municipal Code Reference	Plan Review, Permitting and Inspection Fee Description	Proposed Fee Schedule	
		Base Fee	Other Fee(s)
Section 12-102 Municipal Code	Building Permit		
	Residential/Commercial	Base Fee	Plus Per Thousand (\$)
	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	\$500,000.01 to \$1,000,000.00	\$1,876.50	\$3.00
	\$1,000,000.01 to \$999,999,999.99	\$3,376.50	\$1.50
Title 12, Chapter 1 Municipal Code	Plan Review Fee (except Single Family)	50% of Building Permit	
Title 12, Chapter 1 Municipal Code	Plan Review Fee (Single Family)	25% 20% of Building Permit	
	Failure to Obtain Required Building Permit	Double (2X) Building Permit Fee	
	Reinspection Fee	\$50.00 for first reinspection (to be paid in advance of inspection) \$100.00 for second or more reinspection (to be paid in advance of inspection)	
Section 12-203 Municipal Code	Plumbing Permit		
	Plumbing Permit Fee (per fixture)	\$5.00	
	Water Heater (per fixture)	\$7.00	
	New Sewer/Septic	\$10.00	
	Water Service	\$10.00	
	Permit Fee	\$30.00	
	Failure to Obtain Required Plumbing Permit	Double (2X) Plumbing Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection)	

		\$50.00 for second or more reinspection (to be paid in advance of inspection)	
Section 12-602 Municipal Code	Mechanical Permit		
	New Mechanical System	\$30.00 for first \$1,000 value, plus \$3.25 for each additional \$1,000 value	
	Existing Mechanical System	\$20.00 for first \$1,000 value, plus \$3.25 for each additional \$1,000 value	
	Permit Fee	\$30.00	
	Failure to Obtain Required Mechanical Permit	Double (2X) Mechanical Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
Title 7, Chapter 3, Section 7-307 Municipal Code	Sprinkler Permit Fee Fire Suppression Construction Permit Fee		
	Sprinkler Permit Fee (Single-Family Residential per dwelling unit only)	\$250.00 \$100.00	
	Sprinkler Permit Fee (All other Residential per dwelling unit)	\$300.00 \$150.00	Plus \$50.00/du
	Sprinkler Permit Fee (Non-Residential all types of occupancies)	\$400.00 \$250.00	Plus \$0.05/sf
	Failure to Obtain Required Sprinkler Permit	Double (2X) Sprinkler Permit Fee	
	Reinspection Fee	\$50.00 for first reinspection (to be paid inC advance of inspection) \$100.00 for second or more reinspection (to be paid in advance of inspection)	
Title 7, Chapter 3, Section 7-303 Municipal Code	Commercial Fire Alarm Construction Permit Fee		
	Fire Alarm Permit Fee (All non-residential type occupancies)	\$250.00	
	Reinspection Fee	<u>\$50.00 for first reinspection (to be paid in advance of inspection)</u> <u>\$100.00 for second or more reinspection (to be paid in advance of inspection)</u>	
	Failure to Obtain Required Commercial Fire Alarm Construction Permit	Double (2X) Commercial Fire Alarm Construction Permit Fee	

Title 7, Chapter 1, Section 7-104 Municipal Code	Operational Permit Fee		
	Pyrotechnics Display	Duration of Event	\$100.00 Permit Fee
	Firewatch	Duration of Time Firewatch Required	\$100.00 Permit Fee (plus Fire Department Personnel Hours x Total Hourly Rate if required)
	Failure to Obtain Required Operational Permit	Double (2X) Operational Permit Fee	
Title 18, Chapter 1, Section 18-106 and 18-107 Municipal Code; see also Section 8.5.6 S. and T., Zoning Ordinance	Erosion Control Permit		
	Erosion Control Permit Application Fee – Residential (Single-family)	\$150.00 Base Fee/Lot	Paid w/ Building Permit
	Mass Grading Erosion Control Permit Application Fee – All other residential and non-residential	\$1,000 \$500.00 Base Fee plus \$100.00 \$50.00/Acre	Paid w/ Building Permit-Mass Grading Permit Application
	Failure to Obtain Required Erosion Control Permit	Double (2X) Erosion Control Permit Fee	
Section 8.5.5 B.6. Zoning Ordinance	Critical Lot or Building Site Plan Review-Permit Application Fee	\$250.00/Critical-Lot or Building Site	
	Failure to Obtain Required Erosion Control Permit or Mass Grading Erosion Control Permit	Double (2X) Erosion Control Permit/Mass Grading Erosion Control Permit Fee	
Title 12, Chapter 4, Municipal Code	Deck Permit		
		Base Amount	Plus Per Thousand (\$)
	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	Failure to Obtain Required Deck Permit	Double (2X) Deck Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
Section 12-502 Municipal Code	Pool Permit		
		Base Amount	Plus Per Thousand (\$)

	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	Failure to Obtain Required Pool Permit	Double (2X) Pool Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
Section 12-102 Municipal Code	Board of Construction Appeals (International Building, Plumbing, Mechanical, Gas, Energy Conservation, Residential, Existing Building, Property Maintenance, and Swimming Pool and Spa Codes) – Application Fee for Appeal	\$400.00 \$300.00	
Title 12, Chapter 1 Municipal Code	Moving of Building or Structure	\$400.00 \$250.00	
Title 12, Chapter 1 Municipal Code	Demolition of Building or Structure - Residential	\$250.00	
Title 12, Chapter 1 Municipal Code	Demolition of Building or Structure – Non-Residential	\$350.00	
Title 18, Chapter 1, Section 18-106 (2) (a) through (c), Municipal Code; Section 6.10.2 Zoning Ordinance	Grading Permit		
	Mass Grading Permit Application Fee	\$1,000.00 \$300.00 Base Fee	
	Land Disturbance Per Acre Fee (Except Single-family)	\$100.00/Acre	
	Mass Grading Single-Family Residential Land Disturbance Fee (Single-family)	\$75.00/Lot	
	Failure to Obtain Required Mass Grading Permit	Double (2X) Mass Grading Permit Fee and Land Disturbance Fee	
Section 16-203 Municipal Code	Road Cut/ROW Work Permit (Latitudinal)	\$50.00	Plus \$1.00/LF
	Road Cut/ROW Work Permit (Longitudinal)	\$100.00	Plus \$5.00/LF
Section 16-203 Municipal Code	Road Cut/ROW Work Permit Application Fee	\$1,000.00 Base Fee Plus \$1.00 Per LF Latitudinal (Along Road) & \$5.00 Per LF Longitudinal (Across Road) (Paid w/ Road Cut/ROW Permit)	

Section 3.2 12.a. Subdivision Regulations	Residential/Non-Residential On-Site Roadway Inspection Fee – New Construction (includes streets, curbs, sidewalks)	\$1,000.00 Base Fee	Plus \$5.00/LF (Paid w/ Mass Grading Permit Application)
	Off-Site Roadway Inspection Fee – New Construction (includes streets, curbs, sidewalks)	\$1,000.00 Base Fee	Plus \$5.00/LF (Paid w/ Mass Grading Permit Application)
	Failure to Obtain Required Road Cut/ROW Work Permit/ Roadway Inspection Fee for New Construction		Double (2X) Road Cut/ROW Work Permit Fee/ Roadway Inspection Fee for New Construction
Resolution #20-68 (Amended by Ord. 24-05)	Annexation (Contiguous)		
	<u>Annexation - Contiguous</u>	<u>\$2,500.00</u>	
	Less than 10 acres	\$250.00	
	10 to 50 acres	\$500.00	
	Over 50 acres	\$850.00	
Resolution #20-68 (Amended by Ord. 24-05)	Annexation (Non-Contiguous)		
	<u>Annexation – Non-Contiguous</u>	<u>\$4,000.00</u>	
	Less than 10 acres	\$400.00	
	10 to 50 acres	\$600.00	
	Over 50 acres	\$1,000.00	
Resolution #20-68 (Amended by Ord. 24-05)	Annexation (Outside UGB)	-	
	Annexation (Outside UGB)	\$3,000.00	
Section 6.8.9 B. Zoning Ordinance	Tree Removal Permit	\$100.00 Base Fee	Plus \$5.00/Tree
Section 8.5.20 Zoning Ordinance	Land Use Plan Amendment	\$1,500.00 \$1,200.00	
Section 8.5.18 and 8.5.19 Zoning Ordinance	Rezoning (Map Amendment)	\$1,500.00 \$750.00	
	Zoning Text Amendment	\$1,500.00 \$500.00	
	Standard Subdivision		
Section 3.2 5.b. Subdivision Regulations	Preliminary Plat	\$500.00 Base Fee	Plus \$50.00/Lot or dwelling unit

Section 3.2.5.g. Subdivision Regulations	Revision to Approved Preliminary Plat	\$100.00 <u>\$500.00</u> Base Fee	Plus <u>\$100.00</u> \$25.00 /Lot or dwelling unit for parcels involved in revision
Section 3.2 7.a. Subdivision Regulations	Final Plat	\$500.00 <u>Base Fee</u>	Plus \$50.00/Lot or dwelling unit
Section 3.2 9.d.ii. Subdivision Regulations	Final Plat Revision	\$250.00 <u>Base Fee</u>	Plus <u>\$100.00</u> \$50.00 /Lot or dwelling unit for parcels involved in revision
Section 3.1 5. Subdivision Regulations	Reconsideration Fee	\$250.00	
Section 3.2 4.a. Subdivision Regulations	Sketch Plan	\$250.00 <u>Base Fee</u>	Plus <u>\$50.00</u> \$25.00 /Lot or dwelling unit <u>and \$0.07/sf for non-residential</u>
Section 3.2 6.a. Subdivision Regulations	Construction Plan Review	\$500.00 <u>Base Fee</u>	Plus \$50.00/Lot or dwelling unit
Section 3.2 6.a. Subdivision Regulations	<u>Surety Application Fee</u>	<u>\$750.00</u>	
Section 4.1.2.c. Subdivision Regulations	Surety <u>Reduction or Release of Performance Agreement and Supporting Surety</u> Fee	\$750.00 <u>\$500.00</u>	
Section 4.1.2.d Subdivision Regulations	Surety <u>Performance Agreement or Maintenance Agreement</u> Extension Fee	\$1,000.00 <u>\$1,000.00</u> or 1% of the agreement amount, whichever is greater <u>\$750.00</u>	
Section 4.1.2.d Subdivision Regulations	<u>Surety Transition Fee</u>	<u>\$750.00</u>	
Section 4.1.2.d Subdivision Regulations	<u>Surety Release Fee</u>	<u>\$750.00</u>	
	Residential PUD		
	Master Concept PUD Plan (Overlay)	\$500.00 <u>Base Fee</u>	Plus \$30.00/Lot or dwelling unit
	Final PUD Plan/Preliminary Plat (Overlay)	\$500.00 <u>Base Fee</u>	Plus \$30.00/Lot or dwelling unit
	Planned Development (PD)		
	Planned Development (PD) Application	\$1,000.00 <u>Base Fee</u>	Plus \$0.05/sf of nonresidential and \$30.00/dwelling unit

	Development Plan (PD) Revision	\$1,000.00 \$1,500.00 Base Fee	Plus \$0.05/sf of nonresidential and \$30.00/dwelling unit in the area impacted by or included in the revision
	Site Development Plan		
Section 8.5.6 (T) Zoning Ordinance	Site Development Plan Application	\$1,000.00 Base Fee	Plus \$0.07/sf of nonresidential gross building area and \$50.00/dwelling unit
Section 8.5.6 (T) Zoning Ordinance	Sketch Development Plan Application	\$750.00 Base Fee	Plus \$0.05 \$0.07/sf of nonresidential gross building area and \$50.00/dwelling unit
Section 8.5.6 (T) Zoning Ordinance	Site Development (Non-Residential and Multifamily) Plan - Construction Plan Review Fee	\$500.00 Base Fee	Plus \$250.00/acre
	Design Review Fee		
Section 1.25.1 Zoning Ordinance	Commercial, Mixed Use, and Attached Housing Design Review Fee		A fee of \$5,000 must be paid by the applicant to the Town at the time of a submittal that triggers the design review process. The consultant firm will keep time records for each project. Where the consultant's time, based upon the consultants standard hourly rate, exceeds the fee(s) imposed the applicant must pay an addition \$5,000 prior to further review of the project by the Town. This process continues until all design review of a project is complete. The applicant is entitled to a partial refund if the fees paid by the applicant exceed the consultant's total charges.
	Historic Zoning Commission		
Section 8.5.13.D.23. Zoning Ordinance	Certificate of Appropriateness Application Fee	\$300.00 \$500.00	
Sections 8.5.16 and 8.5.17 Zoning Ordinance	Board of Zoning Appeals		
	Variance	\$300.00 \$500.00	
	Appeal of Administrative Decision	\$300.00 \$500.00	

	Conditional Use Permit	\$300.00 \$500.00	
Section 8.5.8 Zoning Ordinance	Administrative Adjustment Application Fee	\$200.00	
Section 8.6.1.G. Zoning Ordinance	Request for Reconsideration Review Fee	\$200.00	
Section 8.5.10 Zoning Ordinance	Home Occupation Application Fee	\$100.00	
	Failure to File Home Occupation Application and Required Fee	Double (2X) Home Occupation Application Fee	
Section 8.5.9 Zoning Ordinance	Temporary Use Permit	\$100.00	(Waived for Non-Profit)
	Zoning Certification Letter	\$100.00 \$200.00	
	<u>Meeting with Planning Commission Not Covered by Plan Review, Permitting, and Inspection Fee Schedule</u> Special Meeting at Applicant Request	\$300.00 \$500.00	
Section 8.5.21 Zoning Ordinance	Permanent Sign Permit Application	\$100.00 <u>Base Fee</u> \$250.00	Plus \$75.00 for each sign (building or monument)
	Failure to Obtain Required Sign Permit	Double (2X) Sign Permit Application Fee	

ORDINANCE 26-07

**AN ORDINANCE OF THE TOWN OF NOLENSVILLE, TENNESSEE AMENDING
PLAN REVIEW, PERMITTING, AND INSPECTION FEES CONTAINED
IN APPENDIX B OF TOWN OF NOLENSVILLE MUNICIPAL CODE**

WHEREAS, the Town of Nolensville Board of Commissioners adopted Ordinance 99-18, Ordinance 06-08, Ordinance 07-03, Ordinance 18-04, Ordinance 19-05, Resolution 04-06, Resolution 15-28, Resolution 20-68, as referenced Town of Nolensville Zoning Ordinance (Adopted June 2020 and Current) and Subdivision Regulations (Amended August 2019 and Current), Title 7, Chapter 3, Title 12, Chapters 1, 2, 3, and 5, Title 16, Chapter 2, and Title 18, Chapter 1, of the Town of Nolensville Municipal Code that set forth plan review, permitting, and inspection fees enforced by the Town; and

WHEREAS, the Board of Commissioners approved Ordinance 24-05 that amended Title 7, Chapter 3, Title 12, Chapters 1, 2, 3, and 5, Title 16, Chapter 2, and Title 18, Chapter 1, of the Municipal Code and prior adopted ordinances and resolution regarding plan review, permitting and inspection fees; and

WHEREAS, the Board of Commissioners approved Ordinance 25-17 that repealed Exhibit “A” of Ordinance 24-05 and replaced same with Exhibit “A” that was incorporated into the Nolensville Municipal Code as Appendix “B”; and

WHEREAS, the Board of Commissioners approved Ordinance 25-31 that repealed and replaced “Appendix “B” Nolensville Municipal Code – Plan Review, Permitting and Inspection Fee Schedule”; and

WHEREAS, the Board of Commissioners of the Town of Nolensville, Tennessee, has determined as part of the annual review of fees that adjustments are necessary to plan review, permitting, and inspection fees contained in Appendix “B” of the Nolensville Municipal Code.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. Appendix “B” of the Nolensville Municipal Code as most recently amended by Ordinance 25-31 is hereby repealed in its entirety and replaced with Appendix “B” as contained in Exhibit “A” attached hereto a copy of which shall be on file in the recorder’s office and available for use and inspection by the public.

SECTION 2. Adopted Ordinances and Resolutions that contain specific plan review, permitting, and inspection fees in conflict with fees referenced in Exhibit “A” attached hereto, are hereby repealed entirely. Any fees not in conflict with the fees referenced in Exhibit “A” attached hereto shall continue to be enforced.

This ordinance shall become effective on July 1, 2026, after its passage and adoption, the public welfare demanding it.

Approved by the Board of Commissioners

Halie Gallik, Mayor

First Reading

Public Hearing

Second Reading

Attest:

Montique Luster, Town Recorder

Approved by:

Gino Marchetti, Jr., Town Attorney

EXHIBIT “A”

**APPENDIX B
NOLENSVILLE MUNICIPAL CODE**

PLAN REVIEW, PERMITTING, AND INSPECTION FEE SCHEDULE

Municipal Code Reference	Plan Review, Permitting and Inspection Fee Description	Proposed Fee Schedule	
		Base Fee	Other Fee(s)
Section 12-102 Municipal Code	Building Permit		
	Residential/Commercial	Base Fee	Plus Per Thousand (\$)
	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	\$500,000.01 to \$1,000,000.00	\$1,876.50	\$3.00
	\$1,000,000.01 to \$999,999,999.99	\$3,376.50	\$1.50
Title 12, Chapter 1 Municipal Code	Plan Review Fee (except Single Family)	50% of Building Permit	
Title 12, Chapter 1 Municipal Code	Plan Review Fee (Single Family)	20% of Building Permit	
	Failure to Obtain Required Building Permit	Double (2X) Building Permit Fee	
	Reinspection Fee	\$50.00 for first reinspection (to be paid in advance of inspection) \$100.00 for second or more reinspection (to be paid in advance of inspection)	
Section 12-203 Municipal Code	Plumbing Permit		
	Plumbing Permit Fee (per fixture)	\$5.00	
	Water Heater (per fixture)	\$7.00	
	New Sewer/Septic	\$10.00	
	Water Service	\$10.00	
	Permit Fee	\$30.00	
	Failure to Obtain Required Plumbing Permit	Double (2X) Plumbing Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	

Section 12-602 Municipal Code	Mechanical Permit		
	New Mechanical System	\$30.00 for first \$1,000 value, plus \$3.25 for each additional \$1,000 value	
	Existing Mechanical System	\$20.00 for first \$1,000 value, plus \$3.25 for each additional \$1,000 value	
	Permit Fee	\$30.00	
	Failure to Obtain Required Mechanical Permit	Double (2X) Mechanical Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
Title 7, Chapter 3, Section 7-307 Municipal Code	Fire Suppression Construction Permit Fee		
	Sprinkler Permit Fee (Single-Family Residential per dwelling unit only)	\$250.00	
	Sprinkler Permit Fee (All other Residential per dwelling unit)	\$300.00	Plus \$50.00/du
	Sprinkler Permit Fee (Non- Residential all types of occupancies)	\$400.00	Plus \$0.05/sf
	Failure to Obtain Required Sprinkler Permit	Double (2X) Sprinkler Permit Fee	
	Reinspection Fee	\$50.00 for first reinspection (to be paid inC advance of inspection) \$100.00 for second or more reinspection (to be paid in advance of inspection)	
Title 7, Chapter 4, Section 7-405 Municipal Code	Commercial Fire Alarm Construction Permit Fee		
	Fire Alarm Permit Fee (All non- residential type occupancies)	\$250.00	
	Reinspection Fee	\$50.00 for first reinspection (to be paid in advance of inspection) \$100.00 for second or more reinspection (to be paid in advance of inspection)	
	Failure to Obtain Required Commercial Fire Alarm Construction Permit	Double (2X) Commercial Fire Alarm Construction Permit Fee	
Title 7, Chapter 1, Section 7-104 Municipal Code	Operational Permit Fee		
	Pyrotechnics Display	Duration of Event	\$100.00 Permit Fee

	Firewatch	Duration of Time Firewatch Required	\$100.00 Permit Fee (plus Fire Department Personnel Hours x Total Hourly Rate if required)
	Failure to Obtain Required Operational Permit	Double (2X) Operational Permit Fee	
Title 18, Chapter 1, Section 18-106 and 18-107 Municipal Code; see also Section 8.5.6 S. and T., Zoning Ordinance	Erosion Control Permit		
	Erosion Control Permit Application Fee – Residential (Single-family)	\$150.00 Base Fee/Lot	Paid w/ Building Permit
	Mass Grading Erosion Control Permit Application Fee – All other residential and non-residential	\$1,000 Base Fee plus \$100.00 /Acre	Paid w/ Mass Grading Permit Application
Section 8.5.5 B.6. Zoning Ordinance	Critical Lot Permit Application Fee	\$250.00/Lot or Building Site	
	Failure to Obtain Required Erosion Control Permit or Mass Grading Erosion Control Permit	Double (2X) Erosion Control Permit/Mass Grading Erosion Control Permit Fee	
Title 12, Chapter 4, Municipal Code	Deck Permit		
		Base Amount	Plus Per Thousand (\$)
	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	Failure to Obtain Required Deck Permit	Double (2X) Deck Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
Section 12-502 Municipal Code	Pool Permit		
		Base Amount	Plus Per Thousand (\$)
	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	Failure to Obtain Required Pool Permit	Double (2X) Pool Permit Fee	

	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
Section 12-102 Municipal Code	Board of Construction Appeals (International Building, Plumbing, Mechanical, Gas, Energy Conservation, Residential, Existing Building, Property Maintenance, and Swimming Pool and Spa Codes) – Application Fee for Appeal	\$400.00	
Title 12, Chapter 1 Municipal Code	Moving of Building or Structure	\$400.00	
Title 12, Chapter 1 Municipal Code	Demolition of Building or Structure - Residential	\$250.00	
Title 12, Chapter 1 Municipal Code	Demolition of Building or Structure – Non-Residential	\$350.00	
Title 18, Chapter 1, Section 18-106 (2) (a) through (c), Municipal Code; Section 6.10.2 Zoning Ordinance	Grading Permit		
	Mass Grading Permit Application Fee	\$1,000.00 Base Fee	
	Land Disturbance Per Acre Fee	\$100.00/Acre	
	Mass Grading Single-Family Residential Land Disturbance Fee	\$75.00/Lot	
	Failure to Obtain Required Mass Grading Permit	Double (2X) Mass Grading Permit Fee and Land Disturbance Fee	
Section 16-203 Municipal Code	Road Cut/ROW Work Permit Application Fee	\$1,000.00 Base Fee Plus \$1.00 Per LF Latitudinal (Along Road) & \$5.00 Per LF Longitudinal (Across Road) (Paid w/ Road Cut/ROW Permit)	
Section 3.2 12.a. Subdivision Regulations	On-Site Roadway Inspection Fee – New Construction (includes streets, curbs, sidewalks)	\$1,000.00 Base Fee	Plus \$5.00/LF (Paid w/ Mass Grading Permit Application)
	Off-Site Roadway Inspection Fee – New Construction (includes streets, curbs, sidewalks)	\$1,000.00 Base Fee	Plus \$5.00/LF (Paid w/ Mass Grading Permit Application)
	Failure to Obtain Required Road Cut/ROW Permit/Roadway Inspection Fee for New Construction	Double (2X) Road Cut/ROW Permit Fee/Roadway Inspection Fee for New Construction	
Resolution #20-68 (Amended by Ord. 24-05)	Annexation (Contiguous)		
	Annexation - Contiguous	\$2,500.00	

Resolution #20-68 (Amended by Ord. 24-05)	Annexation (Non-Contiguous)		
	Annexation – Non-Contiguous	\$4,000.00	
Section 6.8.9 B. Zoning Ordinance	Tree Removal Permit	\$100.00 Base Fee	Plus \$5.00/Tree
Section 8.5.20 Zoning Ordinance	Land Use Plan Amendment	\$1,500.00	
Section 8.5.18 and 8.5.19 Zoning Ordinance	Rezoning (Map Amendment)	\$1,500.00	
	Zoning Text Amendment	\$1,500.00	
	Standard Subdivision		
Section 3.2 5.b. Subdivision Regulations	Preliminary Plat	\$500.00 Base Fee	Plus \$50.00/Lot or dwelling unit
Section 3.2.5.g. Subdivision Regulations	Revision to Approved Preliminary Plat	\$500.00 Base Fee	Plus \$100.00 /Lot or dwelling unit for parcels involved in revision
Section 3.2 7.a. Subdivision Regulations	Final Plat	\$500.00 Base Fee	Plus \$50.00/Lot or dwelling unit
Section 3.2 9.d.ii. Subdivision Regulations	Final Plat Revision	\$250.00 Base Fee	Plus \$100.00 /Lot or dwelling unit for parcels involved in revision
Section 3.1 5. Subdivision Regulations	Reconsideration Fee	\$250.00	
Section 3.2 4.a. Subdivision Regulations	Sketch Plan	\$250.00 Base Fee	Plus \$50.00 /Lot or dwelling unit and \$0.07/sf for non- residential
Section 3.2 6.a. Subdivision Regulations	Construction Plan Review	\$500.00 Base Fee	Plus \$50.00/Lot or dwelling unit
Section IV, Subdivision Regulations	Surety Application Fee	\$750.00	
Section 4.1.2.c. Subdivision Regulations	Surety Reduction Fee	\$750.00	
Section 4.1.2.d Subdivision Regulations	Surety Extension Fee	\$750.00	

Section IV, Subdivision Regulations	Surety Transition Fee	\$750.00	
Section IV, Subdivision Regulations	Surety Release Fee	\$750.00	
	Residential PUD		
	Final PUD Plan/Preliminary Plat (Overlay)	\$500.00 Base Fee	Plus \$30.00/Lot or dwelling unit
	Planned Development (PD)		
	Development Plan (PD) Revision	\$1,500.00 Base Fee	Plus \$0.05/sf of nonresidential and \$30.00/dwelling unit in the area impacted by or included in the revision
	Site Development Plan		
Section 8.5.6 (T) Zoning Ordinance	Site Development Plan Application	\$1,000.00 Base Fee	Plus \$0.07/sf of nonresidential gross building area and \$50.00/dwelling unit
Section 8.5.6 (T) Zoning Ordinance	Sketch Development Plan Application	\$750.00 Base Fee	Plus \$0.07 /sf of nonresidential gross building area and \$50.00/dwelling unit
Section 8.5.6 (T) Zoning Ordinance	Site Development (Non-Residential and Multifamily) Plan - Construction Plan Review Fee	\$500.00 Base Fee	Plus \$250.00/acre
	Design Review Fee		
Section 1.25.1 Zoning Ordinance	Commercial, Mixed Use, and Attached Housing Design Review Fee	A fee of \$5,000 must be paid by the applicant to the Town at the time of a submittal that triggers the design review process. The consultant firm will keep time records for each project. Where the consultant's time, based upon the consultants standard hourly rate, exceeds the fee(s) imposed the applicant must pay an addition \$5,000 prior to further review of the project by the Town. This process continues until all design review of a project is complete. The applicant is entitled to a partial refund if the fees paid by the applicant exceed the consultant's total charges.	
	Historic Zoning Commission		

Section 8.5.13.D.23. Zoning Ordinance	Certificate of Appropriateness Application Fee	\$500.00	
Sections 8.5.16 and 8.5.17 Zoning Ordinance	Board of Zoning Appeals		
	Variance	\$500.00	
	Appeal of Administrative Decision	\$500.00	
	Conditional Use Permit	\$500.00	
Section 8.5.8 Zoning Ordinance	Administrative Adjustment Application Fee	\$200.00	
Section 8.6.1.G. Zoning Ordinance	Request for Reconsideration Review Fee	\$200.00	
Section 8.5.10 Zoning Ordinance	Home Occupation Application Fee	\$100.00	
	Failure to File Home Occupation Application and Required Fee	Double (2X) Home Occupation Application Fee	
Section 8.5.9 Zoning Ordinance	Temporary Use Permit	\$100.00	(Waived for Non- Profit)
	Zoning Certification Letter	\$200.00	
	Meeting with Planning Commission Not Covered by Plan Review,, Permitting, and Inspection Fee Schedule	\$500.00	
Section 8.5.21 Zoning Ordinance	Permanent Sign Permit Application	\$250.00 Base Fee	Plus \$75.00 for each sign (building or monument)
	Failure to Obtain Required Sign Permit	Double (2X) Sign Permit Application Fee	



REQUEST: Ordinance 26-06, Ordinance to Amend Title 7, Fire Protection and Fireworks, Chapters 1, 4, and 6, and Title 12, Building, Utility, Etc. Codes, **Chapters 1 and 5**, Nolensville Municipal Code
Ordinance 26-07, Ordinance to Amend Plan Review, Permitting and Inspection Fees contained in Appendix B, Nolensville Municipal Code

SUBMITTED BY: Chuck Downham, Assistant Town Manager

DATE: April 21, 2026

ATTACHMENTS: Ordinance 26-06, Ordinance to Amend Title 7, Fire Protection and Fireworks, Chapters 1, 4, and 6, and Title 12, Building, Utility, Etc. Codes, **Chapters 1 and 5**, Nolensville Municipal Code
Ordinance 26-07, Ordinance to Amend Plan Review, Permitting and Inspection Fees contained in Appendix B, Nolensville Municipal Code
Ordinance 25-31
IPS/CLP – Policy Guide for Public Chapter 140

PURPOSE:

To consider approval of Ordinance 26-06 to amend various provisions of Title 7, Fire Protection and Fireworks, Chapters 1, 4, and 6 regarding various permit fees and operational permit requirements as well as Title 12, Building, Utility, Etc. Codes, Chapter 1, to further create a fee structure for appeals to the Board of Construction Appeals. Additionally, to also consider approval of Ordinance 26-07 to amend various plan review, permitting, and inspection fees for Building Codes, Engineering, Planning and Fire Departments as part of the Town of Nolensville’s annual budget process.

Town staff prepared a proposed amendment to Ordinance 26-06 to provide for two additional separate amendments to the ordinance approved on initial first reading by the Board of Commissioners. The first amendment involves an amendment to Title 12, Chapter 1, Section 12-101 regarding provisions for emergency shelters. The second amendment involves an amendment to Title 12, Chapter 5, Section 12-503, to provide a requirement for a contractor constructing a pool to submit a financial surety (letter of credit) to the Town to ensure public infrastructure including sidewalks, trails, curbing, planting strips and/or pavement damaged during pool construction are properly and timely repaired.

BACKGROUND:

In 2024, the Board of Commissioners approved Ordinance 24-05 that amended the Municipal Code for various plan review, permitting, and inspection fees as an initial step toward reducing the disparity between fees and expenditures for plan review, permitting and inspection services. In 2025, the Board of Commissioners approved Ordinance 25-17 and later Ordinance 25-31 that repealed and replaced the initial comprehensive fee schedule contained in Exhibit B of the

Municipal Code with a more up-to-date fee schedule that continued to reduce the gap between fees and related services.

The Town of Nolensville also received notification from the Institute for Public Service/Center for Local Planning (IPS/CLP), of the requirements associated with Public Chapter 140 passed this past year by the Tennessee General Assembly (attached). In essence, local governments should comply with rational nexus and rough proportionality requirements established by the U.S. Supreme Court commonly referred to as the “Nollan/Dolan test”. Plan review, permitting and inspection fees charged by the Town must comply with rational nexus and rough proportionality. Best practices, as outlined in the publication from IPS/CLP recommend a jurisdiction conduct a comprehensive review of fees and to compile the fees into one publicly accessible document. The analysis should establish a reasonable and defensible cost basis for all fees that exceed the \$250.00 threshold provided in the statute. Town staff performed a comprehensive review and detailed cost analysis of all plan review, permitting, and inspection fees with specific focus on those fees that exceeded the \$250.00 threshold. The analysis revealed that many of the plan review, permitting, and inspection fees charged by the Town of Nolensville and both reasonable and proportionate while also providing a basis for continued adjustment of said fees to further reduce the disparity between fees and corresponding expenditures for effort (labor, software, equipment, etc.).

Town staff has prepared a comprehensive fee schedule revision utilizing edit track to identify where revisions are recommended for various plan review, permitting, and inspection fees including new fees being introduced including most notably fees to be charged by the Fire Department. The comprehensive fee schedule is attached to Ordinance 26-07 as Exhibit A to the ordinance.

Ordinance 26-07 provides for the repeal of the current fee schedule contained in Appendix B to the Municipal Code and replacement of the fee schedule with the fee schedule contained in Exhibit A.

Correspondingly, Town staff has prepared Ordinance 26-06 that provides for specific amendments to Title 7 regarding the introduction of various fees to be charged by the Fire Department including commercial fire alarm fees and various operational fees for pyrotechnic events and firewatch services. The ordinance also provides further clarity on the fee for an appeal to a decision of the Building Official to the Board of Construction Appeals that is provided for in the International Codes adopted by reference.

The 2024 International Building Code contains Section 423.4 pertaining to critical emergency operation facilities whereby in areas where the shelter design wind speed for tornados in accordance with Figure 304.2(1) of ICC 500 is 250 mph, 911 call stations, emergency operation centers and fire, rescue, ambulance and police stations shall comply with Table 1604.5 as a Risk Category IV structure and shall be provided with a storm shelter constructed in accordance with ICC 500. Recent amendments to the IBC no longer differentiate certain requirements for water closets and lavatories within hurricane and storm shelters and instead require such facilities regarding of the type of shelter. Town staff proposes a local amendment to the provisions pertaining to requirements for the minimum number of water closets and lavatories within a storm shelter by adopting an exception to Section 702.3 that deletes these requirements in their entirety. The reasoning for the proposed deletion is in regard to storm duration – hurricanes are long-duration storm events whereas a tornado is a short-duration storm event that would not necessitate the need for such facilities.

Town staff also prepared a proposed amendment to Title 12, Chapter 5, Section 12-503 to introduce a requirement for a pool contractor to post a financial surety to ensure repair of an damaged public infrastructure resulting from the construction of a pool. Public infrastructure including sidewalks, curbing and drainage structures, and/or pavement have been damaged on occasion by contractors during construction of a pool. While many contractors take responsibility for making repairs, the inclusion of a financial surety (letter of credit) similar to the financial surety required for construction of the home will provide the ability for the Town to seek relief with the surety to ensure satisfactory and timely repair of public infrastructure in the event a contractor refuses to make repairs. A similar provision currently exists in the Subdivision Regulations for the construction of homes to protect public infrastructure during construction.

FISCAL IMPACT:

Plan review, permitting, and inspection fees are significantly dependent upon development activity from year to year. With increased development activity, it is reasonable to assume that revenues will correspondingly increase. The current fees along with the recommended amendments to certain fees as well as newly created fees will provide the opportunity for the Town to realize revenues to offset plan review, permitting, and inspection services provided by Town departments. The adjustments provided in Ordinance 26-07 further reduce the disparity between fees and expenditures that were confirmed further with the comprehensive fee analysis performed in conformance with the requirements of Public Chapter 140. Town staff will continue to perform annual comprehensive analyses of plan review, permitting, and inspection fees as part of compliance with Public Chapter 140 as well as to provide an opportunity to adjust fees correspondingly to comply with the intent of Public Chapter 140.

The proposed amendments will not result in added revenues for the Town of Nolensville. Regarding the amendment to Title 12, Chapter 1, Section 12-503, the requirement for a financial surety (letter of credit) for pool construction will reduce the likelihood of a contractor not making sufficient and necessary repairs to public infrastructure damaged as a result of construction while also providing the Town a surety instrument that could be called in the event a contractor failed to make the necessary repairs to damaged infrastructure rather than the Town having to cover repair costs for damaged public infrastructure.

STAFF RECOMMENDATION:

Town staff recommends Ordinance approval of Ordinance 26-06 including proposed amendments as outlined in the staff report and provided in the draft ordinance that include an additional amendment to Title 12, Chapter 1, Section 12-101, pertaining to emergency shelter requirements, as well as Title 12, Chapter 5, Section 12-503, regarding a requirement for a financial surety to ensure timely and proper repair of public infrastructure damaged as a result of pool construction.

Additionally, Town staff recommends approval of Ordinance 26-07 to repeal the current comprehensive fee schedule contained in Appendix B of the Municipal Code and replace same with the fee schedule contained in Exhibit A to the Ordinance.

ORDINANCE 25-31

**AN ORDINANCE OF THE TOWN OF NOLENSVILLE, TENNESSEE AMENDING
PLAN REVIEW, PERMITTING, AND INSPECTION FEES CONTAINED
IN APPENDIX B OF TOWN OF NOLENSVILLE MUNICIPAL CODE**

WHEREAS, the Town of Nolensville Board of Commissioners adopted Ordinance 99-18, Ordinance 06-08, Ordinance 07-03, Ordinance 18-04, Ordinance 19-05, Resolution 04-06, Resolution 15-28, Resolution 20-68, as referenced Town of Nolensville Zoning Ordinance (Adopted June 2020 and Current) and Subdivision Regulations (Amended August 2019 and Current), Title 7, Chapter 3, Title 12, Chapters 1, 2, 3, and 5, Title 16, Chapter 2, and Title 18, Chapter 1, of the Town of Nolensville Municipal Code that set forth plan review, permitting, and inspection fees enforced by the Town; and

WHEREAS, the Board of Commissioners approved Ordinance 24-05 that amended Title 7, Chapter 3, Title 12, Chapters 1, 2, 3, and 5, Title 16, Chapter 2, and Title 18, Chapter 1, of the Municipal Code and prior adopted ordinances and resolution regarding plan review, permitting and inspection fees; and

WHEREAS, the Board of Commissioners approved Ordinance 25-17 that repealed Exhibit "A" of Ordinance 24-05 and replaced same with Exhibit "A" that was incorporated into the Nolensville Municipal Code as Appendix "B"; and

WHEREAS, the Board of Commissioners of the Town of Nolensville, Tennessee, has determined adjustments are necessary to reinspection fees contained in Appendix "B" of the Nolensville Municipal Code.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF
THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:**

SECTION 1. Appendix "B" of the Nolensville Municipal Code is hereby repealed in its entirety and replaced with Appendix "B" as contained in Exhibit "A" attached hereto. a copy of which shall be on file in the recorder's office and available for use and inspection by the public.

SECTION 2. Adopted Ordinances and Resolutions that contain specific plan review, permitting, and inspection fees in conflict with fees referenced in Exhibit "A" attached hereto, are hereby repealed entirely. Any fees not in conflict with the fees referenced in Exhibit "A" attached hereto shall continue to be enforced.

This ordinance shall become effective on November 1, 2025, after its passage and adoption, the public welfare demanding it.

Approved by the Board of Commissioners



Halie Gallik, Mayor

8-7-2025

First Reading

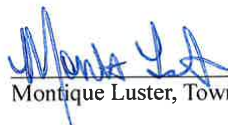
9-4-2025

Public Hearing

10-2-2025

Second Reading

Attest:



Montique Luster, Town Recorder

Approved by:



#31232

Gino Marchetti, Jr., Town Attorney

EXHIBIT "A"

**APPENDIX B
NOLENSVILLE MUNICIPAL CODE**

PLAN REVIEW, PERMITTING, AND INSPECTION FEE SCHEDULE

Municipal Code Reference	Plan Review, Permitting and Inspection Fee Description	Proposed Fee Schedule	
		Base Fee	Other Fee(s)
Section 12-102 Municipal Code	Building Permit		
	Residential/Commercial	Base Fee	Plus Per Thousand (\$)
	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	\$500,000.01 to \$1,000,000.00	\$1,876.50	\$3.00
	\$1,000,000.01 to \$999,999,999.99	\$3,376.50	\$1.50
	Plan Review Fee (except Single Family)	50% of Building Permit	
	Plan Review Fee (Single Family)	25% of Building Permit	
	Failure to Obtain Required Building Permit	Double (2X) Building Permit Fee	
	Reinspection Fee	\$50.00 for first reinspection (to be paid in advance of inspection) \$100.00 for second or more reinspection (to be paid in advance of inspection)	
Section 12-203 Municipal Code	Plumbing Permit		
	Plumbing Permit Fee (per fixture)	\$5.00	
	Water Heater (per fixture)	\$7.00	
	New Sewer/Septic	\$10.00	
	Water Service	\$10.00	
	Permit Fee	\$30.00	
	Failure to Obtain Required Plumbing Permit	Double (2X) Plumbing Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	

Section 12-602 Municipal Code	Mechanical Permit		
	New Mechanical System	\$30.00 for first \$1,000 value, plus \$3.25 for each additional \$1,000 value	
	Existing Mechanical System	\$20.00 for first \$1,000 value, plus \$3.25 for each additional \$1,000 value	
	Permit Fee	\$30.00	
	Failure to Obtain Required Mechanical Permit	Double (2X) Mechanical Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
Section 7-307 Municipal Code	Sprinkler Permit Fee		
	Sprinkler Permit Fee (Single-Family Residential per dwelling unit only)	\$100.00	
	Sprinkler Permit Fee (All other Residential per dwelling unit)	\$150.00	Plus \$50.00/du
	Sprinkler Permit Fee (Non-Residential all types of occupancies)	\$250.00	Plus \$0.05/sf
	Failure to Obtain Required Sprinkler Permit	Double (2X) Sprinkler Permit Fee	
	Reinspection Fee	\$50.00 for first reinspection (to be paid in advance of inspection) \$100.00 for second or more reinspection (to be paid in advance of inspection)	
Title 18, Chapter 1, Section 18-106 and 18-107 Municipal Code; see also Section 8.5.6 S. and T., Zoning Ordinance	Erosion Control Permit		
	Erosion Control Permit – Residential (Single-family)	\$150.00/Lot	Paid w/ Building Permit
	Erosion Control Permit – All other residential and non-residential	\$500.00 plus \$50.00/Acre	Paid w/ Building Permit
	Failure to Obtain Required Erosion Control Permit	Double (2X) Erosion Control Permit Fee	
Section 8.5.5 B.6. Zoning Ordinance	Critical Lot or Building Site Plan Review Fee	\$250.00/Critical Lot or Building Site	
Title 12, Chapter 4, Municipal Code	Deck Permit		
		Base Amount	Plus Per Thousand (\$)
	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50

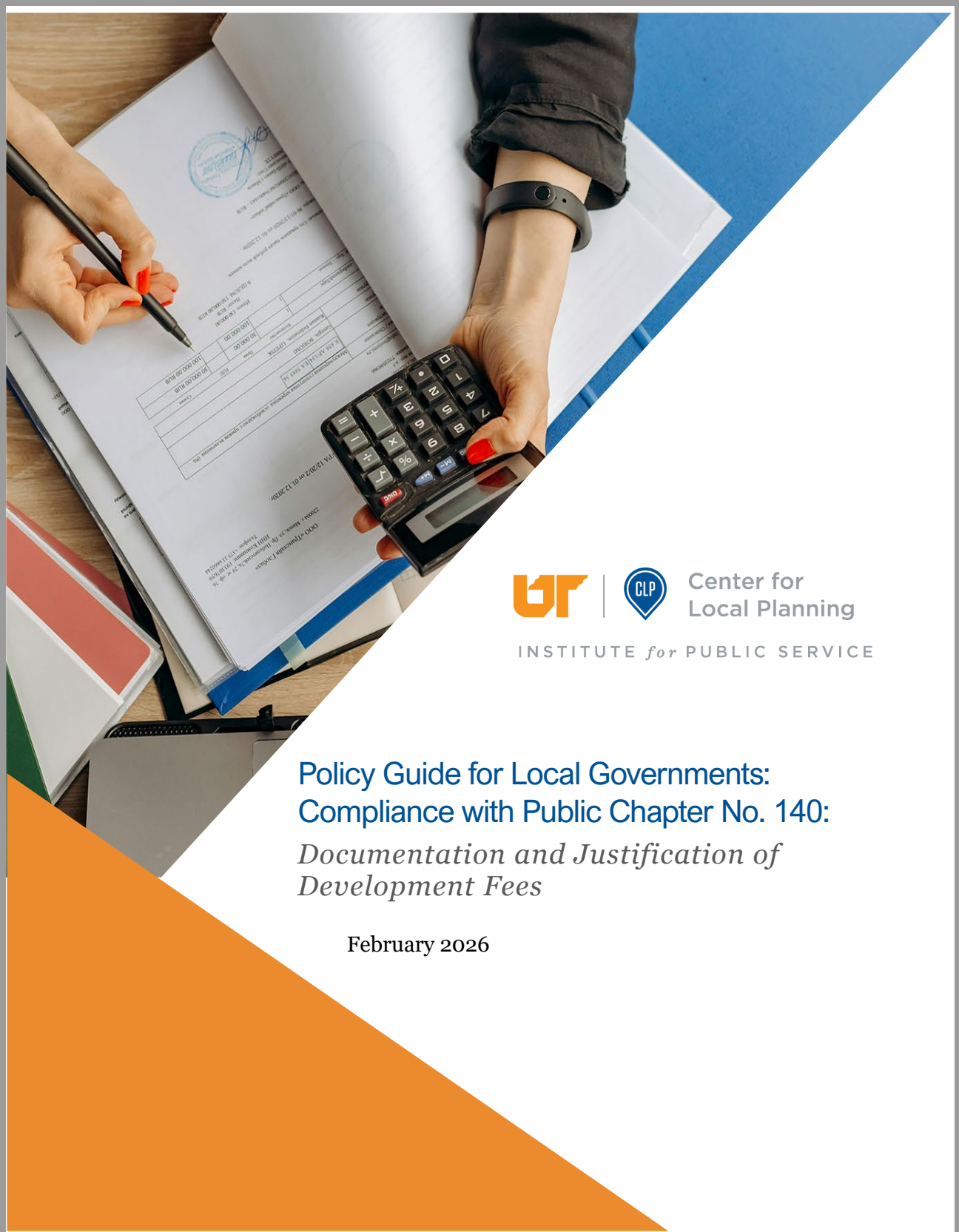
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	Failure to Obtain Required Deck Permit	Double (2X) Deck Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
Section 12-502 Municipal Code	Pool Permit		
		Base Amount	Plus Per Thousand (\$)
	\$0.00 to \$1,000.00	\$60.00	-
	\$1,000.01 to \$15,000.00	\$60.00	\$6.00
	15,000.01 to \$50,000.00	\$144.00	\$4.50
	\$50,000.01 to \$100,000.00	\$301.50	\$3.50
	\$100,000.01 to \$500,000.00	\$476.50	\$3.50
	Failure to Obtain Required Pool Permit	Double (2X) Pool Permit Fee	
	Reinspection Fee	\$25.00 for first reinspection (to be paid in advance of inspection) \$50.00 for second or more reinspection (to be paid in advance of inspection)	
	Board of Appeals (International Building, Plumbing, Mechanical, Gas, Energy Conservation, Residential, Existing Building, Property Maintenance, and Swimming Pool and Spa Codes) – Application Fee for Appeal	\$300.00	
	Moving of Building or Structure	\$250.00	
	Demolition of Building or Structure - Residential	\$250.00	
	Demolition of Building or Structure – Non-Residential	\$350.00	
Title 18, Chapter 1, Section 18-106 (2) (a) through (c), Municipal Code; Section 6.10.2 Zoning Ordinance	Grading Permit		
	Application Fee	\$300.00	
	Land Disturbance Per Acre Fee (Except Single-family)	\$100.00/Acre	
	Residential Land Disturbance Fee (Single-family)	\$75.00/Lot	
	Failure to Obtain Required Grading Permit	Double (2X) Grading Permit Fee	

Section 16-203 Municipal Code	Road Cut/ROW Work Permit (Latitudinal)	\$50.00	Plus \$1.00/LF
	Road Cut/ROW Work Permit (Longitudinal)	\$100.00	Plus \$5.00/LF
Section 3.2 12.a. Subdivision Regulations	Residential/Non-Residential Roadway Inspection Fee – New Construction (includes streets, curbs, sidewalks)	\$100.00	Plus \$5.00/LF
	Off-Site Roadway Inspection Fee – New Construction (includes streets, curbs, sidewalks)	\$100.00	Plus \$5.00/LF
	Failure to Obtain Required Road Cut/ROW Work Permit/Inspection Fee for New Construction	Double (2X) Road Cut/ROW Work Permit Fee/Inspection Fee for New Construction	
Resolution #20-68 (Amended by Ord. 24- 05)	Annexation (Contiguous)		
	Less than 10 acres	\$250.00	
	10 to 50 acres	\$500.00	
	Over 50 acres	\$850.00	
Resolution #20-68 (Amended by Ord. 24- 05)	Annexation (Non-Contiguous)		
	Less than 10 acres	\$400.00	
	10 to 50 acres	\$600.00	
	Over 50 acres	\$1,000.00	
Resolution #20-68 (Amended by Ord. 24- 05)	Annexation (Outside UGB)		
	Annexation (Outside UGB)	\$3,000.00	
Section 6.8.9 B. Zoning Ordinance	Tree Removal Permit	\$100.00	Plus \$5.00/Tree
Section 8.5.20 Zoning Ordinance	Land Use Plan Amendment	\$1,200.00	
Section 8.5.18 and 8.5.19 Zoning Ordinance	Rezoning (Map Amendment)	\$750.00	
	Zoning Text Amendment	\$500.00	
	Standard Subdivision		
Section 3.2 5.b. Subdivision Regulations	Preliminary Plat	\$500.00	Plus \$50.00/Lot or dwelling unit

Section 3.2.5.g. Subdivision Regulations	Revision to Approved Preliminary Plat	\$100.00	Plus \$25.00/Lot or dwelling unit for parcels involved in revision
Section 3.2 7.a. Subdivision Regulations	Final Plat	\$500.00	Plus \$50.00/Lot or dwelling unit
Section 3.2 9.d.ii. Subdivision Regulations	Final Plat Revision	\$250.00	Plus \$50.00/Lot or dwelling unit for parcels involved in revision
Section 3.1 5. Subdivision Regulations	Reconsideration Fee	\$250.00	
Section 3.2 4.a. Subdivision Regulations	Sketch Plan	\$250.00	Plus \$25.00/Lot or dwelling unit
Section 3.2 6.a. Subdivision Regulations	Construction Plan Review	\$500.00	Plus \$50.00/Lot or dwelling unit
Section 4.1.2.c. Subdivision Regulations	Reduction or Release of Performance Agreement and Supporting Surety Fee	\$500.00	
Section 4.1.2.d Subdivision Regulations	Performance Agreement or Maintenance Agreement Extension Fee	\$1,000 or 1% of the agreement amount, whichever is greater	
	Residential PUD		
	Master Concept PUD Plan (Overlay)	\$500.00	Plus \$30.00/Lot or dwelling unit
	Final PUD Plan/Preliminary Plat (Overlay)	\$500.00	Plus \$30.00/Lot or dwelling unit
	Planned Development (PD)		
	Planned Development (PD) Application	\$1,000.00	Plus \$0.05/sf of nonresidential and \$30.00/dwelling unit
	Development Plan (PD) Revision	\$1,000.00	Plus \$0.05/sf of nonresidential and \$30.00/dwelling unit in the area impacted by or included in the revision
	Site Development Plan		
Section 8.5.6 (T) Zoning Ordinance	Site Development Plan Application	\$1,000.00	Plus \$0.07/sf of nonresidential gross building area and \$50.00/dwelling unit

Section 8.5.6 (T) Zoning Ordinance	Sketch Development Plan Application	\$750.00	Plus \$0.05/sf of nonresidential gross building area and \$50.00/dwelling unit
Section 8.5.6 (T) Zoning Ordinance	Site Development (Non-Residential and Multifamily) Plan - Construction Plan Review Fee	\$500.00	\$250.00/acre
	Design Review Fee		
Section 1.25.1 Zoning Ordinance	Commercial, Mixed Use, and Attached Housing Design Review Fee		A fee of \$5,000 must be paid by the applicant to the Town at the time of a submittal that triggers the design review process. The consultant firm will keep time records for each project. Where the consultant's time, based upon the consultants standard hourly rate, exceeds the fee(s) imposed the applicant must pay an addition \$5,000 prior to further review of the project by the Town. This process continues until all design review of a project is complete. The applicant is entitled to a partial refund if the fees paid by the applicant exceed the consultant's total charges.
	Historic Zoning Commission		
Section 8.5.13.D.23. Zoning Ordinance	Certificate of Appropriateness Application Fee	\$300.00	
Sections 8.5.16 and 8.5.17 Zoning Ordinance	Board of Zoning Appeals		
	Variance	\$300.00	
	Appeal of Administrative Decision	\$300.00	
	Conditional Use Permit	\$300.00	
Section 8.5.8 Zoning Ordinance	Administrative Adjustment Application Fee	\$200.00	
Section 8.6.1.G. Zoning Ordinance	Request for Reconsideration Review Fee	\$200.00	
Section 8.5.10 Zoning Ordinance	Home Occupation Application Fee	\$100.00	
	Failure to File Home Occupation Application and Required Fee		Double (2X) Home Occupation Application Fee
Section 8.5.9 Zoning Ordinance	Temporary Use Permit	\$100.00	(Waived for Non-Profit)

	Zoning Certification Letter	\$100.00	
	Special Meeting at Applicant Request	\$300.00	
Section 8.5.21 Zoning Ordinance	Permanent Sign Permit Application	\$100.00	Plus \$75.00 for each sign (building or monument)
	Failure to Obtain Required Sign Permit	Double (2X) Sign Permit Application Fee	



UF | **CLP** Center for
Local Planning
INSTITUTE *for* PUBLIC SERVICE

**Policy Guide for Local Governments:
Compliance with Public Chapter No. 140:
*Documentation and Justification of
Development Fees***

February 2026

Background

On April 3, 2025, Governor Bill Lee signed Public Chapter No. 140 into law. This Act amended Titles 5, 6, and 7 of the Tennessee Code by imposing new requirements related to development related fees assessed by local governments. The purpose of this new law is to ensure transparency, accountability, and consistency in how Tennessee’s counties, cities, and metropolitan governments assess and document development-related fees. Public Chapter 140 continues the General Assembly’s recent focus on ensuring that local governments comply with rational nexus and rough proportionality requirements established by the U.S. Supreme Court, which are commonly referred to as the “Nollan/Dolan test.”

Applicability

These new requirements apply to all local government departments, agencies, and officials that assess or collect fees related to development whenever those fees exceed \$250. Development is defined by the statute as “*Any construction, building, or improvement to land or infrastructure supporting new structures.*”

Such development fees may include charges applied by local governments related to site plan, construction plan, and subdivision plat review, rezoning applications, conditional use permits, variances, building permits, inspection fees, land disturbance permits and numerous others. Utility connection fees are not included within the scope of the Act and must continue to satisfy existing requirements found at TCA § 65-5-401 and 402.

Effect

It is important to note that Public Chapter 140 does not mandate fees to be set at any particular level, and it does not establish any requirements related to excessive or inadequate fees. Instead, the statute only requires one-time public documentation, analysis and justification of development related fees. Upon satisfying the requirements of the statute, no additional action is required by the local government until such time as an existing fee is adjusted or a new one is imposed, at which time it must be justified and studied again. Public Chapter 140 will thereby ensure transparency and will assist local governments in satisfying rational nexus and rough proportionality tests.

It should be noted that local governments which maintain fees at an excessive level or that fail to provide reasonably adequate justification may be open to legal challenge. Alternatively, local governments that set development fees at a level they determine to be too low may consider adjusting them to recover expenses associated with the time intensive development review process.

Key Statutory Requirements

- For any development-related fee over \$250, local governments must create and maintain documentation that includes:
 - A justification of the fee, clarifying why it is necessary.
 - The rationale for the amount charged, providing a cost basis for how the fee relates to costs incurred by the local government.
- All documentation must be kept on file by the relevant department and must be treated as a public record under the Tennessee Public Records Act.
- All information produced and maintained by the local government pursuant to this new law is subject to annual audit by the Tennessee Comptroller of the Treasury.
- The local government need not provide a new cost basis calculation each time the fee is collected. The statute only requires that the basis for the fee be provided and maintained by the local government, and that it be made available upon request.

Effective Date

The statute establishes an effective date of July 1, 2026. To ensure compliance with the statute, local governments should review all applicable fees and prepare supporting justification and cost basis in advance of the effective date.

Recommended Best Practices

1. Conduct a Comprehensive Fee Review: Local governments should undertake a comprehensive review of all development related fees that they charge and should compile them into one publicly accessible document.

2. **Take a Broad View of the Statute's Intent:** Local governments should take a broad view of the spirit and intent of the statute. Many fees charged by local governments are variable and may depend on the number of lots on a plat, the square footage contained within a site plan, or the overall acreage under development. For example, for a preliminary plat review, a local government may assess a base fee of \$200, with an additional \$50 charged per lot. As such a fee would routinely exceed the \$250 threshold, the local government should provide a justification and analysis for it in accordance with Public Chapter 140.
3. **Fees Established by Statute:** Development related fees or taxes established by statute, such as adequate facilities taxes, need not be re-justified or re-examined. However, relevant enabling statutes and other policy documents should be maintained and made available for public review to meet Public Chapter 140's intent. Other items, such as impact fees, which have been established following a detailed study, need not be restudied, provided that supporting information produced as part of the fee's implementation remains current and is made available to the public.
4. **Treat Compliance as an Opportunity to Improve:** Local governments should treat Public Chapter 140 as an opportunity to learn more about the reasonableness, and in some cases the adequacy, of the development fees they charge. When fees are determined to be set too high, the local government should adjust them to correspond to actual costs. However, some local governments may learn that the fees they charge do not approach actual costs incurred in terms of staff time spent on plans review and inspections.
5. **Establish a Reasonable and Defensible Cost Basis:** List the staff positions and compensated boards that are typically involved in the development review and inspection process along with their total compensation, including their salary and benefits, as well as a defined overhead cost allocation. Determine what a typical review process for each application type might entail in terms of staff hours and individualized tasks. Consult with individual employees to ensure a full understanding of their role in the process. Additional costs for other required personnel involved in the review process should also be considered, such as compensated members of Planning Commissions, Boards of Zoning Appeals, Road Commissions, and others. Also often overlooked are the resources devoted to the development review process provided by government appointed attorneys, personnel within the offices of city managers and administrators, legislative body

members, etc. Finally, if the costs for any required advertisement of development-related applications such as rezonings and variances are borne by the local government, those should be considered as well.

6. Indexing for Inflation: The costs related to development review tend to increase over time due to inflationary pressures. However, development fee schedules are not regularly revisited by most local governments, and often remain fixed for years, and sometimes even decades, at a time. While not required by Public Chapter 140, local governments may wish to consider indexing development fees to an inflation barometer such as the Consumer Price Index to ensure that revenues remain comparable to costs over the longer term. Doing so would help ensure that fees charged more closely correspond to expenses incurred, but may require annual adjustments by the governing body, **and would also require that records maintained pursuant to Public Chapter 140 be updated each year.**
7. Coordinate with Finance Team: The documents required by Public Chapter 140 are subject to audit and review by the state comptroller. As such, it is important for the local government's finance department to play an integral role in accomplishing these required tasks. Departments involved in the development process should coordinate with their local government's finance team in studying the overall costs of their department.
8. Publish Information: Once the required information is compiled by the local government, it should be published and made available to the public for review. Again, the local government is not required to create a new set of cost basis calculations for each application received, but the information required by the statute must be made available as a public record per state open records law.
9. Keep Information Current: Any time the governing body adopts a new development related fee or adjusts an existing fee, the fee must be justified and its cost basis analyzed. This information should be kept in an updated overall spreadsheet or other database for ease of access and public distribution.

Conclusion

Public Chapter 140 imposes a new responsibility on local governments that will entail a degree of additional administrative analysis and record keeping. Its effect will be one of greater transparency and will likely result in local governments and the development community obtaining a better understanding of the tasks and costs associated with the development review process within their jurisdiction. The University of Tennessee Institute for Public Service stands ready to provide advice to local governments as they work to comply with these new statutory requirements.

**ORDINANCE NO. 26-08
AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET
BY THE BOARD OF COMMISSIONERS IN
THE TOWN OF NOLENSVILLE, TENNESSEE**

Available funds and appropriations for said budget are amended as follows:

	FROM	TO	ADDITIONAL FUNDING		
GENERAL FUND					
Appropriations:					
EXPENDITURE: Police Repair and Maintenance Motor Vehicles	\$ 30,780	\$ 48,705	\$ 17,925	110-42100-261	
Source of Funding:					
PEP Reimbursement			\$ 17,925		
Appropriations:					
REVENUE: Operating Transfer	\$ 66,200	\$ 84,125	\$ 17,925	110-41500-36960	
Source of Funding:					
PEP Reimbursement (Reserves)			\$ 17,925		
Appropriations:					
EXPENDITURE: Public Works Repair and Maintenance Motor Vehicles	\$ 7,500	\$ 11,000	\$ 3,500	110-43000-261	
Source of Funding:					
PEP Reimbursement/Reserves (1k PEP Reimb. / 2500 Reserves)			\$ 3,500		
Appropriations:					
REVENUE: Refunds/Rebates	\$ 43,202	\$ 44,202	\$ 1,000	110-41500-36990	
Source of Funding:					
PEP Reimbursement			\$ 1,000		
Appropriations:					
EXPENDITURE: Building Repair and Maintenance	\$ 48,400	\$ 65,900	\$ 17,500	110-41810-260	
Source of Funding:					
Revenue			\$ 17,500		
Appropriations:					
REVENUE: Local Option Sales Tax	\$ 2,890,500	\$ 3,200,000	\$ 309,500	110-41500-31600	
Source of Funding:					
Revenue			\$ 309,500		
Appropriations:					
REVENUE: Interest	\$ 125,000	\$ 250,000	\$ 125,000	110-41500-36100	
Source of Funding:					
Revenue			\$ 125,000		
Appropriations:					
REVENUE: Audit Services	\$ 27,000	\$ 57,600	\$ 30,600	110-41500-253	
Source of Funding:					
Revenue			\$ 30,600		
Appropriations:					
EXPENDITURE: IT Salary and Benefits	\$ -	\$ 17,244	\$ 17,244	110-41640-111	15,000
				110-41640-149	1,148
Source of Funding:					
Internal Transfer from Admin to IT			\$ 17,244	110-41640-143	1,097
Appropriations:					
EXPENDITURE: IT Salary and Benefits	\$ -	\$ (17,244)	\$ (17,244)	110-41500-111	(15,000)
				110-41500-149	(1,148)
Source of Funding:					
Internal Transfer from Admin to IT			\$ (17,244)	110-41500-143	(1,097)
Appropriations:					
EXPENDITURE: Phones, Computer Software, VC3, Office Supplies, W/C expenses	\$ -	\$ 160,460	\$ 160,460	110-41640-245	13,670
				110-41640-255	15,672
Source of Funding:					
Internal Transfer from Building to IT			\$ 160,460	110-41640-258	130,000
				110-41640-310	500
				110-41640-515	618
Appropriations:					
EXPENDITURE: Phones, Computer Software, VC3, Office Supplies, W/C expenses	\$ -	\$ (160,460)	\$ (160,460)	110-41810-245	(13,670)
				110-41810-255	(15,672)
Source of Funding:					
Internal Transfer from Building to IT			\$ (160,460)	110-41810-258	(130,000)
				110-41810-310	(500)
				110-41810-515	(618)
Appropriations:					
EXPENDITURE: Audio Equipment Replacement (CHAMPS)	\$ 16,695	\$ 19,695	\$ 3,000	110-41110-255	
Source of Funding:					
Reserves			\$ 3,000		

Appropriations:					
EXPENDITURE: Pedestrian Signal Replacement	\$ 46,202	\$ 97,698	\$ 51,496		110-43000-264
Source of Funding:					
PEP Insurance			\$ 51,496		
Appropriations:					
REVENUE: Operating Transfer	\$ 66,200	\$ 112,200	\$ 46,000		110-41500-36960
Source of Funding:					
PEP Reimbursement (less deductible and relocation costs)			\$ 46,000		
Appropriations:					
REVENUE: Operating Transfer	\$ -	\$ 5,496	\$ 5,496		110-41500-36960
Source of Funding:					
Reserves (to cover deductible and relocation costs)			\$ 5,496		
Appropriations:					
EXPENDITURE: Buttercup Festival Scholarships & Donations	\$ -	\$ 29,940	\$ 29,940		110-41110-236 BOC BCF26-0002E
Source of Funding:					
Buttercup Festival			\$ 29,940		
Appropriations:					
REVENUE: Buttercup Festival	\$ -	\$ 38,640	\$ 38,640		110-46540-32993 BOC BCF26-0002R
Source of Funding:					
Buttercup Festival			\$ 38,640		
CAPITAL IMPROVEMENTS FUND					
Appropriations:					
EXPENDITURE: Rocky Fork Road (220k budgeted out of Impact, additional 75k to come from CIP)	\$ -	\$ 75,000	\$ 75,000		311-41670-932
Source of Funding:					
Reserves			\$ 75,000		
Appropriations:					
EXPENDITURE: Public Works Building Expansion	\$ 717,000	\$ 317,000	\$ (400,000)		311-43000-924
Source of Funding:					
Reserves			\$ (400,000)		
Appropriations:					
EXPENDITURE: Equipment (Cardiac Monitor)	\$ 45,370	\$ 45,390	\$ 20		311-42200-945
Source of Funding:					
Fire Fees			\$ 20		

<u>Total Budget Amendments by Fund</u>	<u>Expenditure</u>	<u>Revenue</u>
General Fund	\$ 93,420.54	\$ 379,920.54
State Street Aid Fund	\$ -	\$ -
Facilities Tax Fund	\$ -	\$ -
Williamson County 30% Tax Fund	\$ -	\$ -
Impact Fee Fund	\$ -	\$ -
Capital Improvements Fund	\$ (325,000.00)	\$ 20.00

Halie Gallik, Mayor

Attest:

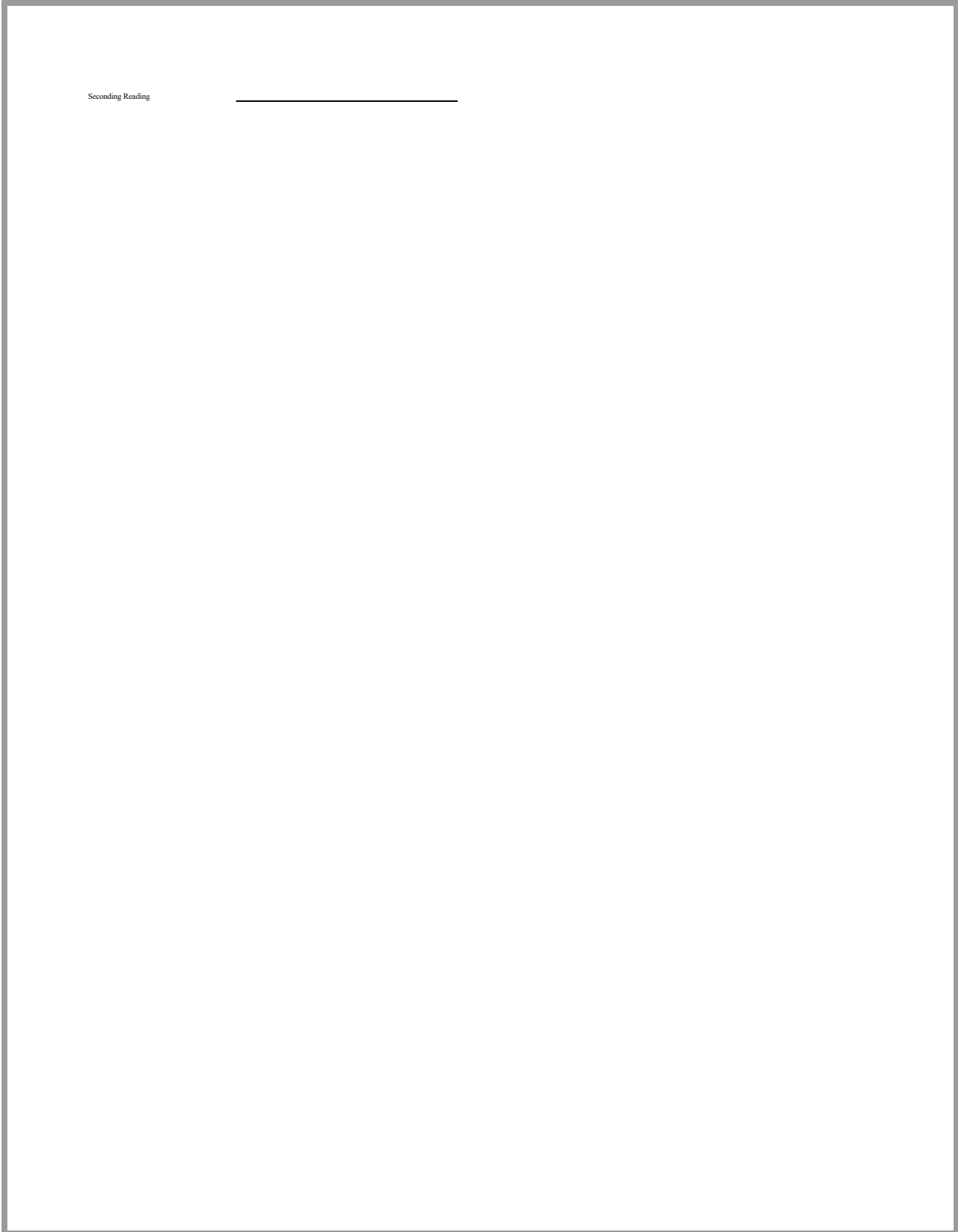
Montique Luser, Town Recorder

Approve by Legal Counsel

Gino Marchetti Jr.

First Reading _____

Public Hearing _____



Seconding Reading

**ORDINANCE NO. 26-08
AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET
BY THE BOARD OF COMMISSIONERS IN
THE TOWN OF NOLENSVILLE, TENNESSEE**

Available funds and appropriations for said budget are amended as follows:

	FROM	TO	ADDITIONAL FUNDING		
GENERAL FUND					
Appropriations:					
EXPENDITURE: Police Repair and Maintenance Motor Vehicles	\$ 30,780	\$ 48,705	\$ 17,925	110-42100-261	
Source of Funding:					
PEP Reimbursement			\$ 17,925		
Appropriations:					
REVENUE: Operating Transfer	\$ 66,200	\$ 84,125	\$ 17,925	110-41500-36960	
Source of Funding:					
PEP Reimbursement (Reserves)			\$ 17,925		
Appropriations:					
EXPENDITURE: Public Works Repair and Maintenance Motor Vehicles	\$ 7,500	\$ 11,000	\$ 3,500	110-43000-261	
Source of Funding:					
PEP Reimbursement/Reserves (1k PEP Reimb. / 2500 Reserves)			\$ 3,500		
Appropriations:					
REVENUE: Refunds/Rebates	\$ 43,202	\$ 44,202	\$ 1,000	110-41500-36990	
Source of Funding:					
PEP Reimbursement			\$ 1,000		
Appropriations:					
EXPENDITURE: Building Repair and Maintenance	\$ 48,400	\$ 65,900	\$ 17,500	110-41810-260	
Source of Funding:					
Revenue			\$ 17,500		
Appropriations:					
REVENUE: Local Option Sales Tax	\$ 2,890,500	\$ 3,000,000	\$ 109,500	110-41500-31600	
Source of Funding:					
Revenue			\$ 109,500		
Appropriations:					
REVENUE: Interest	\$ 125,000	\$ 250,000	\$ 125,000	110-41500-36100	
Source of Funding:					
Revenue			\$ 125,000		
Appropriations:					
REVENUE: Audit Services	\$ 27,000	\$ 57,600	\$ 30,600	110-41500-253	
Source of Funding:					
Revenue			\$ 30,600		
Appropriations:					
EXPENDITURE: IT Salary and Benefits	\$ -	\$ 17,244	\$ 17,244	110-41640-111	15,000
				110-41640-149	1,148
				110-41640-143	1,097
Source of Funding:					
Internal Transfer from Admin to IT			\$ 17,244		
Appropriations:					
EXPENDITURE: IT Salary and Benefits	\$ -	\$ (17,244)	\$ (17,244)	110-41500-111	(15,000)
				110-41500-149	(1,148)
				110-41500-143	(1,097)
Source of Funding:					
Internal Transfer from Admin to IT			\$ (17,244)		
Appropriations:					
EXPENDITURE: Phones, Computer Software, VC3, Office Supplies, W/C expenses	\$ -	\$ 160,460	\$ 160,460	110-41640-245	13,670
				110-41640-255	15,672
				110-41640-258	130,000
				110-41640-310	500
				110-41640-515	618
Source of Funding:					
Internal Transfer from Building to IT			\$ 160,460		
Appropriations:					
EXPENDITURE: Phones, Computer Software, VC3, Office Supplies, W/C expenses	\$ -	\$ (160,460)	\$ (160,460)	110-41810-245	(13,670)
				110-41810-255	(15,672)
				110-41810-258	(130,000)
				110-41810-310	(500)
				110-41810-515	(618)
Source of Funding:					
Internal Transfer from Building to IT			\$ (160,460)		
Appropriations:					
EXPENDITURE: Audio Equipment Replacement (CHAMPS)	\$ 16,695	\$ 19,695	\$ 3,000	110-41110-255	
Source of Funding:					
Reserves			\$ 3,000		

CAPITAL IMPROVEMENTS FUND

Appropriations:					
EXPENDITURE: Rocky Fork Road (220k budgeted out of Impact, additional 75k to come from CIP)	\$	-	\$ 75,000	\$ 75,000	311-41670-932
Source of Funding:					
Reserves			\$	75,000	
Appropriations:					
EXPENDITURE: Public Works Building Expansion	\$	717,000	\$ 317,000	\$ (400,000)	311-43000-924
Source of Funding:					
Reserves			\$	(400,000)	
Appropriations:					
EXPENDITURE: Equipment (Cardiac Monitor)	\$	45,370	\$ 45,390	\$ 20	311-42200-945
Source of Funding:					
Fire Fees			\$	20	

<u>Total Budget Amendments by Fund</u>	<u>Expenditure</u>	<u>Revenue</u>
General Fund	\$ 41,924.54	\$ 128,424.54
State Street Aid Fund	\$ -	\$ -
Facilities Tax Fund	\$ -	\$ -
Williamson County 30% Tax Fund	\$ -	\$ -
Impact Fee Fund	\$ -	\$ -
Capital Improvements Fund	\$ (325,000.00)	\$ 20.00

Haic Gallik, Mayor

Attest:

Montique Lusier, Town Recorder

Approve by Legal Counsel

Gino Marchetti Jr.

First Reading

Public Hearing

Seconding Reading

ORDINANCE NO. 23-23
AN ORDINANCE AMENDING THE FISCAL YEAR 2026 BUDGET
BY THE BOARD OF COMMISSIONERS IN
THE TOWN OF NOLENSVILLE, TENNESSEE

Available funds and appropriations for said budget are amended as follows:

	FROM	TO	ADDITIONAL FUNDING		
GENERAL FUND					
Appropriations:					
EXPENDITURE: Police Repair and Maintenance Motor Vehicles	\$ 30,780	\$ 48,705	\$ 17,925	110-42100-261	
Source of Funding:					
PEP Reimbursement			\$ 17,925		
Appropriations:					
REVENUE: Operating Transfer	\$ 66,200	\$ 84,125	\$ 17,925	110-41500-36960	
Source of Funding:					
PEP Reimbursement (Reserves)			\$ 17,925		
Appropriations:					
EXPENDITURE: Public Works Repair and Maintenance Motor Vehicles	\$ 7,500	\$ 8,500	\$ 1,000	110-43000-261	
Source of Funding:					
PEP Reimbursement			\$ 1,000		
Appropriations:					
REVENUE: Refunds/Rebates	\$ 43,202	\$ 44,202	\$ 1,000	110-41500-36990	
Source of Funding:					
PEP Reimbursement			\$ 1,000		
Appropriations:					
EXPENDITURE: Building Repair and Maintenance	\$ 48,400	\$ 65,900	\$ 17,500	110-41810-260	
Source of Funding:					
Revenue			\$ 17,500		
Appropriations:					
REVENUE: Local Option Sales Tax	\$ 2,890,500	\$ 3,000,000	\$ 109,500	110-41500-31600	
Source of Funding:					
Revenue			\$ 109,500		
Appropriations:					
REVENUE: Interest	\$ 125,000	\$ 250,000	\$ 125,000	110-41500-36100	
Source of Funding:					
Revenue			\$ 125,000		
Appropriations:					
REVENUE: Audit Services	\$ 27,000	\$ 57,600	\$ 30,600	110-41500-253	
Source of Funding:					
Revenue			\$ 30,600		
Appropriations:					
EXPENDITURE: IT Salary and Benefits	\$ -	\$ 17,244	\$ 17,244	110-41640-111	15,000
				110-41640-149	1,148
				110-41640-143	1,097
Source of Funding:					
Internal Transfer from Admin to IT			\$ 17,244		
Appropriations:					
EXPENDITURE: IT Salary and Benefits	\$ -	\$ (17,244)	\$ (17,244)	110-41500-111	(15,000)
				110-41500-149	(1,148)
				110-41500-143	(1,097)
Source of Funding:					
Internal Transfer from Admin to IT			\$ (17,244)		
Appropriations:					
EXPENDITURE: Phones, Computer Software, VC3, Office Supplies, W/C expenses	\$ -	\$ 160,460	\$ 160,460	110-41640-245	13,670
				110-41640-255	15,672
				110-41640-258	130,000
Source of Funding:					
Internal Transfer from Building to IT			\$ 160,460	110-41640-310	500
				110-41640-515	618
Appropriations:					
EXPENDITURE: Phones, Computer Software, VC3, Office Supplies, W/C expenses	\$ -	\$ (160,460)	\$ (160,460)	110-41810-245	(13,670)
				110-41810-255	(15,672)
				110-41810-258	(130,000)
Source of Funding:					
Internal Transfer from Building to IT			\$ (160,460)	110-41810-310	(500)
				110-41810-515	(618)
Appropriations:					
EXPENDITURE: Audio Equipment Replacement (CHAMPS)	\$ 16,695	\$ 19,695	\$ 3,000	110-41110-255	
Source of Funding:					

Reserves				\$ 3,000	
CAPITAL IMPROVEMENTS FUND					
Appropriations:					
EXPENDITURE: Rocky Fork Road (220k budgeted out of Impact, additional 75k to come from CIP)	\$	-	\$ 75,000	\$ 75,000	311-41670-932
Source of Funding:					
Reserves				\$ 75,000	
Appropriations:					
EXPENDITURE: Public Works Building Expansion	\$	717,000	\$ 317,000	\$ (400,000)	311-43000-924
Source of Funding:					
Reserves				\$ (400,000)	
Appropriations:					
EXPENDITURE: Equipment (Cardiac Monitor)	\$	45,370	\$ 45,390	\$ 20	311-42200-945
Source of Funding:					
Fire Fees				\$ 20	

<u>Total Budget Amendments by Fund</u>	<u>Expenditure</u>	<u>Revenue</u>
General Fund	\$ 39,424.54	\$ 128,424.54
State Street Aid Fund	\$ -	\$ -
Facilities Tax Fund	\$ -	\$ -
Williamson County 30% Tax Fund	\$ -	\$ -
Impact Fee Fund	\$ -	\$ -
Capital Improvements Fund	\$ (325,000.00)	\$ 20.00

Halie Gallik, Mayor

Attest:

Montique Luser, Town Recorder

Approve by Legal Counsel

Gino Marchetti Jr.

First Reading _____
Public Hearing _____
Seconding Reading _____

ORDINANCE No. 26-11

**AN ORDINANCE OF THE
TOWN OF NOLENSVILLE TENNESSEE
ADOPTING THE ANNUAL BUDGET AND TAX RATE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027**

WHEREAS, Tenn, Code Ann. § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF NOLENSVILLE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2027, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND	Estimated		Budget FY 2027
	Actual FY 2025	Actual FY 2026	
Revenues			
Local Taxes	\$ 2,986,722	\$ 4,883,072	\$ 5,040,867
Licenses And Permits	704,135	1,232,463	1,270,594
Intergovernmental	6,040,818	6,006,048	6,122,514
Charges For Services	-	-	-
Fines And Forfeitures	90,112	122,370	129,500
Other	393,103	598,486	318,455
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Sale of Capital Assets	-	-	-
Transfers In - from other funds	-	-	-
Transfers In - from other funds (PILOT)	-	-	-
Total Revenues and Other Financing Sources	\$ 10,214,890	\$ 12,842,439	\$ 12,881,930
Appropriations			
Expenditures			
General Government	\$ 1,866,773	\$ 2,271,418	\$ 3,032,949
Police Department	2,766,433	3,440,976	3,585,915
Fire Department	2,321,196	2,627,304	2,904,781
Codes, Planning & Engineering	1,236,103	1,338,038	1,393,124
Streets Department	803,771	882,945	1,129,141
Debt Service	100,000	142,000	497,000
	-	-	-
Other Financing Uses			
Transfers Out - to other funds			320,663
Total Appropriations	\$ 9,094,276	\$ 10,702,681	\$ 12,863,573
Change in Fund Balance (Revenues - Appropriations)	1,120,614	2,139,758	18,357
Beginning Fund Balance July 1	9,031,802	10,152,416	10,421,159
Transfers Out from Fund Balance		1,871,015	2,125,000
Ending Fund Balance June 30	\$ 10,152,416	\$ 10,421,159	\$ 8,314,516
Ending Fund Balance as a % of Total Appropriations	111.6%	97.4%	64.6%
Debt Service paid from General Fund			
Debt Management			
Acct #	Fire Station	\$ 100,000	\$ 142,000
		\$ 497,000	
		-	-
		-	-
	Total Annual Debt Service Payments	\$ 100,000	\$ 142,000
		\$ 497,000	

STATE STREET AID FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
State Gas and Motor Fuel Taxes	\$ 588,988	\$ 609,463	\$ 611,147
Interest	19,374	16,500	15,000
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Transfers In - from fund balance	637,236	-	-
Total Revenues and Other Financing Sources	\$ 1,245,598	\$ 625,963	\$ 626,147
Appropriations			
Public Works Department	\$ 1,245,598	\$ 568,800	\$ 598,500
Debt Service - Principal and Interest	-	-	-
Total Appropriations	\$ 1,245,598	\$ 568,800	\$ 598,500
Change in Fund Balance (Revenues - Appropriations)	-	57,163	27,647
Beginning Fund Balance July 1	936,691	299,455	356,618
Transfers Out from Fund Balance	637,236		
Ending Fund Balance June 30	\$ 299,455	\$ 356,618	\$ 384,265
Ending Fund Balance as a % of Total Appropriations	24.0%	62.7%	64.2%

CIP FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
Fire Fee	138,418	126,549	333,302
Grants	229,178	311,464	-
Interest	102,549	45,000	20,000
Other			
Other Financing Sources			
Issuance of Debt / Debt Proceeds			
Sale of Capital Assets			
Transfers In - from Facilities Fund Balance			
Transfers In - from General Fund Balance		1,871,015	1,525,000
Transfers In - from other funds (Fire Fees, ARP Grant)	1,723,520	467,000	400,000
Total Revenues and Other Financing Sources	\$ 2,193,665	\$ 2,821,028	\$ 2,278,302
Appropriations			
Expenditures			
Capital Improvements	\$ 2,193,665	\$ 1,325,877	\$ 2,008,000
	-		
	-		
Other Financing Uses			
Transfers Out - to other funds	-		
Total Appropriations	\$ 2,193,665	\$ 1,325,877	\$ 2,008,000
Change in Fund Balance (Revenues - Appropriations)	-	1,495,151	270,302
Beginning Fund Balance July 1	2,898,108	1,174,588	2,202,739
Transfers Out from Fund Balance	1,723,520	467,000	400,000
Ending Fund Balance June 30	\$ 1,174,588	\$ 2,202,739	\$ 2,073,041
Ending Fund Balance as a % of Total Appropriations	53.5%	166.1%	103.2%

DRUG FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
Fines And Forfeitures	\$ 7,352	\$ 350	\$ 500
Other	578	350	850
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Transfers In - from other funds	-	-	-
Total Revenues and Other Financing Sources	\$ 7,930	\$ 700	\$ 1,350
Appropriations			
Drug Enforcement	\$ -	\$ -	\$ -
Debt Service	-	-	-
Total Appropriations	\$ -	\$ -	\$ -
Change in Fund Balance (Revenues - Appropriations)	7,930	700	1,350
Beginning Fund Balance July 1	10,056	17,986	18,686
Ending Fund Balance June 30	\$ 17,986	\$ 18,686	\$ 20,036
Ending Fund Balance as a % of Appropriations	#DIV/0!	#DIV/0!	#DIV/0!

IMPACT FEE FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
Licenses and Permits	\$ 2,418,044	\$ 750,000	\$ 1,077,776
Interest	375,446	250,000	100,000
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Transfers In - from fund balance	-	1,435,000	1,647,000
Total Revenues and Other Financing Sources	\$ 2,793,490	\$ 2,435,000	\$ 2,824,776
Appropriations			
Streets	\$ 1,188,969	\$ 1,435,000	\$ 1,647,000
Debt Service - Principal and Interest	-	-	-
Total Appropriations	\$ 1,188,969	\$ 1,435,000	\$ 1,647,000
Change in Fund Balance (Revenues - Appropriations)	1,604,521	1,000,000	1,177,776
Beginning Fund Balance July 1	9,466,953	11,071,474	10,636,474
Transfers Out from Fund Balance	-	1,435,000	1,647,000
Ending Fund Balance June 30	\$ 11,071,474	\$ 10,636,474	\$ 10,167,250
Ending Fund Balance as a % of Total Appropriations	931.2%	741.2%	617.3%

WILLIAMSON COUNTY FACILITIES SCHOOL TAX FUND			
	Actual	Estimated	Budget
	FY 2025	FY 2026	FY 2027
Revenues			
Licenses and Permits	\$ 162,579	\$ 130,000	\$ 130,000
Interest	47,226	40,000	20,000
Grants			-
Other Financing Sources			
Issuance of Debt / Debt Proceeds			
Transfers In - from fund balance			1,100,000
Total Revenues and Other Financing Sources	\$ 209,805	\$ 170,000	\$ 1,250,000
Appropriations			
Program Costs	\$ 85	\$ 134,000	\$ 1,100,000
Debt Service - Principal and Interest	-	-	-
Total Appropriations	\$ 85	\$ 134,000	\$ 1,100,000
Change in Fund Balance (Revenues - Appropriations)	209,720	36,000	150,000
Beginning Fund Balance July 1	1,180,235	1,389,955	1,425,955
Transfers Out from Fund Balance			1,100,000
Ending Fund Balance June 30	\$ 1,389,955	\$ 1,425,955	\$ 475,955
Ending Fund Balance as a % of Total Appropriations	1635241.2%	1064.1%	43.3%

FACILITIES TAX FUND			
	Actual	Estimated	Budget
	FY 2025	FY 2026	FY 2027
Revenues			
Licenses and Permits	\$ 342,967	\$ 700,000	\$ 515,216
Interest	243,139	110,000	100,000
Grants	-	330,000	1,450,000
Other			
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Transfers In - from fund balance	1,646,579	938,000	583,000
Transfers In - from other funds	-	-	600,000
Total Revenues and Other Financing Sources	\$ 2,232,685	\$ 2,078,000	\$ 3,248,216
Appropriations			
Program Costs	109,638	825,000	2,250,000
Debt Service - Principal and Interest	265,303	938,000	583,000
Capital Outlay	1,646,579	-	-
Total Appropriations	\$ 2,021,520	\$ 1,763,000	\$ 2,833,000
Change in Fund Balance (Revenues - Appropriations)	211,165	315,000	415,216
Beginning Fund Balance July 1	6,362,324	3,946,910	3,323,910
Transfers Out from Fund Balance	2,626,579	938,000	583,000
Ending Fund Balance June 30	\$ 3,946,910	\$ 3,323,910	\$ 3,156,126
Ending Fund Balance as a % of Total Appropriations	195.2%	188.5%	111.4%

Debt Service paid from Facilities Fund

Debt Management			
Rec Center	Bond Paid	140,000	140,000
Town Hall	Bond Paid	\$ 230,000	\$ 230,000
Fire Station		\$ 610,000	\$ 568,000
Total Annual Debt Service Payments		\$ 980,000	\$ 938,000

Pending Capital Projects	Pending Capital Projects - Total Expense	Pending Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Pending Capital Projects Expense Financed by Debt Proceeds
Sunset Road	\$ 1,035,000.00	\$ 1,035,000.00	
Rocky Fork Road Improvements	\$ 1,712,000.00	\$ 1,712,000.00	
Police Headquarters	\$ 1,500,000.00	\$ 1,500,000.00	
Misc Stormwater Improvements & Model	\$ 25,000.00	\$ 25,000.00	
Town Hall Security Upgrades	\$ 60,000.00	\$ 60,000.00	
Chrismon-Brown Park	\$ 1,450,000.00	\$ 1,450,000.00	
Paving Supplement	\$ 558,000.00	\$ 558,000.00	

Proposed Future Capital Projects	Proposed Future Capital Projects - Total Expense	Proposed Future Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Proposed Future Capital Projects Expense Financed by Debt Proceeds
Clovercroft Road Intersection	\$ 300,000.00	\$ 300,000.00	
Other Projects	\$ 100,000.00	\$ 100,000.00	
Fire Apparatus	\$ 400,000.00	\$ 400,000.00	
Parking Lot Library Connection	\$ 75,000.00	\$ 75,000.00	
Sidewalks Project - Stonebrook	\$ 540,000.00	\$ 540,000.00	
Nolensville Road SPP	\$ 500,000.00	\$ 500,000.00	

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (Tenn. Code Ann. § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tenn. Code Ann. § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same fund in an amount of up to \$10,000.00 by the Town Manager, subject to such limitations and procedures as set by the Governing Body pursuant to Tenn. Code Ann. § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8: There is hereby levied a property tax of \$0.34 per \$100 of assessed value on all real and personal property. The Board of Commissioners hereby gives notice of its intent to adopt a property tax rate that exceeds the certified tax rate as calculated by the County Assessor’s Office. This intent is made pursuant to applicable state laws requiring public disclosure and hearings prior to the adoption of a higher tax rate.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller’s Designee for approval pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller’s Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller’s Designee.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 12: This ordinance shall take effect July 1, 2026, the public welfare requiring it.

Passed 1st Reading: _____

Public Hearing: _____

Passed 2nd Reading: _____

Halie Gallik, Mayor

ATTESTED:

Town Recorder

APPROVED AS TO LEGALITY AND FORM:

L. Gino Marchetti, Town Attorney

STAFF REPORT

Fiscal Year 2026–2027 Budget Request

Information Technology Infrastructure and Security Projects

Prepared By: Matt Adams, IT Coordinator

Department: Information Technology

Meeting Date: June 4, 2026

Subject: Request for Inclusion of Information Technology Projects in FY 2026–2027 Budget

PURPOSE

The purpose of this report is to request funding approval for two important Information Technology (IT) projects for Fiscal Year 2026–2027. These projects are necessary to improve cybersecurity, support police department compliance requirements, improve reliability of Town technology systems, and allow staff to work more effectively both in the office and remotely.

The requested projects are:

1. Microsoft 365 Government Community Cloud (GCC) Migration
2. Network Address Realignment

PROJECT 1

Microsoft 365 GCC Migration

Requested Funding

- Total Project Cost: **\$18,580.00**
- VC3 Credit Applied: **(\$12,000.00)**
- Total Town Cost: **Not to Exceed \$6,580.00**

Background

The Town of Nolensville currently uses Microsoft 365 Enterprise for email, file storage, Microsoft Teams, and other daily operations. While this system works well for general

business use, it does not fully meet the stricter security standards required for law enforcement and criminal justice information.

Microsoft offers a government-specific version of its cloud services called Government Community Cloud (GCC). This version is specifically designed for local, state, and federal government agencies and includes additional security protections and compliance standards.

Why This Project is Necessary

Supports CJIS Compliance

The Police Department handles sensitive law enforcement information that must meet Criminal Justice Information Services (CJIS) security requirements. Moving to Microsoft GCC helps ensure the Town is using systems designed to meet those standards.

Improves Cybersecurity

Local governments are increasingly targeted by cyberattacks and ransomware. GCC provides stronger protections to help secure Town emails, files, and systems from unauthorized access and cyber threats.

Protects Sensitive Information

The Town stores important information related to employees, residents, finances, and public safety. GCC includes enhanced safeguards to better protect that information.

Designed Specifically for Government Use

Microsoft GCC is built specifically for government organizations. It includes additional security controls and monitoring that are not available in standard commercial versions of Microsoft 365.

Reduces Future Risk

Completing this migration now helps reduce the risk of future compliance issues, cybersecurity incidents, or emergency technology expenses that could result from remaining in a non-government environment.

Financial Impact

The total cost of the Microsoft 365 GCC migration project is \$18,580.00. However, VC3 has issued a credit to the Town of Nolensville in the amount of \$12,000.00. As a result, the Town's total cost for this project will not exceed \$6,580.00.

PROJECT 2

Network Address Realignment Project

Requested Funding

- Total Town Cost: **\$16,645.10**

Background

The Town's internal computer network currently uses an IP address structure that is commonly found in residential home networks rather than in commercial or government environments.

As the Town's technology systems and staffing have grown, the current network structure has created operational limitations and connectivity issues that affect reliability and remote access.

This project would redesign and reorganize the Town's internal network addressing to meet commercial and enterprise standards commonly used by businesses and government organizations.

Why This Project is Necessary

Improves Work-From-Home Access

Many home internet networks use the same type of address structure currently used by the Town. Because of this overlap, employees often experience connection problems when attempting to work remotely or access Town systems from home.

This project will eliminate those conflicts and significantly improve remote access reliability for Town staff.

Improves Network Reliability

The current network structure increases the likelihood of communication conflicts between devices and systems. A properly designed network structure will improve overall performance and stability.

Supports Future Growth

As the Town continues to grow, additional devices, systems, and departments will place greater demand on the network. This project creates a scalable foundation that can support future expansion.

Improves Cybersecurity

A properly organized commercial-grade network allows Town systems to be better separated and monitored, improving security and helping to identify issues and respond more effectively.

Aligns with Industry Standards

Commercial and government organizations use structured enterprise network designs to improve reliability, security, and efficiency. This project brings the Town's infrastructure in line with accepted industry best practices.

RECOMMENDATION

Staff recommends approval of the following projects for inclusion in the Fiscal Year 2026–2027 budget:

1. Microsoft 365 GCC Migration
 - Town Cost Not to Exceed: \$6,580.00
2. Network Address Realignment Project
 - Town Cost: \$16,645.10

These projects are necessary to improve cybersecurity, support CJIS compliance efforts, improve operational reliability, and modernize the Town's technology infrastructure to better support Town staff and services.

ORDINANCE No. 26-11

**AN ORDINANCE OF THE
TOWN OF NOLENSVILLE TENNESSEE
ADOPTING THE ANNUAL BUDGET AND TAX RATE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027**

WHEREAS, Tenn, Code Ann. § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

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	Actual FY 2025	Actual FY 2026	
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Local Taxes	\$ 2,986,722	\$ 4,883,072	\$ 5,040,867
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Intergovernmental	6,040,818	5,896,548	6,090,317
Charges For Services	-	-	-
Fines And Forfeitures	90,112	122,370	129,500
Other	393,103	598,486	295,230
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Sale of Capital Assets	-	-	-
Transfers In - from other funds	-	-	-
Transfers In - from other funds (PILOT)	-	-	-
Total Revenues and Other Financing Sources	\$ 10,214,890	\$ 12,732,939	\$ 12,826,508
Appropriations			
Expenditures			
General Government	\$ 1,866,773	\$ 2,271,418	\$ 2,977,526
Police Department	2,766,433	3,440,976	3,585,915
Fire Department	2,321,196	2,627,304	2,904,781
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	-	-	-
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Ending Fund Balance as a % of Total Appropriations	111.6%	96.3%	64.1%
Debt Service paid from General Fund			
Debt Management			
Acct #	Fire Station	\$ 100,000	\$ 142,000
		\$ 497,000	\$ -
		-	-
	Total Annual Debt Service Payments	\$ 100,000	\$ 142,000
		\$ 497,000	\$ -

STATE STREET AID FUND	Estimated		
	Actual FY 2025	Actual FY 2026	Budget FY 2027
Revenues			
State Gas and Motor Fuel Taxes	\$ 588,988	\$ 609,463	\$ 611,147
Interest	19,374	16,500	15,000
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Transfers In - from fund balance	637,236	-	-
Total Revenues and Other Financing Sources	\$ 1,245,598	\$ 625,963	\$ 626,147
Appropriations			
Public Works Department	\$ 1,245,598	\$ 568,800	\$ 598,500
Debt Service - Principal and Interest	-	-	-
Total Appropriations	\$ 1,245,598	\$ 568,800	\$ 598,500
Change in Fund Balance (Revenues - Appropriations)	-	57,163	27,647
Beginning Fund Balance July 1	936,691	299,455	356,618
Transfers Out from Fund Balance	637,236		
Ending Fund Balance June 30	\$ 299,455	\$ 356,618	\$ 384,265
Ending Fund Balance as a % of Total Appropriations	24.0%	62.7%	64.2%

CIP FUND	Estimated		
	Actual FY 2025	Actual FY 2026	Budget FY 2027
Revenues			
Fire Fee	138,418	126,549	333,302
Grants	229,178	311,464	-
Interest	102,549	45,000	20,000
Other			
Other Financing Sources			
Issuance of Debt / Debt Proceeds			
Sale of Capital Assets			
Transfers In - from Facilities Fund Balance			
Transfers In - from General Fund Balance		1,871,015	1,525,000
Transfers In - from other funds (Fire Fees, ARP Grant)	1,723,520	467,000	400,000
Total Revenues and Other Financing Sources	\$ 2,193,665	\$ 2,821,028	\$ 2,278,302
Appropriations			
Expenditures			
Capital Improvements	\$ 2,193,665	\$ 1,325,877	\$ 2,008,000
	-		
	-		
Other Financing Uses			
Transfers Out - to other funds	-		
Total Appropriations	\$ 2,193,665	\$ 1,325,877	\$ 2,008,000
Change in Fund Balance (Revenues - Appropriations)	-	1,495,151	270,302
Beginning Fund Balance July 1	2,898,108	1,174,588	2,202,739
Transfers Out from Fund Balance	1,723,520	467,000	400,000
Ending Fund Balance June 30	\$ 1,174,588	\$ 2,202,739	\$ 2,073,041
Ending Fund Balance as a % of Total Appropriations	53.5%	166.1%	103.2%

DRUG FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
Fines And Forfeitures	\$ 7,352	\$ 350	\$ 500
Other	578	350	850
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Transfers In - from other funds	-	-	-
Total Revenues and Other Financing Sources	\$ 7,930	\$ 700	\$ 1,350
Appropriations			
Drug Enforcement	\$ -	\$ -	\$ -
Debt Service	-	-	-
Total Appropriations	\$ -	\$ -	\$ -
Change in Fund Balance (Revenues - Appropriations)	7,930	700	1,350
Beginning Fund Balance July 1	10,056	17,986	18,686
Ending Fund Balance June 30	\$ 17,986	\$ 18,686	\$ 20,036
Ending Fund Balance as a % of Appropriations	#DIV/0!	#DIV/0!	#DIV/0!

IMPACT FEE FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
Licenses and Permits	\$ 2,418,044	\$ 750,000	\$ 1,077,776
Interest	375,446	250,000	100,000
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Transfers In - from fund balance	-	1,435,000	1,647,000
Total Revenues and Other Financing Sources	\$ 2,793,490	\$ 2,435,000	\$ 2,824,776
Appropriations			
Streets	\$ 1,188,969	\$ 1,435,000	\$ 1,647,000
Debt Service - Principal and Interest	-	-	-
Total Appropriations	\$ 1,188,969	\$ 1,435,000	\$ 1,647,000
Change in Fund Balance (Revenues - Appropriations)	1,604,521	1,000,000	1,177,776
Beginning Fund Balance July 1	9,466,953	11,071,474	10,636,474
Transfers Out from Fund Balance	-	1,435,000	1,647,000
Ending Fund Balance June 30	\$ 11,071,474	\$ 10,636,474	\$ 10,167,250
Ending Fund Balance as a % of Total Appropriations	931.2%	741.2%	617.3%

WILLIAMSON COUNTY FACILITIES SCHOOL TAX FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
Licenses and Permits	\$ 162,579	\$ 130,000	\$ 130,000
Interest	47,226	40,000	20,000
Grants			-
Other Financing Sources			
Issuance of Debt / Debt Proceeds			
Transfers In - from fund balance			1,100,000
Total Revenues and Other Financing Sources	\$ 209,805	\$ 170,000	\$ 1,250,000
Appropriations			
Program Costs	\$ 85	\$ 134,000	\$ 1,100,000
Debt Service - Principal and Interest	-	-	-
Total Appropriations	\$ 85	\$ 134,000	\$ 1,100,000
Change in Fund Balance (Revenues - Appropriations)	209,720	36,000	150,000
Beginning Fund Balance July 1	1,180,235	1,389,955	1,425,955
Transfers Out from Fund Balance			1,100,000
Ending Fund Balance June 30	\$ 1,389,955	\$ 1,425,955	\$ 475,955
Ending Fund Balance as a % of Total Appropriations	1635241.2%	1064.1%	43.3%

FACILITIES TAX FUND	Actual FY 2025	Estimated Actual FY 2026	Budget FY 2027
Revenues			
Licenses and Permits	\$ 342,967	\$ 700,000	\$ 515,216
Interest	243,139	110,000	100,000
Grants	-	330,000	1,450,000
Other			
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Transfers In - from fund balance	1,646,579	938,000	583,000
Transfers In - from other funds	-	-	600,000
Total Revenues and Other Financing Sources	\$ 2,232,685	\$ 2,078,000	\$ 3,248,216
Appropriations			
Program Costs	109,638	825,000	2,250,000
Debt Service - Principal and Interest	265,303	938,000	583,000
Capital Outlay	1,646,579	-	-
Total Appropriations	\$ 2,021,520	\$ 1,763,000	\$ 2,833,000
Change in Fund Balance (Revenues - Appropriations)	211,165	315,000	415,216
Beginning Fund Balance July 1	6,362,324	3,946,910	3,323,910
Transfers Out from Fund Balance	2,626,579	938,000	583,000
Ending Fund Balance June 30	\$ 3,946,910	\$ 3,323,910	\$ 3,156,126
Ending Fund Balance as a % of Total Appropriations	195.2%	188.5%	111.4%

Debt Service paid from Facilities Fund

Debt Management				
Rec Center	Bond Paid	140,000	140,000	140,000
Town Hall	Bond Paid	\$ 230,000	\$ 230,000	\$ 230,000
Fire Station		\$ 610,000	\$ 568,000	\$ 213,000
Total Annual Debt Service Payments		\$ 980,000	\$ 938,000	\$ 583,000

Pending Capital Projects	Pending Capital Projects - Total Expense	Pending Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Pending Capital Projects Expense Financed by Debt Proceeds
Sunset Road	\$ 1,035,000.00	\$ 1,035,000.00	
Rocky Fork Road Improvements	\$ 1,712,000.00	\$ 1,712,000.00	
Police Headquarters	\$ 1,500,000.00	\$ 1,500,000.00	
Misc Stormwater Improvements & Model	\$ 25,000.00	\$ 25,000.00	
Town Hall Security Upgrades	\$ 60,000.00	\$ 60,000.00	
Chrismon-Brown Park	\$ 1,450,000.00	\$ 1,450,000.00	
Paving Supplement	\$ 558,000.00	\$ 558,000.00	

Proposed Future Capital Projects	Proposed Future Capital Projects - Total Expense	Proposed Future Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Proposed Future Capital Projects Expense Financed by Debt Proceeds
Clovercroft Road Intersection	\$ 300,000.00	\$ 300,000.00	
Other Projects	\$ 100,000.00	\$ 100,000.00	
Fire Apparatus	\$ 400,000.00	\$ 400,000.00	
Parking Lot Library Connection	\$ 75,000.00	\$ 75,000.00	
Sidewalks Project - Stonebrook	\$ 540,000.00	\$ 540,000.00	
Nolensville Road SPP	\$ 500,000.00	\$ 500,000.00	

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (Tenn. Code Ann. § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tenn. Code Ann. § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same fund in an amount of up to \$10,000.00 by the Town Manager, subject to such limitations and procedures as set by the Governing Body pursuant to Tenn. Code Ann. § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8: There is hereby levied a property tax of \$0.34 per \$100 of assessed value on all real and personal property. The Board of Commissioners hereby gives notice of its intent to adopt a property tax rate that exceeds the certified tax rate as calculated by the County Assessor's Office. This intent is made pursuant to applicable state laws requiring public disclosure and hearings prior to the adoption of a higher tax rate.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 12: This ordinance shall take effect July 1, 2026, the public welfare requiring it.

Passed 1st Reading: _____

Public Hearing: _____

Passed 2nd Reading: _____

Halie Gallik, Mayor

ATTESTED:

Montique Luster, Town Recorder

APPROVED AS TO LEGALITY AND FORM:

L. Gino Marchetti, Town Attorney

ORDINANCE 26-10

AN ORDINANCE AMENDING THE ZONING MAP OF NOLENSVILLE, TENNESSEE TO REZONE PROPERTIES REFERENCED AS MAP 083, PARCEL 00500; MAP 083, PARCEL 00501; MAP 083, PARCEL 00600; AND MAP 058, PARCEL 11300 IN THE WILLIAMSON COUNTY TAX MAPS FROM MUNICIPAL GROWTH AREA DISTRICT 1 (MGA-1) TO RURAL CHARACTER DISTRICT (CD-2)

WHEREAS, Article 9, section 9.1.2 of the Zoning Ordinance of the Town of Nolensville provides the authority for the Board of Commissioners to review and amend the zoning map; and

WHEREAS, Article 8, Section 8.5.19 B. of the Zoning Ordinance of the Town of Nolensville provides the authority for the Board of Commissioners to review and amend from time to time the zoning map; and

WHEREAS, Article 8, Section 8.5.19 H. and M. outlines the requirements for Planning Commission action on an amendment to the Zoning Map including whenever new territory is added to the zoning jurisdiction of the Town by annexation and to provide its recommendation to the Board of Commissioners; and

WHEREAS, Article 2, Section 2.5, states that newly annexed properties will have an initial zoning of Character District Rural – Large (CD-2L) or Character District Rural (CD-2) unless an application for annexation and zoning is requested by the applicant, and

WHEREAS, the Nolensville Municipal Planning Commission, during a properly noticed public meeting of the Planning Commission, by a majority of those present, provided an affirmative recommendation to the Board of Commissioners; and

WHEREAS, the Board of Commissioners held a public hearing on July 6, 2026, during a properly noticed public meeting the notice of which was published in a newspaper of general circulation as required by the Zoning Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. That the zoning classification of the subject property located at Tax Map 058, Parcel 11300, also referenced as 7473 Nolensville Road, Nolensville, Tennessee 37135, shall hereby transition from Municipal Growth Area District 1 (MGA-1) to Character District Rural (CD-2), upon the effective date of annexation of the subject parcel.

SECTION 2. That the zoning classification of the subject property located at Tax Map 083, Parcel 00500 and Tax Map 083, 00600, also referenced as 7511 Nolensville Road, Nolensville, Tennessee 37135, shall hereby transition from Municipal Growth Area District 1 (MGA-1) to Character District Rural (CD-2), upon the effective date of annexation of the subject parcel.

SECTION 3. That the zoning classification of the subject property located at Tax Map 083, Parcel 00501, also referenced as 7509 Nolensville Road, Nolensville, Tennessee 37135, shall hereby transition from Municipal Growth Area District 1 (MGA-1) to Character District Rural (CD-2), upon the effective date of annexation of the subject parcel

SECTION 4. This ordinance shall become effective fifteen (15) days after its passage and adoption, the public welfare demanding it.

Approved by the Board of Commissioners

Halie Gallik, Mayor

First Reading

Public Hearing

Second Reading

Attest:

Montique Luster, Town Recorder

Approved by:

Gino Marchetti, Jr., Town Attorney

BOARD OF COMMISSIONERS
TOWN OF NOLENSVILLE
7218 NOLENSVILLE ROAD
NOLENSVILLE, TENNESSEE 37135

RESOLUTION #26-047

A RESOLUTION CALLING FOR A PUBLIC HEARING ON THE PROPOSED ANNEXATION OF TERRITORY INTO THE TOWN OF NOLENSVILLE BY OWNER CONSENT AND APPROVING A PLAN OF SERVICES TENNESSEE (TAX MAP 058, PARCEL 11300 ALSO REFERENCED AS 7473 NOLENSVILLE ROAD, NOLENSVILLE, TENNESSEE 37135; TAX MAP 083, PARCEL 00501 ALSO REFERENCED AS 7509 NOLENSVILLE ROAD, NOLENSVILLE, TENNESSEE 37135; TAX MAP 083, PARCEL 00500 AND TAX MAP 083, PARCEL 00600 ALSO REFERENCED AS 7511 NOLENSVILLE ROAD, NOLENSVILLE, TENNESSEE 37135)

WHEREAS, the Town of Nolensville, having been petitioned by interested persons, proposes the extension of its corporate limits by the annexation of certain territory adjoining its existing boundaries and within its urban growth boundaries by owner consent; and,

WHEREAS, the Nolensville Planning Commission conducted a public hearing on April 14, 2026 for the Plan of Services and on May 12, 2026, provided a recommendation to approve the Plan of Service for consideration by the Board of Commissioners; and,

WHEREAS, the governing body desires to conduct a public hearing on the proposed annexation and Plan of Service.

NOW THEREFORE BE IT RESOLVED by the Town of Nolensville:

- A. That a public hearing is hereby scheduled for 6:30 p.m. on Thursday, July 6, 2026, at Nolensville Town Hall located at 7218 Nolensville Road on the proposed annexation of territory by owner consent, and Plan of Services, to wit:

**Tax Map 058, Parcel 11300 also referenced as 7473 Nolensville Road, Nolensville, TN 37135;
Tax Map 083, Parcel 00501 also referenced as 7509 Nolensville Road, Nolensville, TN 37135;
Tax Map 083, Parcel 00500 also referenced as 7511 Nolensville Road, Nolensville, TN 37135;
Tax Map 083, Parcel 00600 also referenced as 7511 Nolensville Road, Nolensville, TN 37135**

(see Exhibit A: Site Maps)

- B. That a copy of this resolution, describing the territory proposed for annexation by owner consent, along with the Plan of Services, shall be promptly sent to the last known address listed in the office of the Williamson County property assessor for each property owner of record within the territory proposed for annexation, as well as each adjoining property owner (including the owner of any real property located within 200' of the territory proposed for annexation), the County Mayor, and the County Commissioner whose district includes the territory proposed for annexation, with such being sent by first class mail and

mailed no later than twenty-one (21) calendar days prior to the scheduled date of the hearing on the proposed annexation.

- C. That a copy of this Resolution and Plan of Services shall also be published by posting copies of it in at least three (3) public places in the territory proposed for annexation and in a like number of public places in the Town of Nolensville, and by publishing notice of the Resolution and Plan of Service at or about the same time in the Williamson Herald, a newspaper of general circulation in such territory and the Town of Nolensville.

That notice of the time, place and purpose of a public hearing on the proposed annexation by owner consent and the Plan of Service shall be published in a newspaper of general circulation in the Town of Nolensville not less than twenty-one (21) days before the hearing, which notice includes the locations of a minimum of three (3) copies of the plan of services for public inspection during all business hours from the date of notice until the public hearing

- D. That written notice of the proposed annexation shall be sent to the affected school system as soon as possible, but in no event less than thirty (30) days before the public hearing.

WHEREUPON, the Mayor declared the Resolution adopted, affixed a signature and the date thereto, and directed that the same be recorded.

RESOLVED AND ADOPTED THIS 4th day of June 2026.

Halie Gallik, Mayor

ATTEST:

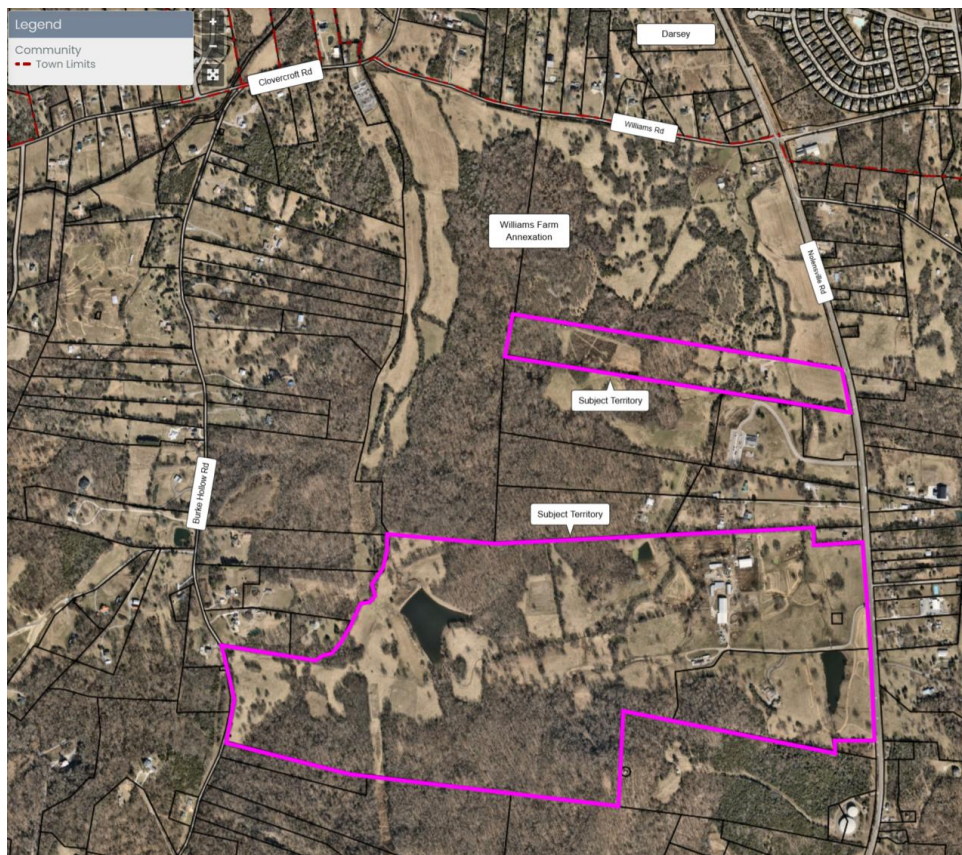
Montique Luster, Town Recorder

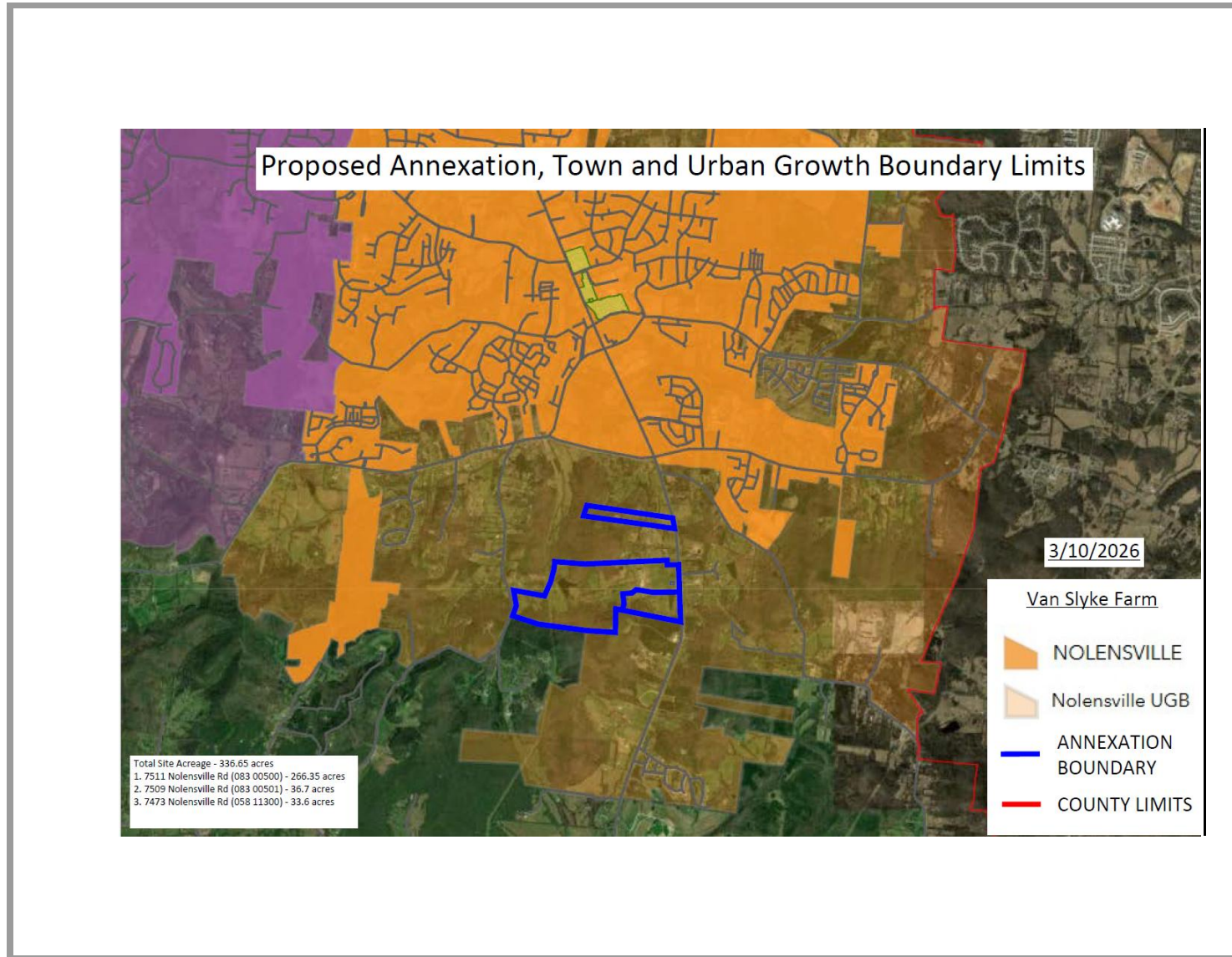
Passed: _____

APPROVED AS TO LEGALITY AND FORM:

Gino Marchetti Jr., Town Attorney

Resolution 26-047 Exhibit A: Site Maps





BOARD OF COMMISSIONERS
TOWN OF NOLENSVILLE
7218 NOLENSVILLE ROAD
NOLENSVILLE, TENNESSEE 37135

RESOLUTION #26-060

**A RESOLUTION TO ACCEPT SCHEMATIC DESIGN, AUTHORIZE
PREPARATION OF AGREEMENT WITH ARCHITECT WORKSHOP FOR DESIGN
DEVELOPMENT AND CONSTRUCTION PLAN PHASES, AND TO PUBLISH A
REQUEST FOR PROPOSAL FOR CONSTRUCTION MANAGER AT RISK FOR
NOLENSVILLE POLICE HEADQUARTERS PROJECT**

WHEREAS, in response to continued growth and development of the Town the Nolensville Police Department has expanded personnel and law enforcement resources to serve and protect the growing population base; and,

WHEREAS, in January 2023 a Space Needs Assessment for the Nolensville Police Department was prepared and presented to the Town of Nolensville by Architect Workshop that provided a detailed space need assessment for the department over a 20-year period with an immediate space need of 13,000 square feet and a projected space need of 29,000 square feet at the end of the planning period; and,

WHEREAS, in July 2023 the Town of Nolensville purchased a 19.56 acre parcel located at 1686 Sunset Road for \$1.9M that includes a 5.2 acre area to be devoted to the future construction of a police headquarters facility and related improvements; and,

WHEREAS, a qualification-based selection process was utilized to select Architect Workshop and enter into a professional services agreement for design of the new police headquarters project; and,

WHEREAS, the anticipated scope of services for design consultant for the Police Headquarters project will include the following elements:

- Programming/Conceptual Design
- Schematic Design
- Construction Manager at Risk (CMAR) Selection Support
- Design Development
- Construction Plans and Bid Documents
- Construction Administration; and,

WHEREAS, In February 2025 Architect Workshop completed an updated space needs assessment and identified two different space need alternatives to meet the present and future needs of the Police Department – a 21,500 square foot facility constructed in a single phase or a 24,000 square foot facility constructed in two separate phases (16,000 square foot initial phase and 8,000 square foot addition as later phase); and,

WHEREAS, In December 2025 Architect Workshop during the Schematic Design phase facilitated and prepared a further updated space needs assessment to confirm staffing and corresponding space needs that resulted in space programming of 23,258 square feet for the “Single Build” option and 23,820 square feet (17,787 sf – Phase 1 and 6,042 sf – Phase 2) for a “Phased Build” option; and,

WHEREAS, correspondingly, the initial estimated cost range for the Single Build approach was \$16.13M to \$18.38M and for the Phased Build approach was \$21.23M to \$21.24M, respectively; and,

WHEREAS, Architect Workshop has prepared schematic design plan package that provides a main building containing 20,300 square feet and an annex building containing 5,600 for a total square footage of 25,900 along with a secured parking area, public parking area, and related facilities and site improvements; and,

WHEREAS, the Board of Commissioners desires to proceed with the Design Development phase of the Police Headquarters project and to negotiate a professional services agreement for remaining design services that include design development and construction plan services utilizing an American Institute of Architects (AIA) B101-2017 Standard Form of Agreement Between Owner and Architect; and,

WHEREAS, the Board of Commissioners desires to explore the engagement of a qualified construction management firm to provide pre-construction and construction services for the delivery of the Police Headquarters project including design reviews, cost estimating, value analysis, constructability reviews, and subcontractor procurement while working closely with Town staff and the design consultant team; and,

WHEREAS, the Board of Commissioners desires Town staff and Architect Workshop to continue to work diligently to identify implementable cost savings measures and to incorporate same into the remaining design phases of the Police Headquarters project.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. The Schematic Design package as contained in Exhibit A attached hereto prepared by Architect Workshop will serve to guide the remaining design development and construction plan phases including satisfactorily addressing Town staff comments regarding site and building design.

SECTION 2. Town staff is hereby authorized to negotiate with input from Town Attorney a professional services agreement with Architect Workshop for Design Development and Construction Plan phases utilizing an American Institute of Architects (AIA) B101-2017 Standard Form of Agreement Between Owner and Architect to be presented for final consideration and approval by the Board of Commissioners. The agreement will be presented to the Board of Commissioners for consideration and approval.

SECTION 3. Town staff is hereby authorized to prepare and publish a Request for Proposal for a Construction Management at Risk (CMAR) to provide pre-construction and construction services for the delivery of the Police Headquarters project including design reviews, cost estimating, value analysis, constructability reviews, and subcontractor procurement while working closely with the Board of Commissioners, Town staff, and the design consultant team to advance design and construction of the Police Headquarters Project. Town staff will provide a recommendation for a qualified firm for formal consideration and approval including utilizing an American Institute of Architects (AIA) A133-2019 Standard Form of Agreement Between Owner and Construction Manager as Constructor where the basis of payment is the Cost of Work Plus a Fee with a Guaranteed Maximum Price.

RESOLVED, this 4th day of June, 2026.

Halie Gallik, Mayor

ATTEST:

Montique Luster, Town Recorder

Passed: _____

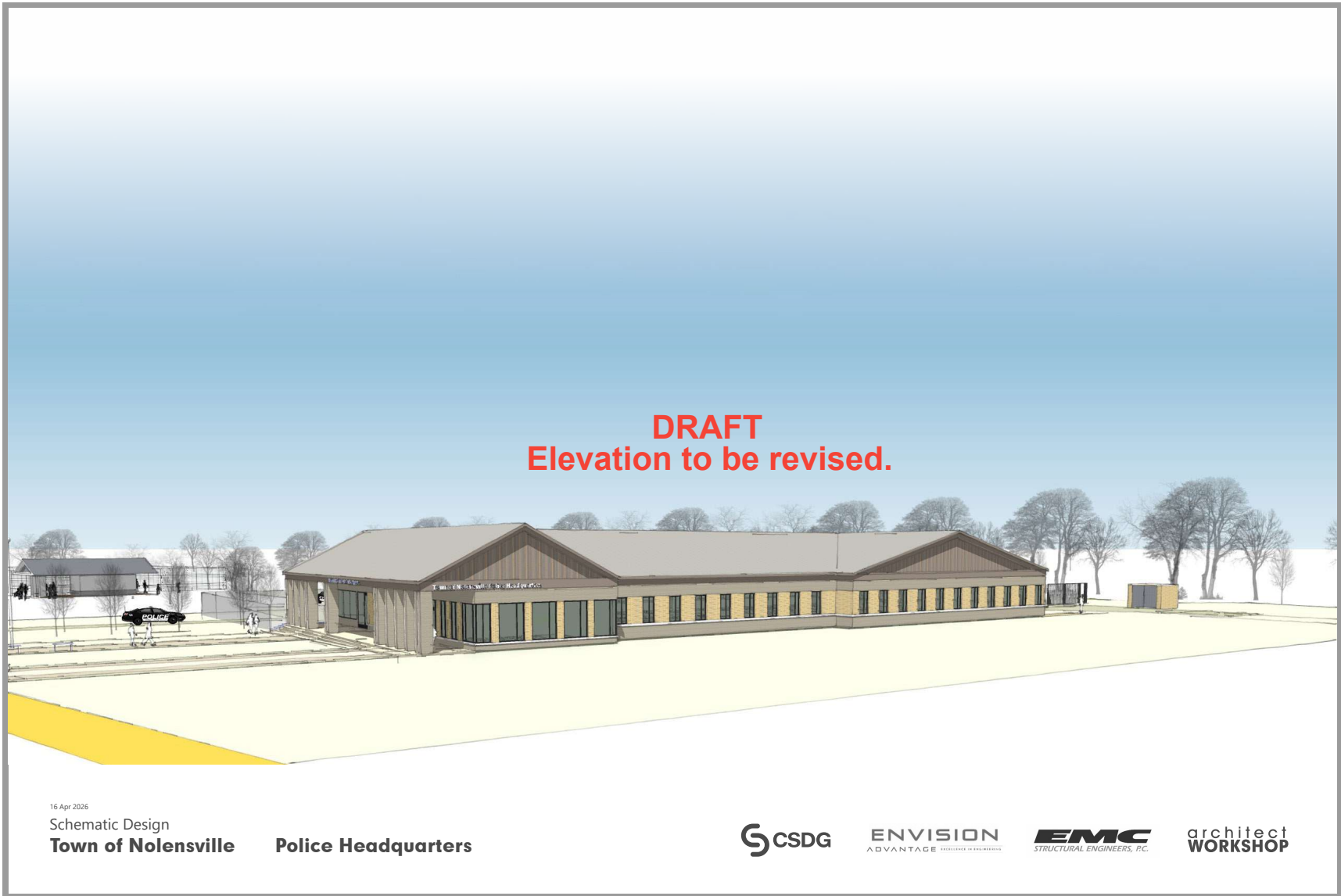
APPROVED AS TO LEGALITY AND FORM:

L. Gino Marchetti, Town Attorney

EXHIBIT "A"

**Schematic Design
Town of Nolensville Police Headquarters
16 April 2026**

Resolution 26-060
Page 4 of 4



Contents

Spaces and Concepts
Site Documents
Architectural Documents
Systems and Interior Materials Diagrams
Interior and Exterior Assembly Diagrams
Engineering Systems Diagrams
Systems Narratives

16 Apr 2026

Schematic Design
Town of Nolensville **Police Headquarters**

Acknowledgements

To Mayor Gallik and the Board of Commissioners

We are pleased to provide you these documents describing the concept and schematic-level design for the proposed Police Headquarters on Sunset Road in Nolensville.

Over the past 5 years, we have collaborated with the leadership of the town to define goals and direction for the new facility. Our design team would like to acknowledge the time and focus brought by the **Town's administration, codes, finance, planning, engineering, and police departments**. Each has been consistently positive and a benefit to the community.

The following pages illustrate the design of the architecture, structure, civil, landscape and engineering systems to construct the new facility.

The proposed facility was first strategized through a series of meetings to establish the types and number of work spaces required to **meet the Police Department's needs for the next 20-30 years**. With the direction of Chief Armour and his officers, we have proposed two buildings on the property.

The **main building will contain the critical operational functions** of Field Operations, Investigative Services, and Administration divisions. Additionally, the building accommodates public interaction with Records personnel, provides dedicated space for evidence processing and storage, and houses the equipment which responding officers will need at hand.

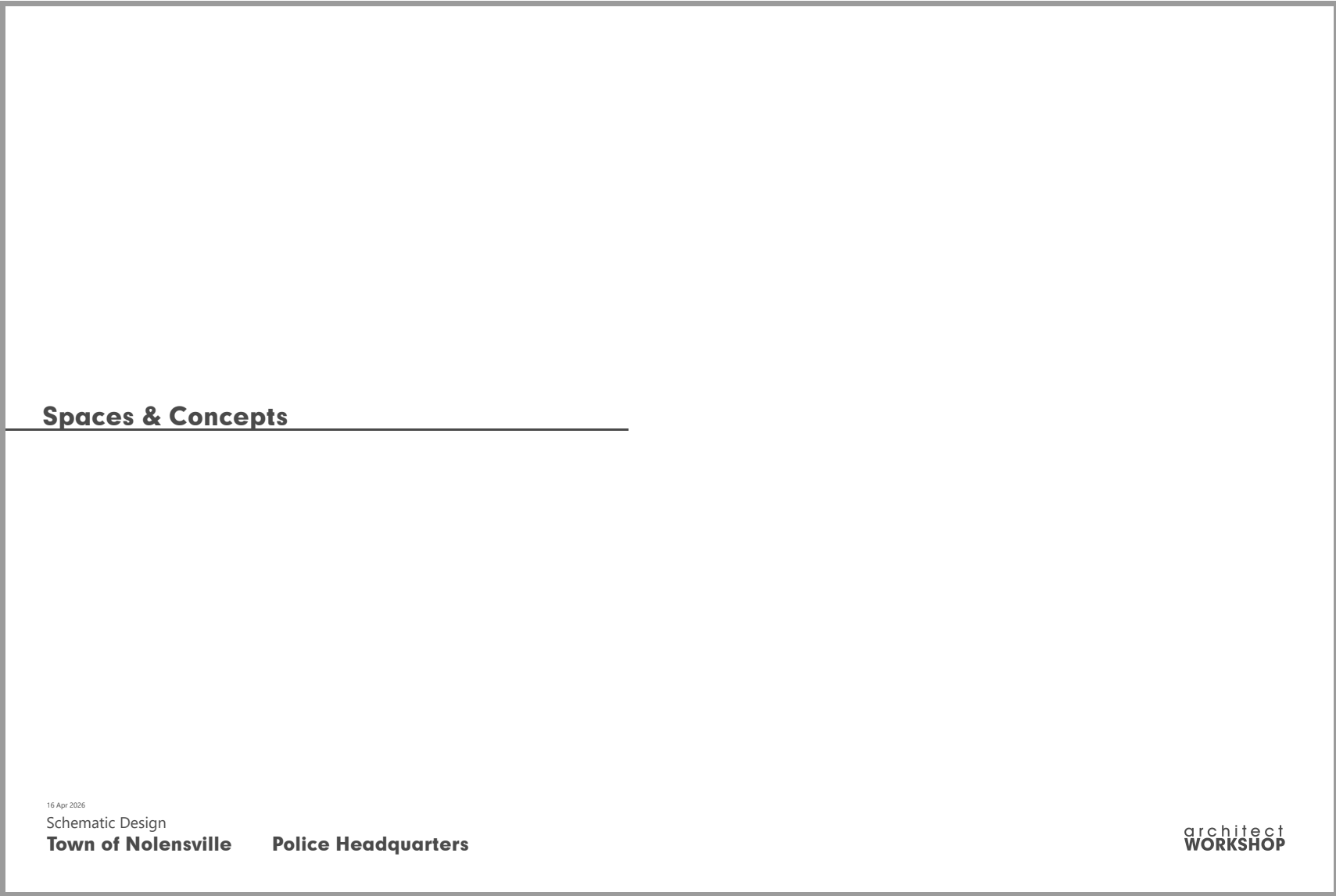
The **annex building supports less critical functions** in a secondary structure. It provides storage space for specialized vehicles, trailers, cones, bikes, etc. It also serves as a physical fitness and training hub as well as a short-term landing for the future K-9 unit.

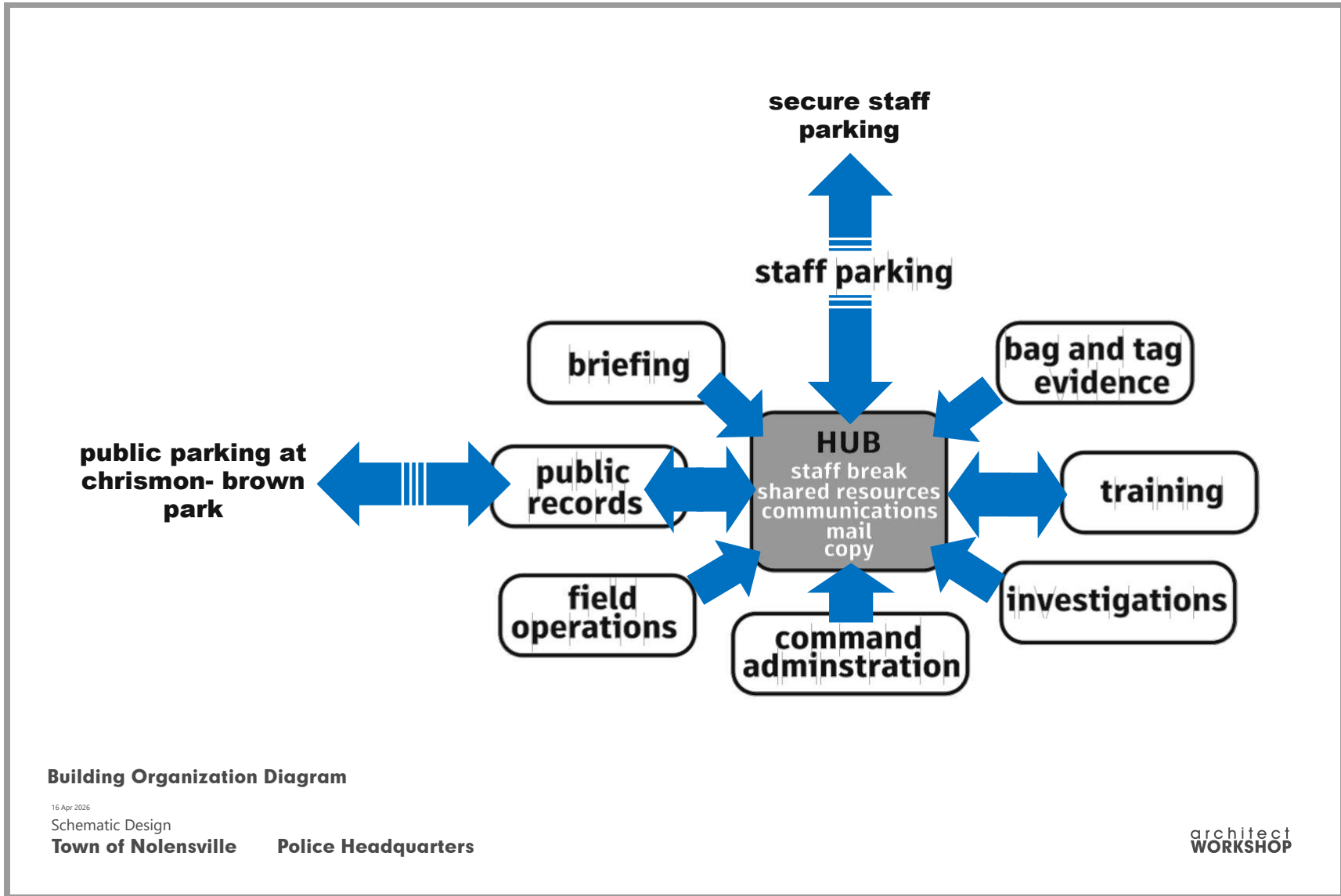
Alongside the newly designed town park at Sunset Road, **the site presents a community-oriented opportunity**. As such, the building responds with a welcoming front porch as a complimentary gesture to the site's natural character. The public parking is integrated with the park's primary entry drive, allowing guests to approach the lobby via a pathway through native grasses and trees, also appropriate for the site. The staff park in a secured lot, landscaped and tucked behind the main building to minimize visual obstruction to the park.

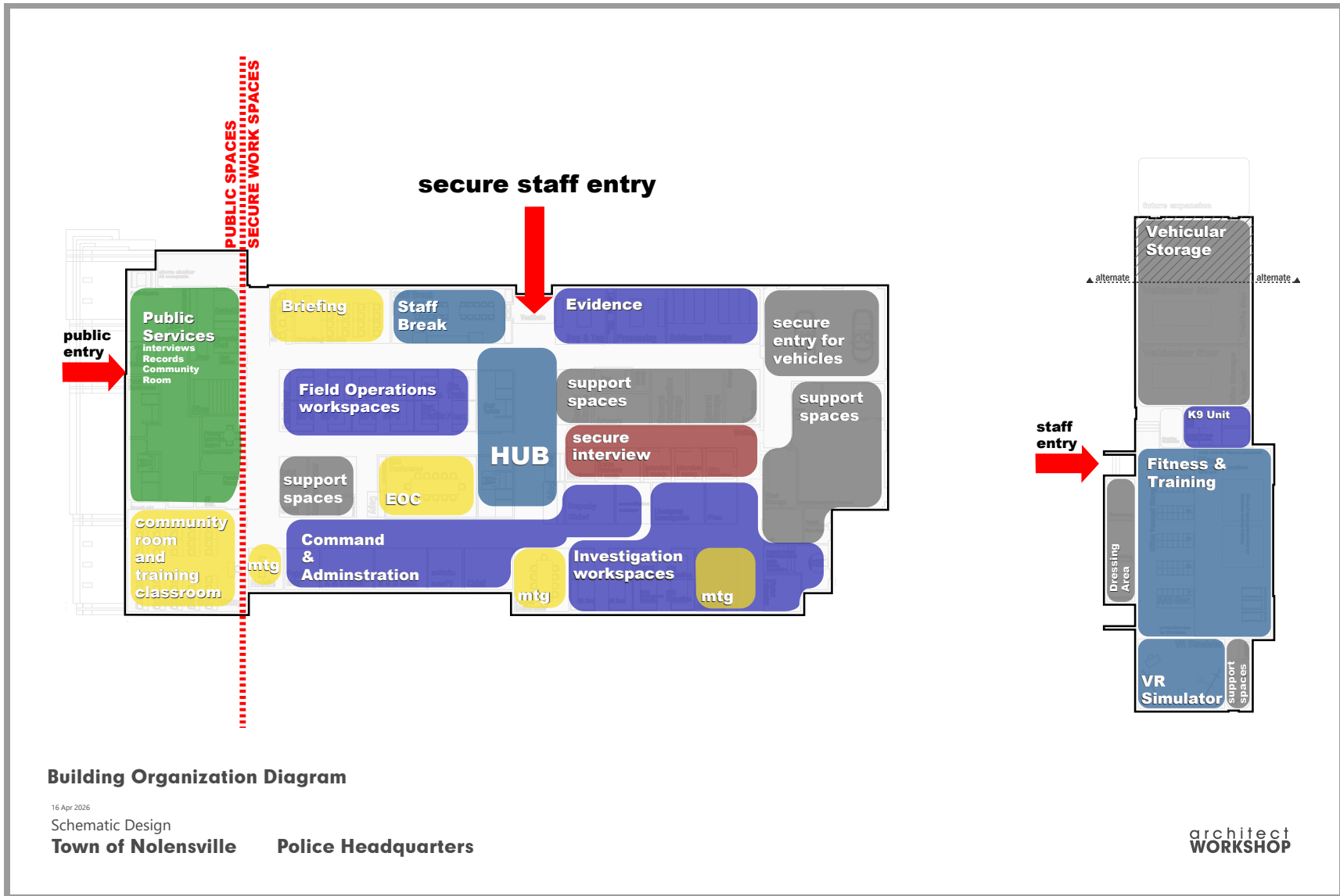
It's been a pleasure working with your town, and we look forward to the continuing progress of the design and construction of the new police headquarters. Please feel free to contact us at any time.

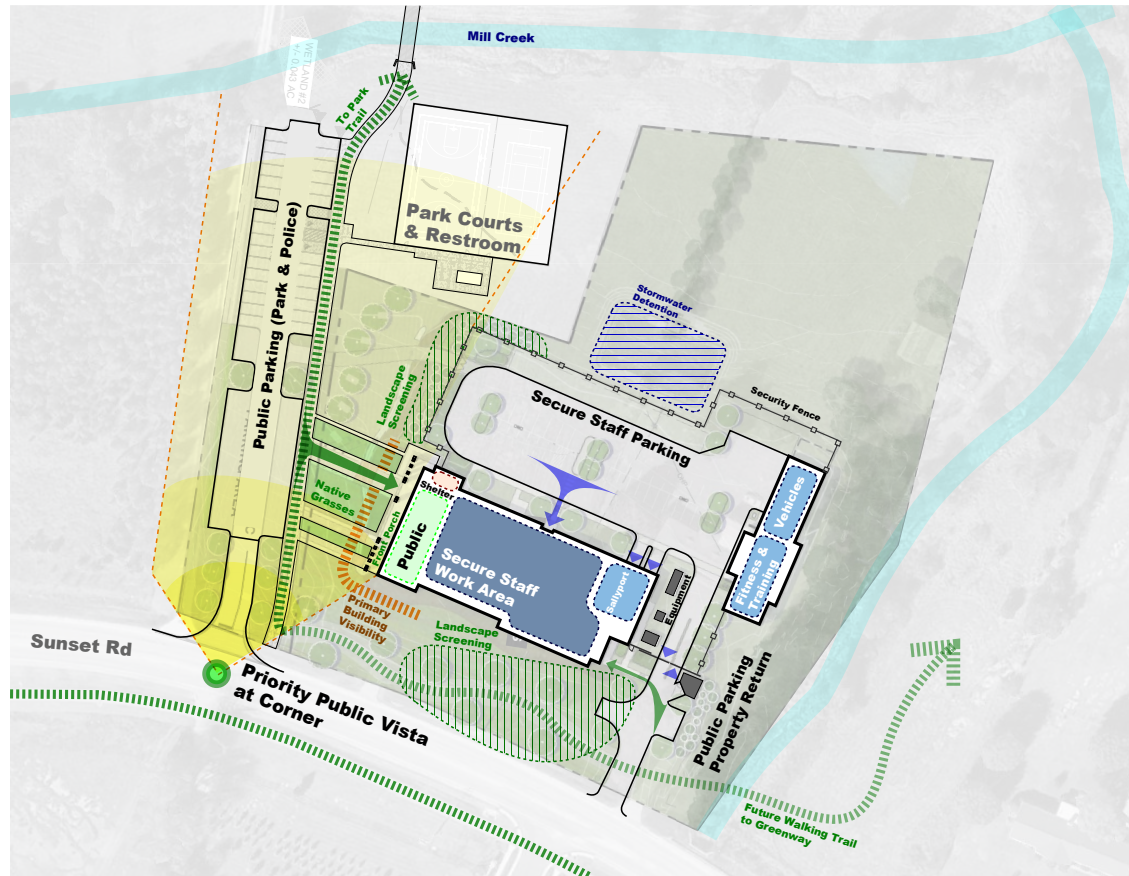
April 2026

architect
WORKSHOP









Site Layout Strategies

- 01 Recognize the importance of the neighborhood park within the site's composition.**
 - Establish an open public zone west of the building's footprint to maintain clear visibility of the park from the entry on Sunset Road.
 - Arrange the building functions with public areas oriented toward the site's public zone.
 - Consolidate parking with the park's entry driveway to minimize paved areas. Create a welcoming entry sequence for public guests featuring native landscaping, a broad front porch, and other features consistent with the character of a valued natural environment.
- 02 Provide the facility's staff with a welcoming and safe working environment.**
 - Orient the building for northern and southern exposure for optimal daylighting and visibility to outdoors.
 - Provide a secure and dedicated area for staff parking and entry to the building.
 - Install landscape buffering to limit visibility into staff areas and also improve the building's visual presence relative to smaller residential buildings nearby.
 - Move non-critical functions to a secondary annex structure in the least prominent location on site.

Site Organization

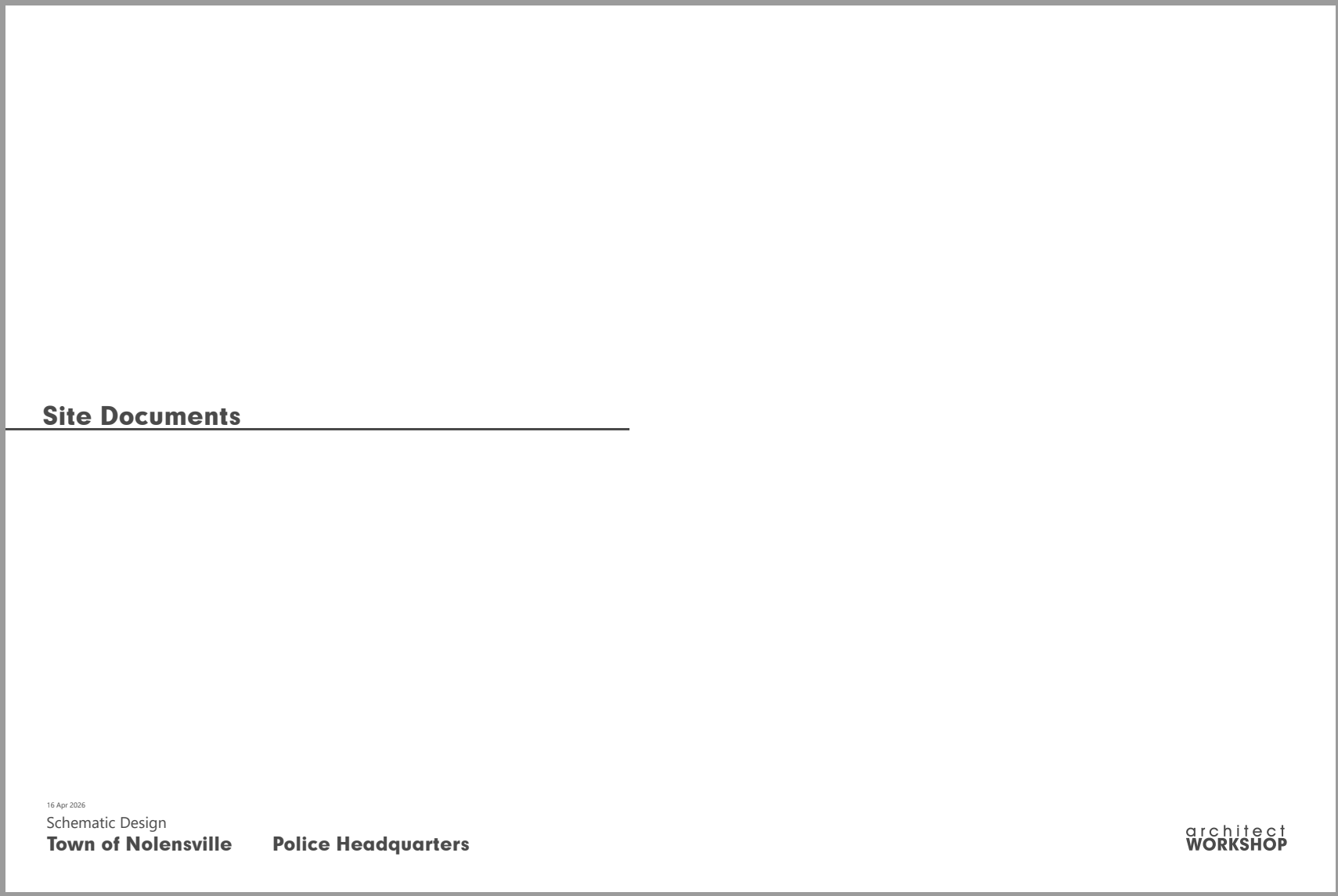
16 Apr 2026

Schematic Design

Town of Nolensville

Police Headquarters







Overall Site Plan

16 Apr 2026

Schematic Design

Town of Nolensville

Police Headquarters

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Character Imagery

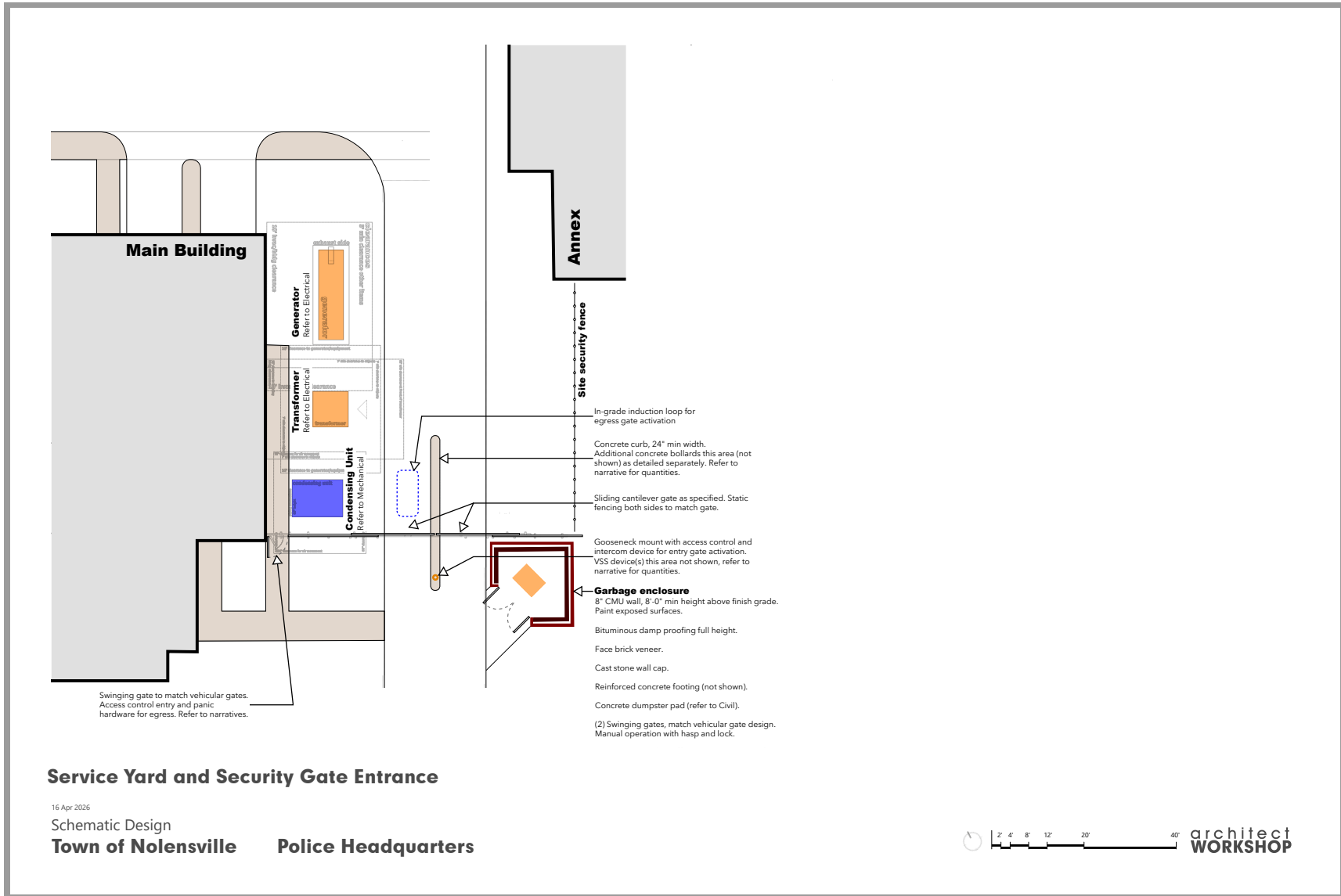
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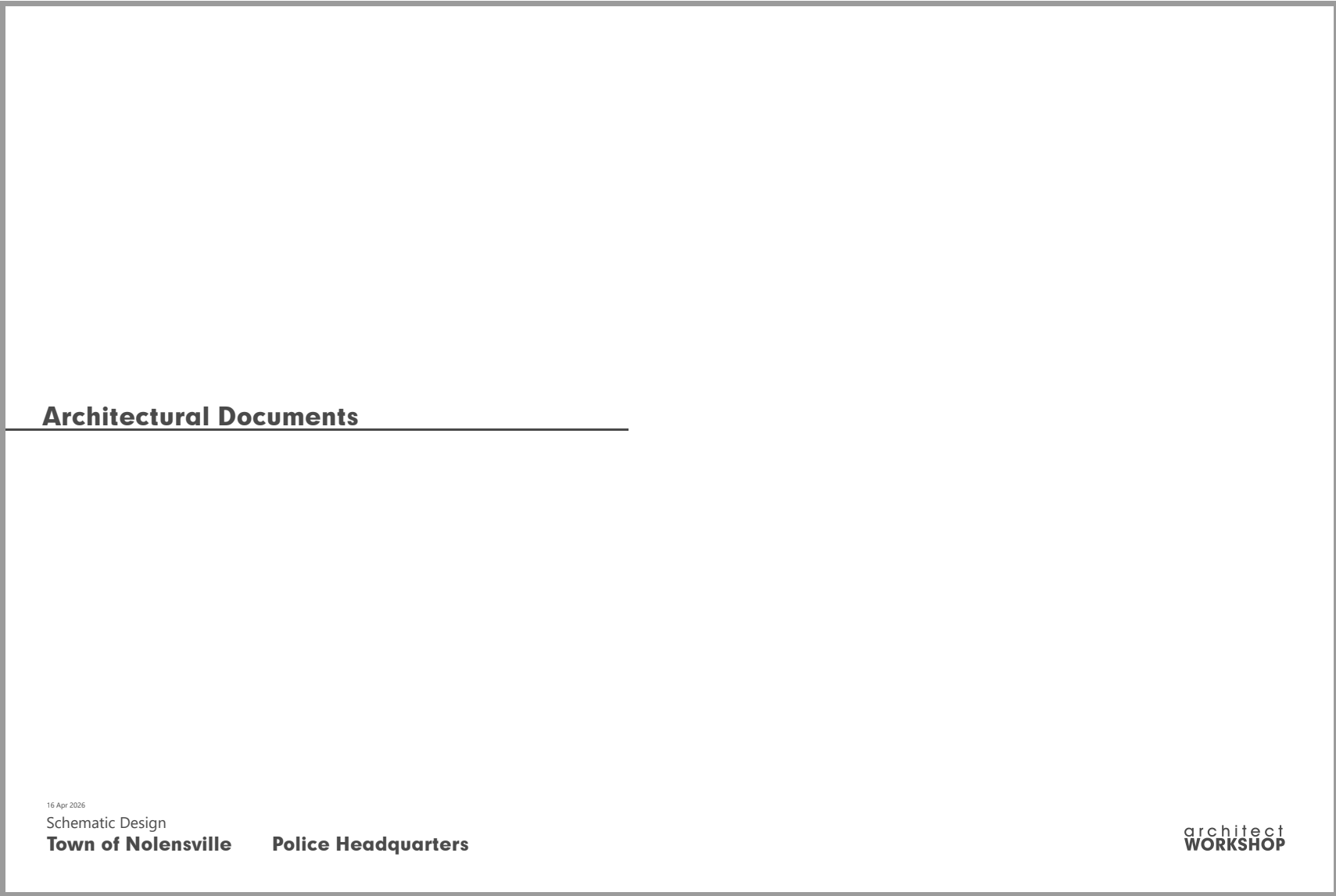
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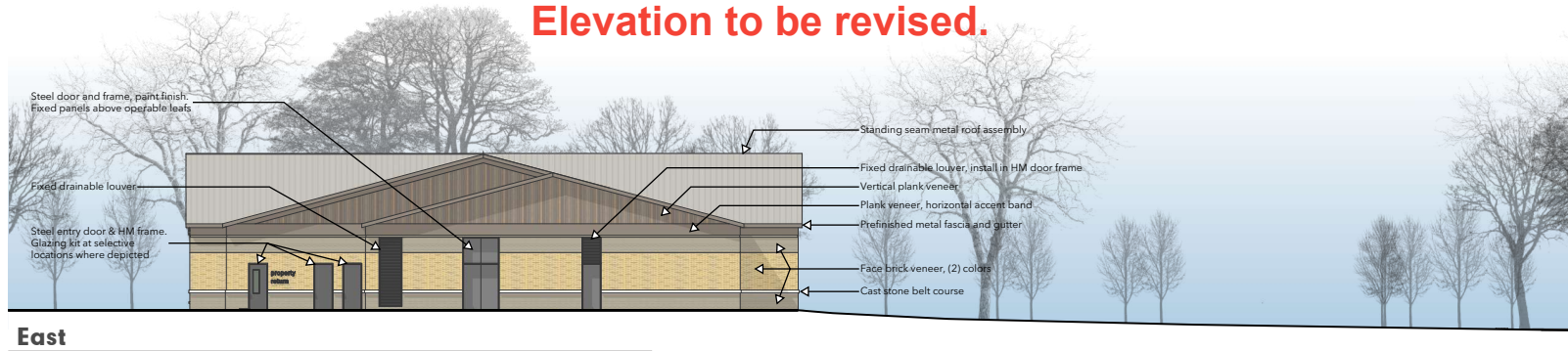




**DRAFT
Elevation to be revised.**



**DRAFT
Elevation to be revised.**



Elevations

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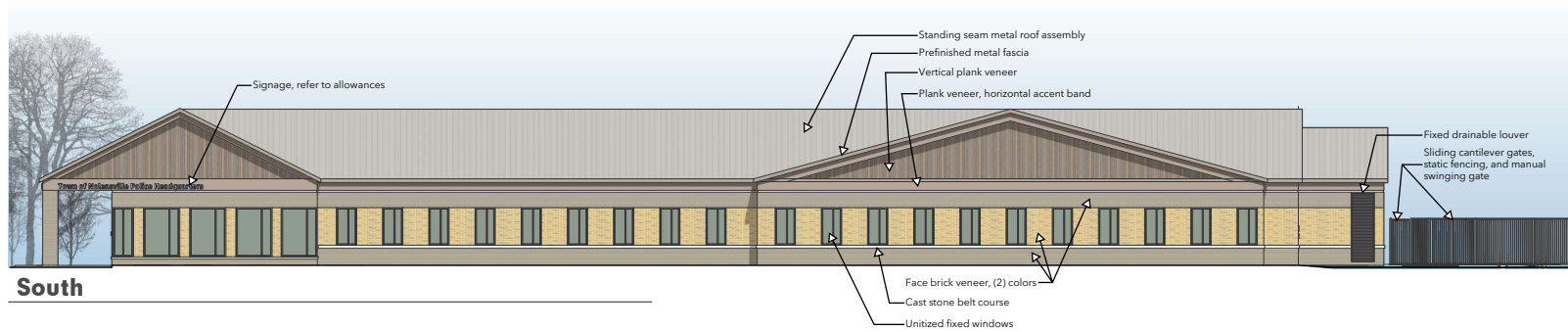
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**DRAFT
Elevation to be revised.**



South

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Elevation to be revised.**



North

Elevations

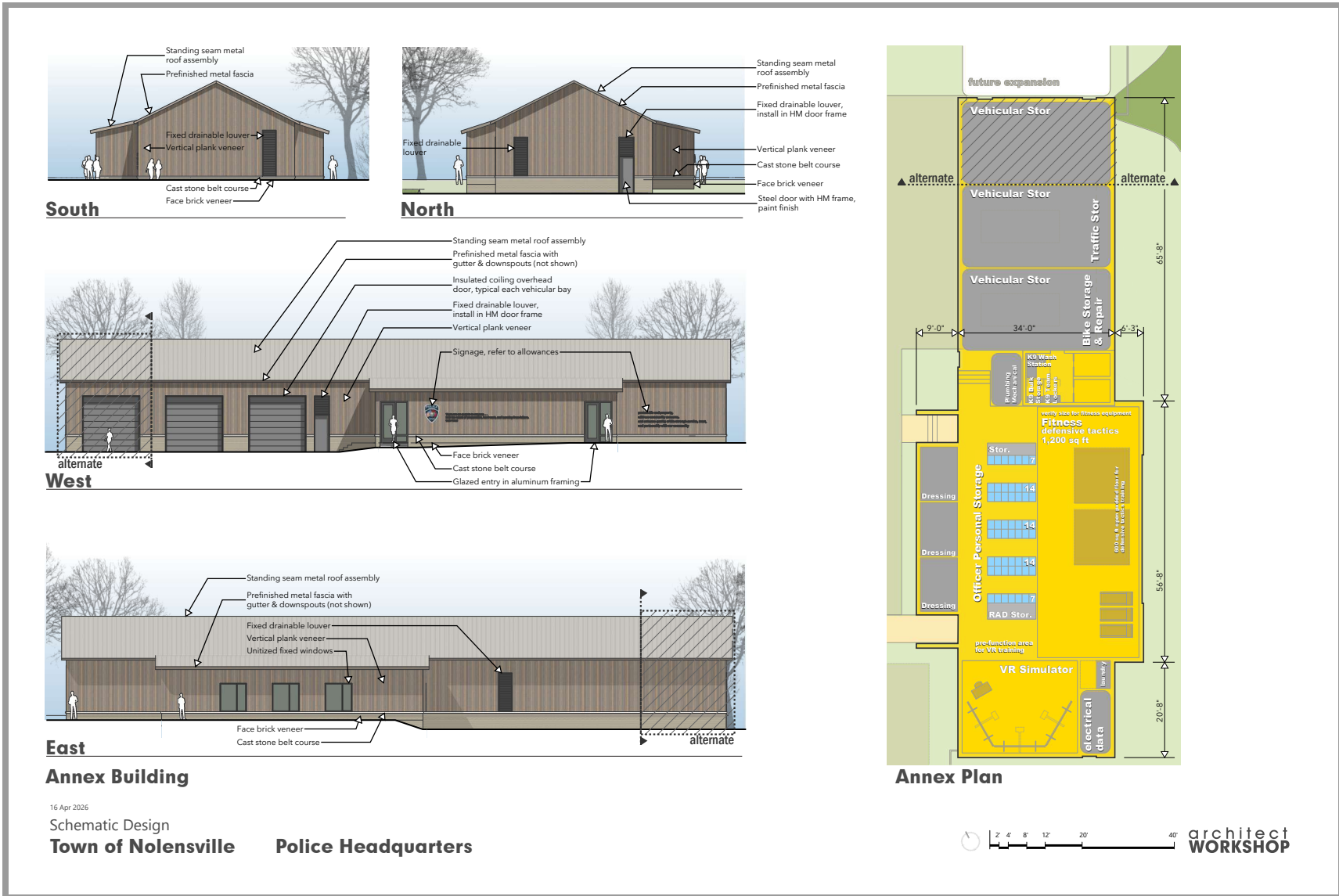
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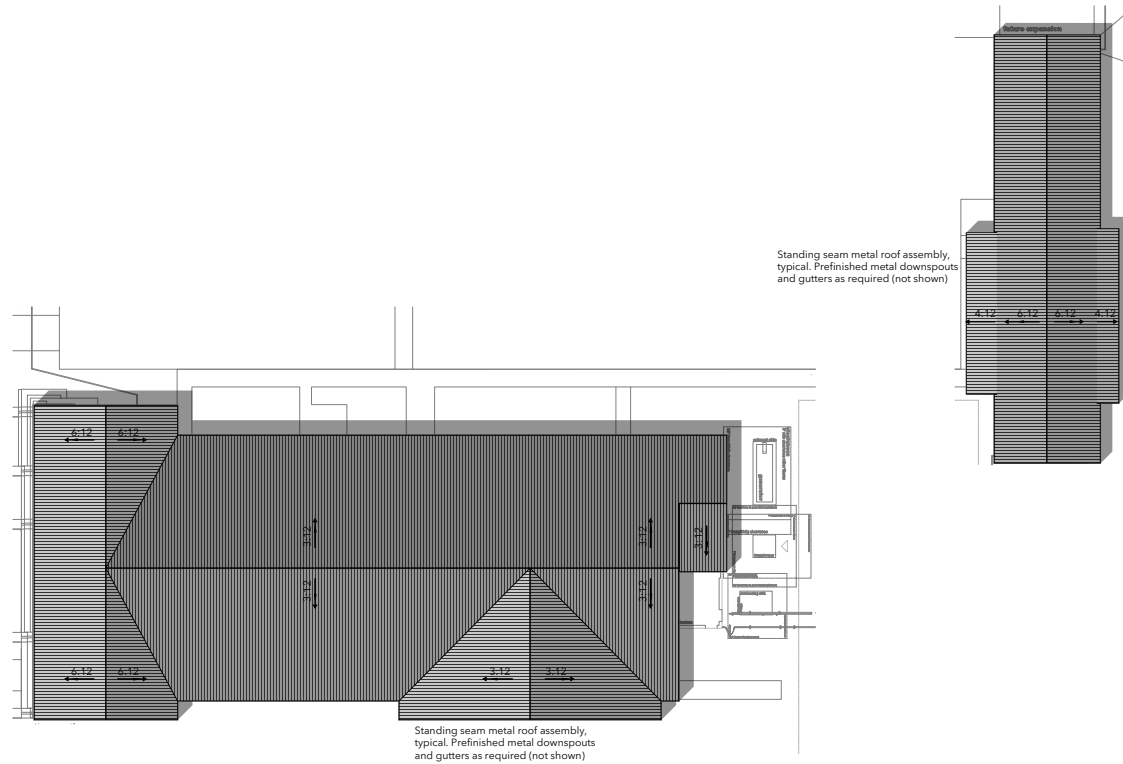
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Roof Plans - Main Building & Annex

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DRAFT
Main Building Elevation to be revised.



Public Entry

DRAFT
Main Building Elevation to be revised.



View from Sunset

DRAFT
Main Building Elevation to be revised.



View towards Annex

DRAFT
Main Building Elevation to be revised.



Staff Entry

Perspectives

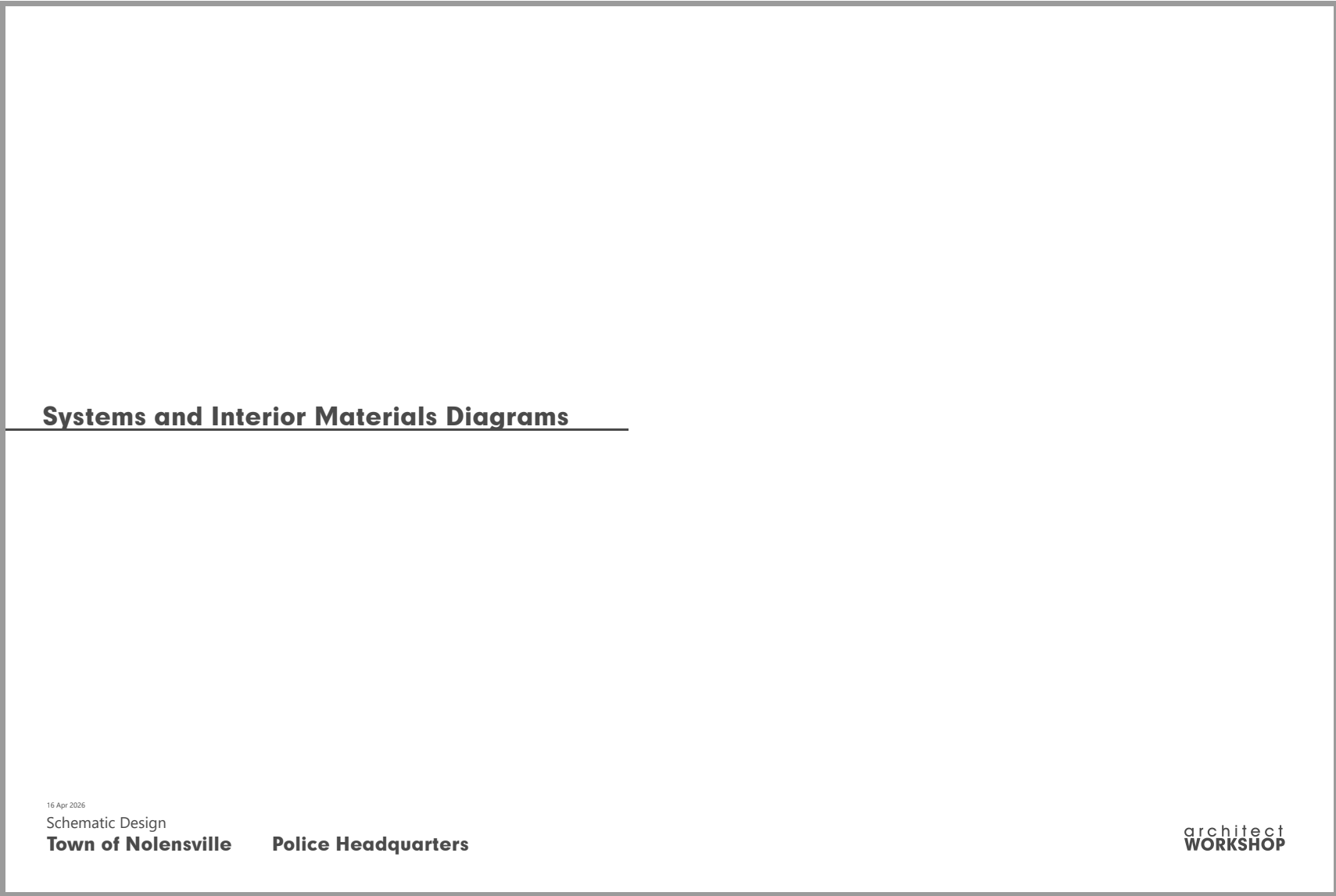
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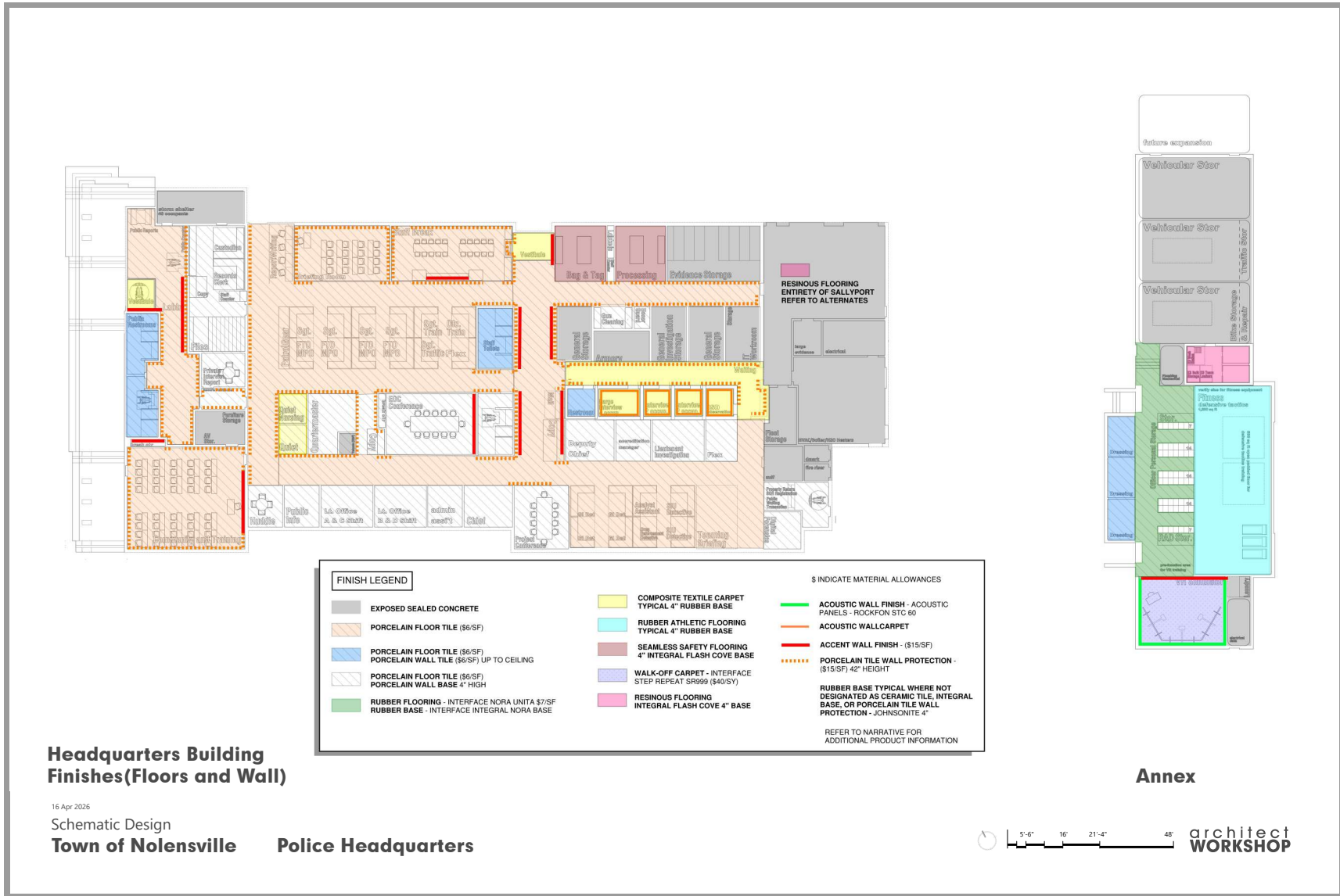
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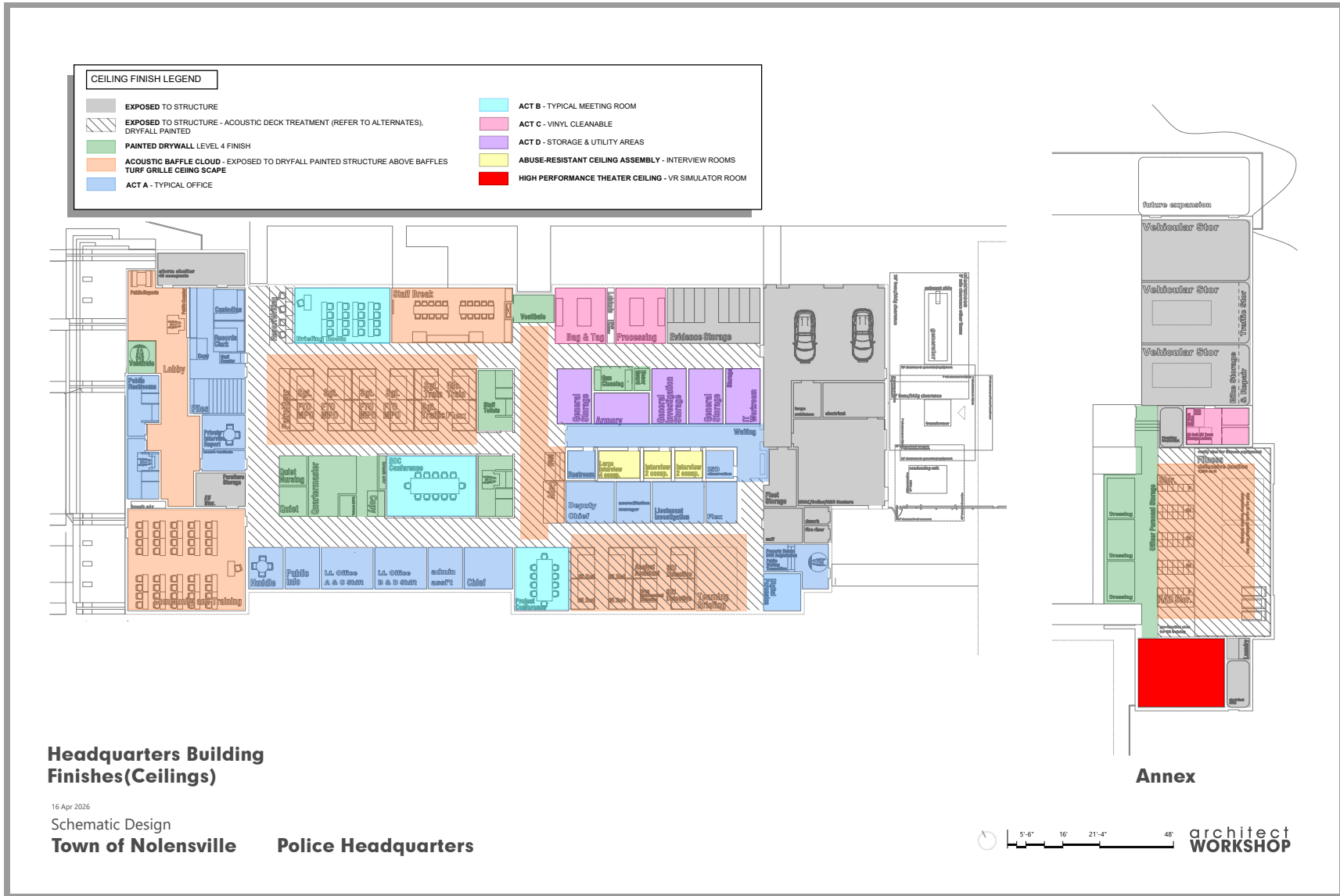
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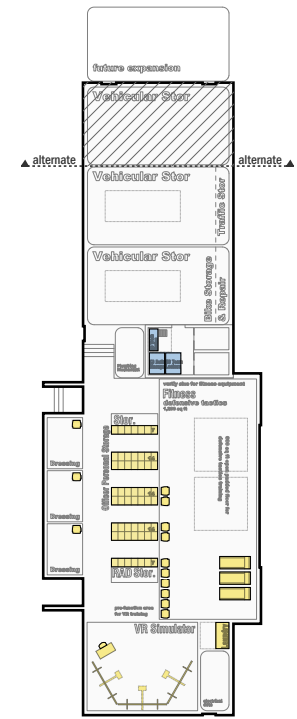






Plan Legend

-  Owner Provided Furnishings. Connect to power & data as required
-  Equipment Items - Refer to SD Narrative
-  Casework - Refer to SD Narrative



**Headquarters Building
Furniture and Equipment**

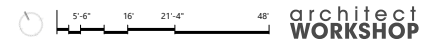
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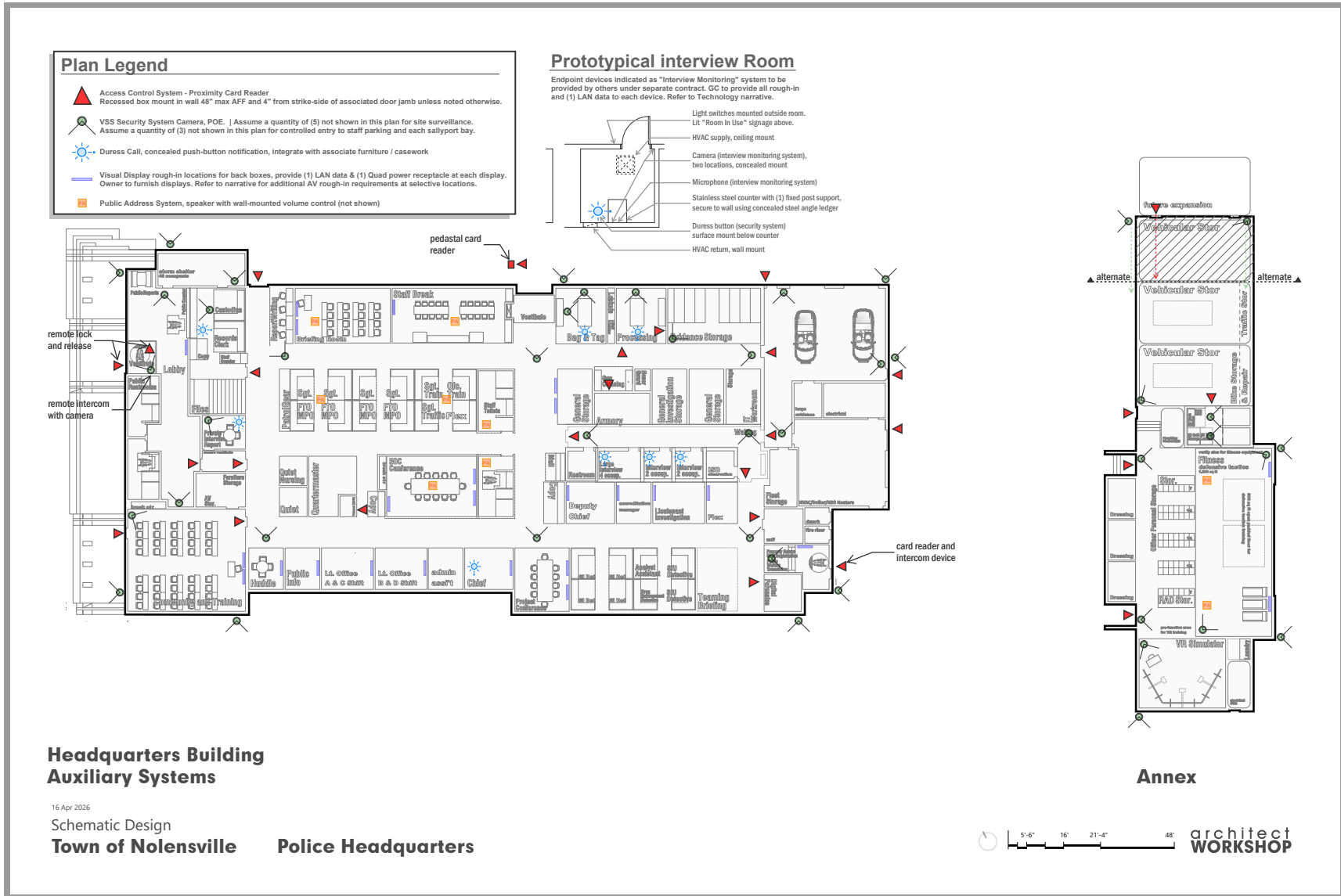
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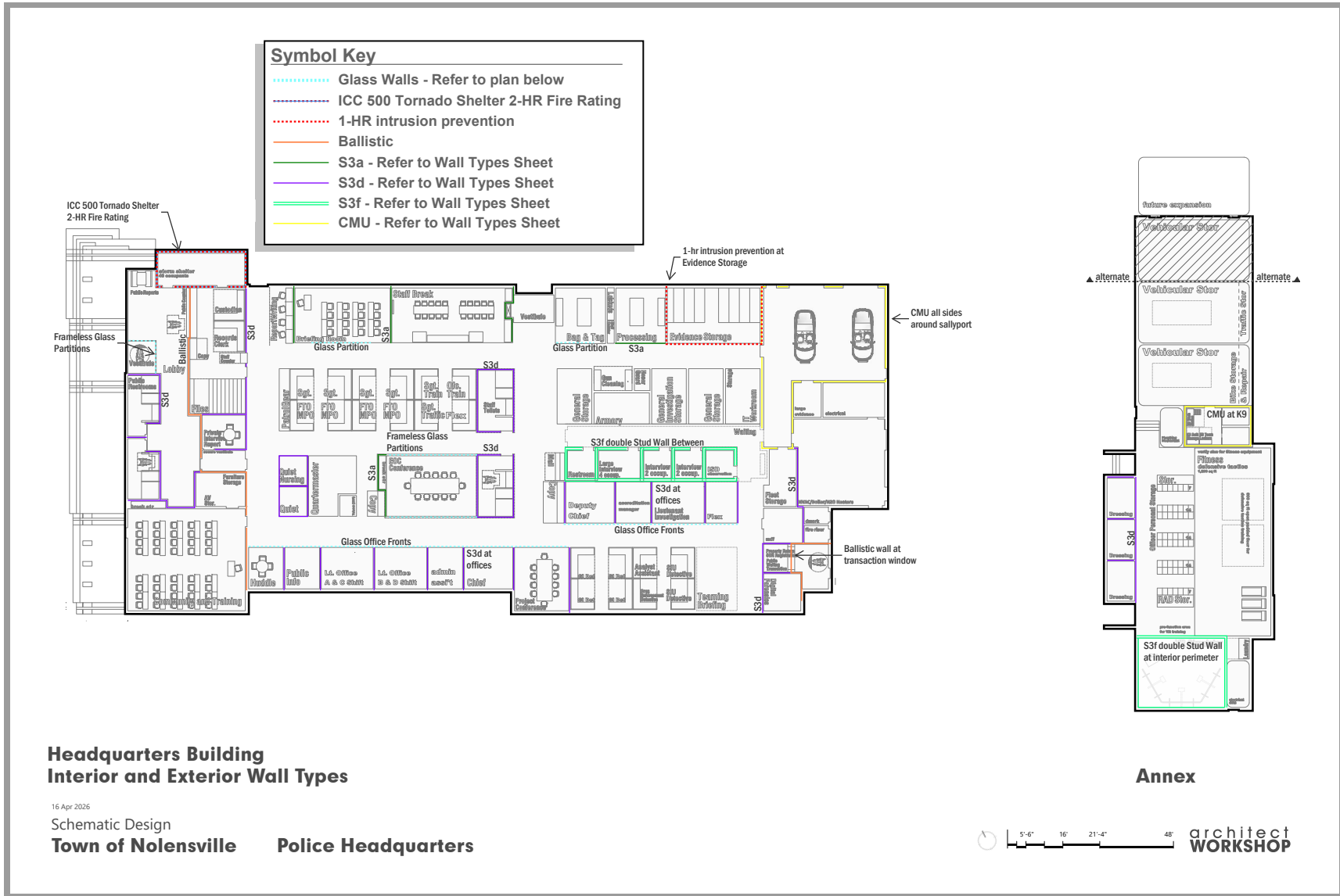
Police Headquarters

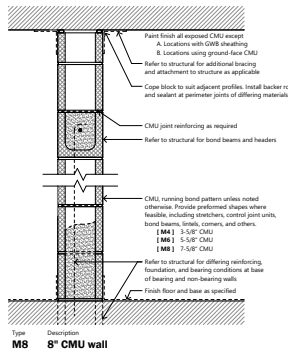
Annex



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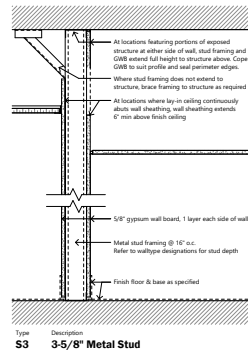






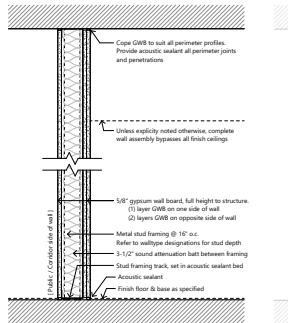
Type Description
M8 8' CMU wall

Refer to interior wall types plan for locations



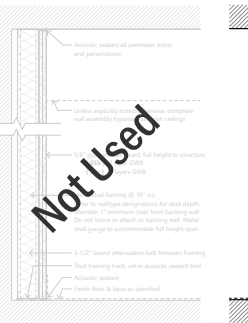
Type Description
S3 3-5/8" Metal Stud

Typical interior wall, unless noted otherwise



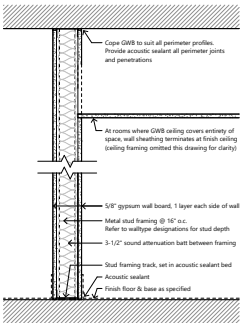
Type Description
S3d 3-5/8" Metal Stud [Acoustic type D]

Refer to interior wall types plan for locations



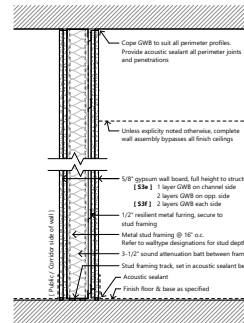
Type Description
S3b 3-5/8" Metal Stud [Acoustic type B]

Refer to interior wall types plan for locations



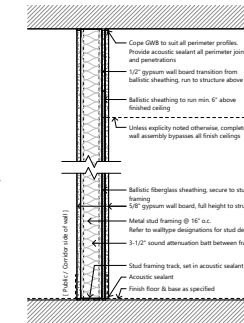
Type Description
S3a 3-5/8" Metal Stud [Acoustic type A]

Refer to interior wall types plan for locations



Type Description
S3e 3-5/8" Metal Stud [Acoustic type E]

Refer to interior wall types plan for locations



Type Description
B3a Ballistic 3-5/8" Metal Stud [Acoustic type A]

Refer to interior wall types plan for locations

Interior Walltype Notes

- Notes**
- General**
 - Refer to finish plans for additional finish materials.
 - All stud walls to include specified backer board in lieu of gypsum wallboard.
 - Refer to structural for additional requirements as applicable.
 - Contractor to coordinate clear dimensions with wall & ceiling assemblies as required. Unless noted otherwise, dimensions indicated on floor and ceiling plans are measured to:
 - Finish face of masonry system wall board (at stud and masonry assemblies where applicable).
 - Finish face of masonry where exposed without additional sheathing.
 - Structural centerline of steel framing.
 - Attachment of metal stud framing to concrete, steel, or CMU components shall be made using powder-actuated fasteners unless noted otherwise.
 - Gypsum wallboard installation**
 - All gypsum board to be type "X" in 5/8" min thickness.
 - Outermost layer of GWB to be abuse resistant at all locations unless noted otherwise.
 - Outermost layer of GWB to be impact-resistant within the following locations:
 - Interior rooms.
 - Abuse-resistant and impact-resistant requirements may be omitted above finish ceiling where wall sheathing extends to deck.
 - Panels installed vertically. Joints finished, staggered, and sealed at perimeter edges.
 - Gypsum board may be omitted at inaccessible surfaces of these walls unless such enclosures are rated for fire or smoke resistance.
 - Unless explicitly indicated otherwise, all gypsum wall board shall be cut to suit profile of abutting construction, including deck flues, steel framing, and all penetrations. Seal such perimeter joints using acoustic / fire sealant as suitable for walltype.
 - Interior plywood sheathing**
 - Refer to walltype descriptions for walls featuring plywood sheathing in lieu of gypsum board.
 - 3/4" CDX plywood sheathing shall also be installed in all IT rooms and other rooms as indicated on finish plans for attachment of wall-mounted products. Unless explicitly noted otherwise, such plywood sheathing is installed over gypsum board sheathing using 8 ft x 4 ft panels oriented vertically, positioned immediately above specified wall base, and painted to match gypsum board sheathing.
 - Interior plywood sheathing shall be fire-retardant treated.
 - Walls designed as acoustic**
 - Stagger placement of electrical boxes between adjacent rooms such that electrical boxes do not share the same framing cavity. All electrical boxes to be fully sealed using acoustic mastic.
 - Wall walls designated as fire rated**
 - Stucco above ceiling and in concealed spaces, with corresponding fire rating with minimum 2 inch high letters at 12"-0" o.c. minimum - e.g. "1-hour fire-rated, protect of openings".
 - Must comply with IBC section 721 "Prescriptive Fire Resistances".

Interior Typical Wall Assemblies

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Interior and Exterior Assembly Diagrams

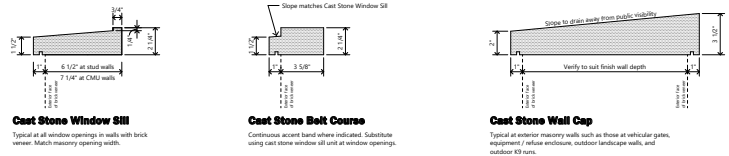
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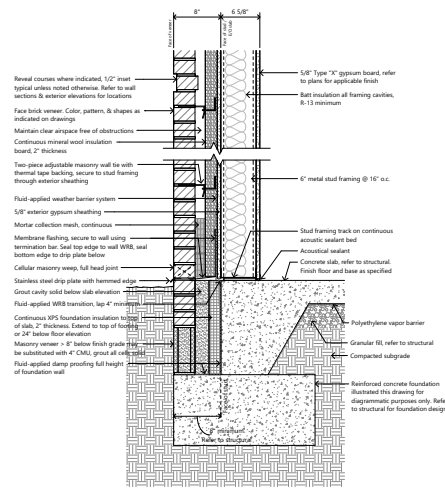
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1 Cast Stone Profiles

N.T.S.



2 Metal Stud Wall Assembly with Brick Veneer

N.T.S.

Typical Wall Assemblies

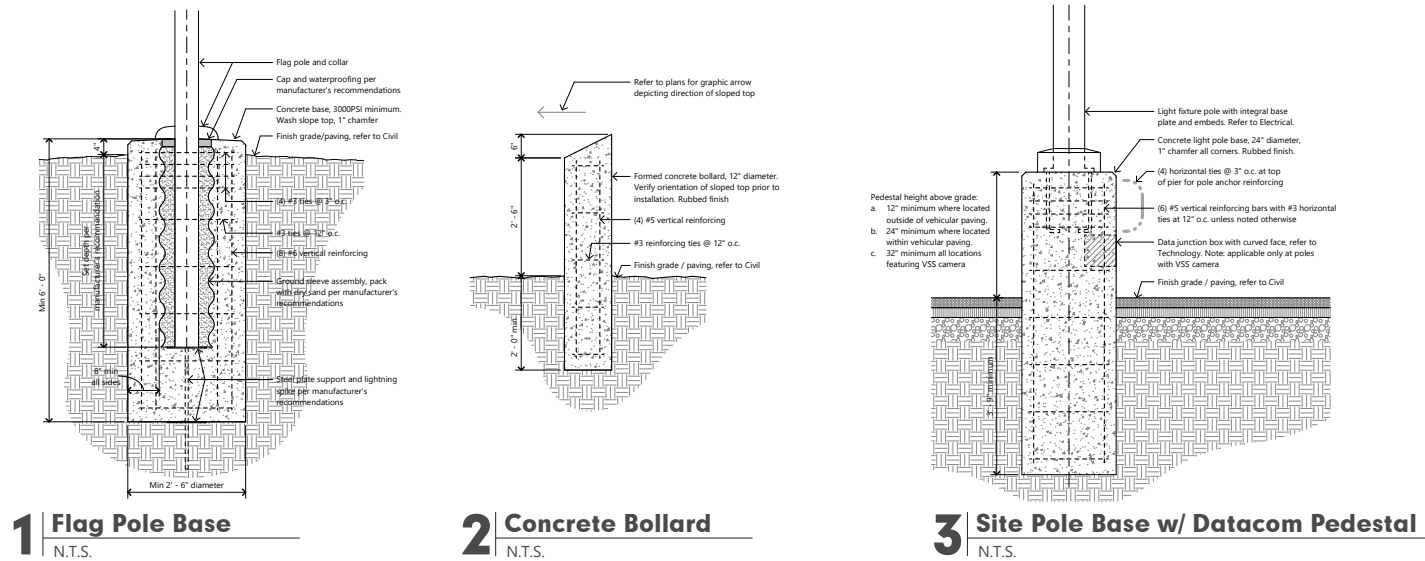
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Exterior Details

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Engineering Systems Diagrams

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SITE DEMOLITION NOTES

- 1. Base information was taken from a survey prepared by Southern Precision Land Surveying, INC., dated October 4, 2024. CSDG and any of their consultants shall not be held responsible for the accuracy and/or compliance of that information shown herein as an error or omission resulting from such.
2. The contractor shall field the limits of demolition with the owner's representative prior to commencement of work.
3. The contractor shall confirm to local codes, obtain all permits and give all notices required for removal of the work.
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19. The contractor shall confirm to local codes, obtain all permits and give all notices required for removal of the work.
20. The contractor shall confirm to local codes, obtain all permits and give all notices required for removal of the work.

GENERAL NOTES

- 1. Provide a smooth transition between existing pavement and new pavement. Slight field adjustment of final grades may be necessary.
2. All roadway, driveway, sidewalk, and curb construction shall conform to the requirements and specifications of the local municipality codes and requirements.
3. Concrete for curbs and sidewalks shall be 3000 PSI concrete unless required otherwise by local codes.
4. The site layout is based on control points as noted.
5. The contractor shall conform to all local codes and receive approval when necessary before commencement of any construction.
6. All pavement construction materials and installation shall conform to local governing agency regulations and specifications.
7. Handicap ramps shall have a maximum slope of 1:12.
8. All pavement materials and construction shall conform to the local governing agency state DOT standards and specifications.
9. The contractor shall check all existing conditions, (i.e. manholes, utility routing, utility crossings, and dimensions) on the field prior to commencement of any utility work. Report any discrepancies to the owner's representative. The contractor shall repair any damage caused during construction to existing features (i.e. pavement, sidewalks, curbs, utilities, etc.) as they occur. Refer to the standards for the preservation condition or better.
10. Dimensions are to face of curb and/or exterior face of building unless otherwise noted.
11. Cuts shall be parallel to the centerline of drives. The cuts shall be placed only after having all break points (C & P of curves) located. The cuts shall be placed only after having all break points (C & P of curves) located at the face of curb or at a construction offset by a local surveyor.
12. Any work unacceptable to the owner's representative or to the local governing authority shall be repaired or replaced by the contractor at additional expense to the owner.
13. Existing pavement of public or private roadways shall be patched in accordance with the local governing authority's standards whenever utility installation requires removal of the existing pavement. Coordinate pavement patching locations with site work planning and detail.
14. Do not disturb vegetation or remove trees except when necessary for grading purposes.
15. Top of grade elevations and location of coordinates for drainage structures shall be installed as shown on the plans. The contractor shall coordinate with the geotechnical engineer for any questions of the extent or any portion of the continuity of grades, the engineer shall be contacted immediately.
16. Any top soil or disposal and/or multiple of any material shall be properly permitted for such activity. It is the responsibility of the contractor to see that all required permits are secured for each property utilized. The contractor shall be responsible for the disposal of any material. The contractor shall be responsible for the disposal of any material. The contractor shall be responsible for the disposal of any material.
17. Retained topsoil (6" minimum thickness), seed, and straw at disturbed areas in snow as possible after installation of permanent stabilization.
18. Proposed contour lines and spot elevations are the result of an engineered grading design and reflect a planned site. The contractor shall coordinate with the geotechnical engineer for any questions of the extent or any portion of the continuity of grades, the engineer shall be contacted immediately.
19. Positive drainage shall be established to the front of work and shall be maintained at all times during and after construction. Soil stabilized by particle erosion in foundation and pavement areas must be undisturbed and replaced with suitable fill material.
20. Remove sediment from all drainage structures before acceptance by local governing agency, or as directed by the owner's representative.
21. Contractor shall conform to all applicable codes and obtain approval as necessary before beginning construction.
22. Remove the temporary erosion and water pollution control devices only after a final start of grass has been established on graded areas and when in the opinion of the owner's representative, they are no longer needed.
23. Provide temporary construction enclosures at the points where construction vehicles and the construction area. Maintain suitable roadway base of treated mat and dirt.
24. All artwork, including the excavated subgrade and each layer of fill, shall be reworked and approved by a qualified geotechnical engineer or representative.
25. All fill material in this project shall be approved by the geotechnical engineer prior to placement. This material shall be placed in 6" and compacted as directed by the geotechnical engineer. The contractor shall be responsible for employing a geotechnical engineer if one is not provided by the owner.
26. All drainage construction materials and installation shall conform to the requirements and specifications of the local governing agency.
27. It is to be the contractor's responsibility to waste excess earth material off site at no additional cost to the owner. The contractor shall first offer the excess material to the owner. If not accepted by the owner, the contractor shall dispose of earth material off site at the contractor's expense. The contractor shall be responsible for the disposal of any material. The contractor shall be responsible for the disposal of any material.
28. The contractor shall check all existing grades and dimensions in the field prior to beginning work and report any discrepancies to the owner's representative. The contractor shall be responsible for the disposal of any material. The contractor shall be responsible for the disposal of any material.
29. Stop topsoil from all cut and fill areas and discharge. Upon completion of general grading prepare the topsoil over all disturbed areas to a minimum depth of 6". Contractor shall reseed additional topsoil of insufficient quantities exist on site. Remove any excess topsoil from site.
30. The contractor shall place gravel cover to a minimum 18" thickness around and over all pipes, structures, valve stems, etc., inside the proposed paved areas to avoid settlement. Any settlement during the warranty period shall be repaired by the contractor at no additional cost to the owner.
31. In no case shall slope heights, slope inclination, or excavation depth, including trench construction, exceed those specified in local, state and federal regulations, specifically the current OSHA Health and Safety Standards for Excavations (29 CFR Part 1926) shall be followed.
32. All fill slopes and cut slopes on this project shall be reviewed by the owner's geotechnical engineer during construction. The contractor shall be responsible for the disposal of any material. The contractor shall be responsible for the disposal of any material.
33. All fill on this project shall be installed and compacted in accordance with the owner's geotechnical engineer's recommendations. The owner's geotechnical engineer shall review all filling operations to the satisfaction of the owner's geotechnical engineer. It is the contractor's responsibility to have this confirmation in writing from the geotechnical engineer.
34. Relocation of existing plant materials shall be coordinated with the owner and relocated to a designated area on or near the site.
35. All horizontal and vertical information of proposed culverts shown herein which accept discharge from the site shall be installed and installed in accordance with the owner's geotechnical engineer's recommendations. The owner's geotechnical engineer shall review all filling operations to the satisfaction of the owner's geotechnical engineer. It is the contractor's responsibility to have this confirmation in writing from the geotechnical engineer.
36. The contractor shall coordinate the exact location of the storm drain connections at the building with the planning plans.
37. The location of all drainage manholes and ditches shall be field adjusted to avoid trees as possible. The contractor shall work the alignment of these sewers and ditches in the field to verify avoidance of trees.
38. The depth of foundations and/or footings for buildings and walls adjacent to bio-retention areas shall be based on the excavated depth of the bio-retention area and not the planting surface elevation.

SITE GRADING, DRAINAGE AND EROSION CONTROL NOTES

- 1. The disturbed area for this project is approximately 3,000 s.f.
2. The contractor shall comply with all pertinent provisions of the manual of accident prevention and construction issued by AGC of America, Inc. and the safety and health regulations of construction issued by the U.S. Department of Labor.
3. The contractor shall call Tennessee One Call (811) 72 hours prior to proceeding with any excavation.
4. If any springs or underground streams are exposed during construction, permanent french drains may be required. The drains shall be specified and located during construction as required by the conditions which are encountered, and shall be approved by the engineer.
5. Stockpiles of soil or material shall be treated so no settlement run-off will contaminate surrounding areas or enter nearby streams.
6. Place a minimum 30" of cover over all water lines unless required otherwise by the local water department.
7. All new pipes under existing paved areas shall be backfilled to the top of subgrade with 57 crushed stone.
8. Sediment removal from sediment control structures is to be placed at a site approved by the local governing authority. It shall be treated in a manner so that the area exposed to the public will not be contaminated or damaged by the sediment in the run-off. Cost for this treatment is to be included in the bid price for earthwork. The contractor shall obtain the disposal site as part of the work.
9. Reinforced concrete storm drainage pipe shall be Class III Compagated metal pipe shall be 14 gauge unless otherwise noted. HCC shall be 12" dia. wall pipe with concrete interior unless otherwise noted.
10. Minimum ground on asphalt or concrete paving shall be 10%.
11. Construct silt barriers before beginning any grading operations.
12. This grading & drainage plan is not a determination or guarantee of the suitability of the subsurface conditions for the work indicated. Determination of the subsurface conditions for the work indicated is solely the responsibility of the contractor.
13. Do not disturb vegetation or remove trees except when necessary for grading purposes.
14. Top of grade elevations and location of coordinates for drainage structures shall be installed as shown on the plans. The contractor shall coordinate with the geotechnical engineer for any questions of the extent or any portion of the continuity of grades, the engineer shall be contacted immediately.
15. Any top soil or disposal and/or multiple of any material shall be properly permitted for such activity. It is the responsibility of the contractor to see that all required permits are secured for each property utilized. The contractor shall be responsible for the disposal of any material. The contractor shall be responsible for the disposal of any material. The contractor shall be responsible for the disposal of any material.
16. In the event of any discrepancy and/or errors found in these site drawings, or if problems are encountered during construction, the contractor shall be required to notify the engineer before proceeding with the work.
17. General contractor is particularly cautioned that the location and/or elevation of the existing utilities shown herein is based on utility company records, and where possible, field measurements. The contractor shall confirm on the information being used to complete the plans. The contractor shall call the appropriate utility company at least 72 hours prior to any excavation and request field verification of utility locations. It shall be the contractor's responsibility to record existing utilities conflicting with improvements shown herein in accordance with all local, state, and federal regulations governing such work.
18. Contractor shall exercise extreme caution in the use of equipment and around overhead and underground electrical wires and services. At all times on the project of this work the contractor must work in the clear protection of the above-noted wires, the electric company shall be contacted prior to such work, and the proper safety measures taken. A thorough examination of the overhead and underground wires in the project area should be made by the contractor prior to the initiation of construction.
19. The owner and engineer do not assume responsibility for the possibility that, during construction, utilities other than those shown may be encountered or that actual locations of those shown may be different from locations designated on the contract drawings. In areas where there is a reasonable chance of encountering underground utilities, the contractor shall, at the owner's expense, locate all buried utilities necessary to the early and substantial or definitely establish the position of underground utility lines.
20. Do not scale this drawing as it is a reproduction and subject to distortion.
21. These plans, prepared by CSDG, do not extend to include systems pertaining to the safety of the construction site or the safety of the employees, agents or representatives on the performance of the work. The use of the engineering services rendered by professional engineer herein does not extend to any such safety systems that may now or hereafter be incorporated on these plans. The construction contractor shall prepare or obtain the appropriate safety systems which may be required by U.S. Occupational Safety and Health Administration (OSHA) and/or local regulations.

SITE UTILITY NOTES

- 1. Prior to the commencement of any construction or installing any materials, the contractor shall field verify the exact horizontal and vertical location of all existing utilities at the point of all proposed construction. Report any discrepancies to the design engineer immediately.
2. The sanitary sewer line shall be PVC-SDR 35. The domestic water line shall be Type 'K' copper. The public water line and the service line shall be Class 15 ductile iron pipe.
3. Water meters shall be no deeper than 24" from the top of meter to proposed finished grade unless otherwise required by the local water department.
4. Prior to submitting his bid, the contractor will be solely responsible for contacting owners of all affected utilities to determine the exact location of existing utilities and/or adjustments will have upon the proceeds of work on the project. Where other work may be required around utility facilities that are not shown on the plans, other utility facilities may need to be adjusted concurrently with the contractor's operations.
5. The contractor shall comply with all pertinent provisions of the manual of Accident Prevention and Construction issued by AGC of America.
6. Provide a minimum 30" of cover over all water lines unless required otherwise by the local water department.
7. All pavement materials, open areas, and approximations shall be of materials and construction that conforms to the local water department/district's requirements and specifications.
8. Coordinate the exact location of all utilities entering the building with the planning plans.
9. Safeguard existing utilities from damage during construction of the project. In the event that special equipment is required to work over and around the utilities, the contractor will be required to furnish such equipment at no additional cost to the owner.
10. Reduced Pressure Backflow Preventer (RPBP) or dual check valves will be required on all hot and fill lines (permitted) prepare for backflow prevention and must be approved by the local water department/district.
11. All connections to existing materials shall be by the cutting and resilient mat method.
12. Before construction are made into existing utilities, the new lines are to be flushed and tested by the contractor in accordance with the local water department/district specifications.
13. The contractor shall adjust the alignment of the water lines horizontally and/or vertically to allow the required branching at bends and tees.
14. The contractor shall provide all horizontal and vertical bends to attain the alignment indicated on the plans. The contractor shall provide all horizontal and vertical bends to attain the alignment indicated on the plans. The contractor shall provide all horizontal and vertical bends to attain the alignment indicated on the plans.
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GENERAL LINETYPES

Table with 2 columns: Linetype Name and Linetype Symbol. Includes EX - FOREMAN, EX - FORE GAS, EX - OVERHEAD ELECTRIC, EX - UNDERGROUND ELECTRIC, EX - SANITARY SEWER, EX - STORM SEWER, EX - FIRE, EX - WATER, BOUNDARY, LOT, EASEMENT, DITCH, FINCE, ROAD CENTERLINE, WATER FEATURES, FOREMAN, GAS, OVERHEAD ELECTRIC, UNDERGROUND ELECTRIC, SANITARY SEWER, STORM SEWER, FIRE LINE, WATER.

GENERAL SYMBOLS

Table with 2 columns: Symbol Name and Symbol. Includes CLEANOUT (TYP.), END OF EXISTING (TYP.), FIRE HYDRANT, HANDICAP SPACE, LOT NUMBER, POWER POLE, RETAINING WALL, SANITARY MANHOLE, SIGN (TYP.), STORM MANHOLE, STORM AREA DRAIN, STORM CURB INLET.

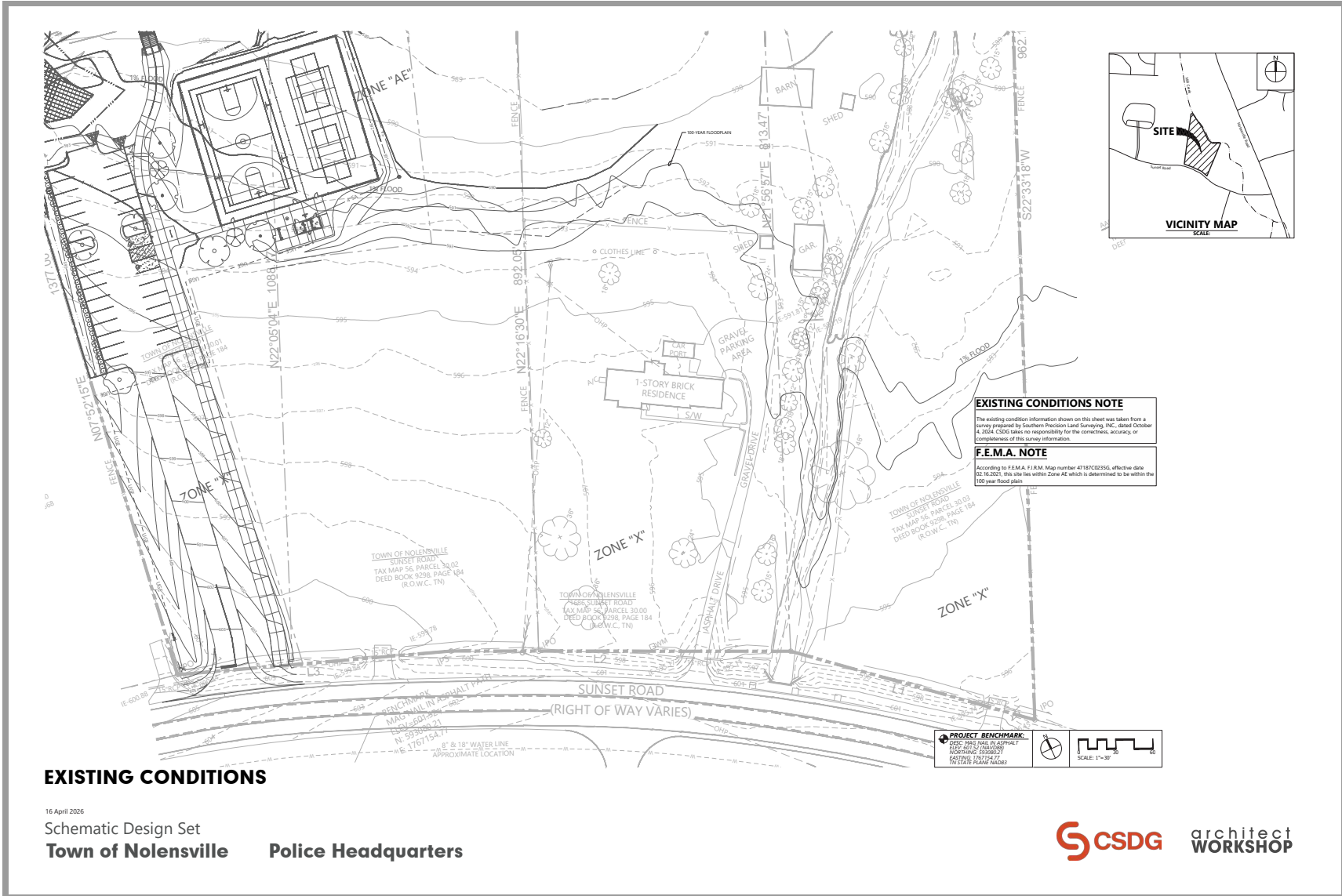
GENERAL PATTERNS

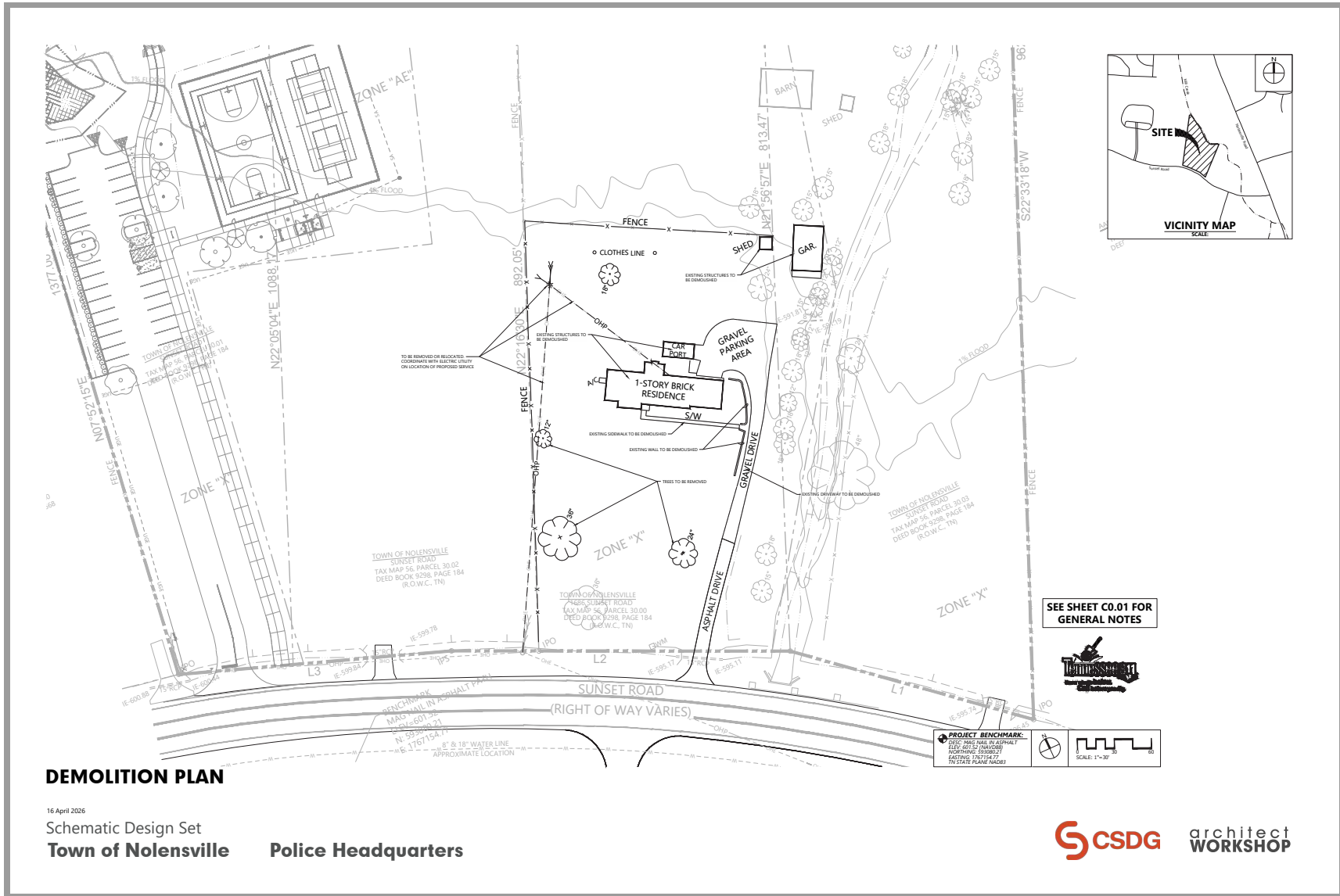
Table with 2 columns: Pattern Name and Pattern Symbol. Includes EXISTING BUILDING, PROPOSED BUILDING, HEAVY DUTY CONCRETE, LIGHT DUTY CONCRETE, HEAVY DUTY PAVEMENT, LIGHT DUTY PAVEMENT, PERVIOUS PAVEMENT, PAVEMENT MILL AND REPLACE, LANDSCAPE AREA, GRASS.

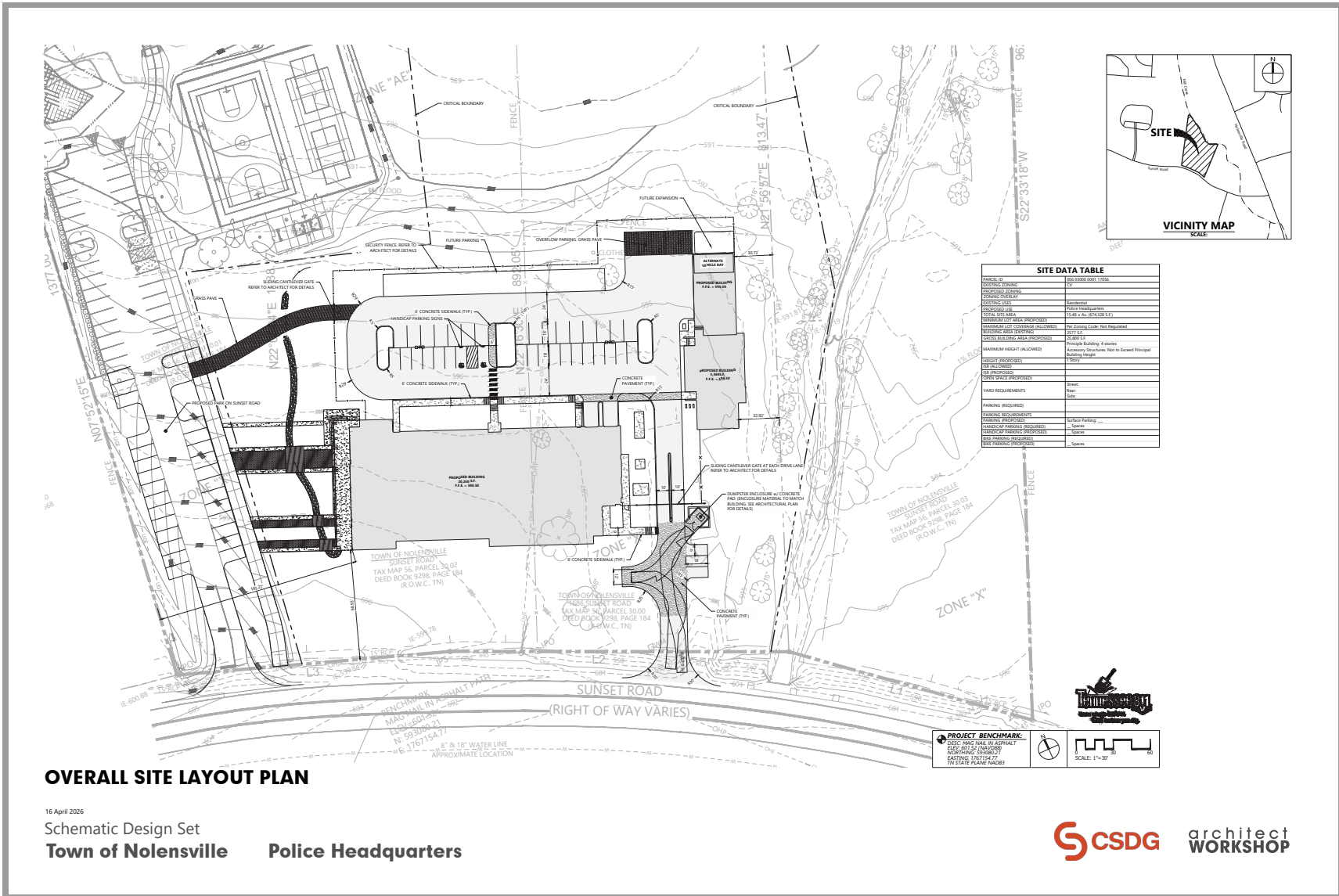
GENERAL NOTES AND INDEX

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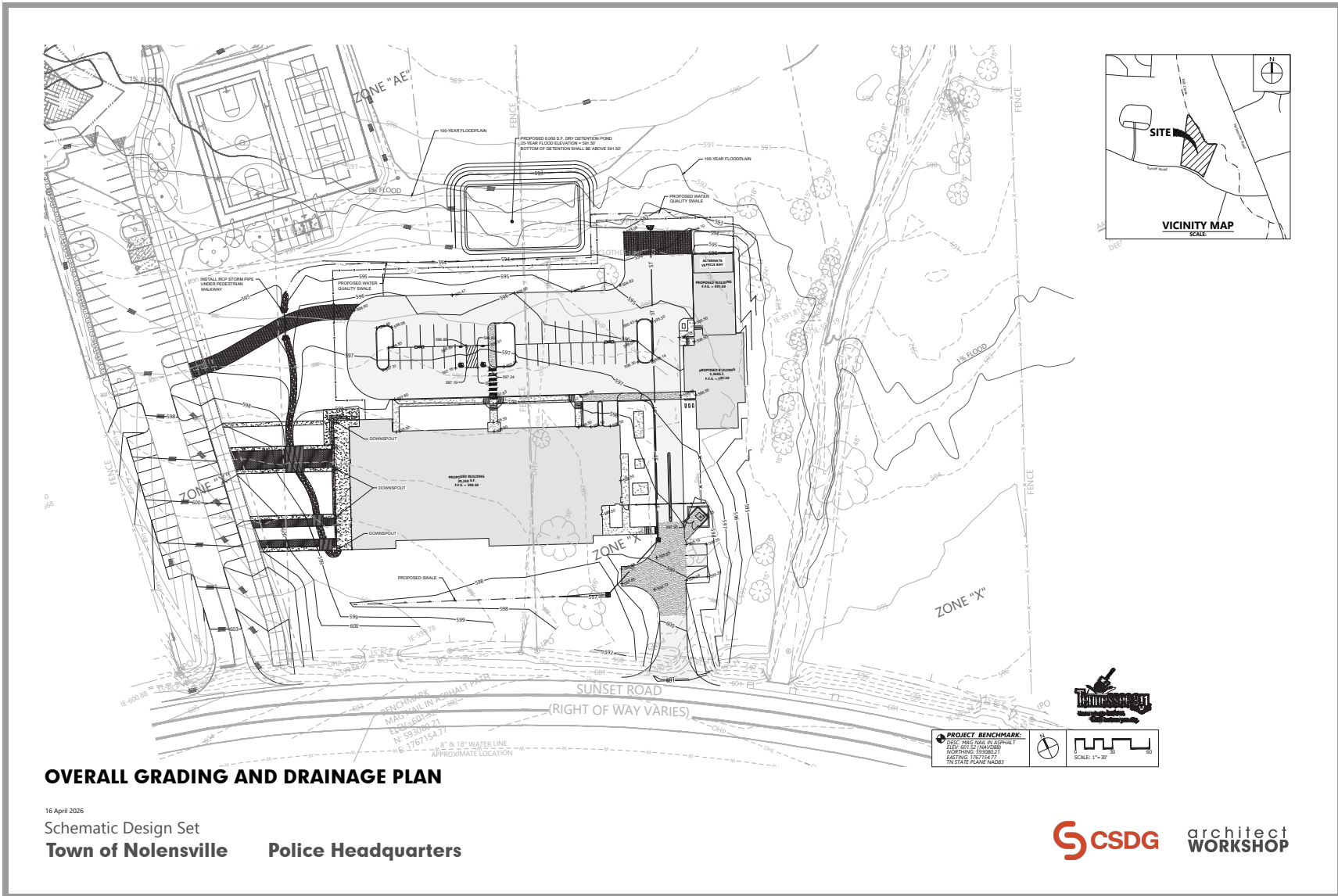
OVERALL SITE LAYOUT PLAN

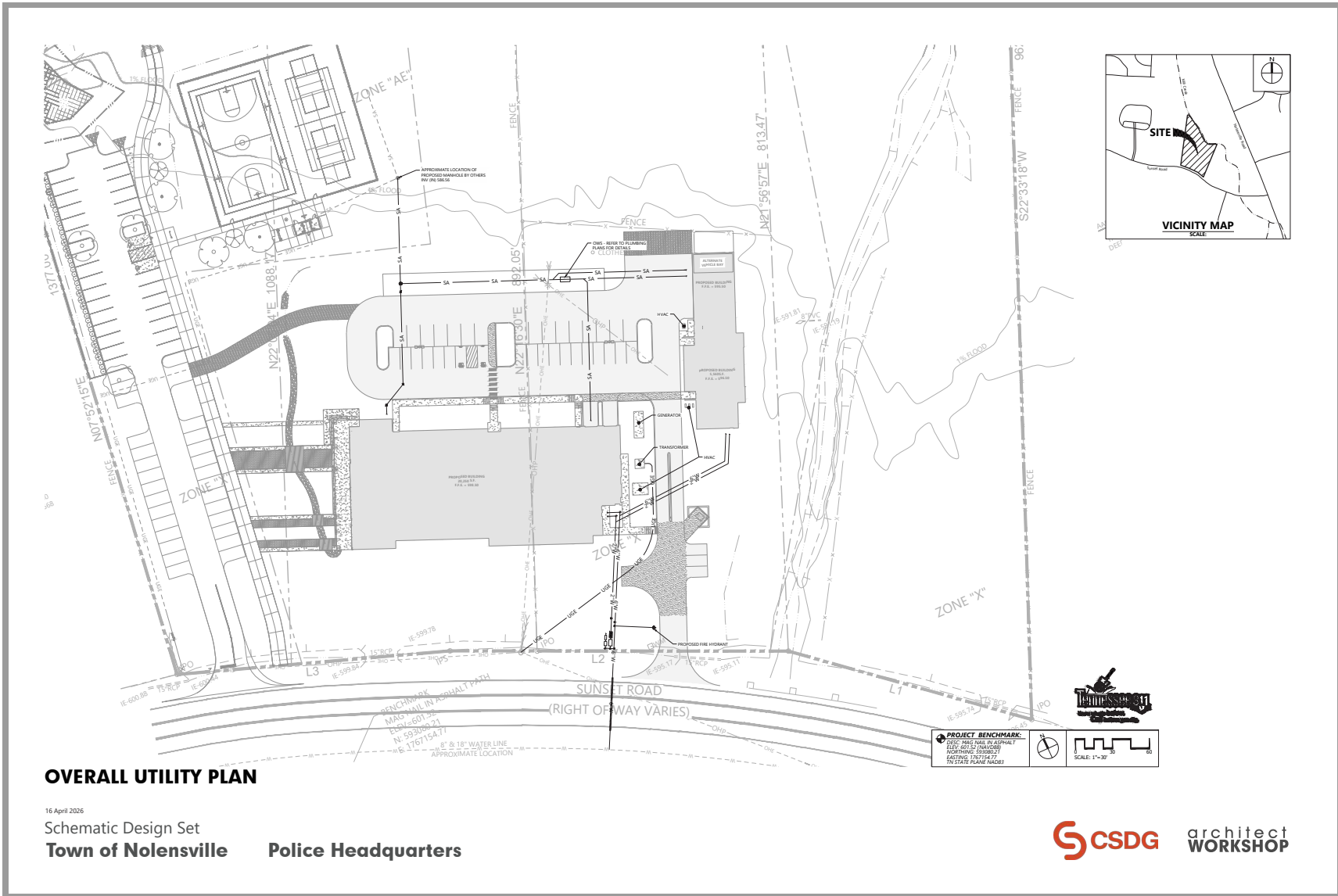
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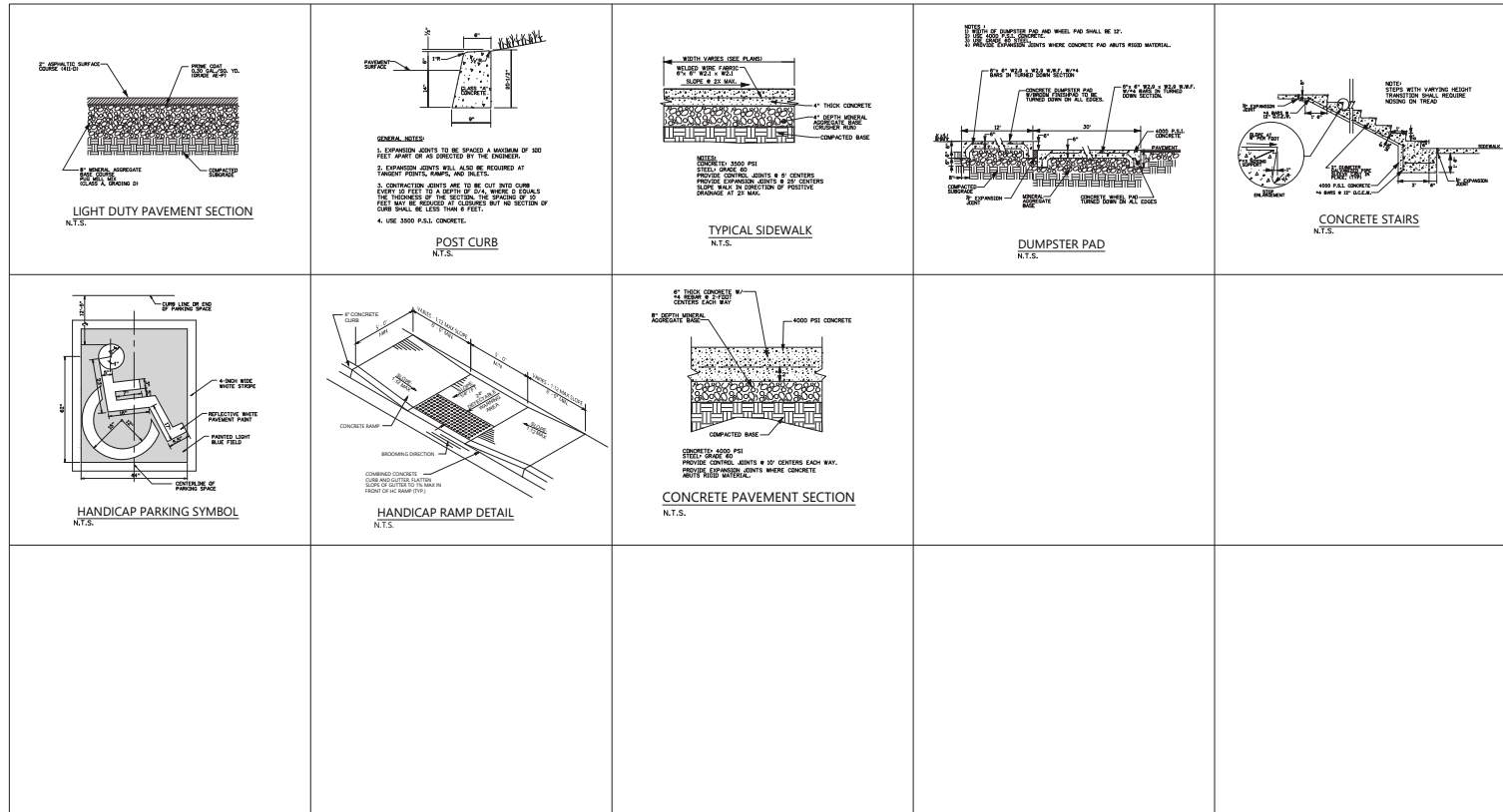
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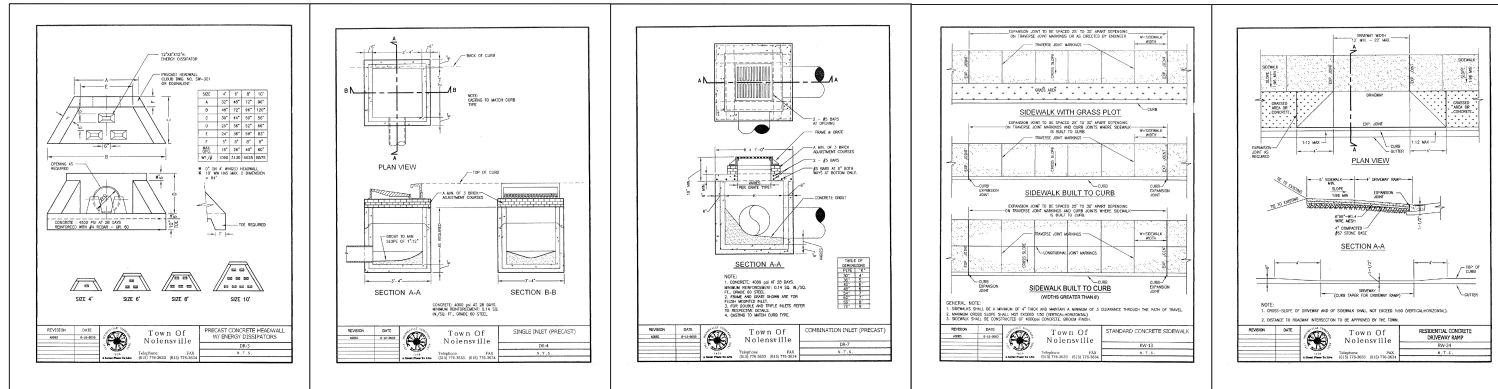
CIVIL DETAILS

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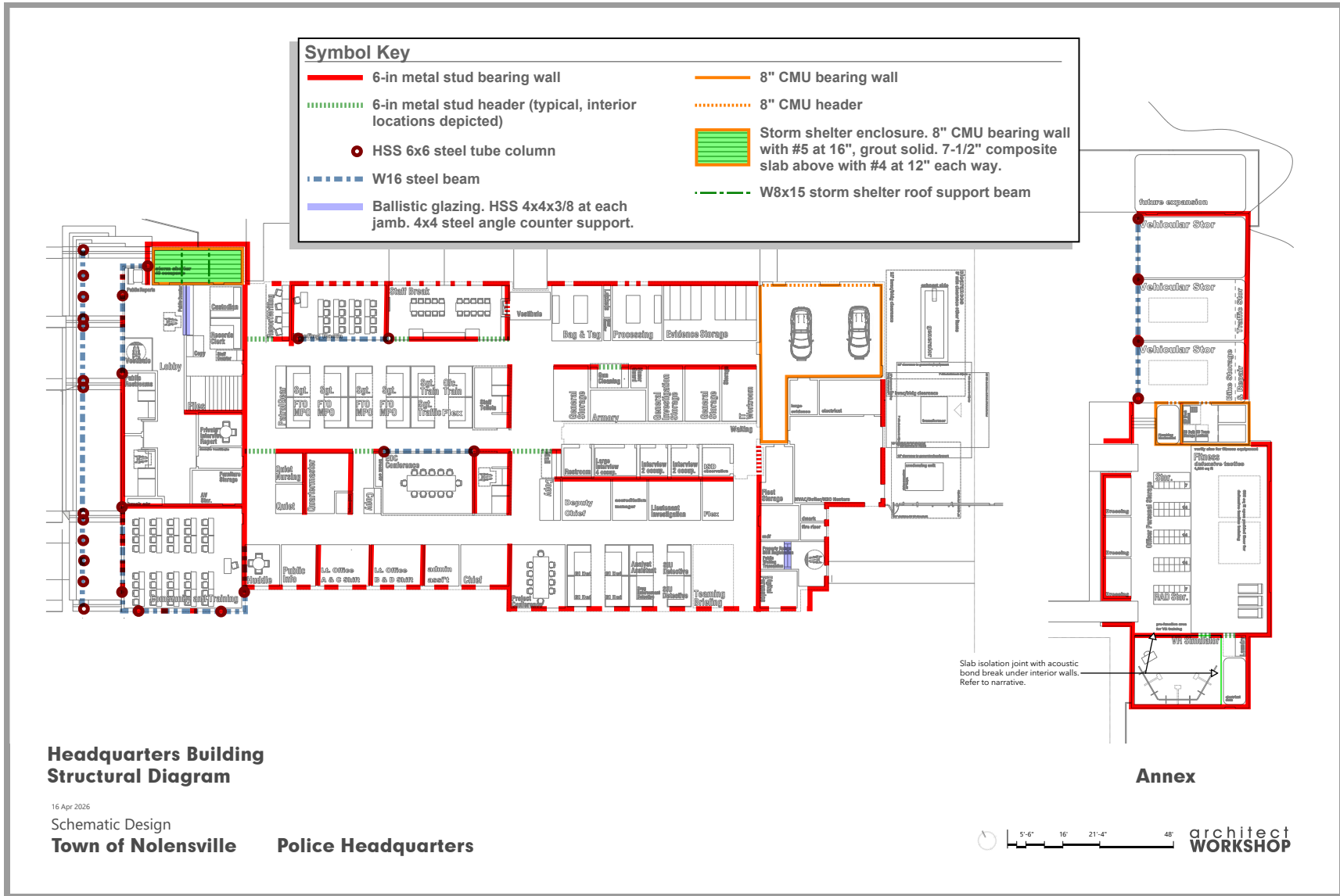
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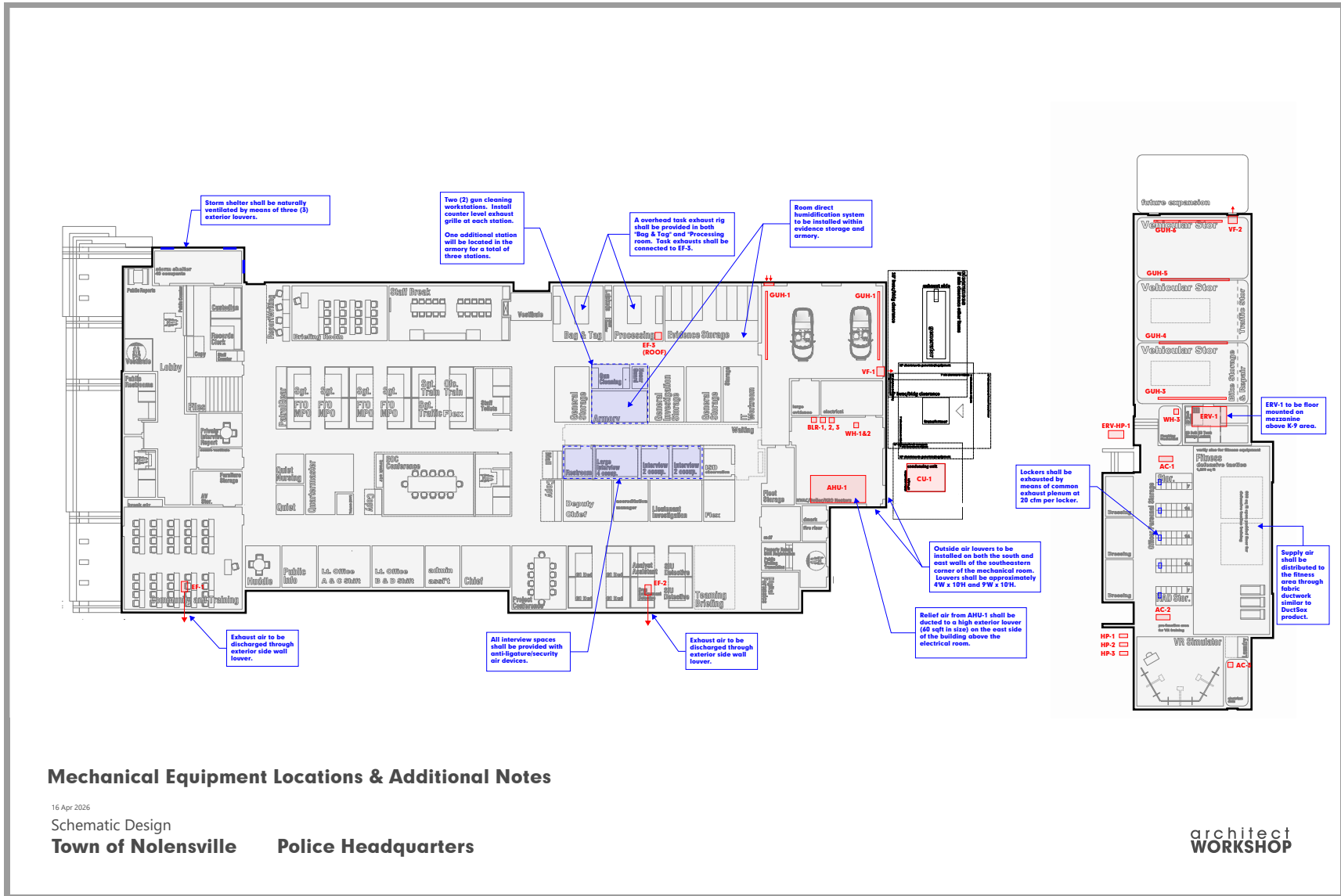
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Mechanical Zones Diagram

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Systems Narratives

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Level I	Level II	Level III	notes
00 General Requirements	00 Genl. Conditions and Other	0000 General Conditions / Genl. Requirements, OI & P	General Conditions to be determined by construction manager.
			Ballistic rating: Refer to Alternates.
			<p>Alternates Note: Estimates provided in Submittal for Construction Manager RFP shall include pricing for Base Bids only. Alternates are not included in RFP Submittal and are identified below for pricing analysis by Construction Manager during Preconstruction Services.</p>
			<p>01. Annex Vehicular Bays A. Base bid: Two (2) vehicular bays. Reduce building length, foundation extents, and other amenities accordingly. B. Alternate: Three (3) vehicular bays.</p>
			<p>02. Ballistic Rating Level. A. Base bid: UL 752 Rating Level III. B. Alternate: UL 752 Rating Level IV.</p>
			<p>03. Ballistic exterior windows: provide per-unit cost to provide individual ballistic windows in lieu of typical fixed windows of public-facing building elevation (staff areas only). A. Base bid: Utilized fixed windows. B. Alternate: Steel ballistic windows.</p>
			<p>04. Wireless electric lock system in lieu of mechanical locks. A. Base bid: Manual keys and lock cylinders B. Alternate: Wireless electric lock system Note: Locations indicated to receive Access Control system integration are not modified by selection of alternate locking system. Refer to Door Hardware description for more information.</p>
			<p>05. Vertical Plank rainscreen Veneer A. Base bid: Single-skin metal panel siding. B. Alternate 01: Phenolic plank veneer. C. Alternate 02: Composite stone plank veneer. D. Alternate 03: Aluminum plank veneer. E. Alternate 04: Composite fiber plank veneer.</p>
			<p>06. Site perimeter fence A. Base bid: Commercial picket fence B. Alternate: V-mesh wire fence</p>
			<p>07. Site permeable paving - Refer to Civil for additional information A. Base bid: HDPE cellular paving with drainable fill. B. Alternate: Cellular concrete pavers with drainable fill.</p>
			<p>08. Interior glazed office fronts. Refer to plan diagrams for locations. A. Base bid: Hollow metal framing B. Alternate A: Interior glazed aluminum storefront. C. Alternate B: Glazed demountable partition system. Note: Partitions denoted as "All-Glass Partitions" are excluded from consideration of alternates.</p>
			<p>09. Sallyport finish floor A. Base bid: Exposed sealed concrete. B. Alternate A: Urethane resinous floor with integral cove base.</p>
			<p>10. Acoustic roof deck treatment of areas with ceiling designated as "Exposed Structure." A. Base bid: Spray acoustic cellulose. B. Alternate: Acoustic wood fiber panel.</p>

Level I	Level II	Level III	notes
00 General Requirements	00 Genl. Conditions and Other	0000 General Conditions / Genl. Requirements, OI & P	ALLOWANCES
			<p>01. Lighting: All allowances include material and delivery of Contractor's Net value excluding contractor's markup, taxes, and installation. A. Site lighting: \$40,000 (includes bollards, front porch lighting/signage lighting, poles, wall packs). I. Refer to drawings for typical pole light base detail. Assume a quantity of 3.</p> <p>B. Interior - Main building (general): \$ 155,000 C. Interior - Main building - Sallyport: \$6,000 D. Interior - Annex (general): \$ 24,000 E. Interior - Annex - Vehicular Bays: \$ 2,500 per vehicular bay. Refer to alternates for quantity of vehicular bays.</p> <p>02. Concrete site bollards (excludes bollard light): Contractor to provide allowance for bollards as detailed in Drawings. A. Annex vehicular bays: Assume a quantity of (4) of each overhead door opening. Refer to Alternates for number of vehicular bays. B. Main Building - Sallyport: Assume a quantity of 10. C. Site - Primary vehicular gate (east): Assume a quantity of 6. D. Site - Backup vehicular gate (west): Assume a quantity of 5.</p> <p>03. Brick masonry veneer: Norman format (12-inch nominal length), \$1,800 per 1,000 brick. Includes material and delivery of brick only. Excludes labor, taxes, or specified accessories.</p> <p>05. Refer to section C1030 Fittings for equipment specifications and quantities. Contractor to provide allowances for: A. Laboratory Equipment B. Police Equipment C. Miscellaneous Equipment</p> <p>06. Floor & wall finishes - Refer to drawings</p> <p>07. Ceiling finishes - Refer to drawings</p> <p>08. Signage: \$140,000 (includes material and installation) A. Includes code-required interior & exterior signage. B. Includes branding artwork.</p> <p>09. High-Density Mobile Shelving (Evidence & Records): Contractor shall coordinate work of concrete installation with installation requirements of Owner's mobile shelving vendor. Mobile shelving systems are provided under separate contract between Owner and vendor.</p> <p>10. Furniture: Not in Contractor's scope. Work provided by direct contract between Owner and Vendor.</p> <p>11. VR training Simulator Eqpt: Not in Contractor's scope. Work provided by direct contract between Owner and Vendor.</p> <p>12. Distributed Antenna Systems (includes Emergency Radio & Consumer Cellular DAS): Not in Contractor's scope. Work provided by direct contract between Owner and Vendor.</p> <p>13. Fitness Equipment: Not in Contractor's scope. Work provided by direct contract between Owner and Vendor.</p> <p>14. AV: Contractor to provide structured cabling as specified in Architectural & MEP Narratives. AV devices and furnishings are not in Contractor's scope. Work provided by direct contract between Owner and Vendor.</p> <p>15. Interview Monitoring: Contractor to provide structured cabling as specified in Architectural & MEP Narratives. AV devices and furnishings are not in Contractor's scope. Work provided by direct contract between Owner and Vendor.</p> <p>16. Insurance - Builder's Risk: Not in Contractor's costs. Will be procured directly by Owner.</p>

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Level I	Level II	Level III	Notes
		0000 General Conditions (Refer to Supplement, C1 to C4)	<p>integrated mock-up wall</p> <ol style="list-style-type: none"> Exhibiting exterior wall, eave, window construction, color selections including mortar and sealants, and methods of sealing building from exterior conditions. Mock-up to include: <ol style="list-style-type: none"> Stud wall & sheathing with cut-through window opening (head, sill, and one jamb). Exterior WRB Exterior insulation Brick veneer and window sill as specified with associated mortar color selection(s). Typical exterior window framing and sealant at cut-through window opening. Omit window glazing. Roof assembly: Omitted <ol style="list-style-type: none"> Conduct on-site preconstruction meeting for the purposes of confirming and coordinating aspects exhibited in mockup. Preconstruction meeting shall be attended by architect, jobsite superintendent, and the following installation trades: windows, sealants & weather-resistive barrier, roofing, and all exterior wall veneers. Contractor to complete product submittals and compatibility testing prior to pre-construction meeting. Constructed as temporary stand-alone construction. Approximate size: 8 ft width x 8 ft height. Notify architect upon completion of all components except exterior veneer for observation of weather barrier system.
A. Structures	A10 Foundation		Concrete spread footings. Footing width shall accommodate full support of exterior masonry veneer where applicable. Refer to Structural.
	A100 Structural Framing		Geotechnical investigations and report have been procured by Owner and are available for reference.
	A1000 Slab Construction		Compacted granular fill, refer to Structural. Depth not less than 4 inches. Vapor barrier: Polyethylene membrane, thickness as specified by Structural and not less than 15-mil. Tape all seams and penetrations.
			Concrete slab on grade. Refer to Structural for reinforcing and minimum compressive strength. <ol style="list-style-type: none"> 4 inch minimum thickness unless noted otherwise. 6 inch minimum thickness at enclosed vehicular parking areas (Saltport & Vehicular Bays in Annex). Thickened slab at the following conditions: <ol style="list-style-type: none"> Interior CMU walls, interior bearing stud walls. Turn-downs of footings supporting bearing walls and columns. Surface-mount mobile shelving travelling rails (Records File). Additional locations designated by Structural. Slab recesses / depressions with thickened edges in the following conditions: <ol style="list-style-type: none"> Trench drains Recessed mobile shelving travelling rails (Evidence Storage). Shower floors, 2 inch depth. Raised concrete curb at the following locations: <ol style="list-style-type: none"> Evidence locker base, 4-inch height, full width and depth of lockers. Duty locker base, 4-inch height, full width and depth of lockers. Exterior bearing walls of Vehicular area in Annex Building, 6-inch height, match bearing stud depth. Acoustic slab isolation: <ol style="list-style-type: none"> Install cold joint in slab under walls of Simulator space. Isolate area of Simulator room slab from adjacent slabs using 1/2" closed-cell neoprene gasket equal to products by SoundWay. (https://www.soundway.com/closed-cell-neoprene-gasket-1-2in-x-6in-x-25ft-pi13456.htm)

Level I	Level II	Level III	Notes
B. Roof	B10 Representative	B1000 Roof Construction	Mechanical mezzanine above Annex K9 area. <ol style="list-style-type: none"> Refer to Structural for platform requirements. Refer to ceilings for acoustic separation between equipment and K9 area. Divulged floor: None in project scope.
		B1000 Roof Construction	Roof (Main Building): Engineered metal stud trusses with steel roof deck. Refer to Structural for more information. Refer to Roof Coverings for finish roofing, insulation, and other accessories. Roof (Annex Building): Match main building.
	B200 Structural Framing		Provide additional structural steel framing at the following conditions: <ol style="list-style-type: none"> Support framing below ballistic transaction windows (Public Lobby and Property Return). Bracing of stud headers where an opening below exceeds 6 feet width. Suspended masonry header support where loose lintels are not feasible, including unsupported / glazed comes and where loose lintel span limitations would be exceeded.
		B2010 Exterior Walls	<p>Wall Components (typical):</p> <ol style="list-style-type: none"> Structure: <ol style="list-style-type: none"> Metal stud framing at 16 inches o.c., 6-inch stud depth. Stud gauge as determined by the most stringent requirements of Structural documents, exterior veneer anchoring systems, and not less than 18-ga (43-mil). All stud walls feature exterior gypsum sheathing, interior gypsum wall board, and cavity insulation. CMU wall backing, 8x8x16 nominal units. Galvanized ladder joint reinforcing. Refer to structural for additional information including cell grouting and reinforcing. Exterior gypsum sheathing (at stud wall structure only) with fiberglass mat facing, 5/8" thickness. Acceptable manufacturers: Georgia-Pacific (GP), US Gypsum (USG), and Gold Bond Building Products. Cavity insulation (at stud wall structure only): mineral wool batt insulation between stud framing, R13 minimum. Provide 2lb closed-cell SPF where access does not permit installation of batt. Exterior WRB: fluid-applied membrane air barrier equal to Henry 17MR with manufacturer's recommended tapes, primers, sealants, mastics, and liquid flashing. Exterior continuous insulation is rigid mineral wool board equal to Rockwool Comfortboard 80 with R-7.5 minimum thermal resistance (2 inch thickness). <p>Exterior veneer systems. Refer to elevations for locations & extents.</p> <ol style="list-style-type: none"> Face brick veneer <ol style="list-style-type: none"> Face brick grade FBX minimum, (2) brick colors, Norman format. Refer to allowances. Preformed brick profiles as required, including lipped brick at all lintel supports. Custom mortar color. Anchorage: Adjustable double eye-and-pinlle veneer anchor with two legs and insulation washer. At stud walls, provide thermally broken back plate equal to Thermal HB-Z13. At CMU walls, provide ladder-style joint reinforcing with integral eyelet legs equal to HB 270-ZX. Profiles to be equal to HB 290-look. Membrane flashing: Composite self-adhered flashing membrane with stainless steel surface equal to HB Mighty-Fast SA. Include fabricated end-dome. Secure to backing wall with termination bars, sealant at top edge. Provide stainless steel drip edge, mesh mortar collection screen, and cellular PVC weeps at all flashing outlets. Cast stone belt course and sill wall caps <ol style="list-style-type: none"> Provide cast stone sills at all windows in walls with face brick veneer, 3 inch unit height, project 1 inch beyond wall veneer, include drip on bottom surface.

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Level I	Level II	Level III	Notes
	ES00 Exterior Windows		<p>i. Provide case stone wall caps at all walls featuring a stone veneer and of masonry site walls which do not extend to building roof level. 2- 1/4" minimum thickness of edges, projecting 1 inch proud of wall finish with drip in bottom surface. Top surface slopes to shed water. Secure to wall using stainless steel anchors approved by manufacturer with stainless steel through-wall flashing full wall depth.</p> <p>ii. Cast stone units by manufacturer with certified membership in Cast Stone Institute and complying with ASTM C1364. 6500-psi minimum compressive strength, fine-grain texture on all exposed surfaces. 2 inch minimum thickness. Refer to Drawings for panel configurations. Quikrete miter exposed corners. Custom mortar color.</p> <p>v. Flashing: Stainless steel sheet metal flashing meeting SMACNA recommendations. Secure to backing wall using stainless steel termination bar, seal top edge.</p> <p>C. Vertical plank rainscreen veneer</p> <p>i. Exterior girt framing: Purluclad FRP girt framing equal to Strongirt. Depth to suit exterior insulation thickness, spacing to suit exterior veneer spans. Install horizontally over specified W8B and secure to stud / CMU backing wall with manufacturer's recommended fasteners.</p> <p>ii. Exterior veneer (refer to Alternates)</p> <p>a. Single-skin metal siding equal to Pac-Clad Flush Panel, vertical orientation, 7-inch panel width, 22-ga steel with two-coat PVDF finish. Up to (5) colors from manufacturer's standard options in random pattern distribution as depicted in elevations. Include matching trim and closure profiles. Secure directly to girt framing using manufacturer's recommended concealed fasteners.</p> <p>b. Phenolic plank veneer equal to Treppa Para NFC, up to (5) colors from manufacturer's standard options. Secure to secondary ventilated rafter equal to Knight Wall Systems SWS Panelset, maintain 1-inch minimum ventilation clearance behind veneer.</p> <p>c. Composite stone veneer equal to Omnis Stone, up to (5) colors from manufacturer's standard options. Secure to secondary ventilated rafter equal to Knight Wall Systems SWS Panelset in black PVDF finish, maintain 1-inch minimum ventilation clearance behind veneer.</p> <p>d. Aluminum plank veneer equal to Longboard 186 Cladding, 8-inch channel profile with manufacturer's recommended trim and accessories. Up to (5) colors selected from manufacturer's standard options. Secure directly to girts using manufacturer's recommended concealed clip anchors.</p> <p>e. Composite fiber plank veneer equal to Modern-Mil Acce, 6-inch shiplap profile. Secure to girt framing over ventilation spacer equal to Core-A-Vent SkudBatten using Kotler screws and matching plugs. Stain-finish prior to installation with manufacturer's approved UV-reflective product; up to (5) colors to be selected.</p> <p>Joint sealants: Exterior wall sealants for the purpose of air and moisture control shall be silicone or SPF. Contractor to provide written statements by sealant manufacturer confirming sealant compatibility with each applicable substrate in project. Color to be selected from manufacturer's standard options.</p> <p>Refer to General Requirements for integrated mock-up wall requirements.</p>
	ES020 Exterior Windows		<p>Unitized windows (typical of exterior glazing without entry doors)</p> <ol style="list-style-type: none"> Fixed windows equal to Quaker C600 with beveled profile glazing stops and mulling fin profile. Opaque PVDF finish, color to be selected from manufacturer's standard options. Installation: Provide low-expansion SPF insulation at shim space all sides. Seal nailing flange to wall W8B per manufacturer's recommendations using compatible detail flashing tape or coating. Glazing: Insulated non-ballistic glazing units described separately. Equivalent products by Cardinal Glass are acceptable. <p>Steel Ballistic Windows (refer to Alternates)</p> <ol style="list-style-type: none"> Glazing, framing, and all accessories equal to products by Nonshield. Refer to narrative general requirements for ballistic level. Finish & glazing tint to match typical exterior windows. Coordinate with stud framing designer as required to ensure adequate support provided at all locations. <p>Glazing (non-ballistic): 1-inch insulated glazing unit equal to products available from Guardian Glass. Inboard and outboard lites are 1/4-inch lead-strengthened float glass. Low-E coating on surface #2. Dried argon, 100% argon, back space.</p> <p>Type A (Lobby):</p> <p>A. Outer lite: Acid-etched sputter-coated green float glass.</p> <p>i. Acid-etch equal to Guardian Bird Etch 17 on #1 surface.</p> <p>ii. Sunguard SNK 60 - low-E coating on #2 surface.</p> <p>B. Inner lite: Clear glass.</p> <p>C. Visible light transmittance: 62%</p> <p>D. Reflectance: 11%</p> <p>E. SHGC: 0.20</p> <p>F. Shading coefficient: 0.3</p> <p>G. U-value (winter): 0.234</p>

Level I	Level II	Level III	Notes
	ES010 Exterior Windows		<p>Type B (general use, south & west elevations):</p> <p>A. Outer lite: Acid-etched sputter-coated green float glass.</p> <p>i. Acid-etch equal to Guardian Bird Etch 17 on #1 surface.</p> <p>ii. Sunguard SNK65 - low-E coating on #2 surface.</p> <p>B. Inner lite: Clear glass.</p> <p>C. Visible light transmittance: 43%</p> <p>D. Reflectance: 28% out / 14% in</p> <p>E. SHGC: 0.23</p> <p>F. Shading coefficient: 0.26</p> <p>G. U-value (winter): 0.283</p> <p>Type C (general use, north & east elevations):</p> <p>A. Outer lite: Acid-etched sputter-coated green float glass.</p> <p>i. Acid-etch equal to Guardian Bird Etch 17 on #1 surface.</p> <p>ii. Sunguard SN68 low-E coating on #2 surface.</p> <p>B. Inner lite: Clear glass.</p> <p>C. Visible light transmittance: 68%</p> <p>D. Reflectance: 11% out / 12% in</p> <p>E. SHGC: 0.38</p> <p>F. Shading coefficient: 0.43</p> <p>G. U-value (winter): 0.286</p> <p>Sealants: All wall openings for aluminum window and entry framing feature (2) beads of backer rod and sealant for weather protection of the backing wall and (1) additional bead of exterior finish veneer.</p>
	ES020 Exterior Doors		<p>All door leafs are 3'-0" x 8'-0" unless noted otherwise.</p> <p>Glazed swinging doors for public & staff use (excludes telescoping entries at Staff Vestibule):</p> <p>A. Reinforced aluminum entry equal to Special-Use SL-14 Medium Slite Monumental Aluminum Door. 10-inch base rail height. Continuous hinge. Black anodized finish.</p> <p>B. Framing: Glazed aluminum window wall equal to Tubelle 900RW 1, 6" depth and thermally broken, fully captured glazing. Include manufacturer's preformed type III pan, thermally broken with sealed end-stops. Framing finish to match typical unitized window frame.</p> <p>C. All public entry from exterior to Lobby Vestibule: 3'-0" x 9'-10" door leaf. Provide motorized power-assist operator and related accessories certified by BIRMA to meet ANSI A117.1 and A117.19 requirements. Unit shall meet UL, cUL, UL10C and UL10B standards. Design based Norton Door Controls 6060 Series Operator.</p> <p>D. Site-glazed to match specifications provided for Exterior Windows.</p> <p>Telescoping staff entry (Staff Vestibule, interior and exterior): Equal to Stanley Duragide 5300, 3-panel entry with full breakout. Insulated glazing to match adjacent windows. Motion sensor activation egress (both locations), motion sensor ingress (interior location), and access control integration for ingress of exterior location.</p> <p>Flush doors of entry to utility and service spaces: Steel doors & frames (excludes glazed aluminum entries, refer to Drawings for locations); SDI Grade III minimum, A60 galvanized coating, paint finish.</p> <p>A. Insulated steel door, SDI A250 8 Level 3 (1 1/2-ga) minimum, Model 2 (seamless, filled), 1-3/4 inch thickness. Galvanized A60 coating, paint finish in field. Inverted channel at top edge.</p> <p>B. Hollow metal frame equal to FT series, fully welded, 14-ga minimum. Galvanized A60 coating, paint finish in field. Insulate frame void with 2-lb closed cell SPF.</p> <p>C. Continuous geared hinges. Accessible threshold set in continuous sealant.</p> <p>Public entry - Lobby Vestibule to Lobby: Refer to Interior Doors for frameless glass entry system.</p> <p>Storm rated doors: steel-stiffened door with fiberglass III meeting ICC 500 equal to Steelcraft Palatin PW14 with FP14 hollow metal frame. A60 galvanized steel, paint finish. Provide storm-rated hardware. Note: storm shelter is not mechanically cooled. As such, interior storm shelter door does not require rain protection but must be insulated.</p> <p>Storm rated rescue hatch: steel-stiffened door meeting ICC 500 equal to VaultPro Elite Pro Wall Hatch. In-swinging gasketed operation.</p> <p>Overhead Vehicular Doors (insulated): Equal to Cornell Thermisee Door ES020. Galvanized with powder coat finish. Insulated vision window lites. 100,000 cycle warranty. Motor operator. Hood & operator covers. 12 ft x 12 ft clear opening, door width to be 8 inches wider than masonry opening where installed at walls with exterior brick veneer. Safety features per UL325 including photo-eye entrapment device. Integrate with access control devices for entry and exit.</p>
	ES030 Exterior Systems		<p>Public entry (exterior of Public Lobby): Match vertical plank rainscreen veneer. Refer to Alternates.</p>

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Level I	Level II	Level III	Notes
	MM Roofing	BDU Roof Construction	<p>Standing seam metal roof assembly: Total roof insulation shall be R-30 minimum installed above roof deck composed of two layers of insulation, secure to deck with staggered seams. Refer to Roof Construction for description of roof framing and steel roof deck.</p> <ol style="list-style-type: none"> Roof insulation base layer: Field-faced polyisocyanurate board equal to Pac-Clad PacShield Coated Glass. Thickness as required to achieve total system R-value specified above. Insulated nail base: Ventilated and insulated nail base equal to Pac-Clad Pac-Shield CV. 5-inch composite thickness composed of: <ol style="list-style-type: none"> 2-1/2 inches polyisocyanurate insulation board. 1 inch open ventilation depth. <ol style="list-style-type: none"> 3/4" OSB wood sheathing. Self-adhered roofing underlayment as recommended by manufacturer equal to Pac-Clad HF. Standing seam metal roof: Architectural standing seam metal roof equal to Pac-Clad Snap-Clad. 22-ga steel, 16-inch panel width with pencil ribs, color to be selected from manufacturer's standard range. Secure to roof deck with manufacturer's recommended bearing plates over insulation and underlayment. Ventilated fascia equal to Metal-Era Hi-Per Ventilated Fascia. Color to be selected from manufacturer's standard range. Provide PT wood blocking as required. Entirety of roof system including all products, accessories, and installation to be covered under a single Total System NDL warranty against material or workmanship failure for a period not less than 30 years. System to meet ANSIPRI ES-1.
	CMU Interior Construction	CMU Partitions	<p>Refer to Drawings for additional requirements of interior walls.</p> <p>Stud walls</p> <ol style="list-style-type: none"> Typical: 3-5/8" metal stud framing, G40 galvanized coating, gauge as recommended by manufacturer to suit wall height and finish. Refer to drawings for variations to suit acoustic, ballistic, and fire rating requirements. Double stud walls typical of restroom wet walls. Sheathing: 5/8" type "X" gypsum board, multiple layers as required for acoustic or fire rating requirements. Provide MMR, AR, and IR sheathing as required. <ol style="list-style-type: none"> Provide mud-in metal drywall closure equal to EZConcept EzyReveal at jams and headers of aluminum-framed windows and entries (interior and exterior walls). Provide mud-in metal wall caps equal to EZConcept EzyCap where walls with drywall sheathing end without abutting another wall and where drywall openings do not include casing or framing. Acoustic walls: Acoustic sealant, 3-1/2 inch acoustic batt cavity insulation, and resilient stud furring as required for acoustic performance, refer to Drawing. All acoustic walls sealed to deck / structure above. Ballistic: Provide ballistic fiberglass sheathing equal to products by Armatex. Secure to stud framing behind GWB on threat-side of wall. Ballistic sheathing to extend full height to structure above. Refer to narrative general requirements for ballistic protection level. Fire resistive stud wall : Refer to Drawings for assembly. Fire caulk seal all edges and penetrations. Security mesh of Evidence Storage and Large Evidence: all perimeter stud walls include rated metal security mesh equal to Clark Dietrich BM15, 16-ga, 1-1/2 inch diamond pattern. Secure to stud framing using manufacturer's recommended clip plate and fastener behind GWB. Comparable product by USG acceptable. Telecom wall sheathing: Provide 3/4 inch fire-retardant treated plywood wall sheathing of all rooms identified as DF / IT / Data / Demarcation / Telecom for the purpose of supporting wall-mounted equipment. 8 ft panel height installed immediately above wall base. Corner guards to be installed on all exposed wall corners which do not feature watercol wall protection. Provide flush FRP corner guards equal to Acovyn FS-20N. Extend continuously full height of wall to finish ceiling. Provide aluminum cover to height of adjacent wall base and FRP cover above. <p>CMU walls: Reinforced CMU, refer to Structural for bracing and reinforcing requirements. Install 5/8" gypsum board sheathing on 7/8" metal furring at areas not designated as exposed CMU finish. Paint finish exposed CMU surfaces where GWB sheathing is not used.</p>

Level I	Level II	Level III	Notes
	CMU Interior Construction		<p>Refer to Drawings for locations and sizes. All door leads are 3 ft x 8 ft unless noted otherwise.</p> <p>Wood doors</p> <ol style="list-style-type: none"> Architectural grade with solid core, 5-ply minimum with crossband, 1-3/4 inch thickness. <ol style="list-style-type: none"> Wood door face veneer <ol style="list-style-type: none"> High-pressure decorative laminates, HGS grade, where designated for plastic laminate. Wood door core <ol style="list-style-type: none"> Particle core typical unless noted otherwise, including doors with fire resistance rating does not exceed 45 minutes. Mineral core where fire resistance rating exceeds 45 minutes. Structural composite lumber core where door features full lile with STC up to 30 and fire rating does not exceed 20 minutes. Composite sound core where required for STC rating up to 49 and fire resistance rating does not exceed 45 minutes. Glazing slope, profile to be selected from manufacturer's full range. Hardware and interior hollow metal frame as described separately. <p>Steel doors</p> <ol style="list-style-type: none"> STC rating up to 35 <ol style="list-style-type: none"> Flush steel door equal to Sheelcraft L series, SD Level 3 (16-ga) minimum, Model 1 (full flush), 1-3/4 inch thickness. Cold-rolled steel with manufacturer's primer coating, paint finish in field. Door core: manufacturer's standard honeycomb or equivalent. Abuse-resistant door (Saltpan, Interview Corridor, Evidence Processing, Evidence Storage) <ol style="list-style-type: none"> Steel stiffened flush door equal to Sheelcraft SF-series, SD Level 4 (16-ga) minimum, Model 1 (full flush), 1-3/4 inch thickness. Cold-rolled steel with manufacturer's primer coating, paint finish in field. Door core: 20-ga vertical stiffening webs at 6 inch spacing. Fiberglass batt fill all internal voids. STC rating between 35 and 40: Match abuse-resistant door with the following modifications <ol style="list-style-type: none"> SD Level 3 (16-ga) minimum. Ballistic doors (Secure Vestibule or Lobby, Property Return at transaction window) <ol style="list-style-type: none"> Flush steel door with hollow metal frame equal to products by Kleger Specialty Products. Include neoprene sponge sill gasket and perimeter acoustic seal kit of frame soff. Plastic laminate finish. Hardware includes low-energy operator equal to Dormakaba ED260. Storm-rated doors (storm shelter enclosures): refer to exterior doors. Hardware and interior hollow metal frames not specified with door descriptions as described separately. <p>Interior hollow metal frames:</p> <ol style="list-style-type: none"> SD Level 3 (14-ga) minimum, fully welded. Cold-rolled steel with manufacturer's primer coating, paint finish in field. <ol style="list-style-type: none"> Grouted frames shall be avoided unless required for storm- or fire-resistive purposes. Frames required to be grouted shall feature a bituminous coating on all surfaces in contact with grout. Seal all potential points of grout leakage and prevent grout from contacting uncoated door hardware, wall sheathing, and finishes. Grout shall be hand-troweled using a mix with 4 inch maximum slump. Pumped grout will not be accepted. Frames in acoustic walls: fill voids using acoustic fiberglass batt insulation. <p>Interior glazed aluminum framing (refer to Alternates)</p> <ol style="list-style-type: none"> Equal to Rubells In45 aluminum framing. <ol style="list-style-type: none"> Wood / steel doors as described separately. Frames in acoustic walls: fill voids using acoustic fiberglass batt insulation. Finish: Factory-finished ppaque black PVDF or powdercoat. Include post-drywall perimeter trim. <p>Glazed Demountable Partition System:</p> <ol style="list-style-type: none"> Glazed demountable partition system provided under separate contract by Owner's selected vendor. Deduct value of glazed office front, entry doors, and door hardware from contract value. Contractor to wrap exposed wall ends with gypsum wall board.

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		CUISD Cabinet Drawer	<p>Interior All-Glass Partition (Conference Room, Briefing Room, Bag & Tag), 8-ft minimum height unless noted otherwise.</p> <ol style="list-style-type: none"> Clear laminated glass door and sidelites, (2) layers of 6mm clear tempered float glass with 0.03" clear SentryGlas interlayer. Flat polished edges and 3-inch radius corners. Hardware equal to products by Dormakaba. <ol style="list-style-type: none"> 4-1/2" sidelight header with glazing pocket and end caps secured to stud wall header above. 3-5/8" tapered bottom sidelite rail secured to slab. Door hardware including 8852 floor pivot, 4-1/2" door header with RTS88 concealed closer, and 3-5/8" tapered top door rail with 8834 cam. Provide patch hardware equal to CML9070 lock and compatible strike housing. Permanent lock cores by project's door hardware provider. <p>Door hardware</p> <ol style="list-style-type: none"> All hardware shall comply with most stringent quality grade of applicable ANSI / BHMA A156 standards. All construction and permanent cores shall match Owner's establish format. Finish to match hardware trim. Include cylinder guards, trim rings, and springs as recommended by manufacturer for installation. Provide cores with restricted keyway having 2-digit zip code geographic exclusivity. Furnish keys for permanent cores including (1) Top Master Key, (4) of each Master Key, (2) Change Keys per cylinder up to (10) per change key, and (2) Control Keys for permanent cores. Install key cabinet equal to products by MMF Industries with a capacity that accommodates 15 more keys than the number of keysets. Hardware to be electrified at doors indicated for integration with Access Control system. Refer to Drawings for locations. <ol style="list-style-type: none"> Provide integral BK and DFS functions. Refer to Drawings for hardware functions and additional information. Coordinate hardware pricing with Architect. Provide alternate pricing for wireless electric lock system: Wireless commercial-grade keyless locksets equal to Medeco Citi, Mortise cylinders (1 per door), cut keys (2 per door plus 20), (1) C-key, (1) local programming. <ol style="list-style-type: none"> Vendor contact: Kerry Zimmer / Aesa Abloy / Kenneth.Zimmer@esaabloy.com <p>Interior door & window glazing</p> <ol style="list-style-type: none"> 1/4-inch (nominal) clear laminated glass using 0.03-inch PVB interlayer between (2) layers 6mm clear tempered float glass. <ol style="list-style-type: none"> Additional features where office doors feature glass / sidelite: provide pricing for 50% of glass to be obscured using one of the following: <ol style="list-style-type: none"> Privacy interlayer: equal to Capitol White level 4 by Bendheim. Privacy film applied to surface: polyester decorative films equal to 3M Fasara <p>Toilet partitions & accessories</p> <ol style="list-style-type: none"> Toilet partitions & urinal screens: Floor mounted, top-braced equal to products by Global Partitions. Stainless steel, diamond texture. Toilet accessories equal to products by AJW Architectural Products. <ol style="list-style-type: none"> Typical restroom: frameless mirror unit at each lavatory, combo paper towel dispenser and garbage receptacle (recessed mount), hand soap dispenser (battery-powered sensor operated, recessed), two-roll toilet paper dispenser, sanitary napkin disposal, (3) grab bars at accessible water closet (peened finish). Typical shower accessories: all typical restroom accessories plus shower curtain rod, (2) robe hooks, (3) grab bars at accessible shower stalls (peened finish). Housekeeping accessories: mop holder with shelf. <p>Wall mirrors (Fitness room)</p> <ol style="list-style-type: none"> 1/4 inch tempered glass mirrors, frameless installation. <p>Casework</p> <ol style="list-style-type: none"> All casework shall meet AIA specifications for Custom grade. Include scribes, fillers, closure panels, and finish end panels as required. Casework fronts: Face frame with full-overlay. Drawer sides and backs: solid hardwood. Drawer bottoms: plywood. Exposed exterior surfaces: Fingerprint-resistant HPL on 3/4 inch solid substrate. 3mm rubber edge banding. Exposed interior surfaces: Match exterior surface in alternate color. Semi-exposed interior surfaces: TFL on solid substrate. Hardware <ol style="list-style-type: none"> Pulls equal to Mockett drop edge DP269 series.

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		CUISD Finish	<ol style="list-style-type: none"> Hinges equal to Richelieu 370 series, color to be selected. Include roller catches. <p>C. Drawer slides equal to products by Acculide and suitable for drawer width / loading. Slides feature rail mounts, oil ball bearing action, full extension plus 1-inch over-travel, clear zinc finish.</p> <p>D. Shelf supports: double-pin adjustable supports of 32mm centers.</p> <p>E. Cable grommet equal to Mockett P5-28. Trash grommet equal to Mockett IM28.</p> <p>F. Counter support bracket at unsupported counter spans equal to Rakks EH. Vanity panel bracket at sink basins equal to Rakks ADA-Compliant Support Bracket.</p> <p>G. Garbage pull-out drawer front equal to Rev-A-Shelf 53TM-1850GSCDM2-FL (18-inch cabinet module) or 53TM-2465CDM4-FL (24-inch cabinet module).</p> <p>8. Counters: 1/2" solid surface on 3/4" solid substrate, typical unless noted otherwise. <ol style="list-style-type: none"> Plastic laminate on 3/4 inch substrate at the following locations: <ol style="list-style-type: none"> If Work counter </p> <p>9. Window stools, typical: 1/4 inch solid surface.</p> <p>10. Under-cabinet lights: <ol style="list-style-type: none"> Provided by cabinet fabricator, equal to Hafele / Loxs LED 2068 4000K flexible light strip. Provide 12V driver inside wall cabinet, conceal cable routing. Aluminum profile 1190 recess mounting with flat milk diffuser lens. In-line motion detector. Additional cables, connectors, and accessories as required for functionality. </p> <p>10. Display cases: <ol style="list-style-type: none"> Plastic laminate (B) sides of enclosure, laminated glass door fronts, laminated glass shelving secured to suspended cables within display case. Assume 5 ft width x 1 ft depth x 6 ft height, quantity of 2 in Public Lobby and 2 in Command suite. </p> <p>Transaction windows</p> <ol style="list-style-type: none"> Ballistic metal frame and polycarbonate glazing equal to Baffle Transaction Window by Total Security Solutions. Include anti-ricochet dead tray, Match ballistic rating of adjacent wall. Black anodized frame finish. Counter by Casework provider. <ol style="list-style-type: none"> Public Lobby / Records <ol style="list-style-type: none"> Properly Return Waiting / Properly Return <ol style="list-style-type: none"> Include manufacturer's Package Passer, 1.4-in x 1.4-in x 1.4-in. Interior hollow metal frame, adjacent door frame requirements. Laminated interior glazing with 4-inch document pass opening at counter. Counter by Casework provider. <ol style="list-style-type: none"> Records Clerks / Staff Circulation. Evidence Processing / Bag & Tag <p>Window shades equal to Lutron Contour Shades, inside mount, THERA-compliant solar screen with 3% openness factor. Provide at all exterior windows in the following locations:</p> <ol style="list-style-type: none"> Manual operation of exterior windows in the following areas: <ol style="list-style-type: none"> Windows on south building elevation excluding those of Community Room. Manual operation of interior windows in the following areas: <ol style="list-style-type: none"> Project room. Conference room. Private offices designated for interior glazed office fronts. Motorized with remote electronic control in the following areas: <ol style="list-style-type: none"> Briefing (wall control) Community (integrate with AV control)

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			<p>Laboratory Equipment (Bag & Tag, Evidence Processing, Evidence Storage):</p> <p>1. [Equipment LE-1] Fixed modular steel lab casework, full flush overlay. Approved manufacturers: Kewaunee Scientific Corporation, Matt Manufacturing, Bedcolab. Quantity: Refer to plans for approximate cabinet and work island sizes.</p> <p>A. Steel sheet body fabrication. Powdercoat finishes to exhibit good or excellent resistance to chemical exposure, including acids.</p> <p>C. All upper cabinet/fixture framed glassed doors with 1/4 inch clear tempered safety glass.</p> <p>D. Epoxy resin counters equal to product by Durcon, Kewaunee Scientific, American Epoxy. Beveled edges, color to be selected from manufacturer's full range.</p> <p>E. Epoxy sink basins, integrally molded with counter, include overflows, sink outlets, and tailpieces. Assume each basin is 25-in length x 15-in width, single-well, 10-inch basin depth at Lab, 5-in basin depth at Bag & Tag. Support sinks on 1 1/2-in adjustable steel channel with reagent-resistant finish, two per cabinet.</p> <p>F. Fixtures equal to products by Watersaver Faucet Company, T&S Brass, Chicago Faucet.</p> <p>G. Undercabinet lights at each wall cabinet. Electrical contractor to provide plugmold at each wall cabinet for undercabinet lights and other convenience power needs.</p> <p>2. [Equipment LE-2] Mobile work table. Quantity: 2.</p> <p>A. Rolling plastic cart equal to Uline H-25058L.</p> <p>3. [Equipment LE-3] Task exhaust. Quantity: 2.</p> <p>A. Articulating ceiling-mount task exhaust equal to Moves Inc ME100, 100 CFM. Contractor to connect to building exhaust duct.</p> <p>4. [Equipment LE-4] Task light. Quantity: 1.</p> <p>A. Articulating ceiling-mount exam light equal to Steis Hamamy Exam Light. Contractor to provide above-ceiling power.</p> <p>5. [Equipment LE-8] Combination Emergency Eyewash / Shower. Quantity: 4.</p> <p>A. Swing-down recessed eyewash with overhead shower equal to Watersaver S882150.</p> <p>B. Pipe eyewash pan drainage to fully concealed sanitary waste system. Do not discharge eyewash onto floor.</p> <p>C. Refer to plumbing for fixture connections and associated floor drain.</p> <p>6. [Equipment LE-9] Metal Evidence Lockers. Quantity: 0. Units purchased directly by Owner under separate contract and identified below for reference only.</p> <p>A. (2) new units equal to Tiffin D58B 35x24x78 with Digilock electronic lock.</p> <p>B. Omit manufacturer's cabinet base and install cabinets on 4 inch concrete pad.</p> <p>7. Miscellaneous products.</p> <p>A. First aid kit equal to Johnson & Johnson product 39N794 from Grainger. Quantity: 2.</p> <p>B. Bum kit equal to North by Honeywell product 019727-0014L from Grainger. Quantity: 1.</p>
			<p>Police Equipment</p> <p>1. [Equipment PE-1] Gun cleaning port. Quantity: 4.</p> <p>A. Equal to APC 100W, wall mount. Assume (4) units total, locations TBD.</p> <p>2. [Equipment PE-2] Cutting bench. Quantity: 1.</p> <p>A. Equal to G-S Company G535505S. 10-ga stainless steel top plate, 12 inch width. Opaque enamel of all components other than stainless steel. Assume 5 ft length. Secure to floor.</p> <p>3. [Equipment PE-3] Gun locker. Quantity: 2.</p> <p>A. Equal to Fasco FC-700-4, recessed wall mount. Assume (4) units total, locations TBD.</p> <p>4. [Equipment PE-4] Stainless steel interview furnishing.</p> <p>A. Fabricated stainless steel counter, 16-ga, 1-1/2" plywood substrate. Secure to wall using steel L3x3 angle within wall framing depth. Provide (1) support leg equal to Hafele 635.70.000 with anchoring foot.</p> <p>B. 24-in x 24-in typical. Quantity: 2.</p> <p>C. 24-in x 48-in of Large Interview. Quantity: 1.</p> <p>5. [Equipment PE-5] Gun cleaning station. Quantity: 2 stations of Gun Cleaning + 1 station of Amroy.</p> <p>A. Fabricated stainless steel counter, 24-in depth x 30-in width per station, 1-1/2" square marine edge, back and side splashes. Stainless steel channel frame and wall brackets.</p> <p>B. Fabricated stainless steel shell, 12-in depth. Match counter construction.</p> <p>C. Task light secured to bottom of shelf.</p> <p>D. Electrical: Provide (1) duplex power receptacle of each station.</p> <p>E. Mechanical: Provide (1) exhaust grille ducted to building exhaust above work counter.</p> <p>F. Plumbing: Provide (1) compressed air terminal fitting above work counter.</p> <p>6. [Equipment PE-6] Amroy storage boards. Quantities listed below.</p> <p>A. Provide (1) metal pegboard equal to Uline H-4508L and (3) H-2685. Install vertically on wall.</p> <p>B. Provide (2) louvered bin storage panels equal to Metro MB1861WPF Louvered Wall Panel, 18" x 61". Install vertically on wall.</p> <p>7. [Equipment PE-2] Cutting bench. Quantity: 1.</p>

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			<p>A. Equal to G-S Company G535505S. 10-ga stainless steel top plate, 12 inch width. Opaque enamel of all components other than stainless steel. Assume 5 ft length. Secure to floor.</p> <p>Miscellaneous Equipment</p> <p>1. [Equipment HD-1] High-density mobile storage (Records)</p> <p>A. Salvage and reinstall existing mobile shelving cartages from existing facility.</p> <p>B. Provide new rails, surface-mount with deck ramp.</p> <p>C. Refer to Fixed Furnishings for additional requirements.</p> <p>2. [Equipment HD-2] High-density mobile storage (Evidence). Quantity: 0 in GC scope. Storage system provided by separate contract between Owner and Vendor. Contractor to coordinate schedule and foundation requirements. Note units anticipated to use SpaceDover Wheelhouse surface-mount rails.</p> <p>3. [Equipment LK-1] Duty lockers of Annex. Quantity: 0 in GC scope. Lockers provided by separate contract between Owner and Vendor. Contractor to provide:</p> <p>A. Installation of 4-inch concrete pad base.</p> <p>B. Power distribution below floor to each locker row. Note: lockers include a proprietary power distribution system and receptacles.</p> <p>C. Mechanical exhaust connection at each locker row. Note: lockers fabricated with 8-inch boof for ducted connection by Mechanical.</p> <p>4. [Equipment LK-3] K9 steel lockers. Quantity: 1.</p> <p>A. Equal to Uline H-5528 industrial metal locker, 15-in width x 18-in deep x 78-in height.</p> <p>5. [Equipment KP-1] K9 wash. Quantity: 1.</p> <p>A. Stainless steel wash basin with ramp & sliding door equal to Vevor VV-CWVG201BVG-42N.</p> <p>6. [Equipment KP-2] K9 macrolite vault</p> <p>A. Wall-mount locking box equal to Key Systems SAM vault A1C3442000N + (2) 9K50001 Shelves. Integrate with building access control system via wiring connection to adjacent card reader relay.</p> <p>7. [Equipment KP-3] K9 watering station. Quantity: 2.</p> <p>A. Wall-mount automatic watering station equal to Nelson Manufacturing model 1200, stainless steel. Provide piped water to wall faucet with shut-off valve.</p> <p>8. [Equipment WA-1] Vehicular wash station. Quantity: 1.</p> <p>A. Equal to Dulmeier EW10-51 with overhead on-demand activation. Include overhead sprayer boom ZES100 with all required accessories.</p> <p>9. [Equipment WA-2] Vehicular vacuum station. Quantity: 1.</p> <p>A. Equal to J.E. Adams 9225 with push-button activation.</p> <p>10. [Equipment WA-3] Vehicular compressed air station. Quantity: 1.</p> <p>A. Plumbing contractor to provide air compressor and retractable hose reel.</p> <p>11. [Equipment MAIL] Commercial steel mail cabinets. Quantity: 6 banks, ganged into one location.</p> <p>A. Equal to Salisbury 3700 series recessed with 4C horizontal mailboxes and front loading.</p> <p>B. Assume minimum quantity 62 individual boxes using ganged banks, 11-box height units. At least one bank will include a double-height box for outgoing mail.</p> <p>C. All boxes except outgoing mail feature thumb-turn in lieu of lock.</p> <p>12. [Equipment VB-1] Steel tube vehicular bumper guards equal to Uline Machine Guards, mechanically anchor to floor slab. Quantities as listed below.</p> <p>A. Model H-2120, straight unit 42-inch high. Quantity: (4) at Annex Vehicular Bays and (3) at Sallyport.</p> <p>B. Model H-4076, straight unit 24-inch high. Quantity: (4) at Annex Vehicular Bays and (3) at Sallyport.</p>

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	CDP Steel Finish	CDP Steel Construction	
		CDP Steel Finish	Exterior entry stair: refer to Civil. Annex circulation stair 1. Structure: reinforced concrete, refer to structural. 2. Railing: Steel pipe hand rail both sides, 1-1/2 inch outside diameter, railing extensions as required at top and bottom. Return all hand rails to wall, floor, or riser. Powdercoat finish prior to installation. Secure to walls with stainless steel wall brackets.
	CDP Interior Finish	CDP Interior Finish	Treads and risers: Rubber treads and risers equal to products by Nora. Refer to drawings for additional finish products not indicated in narrative. Paint: Approved manufacturers: PPG, Sherwin Williams 1. All paint with VOCs no more than 150 g/L. Eggshell finish typical unless noted otherwise. 2. Wall paint in washrooms: Semi-gloss finish. 3. Wall paint in Sallyport (including associated storage and K9 areas), interview rooms, Interview Corridor, and Restrooms: Epoxy paint. Ceramic tile 1. Refer to tile specification in Floor Finishes 2. Wall tile extends to 42" AFF at locations designated as wall protection. Acoustic wall/ceiling (interview rooms) 1. Installed from floor to ceiling. Show Contact 60751 Whisper or similar. Provide markerboard wall finish above interview table equal to Walltalkers EZ-Rite, match table width, full height to ceiling.
	CDP Floor Finish	CDP Floor Finish	Porcelain tile, fully comply with applicable ANSI and ICA standards. 1. 6mm rectified tile, 24in x 48in (cut to height of wainscot), refer to Allowances. Polymer-modified tiled grout (ANSI 118.7). Prefinished metal edge trim equal to products by Schlüter, typical all tile extents and exposed corners. 2. Floor installation: Latex portland cement mortar (ANSI A118.4), 5/8 inch medium bed. Self-adhesive crack isolation membrane (ANSI 118.2) equal to Custom Building Products Crackbuster Pro. Slab moisture testing where installed over concrete, ASTM F2170. 3. Wall installation: latex portland cement mortar (ANSI 118.4), thin-set. Cement tile backer board in lieu of (1) layer of GWB at non-fire-rated walls (ANSI 118.9) equal to James Hardi Hardiebacker, 1/2 inch thickness. Composite Textile Carpet 1. Polyester tile equal to Kinatex by J+J Flooring. Color: Provision 1831. 2. Includes rubber base specified separately unless noted otherwise. Walk-off Carpet 1. Refer to drawings for allowance. Luxury Vinyl Tile (LVT) 1. Architect to provide allowance. Refer to Drawings for locations by ceiling type. 2. Includes rubber base specified separately unless noted otherwise. Athletic rubber floor (Fitness) 1. Equal to Ecote Athletic Performance Rally. 2. 48-in roll, ashwood. Color TBD. 3. Includes rubber base specified separately unless noted otherwise.

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	CDP Interior Finish	CDP Interior Finish	Seamless Safety Flooring (Evidence Intake, Bag & Tag) 1. Equal to Eco-Grip Safety Flooring. 2. 5/8 x 8 ft sheets, welded seams, 1/4-in thickness. 3. Integral 4" base with base cap to match flooring. Rubber tile floor (BBR-3) (refer to Alternates) 1. Equal to Nora Norament Castello, Material allowance \$12 / sf. 2. 40-in x 40-in tiles, 3.5 mm thickness. 3. Integral 4" base with base cap to match flooring. Rubber base: 4 inch height, equal to products by Johnsonite. Resinous floors equal to systems by Stonehard described below. Colors to be selected from manufacturer's standard options. Contact: Brian Gates (615.456.9757 / bgates@stonhard.com). All epoxy floors include #2 texture surface and 6" integral base with manufacturer's standard metal trim bead at top. All colors to be selected from manufacturer's standard options. 1. EPOXY-1 / Vehicular & K9: StonClad GS 2. EPOXY-2 / Evidence Handling: Stongard MR 3. EPOXY-3 / MDF-Server: Stonkote ESD Exposed concrete slab (Conc-1) : clear waterborne membrane-forming curing and sealing compound. Protect slab from stains and damage for duration of the work.
	CDP Floor Finish	CDP Floor Finish	Refer to drawings for additional product information not noted in narrative. Exposed ceiling: paint all visible structure and building system components. Acoustic deck treatment (refer to Alternates) 1. Acoustic spray cellulose equal to ICC-K-13, 1-1/2 inch minimum thickness. Dryfall paint finish in field. 2. Acoustic wood fiber panels equal to Armstrong Tectum High NRC, 1-inch panel thickness. Secure to roof with furring strips per manufacturer's D-20 method. Dryfall paint finish in field. Assume (2) 24-inch panel widths between fusses and 96-inch panel lengths with butt-joint ends to cover majority of exposed deck surface. Gypsum board ceiling 1. 5/8" type "X" gypsum board, level IV finish unless noted otherwise. 2. Suspended framing as required A. Drywall suspension grid system by USG or Armstrong B. Suspended metal stud framing 3. Final paint finish with VOC's no more than 50g/L Acoustic tile ceilings: Provide the following ceiling types where indicated. All ceilings include 15/16" suspended grid. 1. ACT type A (typical Office): Armstrong Calia Tempick, 2x2 square lay-in. Color: White. 2. ACT type B (typical Meeting Room): Armstrong Lyra, 2x2 square regular. Custom color to be selected. 3. ACT type C (Vinyl Cleanable): Armstrong Kilchen Zone, 2x2 square lay-in. Color: White. 4. ACT type D (Billy Spaces): Armstrong Dune, 2x2 square lay-in. Color: White. High-Performance Theater Ceiling (Simulator room) 1. Roof deck and truss as specified separately. 2. Hat furring channel, 1-1/2 inch depth x 33-ml, secure to bottom truss chord no more than 24" o.c. using acoustic sound clips equal to ClarkDietrich Sound Clip CDSC. 3. (2) layers 5/8" gypsum board sheathing, staggered joints. Secure to hat furring channel. 4. Mechanical plenum / airspace. 5. Acoustic tile ceiling type ACT-A suspended from truss bottom chords.

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		C3000 Ceiling Framing	Abuse-Resistant Ceiling Assembly 1. Suspended metal stud framing system as required. 2. 1/2" fire-retardant-treated plywood sheathing secured to stud framing. 3. (1) layer 5/8" GWB. 4. Abuse-tolerant acoustic panel equal to Metro Rebound, 2" panel thickness. Secure using concealed z-clip fasteners to ceiling substrate.
	D10 Conveying	D1000 Barometric Lift	None in project scope.
D Services	D02 Plumbing	D0210 Plumbing Fixtures	Specify plumbing accessories: A. Boot wash at Staff Entry Vestibule: i. Preformed mop sink equal to Acom MS-MOD-ES22, 48w x 18d x 6h, tiling flange on back edge only. ii. Faucet equal to T&S Brass B-0565-85TP-963 with 4-arm handle. iii. Sprayer hose and adapter equal to T&S Brass B-0036-H and G59A. iv. High-flow sprayer equal to T&S Brass EB-0107-035 with hold down ring and B-0166 wall-hung hook. B. Shower: i. Preformed terrazzo shower pan equal to Fiat ADAN3536 with tiling flange 3 sides. ii. Refer to Engineering narrative for shower controls, faucet, and accessible hand-sprayer. C. KP: i. K9 hydration station: Provide (1) wall hydrant in each K9 run (2 total). ii. K9 wash station: Rough-in hot water, cold water, and drain. Make final connections to wash station. D. Emergency eye wash stations: Refer to Architect's Lab Equipment specifications for quantities and locations. E. Wall box and plumbing service for Owner appliances: i. Community Room concessions: Countertop coffee and water dispensers. ii. Conference Room concessions: Countertop water dispenser. iii. Staff Break: Ice maker, Countertop sink, Undercounter dishwasher, Countertop coffee and water dispensers. iv. Drinking fountain with bottle filler: (1) at Public Lobby, (1) at Fitness. v. Clothes Laundry (Annex). F. Hot water, cold water, and drain of all lavatories and hand sinks. Refer to Engineering narrative for products. i. Restrooms: (1) each. ii. Evidence Storage: (1) wall-hung hand wash lavatory. iii. Evidence Processing: (1) hand wash sink, make connections to sink and faucet provided by Lab Casework installer. iv. Bag & Tag: (1) hand wash sink, make connections to sink and faucet provided by Lab Casework installer. Floor drains: Provide at the following areas, assume a quantity of (1) each unless noted otherwise. A. Sallyport: 3 locations. Refer to Plumbing for associated oil-water separator unit (shared with Annex Vehicular Bay drains). B. Annex Vehicular Bays: 1 location per bay. Refer to Alternates. Refer to Plumbing for associated oil-water separator unit (shared with Sallyport drains). C. Mechanical / Plumbing room. D. Sprinkler Riser. E. Evidence Storage (area of emergency eye wash). F. Evidence Processing (area of emergency eye wash). G. Bag & Tag (area of emergency eye wash). H. Large Evidence. I. Restrooms: 1 each. Include Interview Restroom. J. Storm Shelter. K. Showers: 1 in each shower + 1 in area of toilet.

Level I	Level II	Level III	notes
		L K9-3 locations.	Refer to Engineering narrative for additional information.
		D0200 Domestic Water Distribution	Refer to Engineering narratives
		D0200 Storm Drainage	Refer to Engineering narratives
		D0200 Storm Drainage	Refer to Engineering narratives
		D0200 Plumbing Systems	Metal gullies and downspouts by roofing installer. Connect to stormwater boots, refer to Civil.
	D30 HVAC	D3010 Heating, Ventilation, and Air Conditioning	Refer to Engineering narratives
		D3010 Heating, Ventilation, and Air Conditioning	Floor box locations: Provide a minimum (2) duplex power receptacles at each of the following. Refer to Communications & Security requirements for additional box capacity required for integration of low voltage systems. 1. Community Room: (10) floor boxes at training tables, (1) floor box at speaker lectern. 2. Conference: (1) floor box at conference table. 3. Project Room: (1) floor box at conference table. 4. Investigations Training: (1) floor box at learning table. 5. Field Operations Sergeant open work area: (3) floor boxes at open work cubicle groupings. 6. Briefing: (1) floor box at speaker lectern. 7. Fitness: (1) floor box at cardio equipment. 8. VR Simulator: (1) floor box at operator station.

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		D0500 Other HVAC Systems & Equipment	<ol style="list-style-type: none"> Make final exhaust connections to equipment and devices as required. <ol style="list-style-type: none"> Exhaust equipment identified in Laboratory Exhaust equipment specifications. Duty lockers specified in Miscellaneous Equipment specifications. Provide ducted exhaust and wall grille at gun cleaning stations. <ol style="list-style-type: none"> Gun Cleaning: (4) stations. Armory: (1) station. Refer to drawings for diagram of typical interview room, including overhead supply diffuser and wall exhaust with detention-grade diffusers and grilles. <ol style="list-style-type: none"> Provide remote airflow control mechanisms for adjustment above Interview Corridor ceiling. Provide sound boot and other acoustic measures as specified for supply and exhaust air. Ensure no mechanical trunk is routed above interview rooms. <p>Refer to Engineering narratives.</p>
	D40 The Production	D4010 Operations	<ol style="list-style-type: none"> Concealed heads at all GWB and cloud ceilings. Anti-ligature heads at interview and Sallyport. Semi-recessed at all other locations, white. Pre-action system at MDF. Refer to Engineering narratives.
		D4020 Fire Protection	<p>Semi-recessed fire extinguisher cabinets, assume a quantity of 10, locations TBD.</p> <p>Surface-mount fire extinguisher cabinets, assume a quantity of 4.</p>
		D4030 Other Fire Protection Systems	Refer to Engineering Narratives.
	D00 Electrical	D0010 Electrical Distribution	Refer to Engineering narratives.
		D0030 Lighting Branch Wiring	Refer to Engineering narratives.

Level I	Level II	Level III	Notes
		D0040 Data, Communications & Security	<p>Refer to Engineering Documents.</p> <ol style="list-style-type: none"> Typical work station / office includes (3) LAN data at desk. Provide (1) LAN data to each video display unit unless noted otherwise. Refer to drawings for locations. Note additional AV rough-in requirements described separately. Copy: Provide (1) LAN data at each copier location. Refer to drawings for locations. Typical enclosed office includes (2) AV boxes with conduit path above ceiling to provide content delivery from desk to video display unit. AV cabling by Owner's AV vendor. Lobby / Records transaction window: Provide (3) LAN data on staff side plus (2) LAN data on public side (customer payment device). Properly Return transaction window: Provide (3) LAN data on staff side of transaction station. Provide (1) AV box and conduit path at both sides of wall for secured content delivery to video display in public area. Community Room: Provide (1) LAN data in floor box at speaker lectern. Provide AV conduit pathway from lectern floor box to AV Storage room. Provide (1) AV box and conduit path from each video display to AV storage room. Report Writing: Provide (4) LAN data. Patrol Gear: Provide (4) LAN data. Conference: Provide (2) LAN data and (2) AV wall boxes with conduit above ceiling for content delivery workstations. Provide (1) AV box and conduit path above ceiling at each video display unit. Provide (2) LAN data to floor box at conference table. Project Room: Provide (2) LAN data at floor box under table. Provide AV conduit path from floor box to above ceiling. Provide (1) AV box with conduit path above ceiling to each video display. Briefing: Provide (1) LAN data at lectern floor box. Provide AV conduit pathway from floor box to above ceiling. Provide (1) AV box and conduit path above ceiling at each video display. Field Operations Sargent open work area: Provide LAN data in quantity specified to each work station in floor boxes where any cubicle grouping does not abut a wall. Investigations open work area: Provide LAN data in quantity specified to each work station grouping from exterior wall. Investigations Teaming: Provide (2) LAN data to floor box at teaming table. Bag & Tag: Provide (3) LAN data to work station at Laboratory Casework. Evidence Processing: Provide (4) LAN data to work station at Laboratory Casework. VR Simulator: Provide (1) LAN data to floor box at simulator operator station. Provide (1) AV box and conduit path from wall behind screens to operator station floor box. Fitness: Provide (4) LAN data to floor box for fitness equipment media. Provide (1) AV box with conduit above ceiling for Defensive Tactics content delivery to video display. Provide (1) AV box at video display with conduit path above ceiling. <p>Refer to drawings for locations of Access Control, Video Surveillance, Duress system, and Public Announcement system devices.</p> <ol style="list-style-type: none"> Refer to Engineering narratives for additional information. Door hardware installer to provide all electrified lock sets, DP5, and RTX devices. Security system vendor to provide: <ol style="list-style-type: none"> Access control power supply including cabling to electrified door hardware. Assume 2A power, filtered and listed UL294 with alarm interfaces, at each door feeding access control. Endpoint devices including access control reader devices, access control cards / fobs, security cameras with associated mounts, intercom devices, and duress call buttons. UPS provisions for controller hardware, access control devices, and electrified door hardware for the purposes of short-term power in outages until building generator power is operating. Head-end equipment including controller server, switches, mounting hardware. <p>Interview monitoring system integration</p> <ol style="list-style-type: none"> Refer to Engineering narratives for additional information. Provide rough-in and LAN data to each Interview Monitoring device location. Refer to drawings for typical interview room layout. Endpoint devices of Interview Monitoring System to be provided in separate contract by Owner's system vendor. Provide junction box above ceiling at each interview room door in interview Corridor. Install line-voltage jumper from light switch to box above ceiling with 12V relay device. 12V circuit will provide activation of Interview Recording System upon use of room light switch. Provide junction box above light switch box with 12V Room-In-Use light fixture and jumper to 12V relay device above ceiling.

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Level I	Level II	Level III	notes
		D000 Other Electrical System	<p>Audio-Visual System to be procured directly by Owner under separate contract. Contractor to coordinate installation schedule and provide all conduit & rough-in. System design assumptions include:</p> <ol style="list-style-type: none"> All visual display locations to include (1) quad power receptacle and (2) LAN data ports in a separate quad box. Refer to Drawings for locations of visual display, lecterns, and floor boxes. Court / Community <ol style="list-style-type: none"> Overhead projector and motorized screen. Recessed ceiling speakers. Microphone at all dais seating locations. Integrate AV controls of (1) dais seating location TBD. (1) PTZ camera for event recording. Confidence monitor behind audience. Briefing <ol style="list-style-type: none"> Visual displays on speaker wall. Integrate AV controls of (1) dais seating location TBD. training Classroom <ol style="list-style-type: none"> Visual displays on speaker wall. Confidence monitor behind audience. Recessed ceiling speakers. Microphone of speaker lectern. Integrate AV & window controls of speaker lectern. Emergency Coordination Conference Room (ECC) <ol style="list-style-type: none"> Visual displays on multiple walls. Input feeds from LAN data, conference table participants, or computer stations within room. Recessed ceiling speakers. Suspended microphones over conference table. AV hardware in ventilated casework or furniture within room. Integrate AV & window controls of speaker lectern. Project <ol style="list-style-type: none"> Visual display on speaker wall. Input feeds from LAN data and conference table participants. AV hardware in ventilated casework or furniture within room.
E Equipment & Furnishings	BT0 Equipment		
	ET00 Computer Equipment		Security screening equipment of Public Lobby to be procured by owner. Contractor to provide power & data at each station.
		LO00 Other Equipment	<p>Owner-furnished equipment: AV stand in courtroom by Owner. Copiers by Owner</p> <ol style="list-style-type: none"> Courtoom mobile AV cart (power, LAN data) Copiers (power, LAN data) All workstation computers and networking hardware for LAN data (excluding components for Access Control, VSS, and AV systems). Vending machines (power). Break Room dishwasher, refrigerator, coffee maker (power & water). Break room microwave (power). Secondary staff break areas: under-counter refrigerator (power). Commercial grade ice maker (power, water) at Breakroom.

Level I	Level II	Level III	notes
	E00 Furnishings	E010 Fixed Furnishings	<p>Dry-erase whiteboards</p> <ol style="list-style-type: none"> Magnetic glass markerboards equal to Clairidge Glass MGMI-34, magnetized, 36x48, invis-mount, brilliant white. 17 units total, locations to be determined. <p>Mobile File Shelving: Provided under separate contract between Owner and Vendor.</p> <p>Interior & exterior signage: Refer to Allowances.</p>
		E2000 Millwork Furnishings	Procured by owner under separate contract, shown dashed on Drawings. Contractor to coordinate installation schedule and applicable connections to building services.
G Site Preparation & Utilities	G10 Site Preparation	G101 Site Grading	
		G1020 Site Demolition/Excavation	Previously developed site, remove existing paving and utilities to indicated extents. Refer to Civil & Landscape Documents.
		G1030 Earthwork	Refer to Civil & Landscape Documents
		G1040 Location Work Removal	Investigations and remediation requirements excluded from scope of work.
		G200 Site Improvements	
		G2010 Landscaping	Refer to Civil & Landscape Documents
		G2020 Paving	Refer to Civil & Landscape Documents
		G2030 Paving	Refer to Civil & Landscape Documents
G300 Site Development	G3010 Site Development	Refer to Civil & Landscape Documents	
	G3020 Site Development	Refer to Civil & Landscape Documents	

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040 Site Mechanical Utilities	0400 Other Mechanical Utilities	040000 Other Mechanical Utilities	Refer to Civil & Landscape Documents
		040001 Other Mechanical Utilities	Refer to Civil & Landscape Documents
		040002 Other Mechanical Utilities	Refer to Civil & Landscape Documents
		040003 Other Mechanical Utilities	Refer to Civil & Landscape Documents
		040004 Other Mechanical Utilities	Refer to Civil & Landscape Documents
		040005 Other Mechanical Utilities	Refer to Civil & Landscape Documents
		040006 Other Mechanical Utilities	Refer to Civil & Landscape Documents
		040007 Other Mechanical Utilities	Refer to Civil & Landscape Documents
		040008 Other Mechanical Utilities	Refer to Civil & Landscape Documents
		040009 Other Mechanical Utilities	Refer to Civil & Landscape Documents
0400 Site Lighting	040000 Site Lighting	04000000 Site Lighting	Site lighting fixtures included in lighting allowance. Lighting allowance does not include costs of associated rough-in, concrete pads, or other installation.
		04000001 Site Lighting	Pole lights with concrete pedestal base, rubbed finish.
		04000002 Site Lighting	Flag pole lights are pole-mounted fixtures included in Allowances.
		04000003 Site Lighting	
		04000004 Site Lighting	
		04000005 Site Lighting	
		04000006 Site Lighting	
		04000007 Site Lighting	
		04000008 Site Lighting	
		04000009 Site Lighting	
0400 Site Security	040000 Site Security	04000000 Site Security	Refer to Engineering Narratives.
		04000001 Site Security	
		04000002 Site Security	
		04000003 Site Security	
		04000004 Site Security	
		04000005 Site Security	
		04000006 Site Security	
		04000007 Site Security	
		04000008 Site Security	
		04000009 Site Security	

Level I	Level II	Level III	Notes
0400 Other Site Construction	040000 Other Site Construction	04000000 Other Site Construction	Site perimeter fence (refer to Alternates), 8 ft height: A. Commercial roll-and-picket fence equal to Montage Commercial by Ameristar, "invisible" picket style. B. V-mesh fence equal to Amguard Perimeter System by Amico Security Products. Manufacturer's recommended posts, rails, sleeves, fasteners, and other accessories. Powdercoat finish. 500-series mesh panels.
		04000001 Other Site Construction	Vehicular gate: sliding cantilever gates with manufacturer's recommended motorized operator and correctional-grade operator cover and battery backup. 20,000 cycle minimum warranty. Provide (1) at each ingress and egress lane. 1. Provide alternate pricing for the following: A. Tymetel TTM-SL 2000-HD-Hoover Heavy Duty Cantilever with horizontal slat lower infill. TTM-SL 2000DC gate operator. B. Vehicular gates (alternate): sliding cantilever gate with baffle panel infill equal to Basteel Infinity 4000-Series. Linear V5-GSLG-721 2HP chain-drive motor operator.
		04000002 Other Site Construction	2. Gate activation A. Ingress granted by access control proximity reader and remote activation by staff. Install access control and intercom devices in goose-neck mounting secured to concrete pad. Intercom device and remote activation tied staff location TBD in building. B. Egress granted by push-button control of motor operator and in-ground induction loop detector.
		04000003 Other Site Construction	Pedestrian swinging gate (generator yard adjacent to Vehicular gates): Swinging gate by vehicular gate manufacturer. Access control entry, panic hardware egress.
		04000004 Other Site Construction	RV gates: coated chain link matching product specified at Trailer Storage gates. 8 ft height.
		04000005 Other Site Construction	Flagpoles: aluminum ground-set units equal to American Flagpole Concord. Three units total: (2) 30 ft and (1) 35 ft heights.
		04000006 Other Site Construction	
		04000007 Other Site Construction	
		04000008 Other Site Construction	
		04000009 Other Site Construction	

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I. Project Description

The project consists of two separate buildings. The main building will be approximately 18,000 square feet and will include a structurally independent ICC 500 storm shelter. An approximate 5,700-square-foot annex building will also be included.

II. Code and Design Criteria

A. Applicable Codes

1. International Building Code, 2024 Edition

B. Design Loads

1. Live Loads: (reducible as allowed by code)

Roof	20 psf (minimum)
Snow	25 psf
2. Dead Loads (superimposed)

Miscellaneous	10 psf
Roof	20 psf
3. Wind Loads

Basic Wind Speed:	117 mph category IV
Exposure	C
4. Seismic Loads

Seismic Use Group	Annex Building	Building
Importance Factor	II	IV
Sds	1.0	1.5
Sd1	0.26	0.26
Site Class	0.11	0.11
Seismic Design Category	B	BC
Seismic Force Resisting System:	Light-framed (cold-framed steel) walls sheathed with wood structural panels rated for shear resistance	
Analysis Procedure:	Equivalent Lateral Force Procedure	

III. Material Summary

- A. General:** The following structural materials are anticipated.
- B. Concrete:**
1. Footings: 4,000 psi
 2. Slab-on-Grade: 4,500 psi (exterior) 4,000 (interior)

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C. Reinforcing:

1. Rebar: ASTM A615, Grade 60

D. Structural Steel:

1. Structural Steel: Rolled Sections, ASTM A992, Grade 50
2. Pipe Columns: ASTM A53, Type EORS, Grade B
3. Structural Tubes: ASTM A500, Grade B
4. Bolts: ASTM A325 and ASTM A490
5. Electrodes: E70XX

IV. Foundations

A. Geotechnical Report

Foundation systems described below are based upon a geotechnical report performed by Terracon, dated March 19, 2026, report number 18265028.

B. Slabs-on-Grade

Main Building: Four-inch-thick concrete (4,000 psi) slab reinforced with WWF 6 x 6-W1.4 x W1.4 over 15 mil polyolefin geo membrane vapor barrier on 4" minimum granular fill (sand or crushed stone).

Annex Building: Six-inch-thick concrete (4,000 psi) slab reinforced with WWF 6 x 6-W2.9 x W2.9 over 15 mil polyolefin geo membrane vapor barrier on 4" minimum granular fill (sand or crushed stone).

C. Spread Footings

1. Exterior walls and load bearing walls will be supported on strip footings 2'-6" wide x 1'-0" thick reinforced with six #5 continuous rebar and #3 ties at 24" on center.
2. Interior load-bearing walls will be supported on a thickened slab 1'-0" x 2'-0" with two #5 continuous.

V. Load-Bearing Walls

A. Exterior Walls

1. Exterior walls and interior bearing walls will be constructed of 600S-162-43 light-gage studs with 15/32" plywood structural. Light-gage headers will be required at all openings.
2. An interior steel beam line will be required for spans greater than 10'-0" to divide the span of the roof trusses for large clear spans. The girder will be approximately a W16 or W18 beam. HSS6x6 columns will be located within the exterior and interior walls to support the girder.

VI. Roof Framing

- A.** The roof will consist of 1-1/2" deep, 20-gage, wide-ribbed, painted roof deck. The metal deck will bear on pre-engineered, light-gage trusses spaced at approximately 5'-0" centers. Typical span varies from 20'-0" to 30'-0". The wood trusses will bear on 6" light-gage bearing walls noted in Section V.

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VII. Veneer Support Lintels

- A. For openings 10' or less in width, loose angle lintels may be used. The lintels and other miscellaneous steel will add approximately 1 psf of steel to the project.

VIII. Lateral Load Resisting Structure

- A. Interior and Exterior Shear Walls Wood Structure
 - 1. The walls above will be constructed as defined in section V. Additional boundary elements will be constructed at each end. A Simpson hold-down will be required at each end of the shear walls.

IX. Structural Testing and Inspection

- A. Special inspections and testing, as defined in Chapter 17 of the International Building Code and specified in the Project Specifications, are required to verify that the work has been completed in compliance with the Construction Documents. Tests and inspections shall be performed by a qualified Structural Testing/Inspection Agency.

X. Storm Shelter ICC500

- A. Storm shelters are outside the building (refer to Architect for proposed location). Walls for the shelter will be eight-inch CMU with #5's at 16 inches on center grouted solid. The roof structure will be 7-1/2" composite slab on 3" composite 20ga deck.

SECTION 03300S – CAST-IN-PLACE CONCRETE

PART 1 - GENERAL

1.1 SUMMARY

- A. This section specifies cast-in place concrete, including formwork, reinforcement, concrete materials, mixture design, placement procedures, and finishes.

1.2 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Design Mixtures: For each concrete mixture.
- C. Shop Drawings: For steel reinforcement.

1.3 QUALITY ASSURANCE

- A. Manufacturer Qualifications: A firm experienced in manufacturing ready-mixed concrete products and that complies with ASTM C 94/C 94M requirements for production facilities and equipment.
 - 1. Manufacturer certified according to NRMCA's "Certification of Ready Mixed Concrete Production Facilities."
- B. ACI Publications: Comply with the following unless modified by requirements in the Contract Documents:
 - 1. ACI 301, "Specification for Structural Concrete."
 - 2. ACI 117, "Specifications for Tolerances for Concrete Construction and Materials."
- C. Preinstallation Conference: Conduct conference at Project site.

PART 2 - PRODUCTS

2.1 FORM-FACING MATERIALS

- A. Smooth-Formed Finished Concrete: Form-facing panels that will provide continuous, true, and smooth concrete surfaces. Furnish in largest practicable sizes to minimize number of joints.
- B. Rough-Formed Finished Concrete: Plywood, lumber, metal, or another approved material. Provide lumber dressed on at least two edges and one side for tight fit.

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2.2 STEEL REINFORCEMENT

- A. Reinforcing Bars: ASTM A 615/A 615M, Grade 60 (Grade 420), deformed.
- B. Plain-Steel Welded Wire Reinforcement: ASTM A 185, plain, fabricated from as-drawn steel wire into flat sheets.
- C. Deformed-Steel Welded Wire Reinforcement: ASTM A 497, flat sheet.

2.3 CONCRETE MATERIALS

- A. Cementitious Material: Use the following cementitious materials, of the same type, brand, and source, throughout Project:
 - 1. Portland Cement: ASTM C 150, Type I.
 - a. Fly Ash: ASTM C 618, Class C or F.
 - b. Ground Granulated Blast-Furnace Slag: ASTM C 989, Grade 100 or 120.
- B. Normal-Weight Aggregates: ASTM C 33, graded, 1-inch nominal maximum coarse-aggregate size.
 - 1. Fine Aggregate: Free of materials with deleterious reactivity to alkali in cement.
- C. Water: ASTM C 94/C 94M.
- D. Air-Entraining Admixture: ASTM C 260.
- E. Chemical Admixtures: Provide admixtures certified by manufacturer to be compatible with other admixtures and that will not contribute water-soluble chloride ions exceeding those permitted in hardened concrete. Do not use calcium chloride or admixtures containing calcium chloride.
 - 1. Water-Reducing Admixture: ASTM C 494/C 494M, Type A.
 - 2. Retarding Admixture: ASTM C 494/C 494M, Type B.
 - 3. Water-Reducing and Retarding Admixture: ASTM C 494/C 494M, Type D.
 - 4. High-Range, Water-Reducing Admixture: ASTM C 494/C 494M, Type F.
 - 5. High-Range, Water-Reducing and Retarding Admixture: ASTM C 494/C 494M, Type G.
 - 6. Plasticizing and Retarding Admixture: ASTM C 1017/C 1017M, Type II.

2.4 VAPOR RETARDERS

- A. Plastic Vapor Retarder: Polyethylene sheet, ASTM D 4397, 15 mils thick.



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2.5 CURING MATERIALS

- A. Evaporation Retarder: Waterborne, monomolecular film forming, manufactured for application to fresh concrete.
- B. Absorptive Cover: AASHTO M 182, Class 2, burlap cloth made from jute or kenaf, weighing approximately 9 oz./sq. yd. (305 g/sq. m) when dry.
- C. Moisture-Retaining Cover: ASTM C 171, polyethylene film or white burlap-polyethylene sheet.
- D. Water: Potable.
- E. Clear, Waterborne, Membrane-Forming Curing Compound: ASTM C 309, Type 1, Class B, dissipating.
- F. Clear, Solvent-Borne, Membrane-Forming Curing and Sealing Compound: ASTM C 1315, Type 1, Class A.

2.6 RELATED MATERIALS

- A. Expansion- and Isolation-Joint-Filler Strips: ASTM D 1751, asphalt-saturated cellulosic fiber.

2.7 CONCRETE MIXTURES

- A. Prepare design mixtures for each type and strength of concrete, proportioned on the basis of laboratory trial mixture or field test data, or both, according to ACI 301.
- B. Cementitious Materials: Use fly ash, pozzolan, ground granulated blast-furnace slag, and silica fume as needed to reduce the total amount of Portland cement, which would otherwise be used, by not less than 40 percent.
- C. Proportion normal-weight concrete mixture as follows:
 1. Minimum Compressive Strength: 4000 psi at 28 days.
 2. Maximum Water-Cementitious Materials Ratio: 0.50.
 3. Slump Limit: 8 inches for concrete with verified slump of 2 to 4 inches before adding high-range water-reducing admixture or plasticizing admixture plus or minus 1 inch (25 mm).
 4. Air Content: 5-1/2 percent, plus or minus 1.5 percent at point of delivery for 1-1/2-inch (38-mm) nominal maximum aggregate size.
 5. Air Content: 6 percent, plus or minus 1.5 percent at point of delivery for 1-inch (25-mm) nominal maximum aggregate size.
 6. Air Content: Do not allow air content of troweled finished floors to exceed 3 percent.

2.8 FABRICATING REINFORCEMENT

- A. Fabricate steel reinforcement according to CRSI's "Manual of Standard Practice."

2.9 CONCRETE MIXING

- A. Ready-Mixed Concrete: Measure, batch, mix, and deliver concrete according to ASTM C 94/C 94M and furnish batch ticket information.
 1. When air temperature is between 85 and 90 deg F (30 and 32 deg C), reduce mixing and delivery time from 1-1/2 hours to 75 minutes; when air temperature is above 90 deg F (32 deg C), reduce mixing and delivery time to 60 minutes.

PART 3 - EXECUTION

3.1 FORMWORK

- A. Design, erect, shore, brace, and maintain formwork according to ACI 301 to support vertical, lateral, static, and dynamic loads, and construction loads that might be applied, until structure can support such loads.
- B. Construct formwork so concrete members and structures are of size, shape, alignment, elevation, and position indicated, within tolerance limits of ACI 117.
- C. Chamfer exterior corners and edges of permanently exposed concrete.

3.2 EMBEDDED ITEMS

- A. Place and secure anchorage devices and other embedded items required for adjoining work that is attached to or supported by cast-in-place concrete. Use setting drawings, templates, diagrams, instructions, and directions furnished with items to be embedded.

3.3 VAPOR RETARDERS

- A. Plastic Vapor Retarders: Place, protect, and repair vapor retarders according to ASTM E 1643 and manufacturer's written instructions.

3.4 STEEL REINFORCEMENT

- A. General: Comply with CRSI's "Manual of Standard Practice" for placing reinforcement.

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3.5 JOINTS

- A. Construction Joints: Install so strength and appearance of concrete are not impaired, at locations indicated or as approved by Architect.

3.6 CONCRETE PLACEMENT

- A. Before placing concrete, verify that installation of formwork, reinforcement, and embedded items is complete and that required inspections have been performed.
- B. Deposit concrete continuously in one layer or in horizontal layers of such thickness that no new concrete will be placed on concrete that has hardened enough to cause seams or planes of weakness. If a section cannot be placed continuously, provide construction joints as indicated. Deposit concrete to avoid segregation.
 - 1. Consolidate placed concrete with mechanical vibrating equipment according to ACI 301.
- C. Cold-Weather Placement: Comply with ACI 306.1.
- D. Hot-Weather Placement: Comply with ACI 301.

3.7 FINISHING FORMED SURFACES

- A. Rough-Formed Finish: As-cast concrete texture imparted by form-facing material with tie holes and defects repaired and patched. Remove fins and other projections that exceed specified limits on formed-surface irregularities.
- B. Smooth-Formed Finish: As-cast concrete texture imparted by form-facing material, arranged in an orderly and symmetrical manner with a minimum of seams. Repair and patch tie holes and defects. Remove fins and other projections that exceed specified limits on formed-surface irregularities.
- C. Rubbed Finish: Apply the following to smooth-formed finished as-cast concrete where indicated:
 - 1. Smooth-Rubbed Finish: Not later than one day after form removal, moisten concrete surfaces and rub with carborundum brick or another abrasive until producing a uniform color and texture. Do not apply cement grout other than that created by the rubbing process.
 - 2. Grout-Cleaned Finish: Wet concrete surfaces and apply grout of a consistency of thick paint to coat surfaces and fill small holes. Mix one part Portland cement to one and one-half parts fine sand with a 1:1 mixture of bonding admixture and water. Add white Portland cement in amounts determined by trial patches so color of dry grout will match adjacent surfaces. Scrub grout into voids and remove excess grout. When grout whitens, rub surface with clean burlap and keep surface damp by fog spray for at least 36 hours.

- D. Related Unformed Surfaces: At tops of walls, horizontal offsets, and similar unformed surfaces adjacent to formed surfaces, strike off smooth and finish with a texture matching adjacent formed surfaces. Continue final surface treatment of formed surfaces uniformly across adjacent unformed surfaces, unless otherwise indicated.

3.8 FINISHING FLOORS AND SLABS

- A. General: Comply with ACI 302.1R recommendations for screeding, re-straightening, and finishing operations for concrete surfaces. Do not wet concrete surfaces.
- B. Scratch Finish: While still plastic, texture concrete surface that has been screeded and bull-floated or darbled. Use stiff brushes, brooms, or rakes to produce a profile amplitude of 1/4 inch (6 mm) in 1 direction.
- C. Float Finish: Consolidate surface with power-driven floats or by hand floating if area is small or inaccessible to power driven floats. Restraighten, cut down high spots, and fill low spots. Repeat float passes and re-straightening until surface is left with a uniform, smooth, granular texture.
- D. Trowel Finish: After applying float finish, apply first troweling and consolidate concrete by hand or power-driven trowel. Continue troweling passes and restraighten until surface is free of trowel marks and uniform in texture and appearance. Grind smooth any surface defects that would telegraph through applied coatings or floor coverings.
- E. Trowel and Fine-Broom Finish: Apply a first trowel finish to surfaces. While concrete is still plastic, slightly scarify surface with a fine broom.
 - 1. Comply with flatness and levelness tolerances for trowel finished floor surfaces.
- F. Broom Finish: Apply a broom finish to exterior concrete platforms, steps, and ramps, and elsewhere as indicated.

3.9 CONCRETE PROTECTING AND CURING

- A. General: Protect freshly placed concrete from premature drying and excessive cold or hot temperatures. Comply with ACI 306.1 for cold-weather protection and ACI 301 for hot-weather protection during curing.
- B. Evaporation Retarder: Apply evaporation retarder to unformed concrete surfaces if hot, dry, or windy conditions.
- C. Cure concrete according to ACI 308.1.



3.10 CONCRETE SURFACE REPAIRS

- A. Defective Concrete: Repair and patch defective areas when approved by Architect. Remove and replace concrete that cannot be repaired and patched to Architect's approval.

3.11 FIELD QUALITY CONTROL

- A. Testing and Inspecting: Owner will engage a qualified independent testing and inspecting agency to perform field tests and inspections and prepare test reports.
 - 1. Testing Services: Tests shall be performed according to ACI 301.

END OF SECTION 03300S

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STRUCTURAL ENGINEERS, P.C.

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SECTION 051205 - STRUCTURAL STEEL

PART 1 - GENERAL

1.1 SUMMARY

- A. This section includes structural steel.

1.2 PERFORMANCE REQUIREMENTS

- 1. Connections: Provide details of simple shear connections required by the Contract Documents to be selected or completed by structural-steel fabricator

1.3 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Shop Drawings: Show fabrication of structural-steel components.
- C. Welding certificates.
- D. Mill test reports.

1.4 QUALITY ASSURANCE

- A. Fabricator Qualifications: A qualified fabricator who participates in the AISC Quality Certification Program and is designated an AISC-Certified Plant, Category Sbd.
- B. Welding: Qualify procedures and personnel according to AWS D1.1, "Structural Welding Code--Steel."
- C. Comply with applicable provisions of AISC's "Code of Standard Practice for Steel Buildings and Bridges."

PART 2 - PRODUCTS

2.1 STRUCTURAL-STEEL MATERIALS

- A. W-Shapes: ASTM A 992/A 992M.
- B. Channels, Angles, M , S-Shapes: ASTM A 36/A 36M.

- C. Plate and Bar: ASTM A 36/A 36M.
- D. Cold-Formed Hollow Structural Sections: ASTM A 500, Grade B, structural tubing.
- E. Steel Pipe: ASTM A 53/A 53M, Type E or S, Grade B.
- F. Welding Electrodes: Comply with AWS requirements.

2.2 BOLTS, CONNECTORS, AND ANCHORS

- A. High-Strength Bolts, Nuts, and Washers: ASTM A 325 (ASTM A 325M), Type 1, heavy hex steel structural bolts; ASTM A 563 (ASTM A 563M) heavy hex carbon-steel nuts; and ASTM F 436 (ASTM F 436M) hardened carbon-steel washers.
- B. Shear Connectors: ASTM A 108, Grades 1015 through 1020, headed-stud type, cold-finished carbon steel; AWS D1.1, Type B.
- C. Headed Anchor Rods: ASTM F 1554, Grade 36, straight.
- D. Threaded Rods: ASTM A 36/A 36M.

2.3 PRIMER

- A. Primer: Fabricator's standard lead- and chromate-free, non-asphaltic, rust-inhibiting primer.

2.4 GROUT

- A. Metallic, Shrinkage-Resistant Grout: ASTM C 1107, factory-packaged, metallic aggregate grout, mixed with water to consistency suitable for application and a 30-minute working time.

2.5 FABRICATION

- A. Structural Steel: Fabricate and assemble in shop to greatest extent possible. Fabricate according to AISC's "Code of Standard Practice for Steel Buildings and Bridges."

2.6 SHOP CONNECTIONS

- A. High-Strength Bolts: Shop install high-strength bolts according to RCSC's "Specification for Structural Joints Using ASTM A 325 or A 490 Bolts" for type of bolt and type of joint specified.

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- B. Weld Connections: Comply with AWS D1.1 for welding procedure specifications, tolerances, appearance, and quality of welds and for methods used in correcting welding work.

2.7 SHOP PRIMING

- A. Shop prime steel surfaces except the following:
 - 1. Surfaces embedded in concrete or mortar. Extend priming of partially embedded members to a depth of 2 inches (50 mm).
 - 2. Surfaces to be field welded.
 - 3. Surfaces to be high-strength bolted with slip-critical connections.
 - 4. Surfaces to receive sprayed fire-resistive materials.
 - 5. Galvanized surfaces.
- B. Surface Preparation: Clean surfaces to be painted. Remove loose rust and mill scale and spatter, slag, or flux deposits. Prepare surfaces according to the following specifications and standards:
 - 1. SSPC-SP 2, "Hand Tool Cleaning."
 - 2. SSPC-SP 3, "Power Tool Cleaning."

2.8 SOURCE QUALITY CONTROL

- A. Owner will engage an independent testing and inspecting agency to perform shop tests and inspections and prepare test reports. Comply with testing and inspection requirements of Part 3, Article "Field Quality Control."

PART 3 - EXECUTION

3.1 ERECTION

- A. Set structural steel accurately in locations and to elevations indicated and according to AISC's "Code of Standard Practice for Steel Buildings and Bridges."
- B. Maintain erection tolerances of structural steel within AISC's "Code of Standard Practice for Steel Buildings and Bridges."

3.2 FIELD CONNECTIONS

- A. High-Strength Bolts: Install high-strength bolts according to RCSC's "Specification for Structural Joints Using ASTM A 325 or A 490 Bolts" for type of bolt and type of joint specified.

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- B. Weld Connections: Comply with AWS D1.1 for welding procedure specifications, tolerances, appearance, and quality of welds and for methods used in correcting welding work.

3.3 FIELD QUALITY CONTROL

- A. Testing Agency: Owner will engage a qualified independent testing and inspecting agency to inspect field welds and high-strength bolted connections.

END OF SECTION 05120S

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SECTION 05310S - STEEL DECK

PART 1 - GENERAL

1.1 SUMMARY

- A. This Section includes the following:
 1. Roof deck.
 2. Composite floor deck.
 3. Non-composite form deck.

1.2 SUBMITTALS

- A. Product Data: For each type of deck, accessory, and product indicated.
- B. Shop Drawings: Show layout and types of deck panels, anchorage details, reinforcing channels, pans, cut deck openings, special jointing, accessories, and attachments to other construction.

1.3 QUALITY ASSURANCE

- A. Welding: Qualify procedures and personnel according to AWS D1.3, "Structural Welding Code - Sheet Steel."

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 1. ASC Profiles, Inc.
 2. Canam Steel Corp.; The Canam Manac Group.
 3. Consolidated Systems, Inc.
 4. DACS, Inc.
 5. D-Mac Industries Inc.
 6. Epic Metals Corporation.
 7. Marlyn Steel Decks, Inc.
 8. New Millennium Building Systems, LLC.
 9. Nucor Corp.; Vulcraft Division.
 10. Roof Deck, Inc.
 11. United Steel Deck, Inc.

12. Valley Joist; Division of EBSCO Industries, Inc.
13. Verco Manufacturing Co.
14. Wheeling Corrugating Company; Div. of Wheeling-Pittsburgh Steel Corporation.

2.2 ROOF DECK

- A. Steel Roof Deck: Fabricate panels, without top-flange stiffening grooves, to comply with "SDI Specifications and Commentary for Steel Roof Deck," in SDI Publication No. 30, and with the following:

2.3 COMPOSITE FLOOR DECK

- A. Composite Steel Floor Deck: Fabricate panels, with integrally embossed or raised pattern ribs and interlocking side laps, to comply with "SDI Specifications and commentary for Composite Steel Floor Deck," in SDI Publication No. 30.

2.4 NON-COMPOSITE FORM DECK

- A. Non-composite Steel Form Deck: Fabricate ribbed-steel sheet non-composite form-deck panels to comply with "SDI Specifications and Commentary for Non-composite Steel Form Deck," in SDI Publication No. 30, with the minimum section properties indicated, and with the following:

2.5 ACCESSORIES

- A. Mechanical Fasteners: Corrosion-resistant, low-velocity, power-actuated or pneumatically driven carbon-steel fasteners; or self-drilling, self-threading screws.
- B. Side-Lap Fasteners: Corrosion-resistant, hexagonal washer head; self-drilling, carbon-steel screws, No. 10 (4.8-mm) minimum diameter.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install deck panels and accessories according to applicable specifications and commentary in SDI Publication No. 30, manufacturer's written instructions, requirements in this Section, and as indicated.



3.2 FIELD QUALITY CONTROL

- A. Testing Agency: Owner will engage a qualified independent testing and inspecting agency to perform field tests and inspections and prepare test reports.

END OF SECTION 05310S

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SECTION 05440S - PRE-ENGINEERED COLD-FORMED STEEL TRUSSES

PART 1 - GENERAL

1.1 SECTION INCLUDES

- A. Pre-engineered cold-formed steel trusses.
- B. Cold-formed steel framing accessories.

1.2 RELATED SECTIONS

- A. Metal Decking.
- B. Cold Formed Metal Framing.

1.3 DEFINITIONS

- A. Truss Component Manufacturer: The maker of the components that will be assembled into trusses by the Truss Fabricator.
- B. Truss Fabricator: The manufacturer who assembles the Truss Component Manufacturer's components into completed trusses.
- C. Truss Designer: The design professional, individual or organization, having responsibility for the design of the trusses.

1.4 REFERENCES

- A. AISI SG-671 - Specification for the Design of Cold-Formed Steel Structural Members; American Iron and Steel Institute; August 19, 1986 Edition with December 11, 1989 Addendum.
- B. AISI RG-9518 - Design Guide for Cold-Formed Steel Trusses; American Iron and Steel Institute; December 1995.
- C. ASTM A 370 - Standard Test Methods and Definitions for Mechanical Testing of Steel Products; 1997a.
- D. ASTM A 653/A 653M - Standard Specification for Steel Sheet, Zinc-Coated (Galvanized) or Zinc-Iron Alloy-Coated (Galvannealed) by the Hot-Dip Process; 1999a.
- E. LGSEA - Field Installation Guide for Cold-Formed Steel Trusses; Light Gauge Steel Engineers Association; October 1999.
- F. LGSEA 551d - Design Guide for Construction Bracing of Cold-Formed Steel Trusses; Light Gauge Steel Engineers Association; February 1997.

- G. LGSEA 551e - Design Guide for Permanent Bracing of Cold-Formed Steel Trusses; Light Gauge Steel Engineers Association.

1.5 SUBMITTALS

- A. Shop Drawings: Detailed drawings prepared by Truss Fabricator bearing seal and signature of truss designer's engineer (registered in the State in which project is located) that:
 - 1. Indicate special components and installations not fully detailed in product data.
 - 2. Indicate in the layout placement drawings the number, types, location, and spacing of trusses and other framing members.
 - 3. Indicate details of truss loading, reactions, uplifts, support locations, material sizes and gauges, permanent truss web bracing, and splices as required for a complete installation.
- B. Design Data: Results of design analysis, bearing the seal and signature of Truss Designer's engineer.
- C. Installation Instructions: Truss Component Manufacturer's printed instructions for handling, storage, and installation of each item of cold-formed metal framing and each accessory specified in this section.

1.6 QUALITY ASSURANCE

- A. Provide design of trusses by Truss Component Manufacturer, using design methodologies recommended in AISI and LGSEA references.

1.7 DELIVERY, STORAGE, AND HANDLING OF STEEL TRUSSES

- A. Pack, ship, handle, unload, and lift shop products in accordance with Truss Component Manufacturer's recommendations and in manner necessary to prevent damage or distortion.
- B. Store and protect products in accordance with Truss Component Manufacturer's recommendations and in manner necessary to prevent damage, distortion and moisture buildup.

PART 2 - PRODUCTS

2.1 COMPONENTS

- A. Pre-Engineered, Cold-Formed Steel Trusses: Truss component system providing a complete horizontal framing system, ready for deck installation, meeting specified requirements

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PART 3 - EXECUTION

3.1 INSTALLATION

- A. Install trusses in accordance with Truss Component Manufacturer's instructions and Truss Fabricator's shop drawings. Use correct fasteners.
- B. Install all erection (temporary installation) bracing and permanent bracing and bridging before application of any loads; follow recommendations of LGSEA Field Installation Guide for Cold-Formed Steel Roof Trusses.
- C. Install erection bracing.
 - 1. Provide bracing that holds trusses straight and plumb and in safe condition until decking and permanent truss bracing has been fastened to form a structurally sound framing system.
- D. Install permanent bracing and bridging as shown in the Truss Fabricator's shop drawings.

3.2 FIELD QUALITY CONTROL

- A. Owner will provide testing laboratory to inspect field connections.

END OF SECTION 05440S



**MECHANICAL, PLUMBING,
ELECTRICAL AND TECHNOLOGY
DESIGN INTENT**

For

**City of Nolensville, Police Headquarters
Nolensville, Tennessee**

16 April 2026
Schematic Design Narrative - MPE
Town of Nolensville Police Headquarters

GENERAL

Purpose:

The purpose of this document is to establish the mechanical, plumbing, electrical and technology design basis for this project.

Project Description:

The project includes the new construction of an approximate 18,000 square foot main building that will include departmental use for the police department and an approximate 5,500 square foot annex building that includes workout facilities, VR simulator/training, K-9 area, and three (3) vehicular storage bays.

The following utilities are anticipated to be available: municipal water for domestic cold water and fire protection, sanitary sewer, storm water system, natural gas, power, and telephone entrance. Any upgrades to utility services shall be performed by the city, local utility or under the scope of civil engineering.

The facility shall also include an ICC compliant storm shelter attached to the main building.

Codes and Standards:

The City of Nolensville has adopted the following codes:

- 2024 International Building Code
- 2024 International Plumbing Code
- 2024 International Mechanical Code
- 2024 International Fire Code
- 2024 International Fuel Gas Code
- 2018 International Energy Conservation Code
- 2017 National Electrical Code

Several other guidelines and standards are referenced within the Code, and are partially listed below:

- ANSI/ASHRAE 62 - Ventilation for Acceptable Indoor Air Quality
- ASHRAE/IES 90.1 - Energy Efficient Design of New Buildings Except Low Rise Residential
- NFPA 13 - Installation of Sprinkler Systems
- NFPA 70 - National Electric Code
- NFPA 90A - Installation of Air Conditioning and Heating Systems
- SMACNA HVAC Duct Construction Standards, Metal & Flexible
- SMACNA HVAC Air Duct Leakage Test Manual



MECHANICAL SYSTEMS

Site Design Criteria

The following site design information has been obtained from ASHRAE – 2025 Handbook of Fundamentals.

Elevation: 587 feet MSL

Latitude: 36.12°

Longitude: 86.69°

Outdoor Design Temperatures:

Winter 5 Year Extreme -5.0° F

Summer (0.4%, July) 97.3° F Dry Bulb
76.1° F Wet Bulb

Occupancy Schedule

The main office areas within the police headquarters will operate 24 hours, 7 days a week. However, the areas listed below will operate during varying extended business hours. These spaces shall be provided with means of nightly setbacks to minimize system operation to what is required during occupied time periods.

- Spaces include lobby, community room, bag and tag, interview spaces, evidence processing and storage, quartermaster and related offices.

Indoor Design Temperatures

Refer to Exhibit 1 for the indoor design temperatures. All spaces shall be designed to maintain a relative humidity level of 50%.

Exhibit 1 - Indoor Design Conditions

Space	Winter Design, °F	Summer Design, °F
General Office Spaces	70	72
Command Offices	68	68
Evidence Storage	68	72
Fitness/Training Area	68	72
Courtroom/Group Room	70	72
MDF Room	72-76	72-76
Storage and File Rooms	68	75
Toilets	68	75
Corridors	68	75

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Space	Winter Design, °F	Summer Design, °F
Break Rooms	70	72
Mechanical Room	62	80
Electrical/Data Rooms	68	78

HVAC SYSTEMS

Hydronic Heating Water System

A hydronic heating water system for the building shall be installed within the mechanical room. The system shall include three (3) wall hung natural gas fired condensing boilers, three (3) primary circulating pumps, two (2) secondary pumps, low loss header/hydraulic air separator and expansion tank. The heating water system shall be set up for variable primary and variable secondary pump operation. The boilers shall be sized such that two (2) boilers will satisfy the maximum heating load of the building with the third boiler as backup. The wall hung boiler systems shall also serve the domestic water heat exchangers to generate the domestic hot water requirements for the building.

3" heating water supply and return piping shall be installed within the mechanical room. Heating water piping shall then be extended from the mechanical room throughout the main building to the individual zone VAV boxes.

Heating water accessories, including the chemical treatment system for the heating water system, shall be installed in the mechanical room. Combustion air and flue ductwork shall be routed through the adjacent exterior wall. Combustion air shall be CPVC construction and exhaust flue ducts shall be fully welded stainless-steel construction.

Equipment selections are listed below.

BLR – 1, 2, 3	
<u>Manufacturer/Model #:</u>	Laars Model LFTHW301NX
<u>Fuel Type:</u>	Natural Gas
<u>Capacity (Input/Output):</u>	301 MBH / 286 MBH
<u>Minimum Turndown:</u>	7.5:1
<u>Electrical:</u>	120 / 1 / 60
<u>Accessories/Remarks:</u>	<ul style="list-style-type: none"> • Common Vent Kit • BACnet Gateway • Cascade Function w/ DHW Sensor • Condensate neutralizer kit



HWP – 1, 2, 3	
<u>Manufacturer/Model #:</u>	B&G ecocirc XL 55-45
<u>Performance:</u>	25 gpm @ 25'
<u>Control:</u>	Variable Frequency Drive or ECM
<u>Electrical:</u>	1/2 HP, 208 / 1 / 60
<u>Accessories/Remarks:</u>	<ul style="list-style-type: none"> • Check Valve, Y-Strainer, and P&T Ports • Primary Boiler Pumps

HWP – 4, 5	
<u>Manufacturer/Model #:</u>	B&G ecocirc XL 55-45
<u>Performance:</u>	15 gpm @ 25'
<u>Control:</u>	Variable Frequency Drive or ECM
<u>Electrical:</u>	1/2 HP, 208 / 1 / 60
<u>Accessories/Remarks:</u>	<ul style="list-style-type: none"> • Check Valve, Y-Strainer, and P&T Ports • Secondary pumps feeding domestic water heater. Pumps shall be connected to BLR-2 and BLR-3.

HWP – 6, 7	
<u>Manufacturer/Model #:</u>	B&G Series e-90 1.5AB
<u>Performance:</u>	60 gpm @ 40'
<u>Control:</u>	Variable Frequency Drive or ECM
<u>Electrical:</u>	1-1/2 HP, 208 / 3 / 60
<u>Accessories/Remarks:</u>	<ul style="list-style-type: none"> • Check Valve, Y-Strainer, and P&T Ports • Secondary pumps feeding main building heating water system.

Air Separator
 Model: B&G Rolairtrol Tangential Air Separator
 Description: 3" Flanged Connections, Strainer

Air Handling Systems

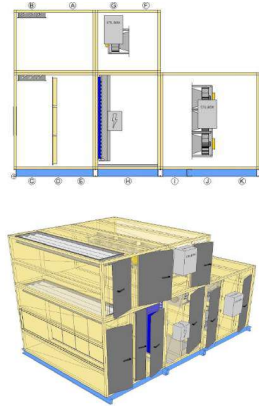
Main Building System

The primary mechanical air system shall consist of one (1) indoor stacked modular air handler unit that will be installed within ground floor mechanical room located on the east side of the building. The air handling unit shall be equivalent to Daikin Model CAH053GDCM indoor air handling unit with return fans, economizer dampers (return, relief, and min/max outside air dampers), MERV 11 prefilters, DX cooling coil, and supply fan array sections. The unit shall be configured such that the return fan section is installed on top of the pre-filter/DX coil/supply fan sections. The indoor unit shall be installed on a 4" concrete equipment pad. Install 2" condensate piping from unit drain connection to nearest floor drain.

A field fabricated outside air plenum shall be built up at the end of the unit, along the perimeter wall of the mechanical room, to allow connection of the indoor air handler to perimeter louver system equating to ~64 square feet of free area. Plenum walls shall be externally insulated with 3" thick fiber board insulation. A minimum of one (1) plenum access door shall be installed to allow access to the plenum area. Access door shall have piano hinges, a minimum of two locking latches, and shall have a square window 12" x 12" in size.

The air handling unit shall be paired with a remote condensing unit located on grade directly outside the mechanical room on the east side of building. The outdoor condensing unit shall be installed on a 6" thick reinforced concrete pad. Refrigerant piping shall be extended from the condensing unit to the indoor DX coil. All refrigerant piping shall be insulated with 2" thick elastomeric insulation and shall be protected with weatherproof aluminum jacketing where piping is exposed to the exterior elements.

AHU-1	
<u>Model</u>	Daikin CAH053GDCM
<u>Supply Fan:</u>	<ul style="list-style-type: none"> • 19,000 cfm / 2.5" ESP / 20 HP (Total) / Direct Drive w/ ECM • Supply Fan Array with five (5) total fans. • Minimum 75% redundancy with one (1) fan down. • Voltage: 460/3/60, MCA: 23.6, MOP: 25
<u>Return Fan:</u>	<ul style="list-style-type: none"> • 15,000 cfm / 1.00" ESP / 10 HP (Total) / Direct Drive w/ ECM • Return Fan Array with four (4) total fans. • Minimum 75% redundancy with one (1) fan down. • Voltage: 460/3/60, MCA: 14.0, MOP: 15

<u>DX Coil:</u>	<ul style="list-style-type: none"> EAT: 79.5° DB / 66.5° WB, LAT: 52.5° Total Cap: 827.5 MBh, Sensible Cap: 546.6 MBh 8-Row, 1/2" Copper Tubes w/ Aluminum fins Full Face Intertwined circuits
<u>Accessories/Options:</u>	<ul style="list-style-type: none"> Refrigerant Leak Detection Control panel (120/1/60 Power) Double Wall construction with 2" insulation Access doors in fan, coil, and filter sections. Stainless steel drain pans Convenience outlet and internal cabinet lights Bipolar Ionization (self-cleaning) MERV 11 Pre-Filters Air Flow Monitoring Stations
<u>Equipment Layout</u>	

CU-1	
<u>Model:</u>	Daikin DCSA075
<u>Nominal Tonnage:</u>	<ul style="list-style-type: none"> 75 tons
<u>Electrical:</u>	<ul style="list-style-type: none"> Voltage: 460/3/60 MCA: 126.9 MOP: 150
<u>Accessories:</u>	<ul style="list-style-type: none"> Minimum of two (2) circuits with appropriate valves to allow one circuit to continue to run when the other is down. Four (4) Variable Scroll Compressors (down to 10%) Low Ambient Cooling down to 0°F Hail Guards

In general, medium pressure supply duct shall be distributed from the air handling unit throughout the main building to individual air terminal units located within the space. Low-pressure ductwork shall then be installed between the air terminal units and the air distribution devices located within the space/zone served. Manual volume dampers will be installed at major branches and taps for air balancing purposes. All concealed supply ductwork shall be externally insulated with fiberglass insulation to achieve a minimum installed R-value of 6 (approximately 2" – 2-1/2" thick).

Low pressure return ductwork shall be installed from the air handler or roof top unit to the throughout the building to pull air from each individual space. Manual volume dampers will be installed at major branches and taps for air balancing purposes. All concealed return ductwork shall be externally insulated with fiberglass insulation to achieve a minimum installed R-value of 6 (approximately 2" – 2-1/2" thick).

It is anticipated that many areas within the building will be open concept with fully exposed structure. In these areas, double wall ductwork within internal 2" thick insulation shall be provided for supply and return duct systems. Double wall ductwork shall be provided with a paint grip finish to allow elements to be painted to match other above ceiling elements. Refer to architectural ceiling plans/descriptions for applicable areas.

Approximately thirty-one (31) heating water reheat VAV boxes shall be installed in the medium pressure duct system to create individual temperature zones. Variable volume boxes shall be equivalent to Price SDV Single Duct Terminal units with integral heating water coils. Boxes shall have 1" foil faced insulation. Refer to mechanical exhibit 1 for zoning plan.

For spaces that have lay-in or hard lid ceiling, air distribution devices shall consist of 24" x 24" four-way plaque supply diffusers, aluminum construction, lay-in ceiling or hard ceiling type with integral opposed blade damper, Price model SPDA or equivalent. Return grilles will be 24" x 24" ceiling mounted, "egg crate" style, Price model 80 or equivalent.

All interrogation/interview rooms shall have security type air distribution devices, similar to Price model SG-SD. Supply and exhaust ductwork serving interrogation/interview rooms shall be provided with sound lagging and sound boots to minimize acoustic sound transmission to/from the surrounding spaces.

Sally Port Systems

The sally port within the main building shall be heated and ventilated. Heating shall be provided by means of natural gas fired radiant heaters hung around the perimeter of the space angled at 45° towards the occupied area. Ventilation of the space shall be provided by means of a wall mounted propeller ventilation fan interlocked with an exterior wall louver for intake air. The ventilation fan, VF-1, shall also be interlocked with a carbon monoxide and nitrogen dioxide gas sensor installed on the wall and shall ramp the fan to full speed whenever gas levels exceed the acceptable PPM counts.

GUH-1,2	
<u>Manufacturer/Model #</u>	BigAss Fans IRH 80, Infrared Radiant Heaters
<u>Performance:</u>	Input: 80,000 btu/hr. 20'-0" linear length
<u>Electrical</u>	120 / 1 / 60
<u>Accessories:</u>	<ul style="list-style-type: none"> • Wall Mounted Thermostat • Individual through-the-roof vent kit • Chain Hanging Kit.

VF-1	
<u>Manufacturer/Model #</u>	Cook XPD
<u>Performance:</u>	2,000 cfm @ 0.1" ESP
<u>Electrical</u>	3/4 HP, 120 / 1 / 60
<u>Accessories:</u>	<ul style="list-style-type: none"> • Wall Mounted Thermostat • CO & NO2 Gas Detector to activate purge sequence. • Fan speed controller. • Wall mounted disconnect. • Wall sleeve, motor guard, and exterior louver with bird screen.

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Annex Building Systems

The majority of annex building shall be heated and cooled by three (3) ducted heat pump split systems. The heated and cooled area shall include the locker/shower area, K9 area, indoor work out area, and VR simulator space. Two (2) systems, AC/HP-1 and AC/HP-2, shall serve the lockers, K9 kennel, and workout area while a dedicated third system, AC/HP-3, shall serve the VR Simulation Room. Further details are provided below for each split system.

The two units serving the workout and locker areas, AC-1 & 2, shall be hung from structure within the space above ceiling. Externally insulated low pressure supply ductwork shall then be extended throughout the space to distribute the air where ductwork is concealed by a ceiling. The fitness area will not be provided with ceiling. Within the fitness area supply air shall be distributed to the space by means of fabric ductwork similar to DuctSox. The dressing rooms and locker area having ceilings shall be provided with typical ceiling diffusers and grilles previously mentioned within the main building system descriptions.

The unit serving the VR simulator space shall be installed within the adjacent mechanical/electrical space. Low pressure supply ductwork and return ductwork shall be extended into the space to ceiling mounted diffusers and grilles. All supply and return ductwork shall be externally insulated with 2" fiberglass insulation with a minimum installed R-value of 6. Air distribution devices shall consist of 24" x 24" four-way plaque supply diffusers similar to Price model SPDA and return grilles shall be 24" x 24" ceiling mounted, "egg crate" style, similar to Price model 80.

AC/HP-1 & AC/HP-2	
<u>Manufacturer/Model #</u>	Indoor: Daikin AMST48BU1300 Outdoor: Daikin RZA48AAVJU
<u>Nominal Tonnage:</u>	4 tons
<u>Airflow:</u>	1550 cfm @ 0.8" ESP
<u>Cooling Capacity:</u>	48,000 btuh
<u>Heating Capacity:</u>	54,000 btuh
<u>Electrical Info:</u>	208/1/60 (separate connections for indoor and outdoor unit) MCA: 34, MOP: 35
<u>Accessories/Remarks:</u>	<ul style="list-style-type: none"> • MERV 11 filtration • Hail Guards • SS auxiliary drain pan with float sensor. • Digital Wall Mounted T'stat • BACnet Card for connection to BAS



AC/HP-3	
<u>Manufacturer/Model #</u>	Indoor: Daikin AMST36BU1300 Outdoor: Daikin RZA36AAVJU
<u>Nominal Tonnage:</u>	3 tons
<u>Airflow:</u>	1100 cfm @ 0.8" ESP
<u>Cooling Capacity:</u>	36,000 btuh
<u>Heating Capacity:</u>	42,000 btuh
<u>Electrical Info:</u>	208/1/60 (separate connections for indoor and outdoor unit) MCA: 34, MOP: 35
<u>Accessories/Remarks:</u>	<ul style="list-style-type: none"> MERV 11 filtration Hail Guards Low Ambient Cooling (0°F) SS auxiliary drain pan with float sensor. Digital Wall Mounted T'stat BACnet Card for connection to BAS

Ventilation and exhaust air requirements for the space shall be provided by an energy recovery ventilator (ERV) system installed indoors within a mechanical mezzanine space located above the K9 kennels. Ventilation air shall be supplied directly to space through a low-pressure duct system with duct mounted grilles in exposed areas and ceiling mounted diffusers in rooms with ceilings. Exhaust air shall similarly be pulled from each individual space through a low-pressure ductwork system constructed out of aluminum. In addition to general exhaust from space, exhaust ductwork shall be extended to the locker pods to exhaust all lockers at 25 cfm per locker.

All supply, exhaust, and outside air ductwork shall be fully insulated with 2" thick insulation with minimum installed R-value of 6.

Outside air and exhaust air shall be pulled/relieved from exterior wall louvers along the east and west side of the building. The louvers will be strategically placed to maintain a minimum of 15'-0" separation between the exhaust and the outside air louvers. Louver sizes are estimated to be ~12 ft² for outside air and ~8 ft² for exhaust air.

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ERV-1	
<u>Manufacturer/Model#</u>	Oxygen8 H25IN-ERV-BP
<u>Electrical Information:</u>	<ul style="list-style-type: none"> Connection #1: 460/3/60, MCA: 13, MOP: 15 (Fans) Connection #2: 460/3/60, MCA: 28.2, MOP: 30 (Electric Heat) Connection #3: 24 VAC (DOAS Controller)
<u>Supply Air Stream:</u>	2,200 cfm @ 1.50" ESP, 3.73" TSP ECM, Direct Drive Fan
<u>Exhaust Air Stream:</u>	2,000 cfm @ 1.50" ESP, 3.39" TSP ECM, Direct Drive Fan
<u>Energy Recovery Enthalpy Core:</u>	Summer Conditions (DB/WB, °F): <ul style="list-style-type: none"> OA EAT: 94.8 / 74.8 RA EAT: 75.0 / 63.0 SA LAT: 82.1 / 68.0 Winter Conditions (DB/WB, °F): <ul style="list-style-type: none"> OA EAT: 14.7 / 14.6 RA EAT: 60.0 / 52.9 SA LAT: 49.7 / 40.5
<u>DX Coil Performance (Cooling):</u>	5 Row, Aluminum Fins, Coper Tubes, 14 FPI EAT: 82.1° DB / 68.0° WB LAT: 54.5° DB / 52.8° WB Total Cap: 104.0 MBH Sensible Cap: 66.6 MBH
<u>DX Coil Performance (Heating):</u>	EAT: 49.7° DB LAT: 72.0° DB Sensible Cap: 53.0 MBH (Nom. Cap: 95.0 MBH)
<u>Hot Gas Reheat Coil Performance:</u>	2 Row, Aluminum Fins, Coper Tubes, 8 FPI EAT: 55° LAT: 74.5° Capacity: 46.2 MBH



<u>Emergency Electric Heat:</u>	18 kW Heater (15.5 kW required) EAT: 49.7°F LAT: 72.0°F SCR Controls
<u>Accessories/Remarks:</u>	<ul style="list-style-type: none"> Unit shall be floor mounted with access on the top and one side. SS auxiliary drain pan below unit with float switch MERV 8 filters for exhaust and outside air inlets to the enthalpy core. Integration Kit to connect unit to Daikin VRV outdoor condensing unit. R-32 Leak Detection System

ERV-HP-1	
<u>Manufacturer/Model#</u>	Daikin REYA96AAYDA
<u>Electrical Information:</u>	460/3/60, MCA: 17.5, MOP: 20
<u>Performance:</u>	Nominal 8 Tons 96 MBH Cooling 108 MBH Heating
<u>Accessories/Remarks:</u>	<ul style="list-style-type: none"> Heat Recovery Style Hail Guards Modulating Inverter Compressor

The outdoor heat pump condensing units shall be installed on grade on the west side of the building on concrete equipment pads. Refrigerant line sets shall be sized by the manufacturer, shall be fully insulated with elastomeric insulation, and provided with aluminum weatherproof jacketing where exposed to the outdoor environment.

The attached vehicular storage bay area shall be heated and ventilated. Heating shall be provided by three (3) infrared radiant unit heaters installed along the perimeter walls and between each vehicle bay. Heaters shall be installed at approximately 15' above finished floor and shall be controlled via a wall mounted thermostat within the space.

A wall mounted propeller ventilation fan, VF-1, shall be installed in conjunction with an intake louver installed in the exterior wall. During normal operation, the ventilation fan shall run at a minimum speed to provide the minimum required ventilation air to space. The fan shall then be controlled by a wall mounted thermostat to maintain space temperature by ramping the fan up to max design air flow. The ventilation fan shall also be used for emergency purge situations when high carbon monoxide and/or nitrogen dioxide levels are detected within the space.

GUH-3,4,5	
<u>Manufacturer/Model #</u>	BigAss Fans IRH 80, Infrared Radiant Heaters
<u>Performance:</u>	Input: 80,000 btu/hr 20'-0" linear length
<u>Electrical</u>	120 / 1 / 60
<u>Accessories:</u>	<ul style="list-style-type: none"> Wall Mounted Thermostat Individual through-the-roof vent kit Chain Hanging Kit.

VF-2	
<u>Manufacturer/Model #</u>	Cook XPD
<u>Performance:</u>	2,000 cfm @ 0.1" ESP
<u>Electrical</u>	3/4 HP, 120 / 1 / 60
<u>Accessories:</u>	<ul style="list-style-type: none"> Wall Mounted Thermostat CO & NO2 Gas Detector to activate purge sequence Fan speed controller. Wall mounted disconnect. Wall sleeve, motor guard, and exterior louver with bird screen.

Alternate: Provide one (1) additional radiant gas unit heater, similar to GUH-3,4,&5 to allow one additional vehicle bay to be included for a total of three (3) bays.

Exhaust Systems

General exhaust for the building shall be provided by multiple exhaust fans installed above the ceiling near the perimeter of the building. Exhaust air shall be discharged to the exterior through exterior louvers.

Exhaust fan, EF-3, will be connected to multiple pieces of owner furnished equipment such as drying cabinet, task exhausters (qty. of 2), and lockers in addition to the spaces served.

EF-1 (General Exhaust - West)

Model: Cook 120SQN17D091VF
 Fan Description: Inline
 Performance Requirements: 500 cfm @ 0.75" ESP
 Electrical: 1/4 HP, 120/1/60, ECM
 Accessories/Options:
 - Motorized Backdraft Damper
 - Fan Speed Controller
 - Prewired Disconnect

EF-2 (General Exhaust - East)

Model: Cook 135SQN17D092VF
 Fan Description: Inline
 Performance Requirements: 1200 cfm @ 0.75" ESP
 Electrical: 3/4 HP, 120/1/60 ECM
 Accessories/Options:
 - Motorized Backdraft Damper
 - Fan Speed Controller
 - Prewired Disconnect

EF-3 (Evidence storage, Bag & Tag, Processing)

Model: Cook 165RH17D (VF)
 Fan Description: Roof Mounted Upblast
 Performance Requirements: 2000 cfm @ 1.0" ESP
 Electrical: 3/4 HP, 120/1/60 ECM
 Accessories/Options:
 - Motorized Backdraft Damper
 - Fan Speed Controller
 - Prewired Disconnect
 - 18" tall roof curb for sloped roof applications.

Special and Ancillary HVAC Equipment

Storm Shelter Ventilation:

One storm shelter is being constructed as part of the new building. The storm shelter will be ventilated by means of natural ventilation. Approximately nine (9) square feet of louver area will be installed within the exterior walls of the storm shelter. Two (2) louvers shall be installed with one (1) being located within 46" of the floor (~4 sqft) and one (1) being

installed a minimum of 72" above the floor (~5 sqft). The louvers shall also be located on opposite sides of the storm shelter to help create a good cross airflow within the space. Louvers shall meet the missile impact ratings required by ICC 500 similar to Ruskin model XP500WD.

Electrical/Comm/MDF Room HVAC:

The main building electrical room, communication room, and MDF room shall be served by individual air terminal unit equivalent to Price SDV Single Duct Terminal units. Terminal units shall be cooling only and shall not include a hydronic reheat coil.

Humidification:

Room direct humidification systems shall be installed in the Evidence Storage and within the Armory to maintain proper humidity levels within the space. Room direct humidifiers shall be equivalent to Dristeem Vapormist unit with integral space distribution unit. Each humidifier shall have a 2-kW heating element (480/1/60) providing up to 6 lb/hr. of steam to the space. Each humidifier system shall be provided with a wall mounted humidistat/control that is connected to the building automation system.

HVAC Controls

All controls shall be electronic DDC controls. No pneumatic controls will be allowed. A building automation system (BAS) will be installed to monitor all HVAC systems and associated equipment described in this narrative. A full graphics package shall be provided showing all building systems, applicable data and sensor readings, and trend data.

The main air handling systems shall be provided with discharge air temperature control for multi-zone VAV operation.

Individual VAV boxes shall be controlled by means of a wall mounted programmable space thermostat, with an occupancy schedule programmed into the controls. Each thermostat shall be set with a maximum and minimum temperature set points, while allowing occupants some control of their space temperature. Thermostats shall have auto switch over from heating to cooling modes.

A demand control ventilation (DCV) sequence shall be installed for the large meeting areas which include courtroom, large classroom, briefing room, conference room, etc. The DCV sequence shall modulate the outside air supplied to the main air handling system (AHU-1) and the air terminal units serving the space to maintain the appropriate carbon dioxide levels within each space. A carbon dioxide sensor shall be installed within each space to continuously monitor the carbon dioxide levels within the space.

All general exhaust fans shall be interlocked to operate with the associate air handler or roof top unit.

The following miscellaneous items shall also be fully integrated and monitored through the building automation system:

- Lighting controls and occupancy sensors
- Domestic Water Heaters
- Domestic Water Recirculation Pumps
- Generator

END OF SECTION

PLUMBING AND FIRE SUPPRESSION SYSTEMS

Scope of Work

The plumbing systems shall include domestic water, sanitary waste and vent, shop compressed air, and natural gas for the Main Police Building as well as domestic water and sanitary waste and vent and compressed air for the Annex Vehicle Storage Building that includes vehicle wash equipment.

The fire suppression systems for the Main Police Building shall include wet-pipe automatic sprinkler system and a double interlocked pre-action automatic sprinkler system. The wet-pipe system shall provide complete coverage of the interior portions of the building except for the MDF-Radio server room. The MDF-Radio server room will be protected by a double interlocked pre-action system. The interior spaces in the annex Vehicle Storage building will also have complete coverage by a wet-pipe automatic sprinkler system.

The site shall be seismically braced according to the Site Design Category for piping and equipment.

Sanitary Drainage and Vent Systems

Multiple sanitary waste and vent risers and sanitary drains will be provided to serve the Main Police Building. Automobile traffic rated trench drains will be installed in the Annex vehicle storage bays (one per bay) and the Main Police Building sallyport (two in sallyport). An oil/water separator will be provided to receive the discharge from these trench drains. The outlet from the oil/water separator shall connect to the Police/Dispatch Building sanitary building sanitary sewer. The Main Police Building sanitary building drains will be routed out from the building as a 4-inch building sanitary sewer where it will be extended for connection to the public sewer. Cleanouts shall be wall and floor type. If required in spaces where evidence is processed, such as in the Lab, Bag & Tag, and Evidence Tech spaces, cleanouts shall be wall type only.

The Main Police Building sanitary system shall include sanitary vents from the fixtures. The fixture vents will be connected and routed vertically to be extended and terminated to atmosphere through the roof. Vent terminations shall be a minimum 3" NPS prior to roof penetration. Vents through the roof shall be positioned behind the mechanical equipment screen walls and/or out of line-of-site as much as possible.

The Annex Vehicle Storage Building will be served by a 4" sanitary sewer. Trench drains will be installed in each of the vehicle bays in the storage building. The waste stream from both will flow through an oil/water separator prior to connecting to the public sewer system.

The sanitary waste system for vehicle storage building shall include a sanitary vent that will extend and terminate to atmosphere through the roof.

Sanitary Drainage and Vent Specifications

Sanitary waste piping below grade shall be ASTM D 2665 solid wall schedule 40 PVC drainage pipe and fittings. Joints shall be solvent welded in accordance with ASTM D 2665.

Sanitary waste and vent piping above slab shall be CISPI 301, ASTM B88 no-hub cast iron using ASTM C 1277 medium duty stainless steel clamp and shield assemblies with ASTM C 564 rubber gaskets at the joints.

Storm Sewer

Roof drainage for the Main Police Building and Annex Vehicle Storage Building will be by gutters and downspouts.

Domestic Cold and Hot Water

A 2-inch water service shall be provided to serve Main Police Building from the 2-1/2-inch site water main. Reduced pressure backflow preventers shall be installed on site downstream of the meter in a heated enclosure. Refer to the Civil Engineers documents for additional information.

A 2-inch water branch downstream of the site water meter and backflow preventer will be provided for the Annex Vehicle Storage Building. A line sized reduced pressure backflow preventer will be installed inside the vehicle storage building.

In the event the water pressure in the public water main serving the site is in excess of 60 psig. A duplex, high/low flow pressure reducing valve shall be installed in the water main where it enters the Main Police Building. A single pressure-reducing valve shall also be installed in the water main where it enters the Annex Vehicle Storage Building.

Additional reduced pressure principle backflow preventers will be provided as required throughout for equipment that presents a cross-connection hazard such as the heating hot water boilers and the K9 drinking and wash stations. Each of the backflow preventers shall be equipped with an additional ball valve on the inlet side of the strainer.

Provide two (2) stacked, high efficiency indirect water heater equal to LAARS-STOR model LS-SS-30-L in the Main Police Building to produce 140° F hot water. The hot water will flow through a digital mixing valve equal to Armstrong model DRV25 and be distributed for general purposes of domestic uses in the Main Police Building. The water heater and mixing valve will be installed in the mechanical room. Two (2) point-of-use, thermostatically controlled, instantaneous, natural gas water heaters shall be provided for the dressing rooms, laundry room and K-9 wash area in the Annex Vehicle Storage Building.

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The domestic water system piping will be installed to efficiently supply water to all points of use. Service valves will be provided in all branch lines as close to the mains as possible to allow isolation of fixture and equipment groups in one area for service without affecting service to other areas in the building. Any water piping installed above evidence processing, evidence storage areas, the server room, dispatch, or dispatch training shall include secondary drain pans with "telltale" drains terminated to discharge in conspicuous locations outside the sensitive spaces.

The domestic hot water system will have a return system that includes a Grundfos or equal in-line stainless steel circulating pump. The circulating pump and piping will ensure hot water is available in a timely manner to all fixtures and equipment requiring hot water.

Domestic Water System Specifications

Pipe, fittings, valves, solder, flux, etc. used in the domestic cold and hot water systems shall comply with NSF 61 and NSF 372 for maximum allowable lead content.

Domestic potable water piping below slab shall be cement-lined ductile iron, AWWA C151, with restrained joint fittings (3-inch and larger) and ASTM B88, Type K, seamless rolled soft copper tubing with no joints (2-1/2-inch and smaller).

Domestic water piping above slab shall be ASTM B88, Type L, hard drawn copper. Fittings shall be ANSI/ASME B16.23 cast brass or ANSI/ASTM B16.29 wrought copper. Joints shall be soldered to meet ASTM B828 using ANSI/ASTM B32 solder, Grade 95TA containing no lead.

Solid ball, full-port ball valves will be used for shut-off valves.

All domestic water piping, cold and hot, will be insulated using fiberglass insulation with all-service jacket. Insulation thickness shall be as required by ASHRAE 90.1, but no less than 1-inch for domestic hot water supply and return and 1/2-inch for domestic cold water.

Plumbing Fixtures

Water closets shall be 1.28 gallons per flush, wall hung, vitreous china, flush valve type as manufactured by American Standard, Kohler, Toto, or Zurn. The flush valves shall be Toto or equal DC-powered sensor operated style that include automatic power generation and storage eliminating the need to replace the batteries.

Urinals shall be 0.125 gallon per flush, wall hung, vitreous china, AC-powered sensor operated flush valve type as manufactured by American Standard, Kohler, Toto, or Zurn. The flush valves shall be Toto or equal DC-powered sensor operated style that include automatic power generation and storage eliminating the need to replace the batteries.

Vitreous china lavatories shall be American Standard, Kohler, or Zurn wall hung and/or drop-in style as required.

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A detention style anti-ligature stainless steel combination water closet and lavatory fixture shall be installed in the interview toilet room. Fixtures shall include electronic flush control for the water closet with the switch on the wall outside the toilet room.

Countertop breakroom and hand wash sinks shall be drop-in 18-gauge stainless steel by Elkay or Just. Sinks in the lab and "bag and tag" spaces will be integral with the epoxy countertops. Breakroom sinks shall include deck top air gap fittings and auxiliary connections on the sink drain tailpieces for connecting the drain from an adjacent dishwasher.

Faucets for lavatories and sinks Chicago Faucet or equal battery-powered sensor operated style with above deck temperature control. An ASSE 1070 point of use temperature control device with integral inlet check valves shall be provided with the outlet piped to the hot water side of the faucet. All temperature control devices shall be set for a maximum outlet temperature of 110° Fahrenheit.

Shower valves shall be pressure balancing type equal to Symmons "Temptrol" with inlet stops and checks with two 1.5 GPM shower heads, fixed and handheld, supplied through a diverter valve.

Mop basins in the Janitor's Closets shall be terrazzo floor basins by Stern-Williams or equal with wall hung faucets with integral stops, cold and hot water check valves, and elevated spill proof pressure type vacuum breakers.

Boot wash for staff entry vestibule in the Police/Dispatch Building shall have a 48-inches long by 18-inches wide by 6-inches deep terrazzo floor mounted basin comparable to those manufactured by Acorn or Stern-Williams and faucet by T&S Brass or Chicago Faucet with flexible spray hose and integral vacuum breaker.

Water coolers shall be Elkay or equal wall-hung, stainless steel, dual height, with bottle filler and integral chiller.

Combination emergency shower/eyewash fixtures by Guardian or equal with dedicated mixing valves for each fixture will be installed in evidence storage. Units shall include ceiling mounted showers and recessed/pulldown style eye/face wash with integral drain pan. The mixing valves shall be surface mounted on the wall in the ceiling space directly above the fixture they serve.

Recessed water connection boxes by Oatey or equal with quarter turn shut-off valves and integral water hammer arrestors shall be provided for ice makers, coffee makers and refrigerator water dispenser supplies in the breakrooms and concessions areas of the Police/Dispatch Building.

A recessed water and drain connection box by Oatey or equal with quarter turn shut-off valves, integral water hammer arrestors and 2-inch drain outlet shall be provided for the

clothes washer in Annex Vehicular Storage Building.

A recessed drain connection box by Oatey or equal, with a 2-inch drain outlet shall be provided for the humidifiers located in Armory and Evidence rooms in the Police/Dispatch Building with ¼" water supply lines.

Electronic trap primer valves shall be provided to automatically maintain the trap seals in all floor drains and trenches that do not have an active waste stream associated with them. Trap primers shall be installed above the ceilings in finished areas or exposed on the wall 10-feet above finished floor in areas without drop ceilings near the drains they serve. The trap primer outlet piping shall be routed down concealed inside the wall on which they are mounted, extended to below finished floor and connected to the drains they serve.

The plumbing contractor shall furnish and install faucets, supplies and stops, mixing valves, drain tailpieces and p-traps, and all related trim for the fixtures.

All accessible fixtures shall comply with the Americans with Disabilities Act (ADA) and ICC/ANSI A117.1 (2017 edition).

Colors for all vitreous china and solid surface fixtures shall be selected by the architect.

All fixtures shall be commercial grade.

Compressed Air System

Compressed air shall be provided for use in the Main Police Building Sallyport, Armory and Bag-and-Tag spaces as well as for vehicle maintenance in the Annex Vehicle Storage Building.

A 4-horsepower air compressor package with refrigerated dryer, receiver, automatic drain, and acoustical-enclosure, equal to Kaeser Compressors Airtower model 4C shall be installed in the HVAC/Boiler/H2O Heaters Storage space in the Police/Dispatch Building and shall be piped to supply a hose reel in the Sally-port and a workbench station connection in the Armory (qty of 3 outlets) and Bag-and-Tag rooms (qty of 2 outlets). Equipment and installation shall include particulate filters and air lubricator.

A 5-horsepower air compressor package with refrigerated dryer, receiver, automatic drain, and acoustical-enclosure equal to Kaeser Compressors Airtower model 5C shall be installed in Plumbing/Mechanical room in the Annex Vehicle Storage Building and shall be piped to supply hose reels in the service bays and two (2) workbench connections in the Storage and Repair areas. Equipment and installation shall include filtration package(s).

Natural Gas System

Natural gas will be brought to the site and a service regulator/meter in the service yard at the Main Police Building. The service regulator and meter shall be sized for the total Main Police Building and Annex Vehicle Storage Building demand at 2 psig. The demand shall include an emergency generator, heating hot water boilers and domestic water heaters at the annex building and unit heaters in the Annex Vehicle Storage Building. The contractor shall coordinate with the gas utility and pay all costs and fees for the installation of the new gas service, service regulator, and meter. The contractor shall furnish and install pad for the gas meter and all piping and appurtenances downstream of the meter.

Natural Gas Specifications

Natural gas piping below grade shall be polyethylene (PE) ASTM D 2513, SDR11, with PE fittings, ASTM D 2683.

Natural gas piping above grade shall be Schedule 40, black steel, ASTM A53. Pipe and fittings shall have threaded joints.

Fire Protection System

A 6-inch fire protection water service will be extended to the Main Police Building from the site water main. A backflow preventer assembly will be installed on site in a heated enclosure.

A 6-inch fire protection water service branch downstream of the site backflow preventer assembly will be provided for the Annex Vehicle Storage Building.

Automatic sprinkler systems will be provided to fully cover the Main Building and the Annex Vehicle Storage Building from two separate risers.

In addition, the MDF-Radio server room will be protected by an electric/pneumatic double interlocked pre-action system supplied from a dedicated deluge valve and air compressor.

The porch area and storm shelter shall be protected by the use of horizontal dry sidewall sprinklers with extended coverage served from the adjacent heated/cooled area from the wet pipe system.

The pre-action system shall be furnished complete, with valves, piping, sprinkler heads, heat detectors, smoke detectors, control panel, etc. by the fire suppression contractor.

All the automatic sprinkler systems (wet and pre-action) shall be hydraulically calculated and designed to provide 100% coverage in accordance with NFPA-13. Most spaces will be classified as Light Hazard occupancies requiring a design density of 0.10 gallons per minute per square foot (gpm/sq. ft.) over most remote 1500 square feet (sq. ft.); with the exception of spaces such as mechanical equipment rooms, electrical equipment rooms, storage rooms, janitor's closets, and shelled spaces which will be Ordinary Hazard Group I

(OH1). Areas that are in the OH1 category require a design density of 0.15 gpm/sq. ft. over most remote 1500 sq. ft. Attic spaces shall be protected.

Recessed sprinkler heads shall be used throughout in spaces with drop ceilings except as follows:

Areas accessible to the public:	Concealed with flat cover plate factory painted to match the ceiling in which it is installed.
Suspect Interview Areas:	Institutional heads (Tyco Raven)

All systems shall be designed in accordance with the requirements of the Owner's Insurance Underwriter, the Fire Code, NFPA 13, and all requirements of the state and local Authorities Having Jurisdiction. Where the requirements of the Insurance Underwriter are more stringent than the other codes, standards, and Authorities Having Jurisdiction the requirements of the Insurance Underwriter shall be met.

Fire Protection Specifications

Below slab-on-grade piping shall be cement lined ductile iron. Fittings shall be ductile iron with restrained joints.

Above slab piping shall be as follows. Schedule 40, black ASTM A135 or A795 for piping sized 2-inch and smaller; Schedule 10 for pipe sizes 2½-inch through 6-inch. All pre-action system piping and fittings downstream of the dry-pipe and deluge valves shall be hot-dipped galvanized. Joints for Schedule 40 piping may be threaded or grooved. Joints for all piping other than Schedule 40 shall be rolled-groove type or welded.

END OF SECTION



ELECTRICAL SYSTEMS

All electrical systems shall be designed and constructed to meet the requirements of state and local codes and any additional amendments or requirements of the Authority Having Jurisdiction. These systems will also follow the requirements of the codes and standards listed in the Code Reference section of this narrative.

Utility Infrastructure and Service Entrance

The new facility will require extension of the utility company distribution system to a new utility-owned, pad-mounted transformer. Assume the primary electrical service will consist of (2) 4" PVC underground conduits that will be installed from a new utility company junction box to the pad-mounted transformer. The transformer pad and supporting foundations will be provided by the contractor in conformance with utility company specifications. Assume the utility metering will occur on the exterior of the building adjacent to the electrical room or at the pad mounted transformer.

Service and Metering Responsibility Matrix		
Item	Furnished by	Installed by
Trenching and backfilling	Contractor	n/a
Primary conduits from utility's distribution system to pad-mounted transformer	Contractor	Contractor
Primary cables from utility's distribution system to pad-mounted transformer	Utility	Utility
Pad-mounted transformer	Utility	Utility
Transformer pad	Contractor	Contractor
Secondary conduits and cables from transformer to Owner's main distribution panel	Contractor	Contractor
Meter can	Contractor	Contractor
CT cabinet	n/a	n/a
Instrument Transformers (CTs and PTs) in CT cabinet	Utility	Utility
Meter	Utility	Utility

Note: Confirm all requirements with local utility company.

Underground conduits will be at least Schedule 40 PVC with 90° Schedule 80 elbows having no less than 24" radius. Underground primary service conduits shall be installed at a minimum of 48" below grade. Underground secondary service conduits shall be installed at a minimum of 30" below grade. Install 125-lb mule tape in all empty conduit.

Power Distribution

The Police Station will be served by a new 277/480-volt, 600-amp service and main disconnect breaker in panel MDP. A new main electrical room will be constructed to house

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the main service panel, generator disconnects, automatic transfer switches, and distribution panelboards to serve both the main building and annex. Electrical room will also house lighting control panel and step-down transformers.

The system of circuit breakers shall coordinate for all time ranges above 0.1 seconds. Contractor shall provide a coordination study to demonstrate coordination. Contractor shall provide an arc-flash study in conjunction with the coordination study.

Provide a 125-amp 480V feeder to the Annex Building. The building will have a 45 kVA transformer and 150-amp panelboard for optional stand-by power and 100A 480V panel for emergency power system.

Emergency Power

The Emergency Power System will originate with 300KW generator sized to serve the entire building and annex through two automatic transfer switches. Emergency generator will be located outside in a weatherproof sound attenuated packaged enclosure. The generators shall be fed by natural gas from the local utility. The sound attenuation criteria is 75 dBA at 23 feet. The generator enclosures shall be large enough to house the critical grade silencer. The emergency generators shall have the necessary accessories to be NFPA 110 compliant. Furnish and install a new annunciator panel and emergency stop push buttons.

The main distribution panelboard MDP to be 600-amp main circuit breaker (main service disconnect) and will house molded case circuit breakers with adjustable solid state trip elements. Provide SPD protection at MDP panel.

Provide the following new automatic transfer switches:

- Emergency Power System (NEC 700) (1) 70 A, 4-pole, Bypass Isolation
- Legally Required Standby Power (NEC 701) (1) 600 A, 4-pole, Delay Program Transition

Automatic transfer switches shall be equal to ASCO 7000 series.

Provide a new 600-amp dual-purpose load bank and temporary generator docking station, equal to Trystar "DBDS" series. Docking station shall have kirk-key interlock between enclosure cabinet and generator breaker. Docking station shall have integral shunt-trip breaker upstream of the load bank connections and shall be operated by automatic transfer switch's generator start terminals. Provide cam-lock cable connectors.



Surge Protective Devices

Surge protection devices (SPD) will be provided and installed directly adjacent to its associated panel with the minimum cable length possible, served from a 30-amp 3-pole branch circuit breaker to act as a disconnecting means. All SPD devices will be manufactured by Surge Suppression, Inc. Device for main distribution panel will be model LSED3Y2K-47. Provide SPD at each distribution panelboard (400A & larger) with model CDLB3Y2KN-47. Provide SPD at branch panels (less than 400A) with model CKYB3Y1KN-47. SPD devices shall be mounted immediately below panelboards.

Surge protection devices shall be provided and installed for all panelboards within the facility. Additionally, in-line surge protection shall be provided and installed for the following:

1. Each exterior fire alarm circuit – PIV's, double detector check valves, etc.
2. Individual in-line surge protection on both ends of the generator start conductors (i.e. where the conductors enter the building and where the conductors enter the generator enclosure).
3. Each site sign.
4. Individual in-line surge protection on both ends of the generator annunciator wiring.

Interior Lighting

General illumination will consist of suspended linear direct/indirect light fixtures in areas without ceilings and recessed direct/indirect in areas with ceilings. Linear wall wash fixtures will be used to accent the walls in public areas. Decorative pendants and sconces will be used in some of the public areas. All lighting shall utilize 4000K LED sources, with a minimum color rendering index of 90 and integral drivers dimmable to 10%. All lighting shall be circuited to 277V.

Refer to the Architectural narrative for the lighting allowances.

Egress lighting throughout the building and storm shelter lighting fixtures will be powered by emergency power system. Exit signs and storm shelter lighting will be equipped with battery backup and UL924 relay.

Lighting Controls

Lighting controls to be Lutron Vive System to include hubs for lighting controls. Lighting controls shall include daylight harvesting in exterior zones, occupancy sensors throughout individual spaces as well as the Corridors. All normally occupied spaces will have 0-10 volt dimming controls.

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Provide a lighting relay panel for the exterior site lighting control.

Exterior Lighting

Parking lot lighting will include pole mounted LED area lighting fixtures on 25' steel poles. Fixtures in the canopies will be recessed downlights with LED drivers. All exterior lighting, including illuminated exterior signage, shall be controlled via a user-programmable lighting control panel, with photocell and astronomical time clock.

Provide lighting in the covered parking area. Assume surface mounted fixtures.

All exterior lighting will follow IESNA lighting level recommendations.

In-grade or building-mounted fascia accent lighting, utilizing high-output LED sources, will be included, as allowed by local lighting ordinances.

All exterior area lighting fixtures will be full cutoff with zero intensity at or above horizontal (90 degrees above nadir) and no more than 10% of lamp lumens at or above 80 degrees above nadir.

Fixtures at exits will have dual light power source with battery backup.

All LEDs will have 4000K color temperature with a minimum color rendering index of 80.

Specialty Exterior Lighting

- Provide pedestrian scale lighting along the walkway from the secure parking lot.
- Provide pedestrian scale lighting at the outdoor Break Area.
- Provide ground mounted flood lights at the monument signage.
- Provide ground mounted flagpole flood lights at two locations.

Fire Alarm System

A fire alarm system will be provided for the project. The control panel shall be a Notifier "6808" as approved by the engineer. All devices shall be addressable. Devices will consist of manual pull stations, smoke detectors in corridors and storage rooms, duct-mounted smoke detectors in supply and return ducts, automatic sprinkler flow and tamper switches and chime/strobes. Chime/strobes shall be field-selectable between 15 and 110 candelas and shall meet ADA standards. Strobe devices shall be wired on separate circuits from the chimes. The system shall include an auto-dialer and two remote LCD annunciator panels, locations to be determined. The fire alarm system shall be installed in EMT stub-ups; the horizontal cabling will be installed in the cable tray system or J-hooks



above accessible ceiling space. Provide SPD protection for all circuits leaving/entering the building.

Ceiling-mounted smoke detectors will be located on 24-30' centers in egress corridors and within 15' of ends of corridors, and also in areas open to corridors and within 5' of any held-open doors at smoke barriers. Additional smoke detectors will be required in storage rooms, soiled utility/trash rooms, electrical rooms, and communication rooms. Smoke detector bases will be addressable in lieu of using addressable detector heads.

Duct-mounted smoke detectors will be required in supply and return of all air handling units and at ducts crossing smoke barriers. Additional detectors will be required at any smoke dampers and as determined by the HVAC system.

Notification devices will include xenon strobe visible signal appliances according to ADA guidelines: spaced approximately 50' on center in corridors and within 15' of corridor ends, and additionally located throughout the building in all common areas such as office areas, waiting rooms, conference rooms, break rooms, public toilets, etc..

Audible signal notification devices will be electronic horn in all spaces.

Additional fire alarm connections will be made to the dry pipe automatic sprinkler system.

HVAC System Equipment

The air conditioning system for the main building shall be central station air handling unit with remote condensing unit.

The heating source will be hot water re-heat coils.

Allow for the following provisions for main building:

- VAV box control-voltage transformers – Provide (2) 120V, 1P, 20A circuits and 500 VA transformers.
- Boilers BLR – 1,2,3 – Provide (3) 120V, 1P, 20A circuits.
- Hot Water Primary Pumps HWP -1,2,3 – Provide (3) 208V, 1P, 15A circuits.
- Hot Water Secondary Pumps HWP - 4,5 – Provide (2) 208V, 1P, 15A circuits.
- Hot Water Secondary Pumps HWP – 6,7 – Provide (2) 208V, 3P, 15A circuits.
- Air handling unit AHU-1 – Provide (1) 480V, 3P, 25 circuit for supply fans, and (1) 480V, 3P, 15A circuit for return fans.
- CU-1 Provide (1) 480V, 3P, 150A circuit
- Gas-fired Unit Heaters GUH-1 & 2 – Provide 120V, 1P, 20A circuits each for Sally Port.
- Ventilation Fan VF-1 – Provide (1) 120V, 1P, 20A circuit for Sally Port.
- General Exhaust Fans EF-1, 2, 3 – Provide (3) 120V, 1P for fractional HP fans.

For Annex Building the following provisions apply:

- AC/HP-1 & AC/HP-2 Provide (2) 208V,1P, 35A circuits with separate connections to indoor and outdoor units
- AC/HP-3 provide (1) 208V,1P, 35A circuits with separate connections to indoor and outdoor units
- ERV-1 - Provide (1) 480V, 3P, 15A circuit and (1) 480V, 3P, 30A circuit.
- ERV-HP-1 - Provide (1) 480V, 3P, 20A circuit.
- Gas-fired Unit Heaters GUH-3, 4, 5 – Provide 120V, 1P, 20A circuits each for vehicle bays.
- Ventilation Fan VF-1 – Provide (1) 120V, 1P, 20A circuit for vehicle bays.
- EF-1 - Provide (1) 480V, 3P, 15A circuit
- Gas-fired Unit Heaters GUH-1 & 2 – Provide 120V, 1P, 20A circuits each
- Exhaust Fans EF-2,3 & 4 – Provide (3) 120V, 1P, 20A circuits.

Refer to the Mechanical systems narrative and equipment attachments for specific equipment details.

EV Charging Stations

Provide future infrastructure for four 208-volt, 80-amp circuits to parking area for EV charging stations.

Grounding and Bonding

The electrical service will be grounded via grounding electrode conductor to a tri-pod grounding arrangement.

Complete grounding system shall be installed per NFPA 70, Article 250. All circuits shall include insulated ground conductor. All conduits, boxes, and enclosures shall be bonded to the grounding system.

Distribution transformers will have their secondaries grounded to building structural steel and the facility grounding system.

Provide exposed 2"x18"x1/4" copper ground busses in all electrical rooms, IT/Comm room. These ground busses shall be interconnected with a minimum #2/0 insulated grounding conductor.

Technology Systems

Provide a conduit / backbox system for the following owner furnished systems:

- Telephone / Data System
- Computer System
- CATV System
- Security System

Provide rough-ins (j-box with 1" conduit to above finished ceiling) for all Technology Systems

- Structured Cabling
- Building Main Distribution Frame Room (MDF)
- Building Connectivity
- Television System
- Door Intercom Systems
- Access Control Systems
- Security Camera Systems
- Wireless LAN
- Network, Computer and Telephone Equipment
- A/V (Audio/Visual & Conference) Equipment Systems

Provide rough-ins as directed by owner's vendor, unless described in the Technology scope sections.

Wiring Devices

All light switches will be 20-amp, specification grade quiet type. All receptacles will be 20-amp, specification grade.

All switches and receptacles connected to panelboards on the emergency system will be red. Wiring devices connected to normal power panels will be white.

Wiring Devices will be Leviton Decora style devices or equivalent. All cover plates will be stainless steel, labeled to identify the panel and circuit number serving the device.

Ground-fault circuit interrupter receptacles will be used within 6' of any water source. Receptacles located on exterior walls and on roof areas will be ground-fault circuit interrupter type with weatherproof covers.

Floor boxes will be utilized in large conference rooms, briefing room, etc. The following types of floor boxes will be utilized:

- Power/data/A/V in slab on grade – Legrand RF4B-CI-NA or RFB6-OG

Conduit and Wiring

All wiring will be minimum #12 AWG copper, THHN/THWN, 600-volt type,. Type AC and MC Cable will only be allowed for inwall rough-in. Conductors sized #12 and #10 AWG will be solid; larger sizes will be stranded. Circuit homeruns will be limited to no more than 3 circuits.

Grounding conductors shall be provided with all feeder and branch circuit wiring in conduit.

All line voltage wiring, and fire alarm wiring shall be installed in conduit and rated for Level 1 survivability where necessary.

All conduits inside the building will be EMT. All conduits located outside the building above grade will be rigid steel.

Steel set screw fittings will be used wherever EMT conduit is used. Nonmetallic conduit is not permitted for use inside the building or penetrating through the slab. Conduits will not be installed in the elevated slab.

All junction boxes and conduits will be labeled with color-coded paint to correspond to their branch of the electrical system, including red for fire alarm conduits.

Panelboards

New panelboards shall be fully-rated with copper bussing and bolt-on type circuit breakers. Panels will be surface-mounted with door-in-door fronts and have engraved, laminated three-layer acrylic or melamine label noting designation and voltage of panel. Similar labels will be provided on or at all transformers, motor starters and disconnect switches.

END OF SECTION

TECHNOLOGY SYSTEMS

Additional Technology Codes and Standards:

- ICC 500
- ANSI/NECA/BICSI-568 - Installing Commercial Building Telecommunications Cabling
- BICSI Customer-Owned Outside Plant Design Manual, 4th edition
- BICSI Telecommunications Distribution Methods Manual, 12th edition
- City and State Codes
- EIA/TIA 568B
- TIA-568-C.0 – Generic Telecommunications Cabling for Customer Premises
- TIA-568-C.1 – Commercial Building Telecommunications Cabling Standard
- TIA-568-C.2 – Balanced Twisted-Pair Telecommunications Cabling and Components Standards
- TIA-568-C.3 – Optical Fiber Cabling Components Standard
- TIA-569-B - Commercial Building Standard for Telecommunications Pathways and Spaces
- Motorola R56 – Standards and Guidelines for Communications Sites
- Any Codes and Standards listed in the master list at the beginning of this document for Electrical, Life Safety, or other applicable Codes (NESC, NEC, LSC).

General Notes

This project shall include multiple radio and microwave-based communications systems of a critical nature, which will be Owner Furnished. Given that most of these systems will be primarily manufactured by Motorola, the Motorola R56 grounding standards shall be followed. The contractor should understand that all telecommunications and power cables and infrastructure that support it (building cable entrances, pathway ladder racks, equipment racks, etc.) will be affected by the Motorola R56 Standards and Guidelines for Communications Sites. The R56 Standard will focus on grounding requirements.

General Requirements

This narrative includes the following communications systems:

- Structured Cabling
- Building Main Distribution Frame Rooms
- Building Connectivity
- Television System
- Overhead Paging Equipment Systems
- Door Intercom Systems
- Access Control Systems
- Security Camera Systems

- Wireless LAN
- Network, Computer and Telephone Equipment
- A/V (Audio/Visual & Conference) Equipment Systems
- Area Specific Requirements
- Radio Equipment Systems
- Emergency Responder Radio Communication System
- Distributed Antenna System

Design for the Technology systems listed above will be for the new construction Headquarters space. The details of the systems will be refined during the Design Phase, in conjunction with Owner / staff input and City and County directives / standards. The Communications, Technology and Security systems will be specified, designed, and installed per the Division 27 and 28 Technical Standards. All new construction will be supported by these systems.

Structured Cabling – Rough-in and Primary Pathway

All low voltage cabling will be installed in a conduit and cable tray system to the Main Distribution Frame Room (MDF). A system of continuously connected cable trays shall be installed to support the cable throughout the main corridors to its final destination of the MDF. This system of cable trays will form the Primary Pathway, or Horizontal Backbone. The Primary Pathway will support the customer network, voice communications, and video signals cabling. The General Contractor shall provide and install the Primary Pathway.

The General Contractor shall provide all rough-ins, typical described as:

- 2-gang Backboxes (Minimum 4-11/16" x 4-11/16")
- 4-in single gang mud ring
- Minimum 1-inch conduit, stubbed-out above nearest accessible ceiling with appropriate connector and bushing.

Additional requirements:

- Wall and floor sleeves for vertical and horizontal cable pathways
- STI "EZ-Path" or similar fire-rated pathways will be installed through rated and smoke barrier walls.
- Acoustic putty at acoustic walls
- Special backboxes required by systems equipment will be provided by the Owner's vendor for installation by the Contractor.
- Assume a data drop in staff spaces and at each workstation location.



Structured Cabling – Voice and Data Infrastructure

The structured cabling system (all low-voltage cabling / data cabling) shall be the customer approved Category 6 (CAT6) cabling solution. This shall include but not be limited to the actual cable, patch panels, equipment racks, wire management, ladder racks, RJ-45 jacks, and cover plates. Voice, data, and video cables will be terminated on racks to accommodate Voice over Internet Protocol (VoIP) technology. The structured cabling system equipment will be located in the new Main Distribution Frame Room (MDF).

New CAT6 unshielded twisted-pair (UTP) cabling will be installed throughout the new construction project. This cabling will be home-run from each outlet to the nearest MDF or IDF. Cable routing will utilize the Primary Pathway and/or cable trays and be bundled together where possible. The cabling will be installed in a universal method that allows the most flexibility for future moves/adds/changes by not differentiating between voice and data functions.

The Low Voltage vendor shall provide cable tray in open ceiling areas and J-Hooks above the finish ceiling, as needed, to bridge the gap between the Primary Pathway and each rough-in (conduit stubbed-up above accessible ceiling). The standard outlet shall consist of 2-each Cat6 data cables mounted in a 4-port faceplate with the remaining two ports blanked off. The General Contractor shall provide all rough-ins.

All cable is to have black jacket.

Building Main Distribution Frame Room

The Main Distribution Frame Room (MDF) will house the Information Systems (IS) network equipment, servers, radio equipment and provide connectivity to the Intermediate Distribution Frame Rooms (IDFs). (The building Demarcation Point (demarc) for all Service Providers will have a dedicated room.)

Communications equipment racks, ladder racks, cable management modules and other hard equipment installed in the MDF, shall be provided by the Owner and installed by the Contractor.

New head end equipment shall be installed in the MDF as necessary to accommodate all new devices. This will include but not be limited to network switches, gateways, routers, servers, security panels, access control panels, etc.

General Requirements (MDF):

- No ceiling of any kind will be required in MDFs.
- All four walls shall be covered with 3/4" 4-ft x 8-ft A/C grade, fire rated plywood mounted vertically, 4" aff.

- Fire rated plywood shall have a painted finish (typical white). Do NOT cover the factory fire rating stamp.
- All 2-post and 4-post equipment racks shall be mounted to the floor.
- 18-inch ladder-racks / cable runway shall be installed overhead to facilitate cable management.
- Convenience electrical outlets will be located every 6' on each wall at 48" aff.
- Dedicated power for electronic network equipment will be delivered from a dual overhead busway system.
- A Dedicated 5-20R for each low voltage equipment panel located in the MDF for card access, camera system, overhead paging and CATV.
- All grounding shall be per Motorola R56 standards, reference Electrical for more detail.
- Anticipate no less than two (2) total communications racks, ganged side-by-side without walking space between.

Backup power requirements will be satisfied by Generator support.

Building Connectivity

Building Connectivity – Service Provider Entry Pathway

Redundant data circuits will be pulled into the building (primary & secondary circuits), from separate Service Providers via two (2) separate paths plus a third service used for a special-use IP address for ICAC investigative purposes. The three (3) Service Provider entry points could potentially be at separate locations on the property boundary, to be determined by Service Providers; assume a 200-foot distance for each. Each Service Provider entry point shall consist of a handheld box at the property boundary and two (2) each 4" conduits for primary and secondary (run underground to the building demarc location). Third ICAC service will have one 4" conduit to demarc location. Each conduit shall contain no less than three (3) each 1-1/4" innerducts with pull ropes. Total of five (5) each 4" conduits and three (3) each handheld boxes.

Building Connectivity – Dmarc to MDF

Building demarc location shall be connected to the MDF via three (3) each underground 3" conduits. Each conduit shall contain no less than three (3) each 1" innerducts with pull ropes.

Building Connectivity – MDF to Annex

Underground conduit is required to provide connectivity to the remote Annex which will be located to the east of the main building. Conduits shall be three (3) each 3" conduits, run underground. Each conduit shall contain no less than three (3) each 1" innerducts with

pull ropes. Provide OSP 12 strand single mode fiber in one of the conduits. The other conduit shall be a spare.

Building Connectivity – MDF to External Camera Distribution Box

Underground conduit is required to provide connectivity to the remote fiber distribution box for the external camera system, located in the employee parking lot, plan north. Refer to architectural drawings for exact location. Conduits shall be two (2) each 3" conduits, run underground. Each conduit shall contain no less than three (3) each 1" innerducts with pull ropes. Provide OSP 12 strand single mode fiber in one of the conduits. The other conduit shall be a spare.

Building Connectivity – Roof Antenna

Customer requires an antenna to be mounted on a new tower for microwave connectivity to other sites around the city. Attach antenna array to tower wall framing, route to MDF via underground conduit. Refer to architectural drawings for exact location.

Building Connectivity – Generator Area

Customer requires ability to monitoring equipment and sensors located in the Generator Area, from Briefing Rom. A dedicated conduit shall connect the Generator Area to the MDF. Conduit shall be a 2" conduit, containing two (2) each 1" innerducts with pull ropes. Refer to architectural drawings for exact location.

Television System

The television system will consist of data outlets with HDMI connection, cabling infrastructure and commercial grade televisions. Televisions will be provided in areas as identified on architectural drawings. The system will be specified, designed and installed per the owner's direction.

Each TV location shall have plywood backing with specialized backbox that will have power and data. Backbox to be provided by Owner and installed by the Contractor. Minimum of 1.5-inch conduit stub-up to nearest accessible ceiling.

Overhead Paging System

The Overhead Paging functionality shall be processed via PA speakers and wall mounted volume control in areas depicted on architectural drawings. Audio content will be fed from emergency radio base station. Refer to architectural narrative and drawings for additional details.

Door Intercom Systems

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This system shall allow staff to monitor access to certain areas after normal business hours (i.e. lobbies, employee parking) by viewing the person requesting access via a small camera housed in the intercom device. System shall give the staff member the capability to then grant access with a remote door release button. This system includes Master Consoles and intercom units (installed at remote locations), via PoE cabling, and power supplies. This system does not include electrified door hardware. Door hardware to be provided and installed by the General Contractor. System hardware shall be iPhone or other as approved by Planner. Refer to architectural narrative and drawings for additional details.

Access Control System

The access control system consists of card readers, door hardware (to be coordinated with door hardware vendor) and controllers. The access control system head-end equipment (if any) will be located in the new IDF. Access Control and Security systems will match the current town enterprise standard which allows a single badge to be programmed for multiple buildings across the town. The preferred vendor shall be engaged to provide and install this new system. Refer to architectural narrative and drawings for additional details.

Security Camera System

The video surveillance system will be new and interface to the town's video system. All cameras shall be IP cameras and will require a category 6 cable homerun to each camera. Interior cameras shall have coverage on all entry/exit doors, interior card access doors and general lobby areas. The exterior of the building will have full video coverage around the entirety of the building and shall cover all entry/exit points, windows, sidewalks and parking areas. Cameras may be mounted on the exterior walls of the building or on parking lot light poles as required.

Connectivity for external cameras mounted on light poles shall be via a network of underground conduit, emanating from a centrally located extreme weather rated enclosure. A minimum 12-strand armored fiber will connect the building to the enclosure which shall house media converters for each camera. CAT6 cable will run from the enclosure via underground conduit to each pole-mounted camera. Refer to architectural narrative and drawings for additional details.

Wireless LAN

The Wireless LAN (Wi-Fi 7) system will include Wi-Fi 15 Access Points (APs) and cabling infrastructure. Cabling for the APs will be part of the network cabling infrastructure for the building. Cable will be installed with an additional 25 feet of slack cable at the end device; this will allow for slight location adjustment after a Wi-Fi survey has been conducted to determine the exact placement of the APs. All equipment to be furnished by Owner and

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installed by the low voltage cabling vendor. Refer to architectural narrative and drawings for additional details.

External APs shall be installed to provide coverage over the secure parking area, to enable patrol car technology (ticket logs, body cams) to download data back at the station from the vehicle. Contractor shall provide rough-in at the appropriate mounting location. Refer to architectural narrative and drawings for exact locations. Owner shall provide end device, to be installed by vendor.

Network, Computer, and Telephone Equipment

The network, computer and telephone equipment include telephones, PCs, printers, fax machines, multi-purpose copiers, wireless access points, routers, switches, servers and time clocks. The location of desktop devices will be coordinated with the furniture and casework plans to ensure that there is enough room for the equipment. Equipment power requirements will be coordinated with the electrical engineer to ensure proper electrical outlets are provided in the correct locations. All equipment to be furnished by Owner. Refer to architectural narrative and drawings for additional details. Network and computer equipment will be specified, designed, and installed per the owner's direction. Assume mounting of wall mounted brackets, PC mounts, monitor mounts, etc. to be installed by the general contractor.

A/V System

Audio/Visual System (A/V) typically includes wall mounted TVs with video input from in-room computers or Wi-Fi devices, audio conferencing equipment, including mics and speakers, possibly with controls at a lectern. AV rough-in, ethernet by contractor, all cabling (except ethernet) and end point devices by owner's vendor.

Separate from the standard A/V equipment, there will be a Suspect Interview Recording System, installed by a specialty vendor, provided by Owner. This system will ride on the customer's standard network, accessible for their computers. Provide cabling and rough in as indicated in owner's vendor drawings and install cameras and microphones per vendor drawings. Ethernet to all endpoint device locations back to MDF will be provided by contractor. Endpoint devices and server console by owner's vendor. Refer to the architectural security diagrams.

Area Specific Requirements

Area Specific – Briefing Room & Community Room

The Briefing Room and Community Room will require full control of the in-room A/V system from a lectern with mic / speaker, and a wall display(s). AV functions will be controlled in adjacent AV closet. Refer to architectural narrative and drawings for additional details.

Area Specific – Conference Room

The Conference Room will require a simple, easy to use A/V system (possibly WiFi-based to minimize equipment in the room), and wall-mounted TVs. System shall include capability to control wall-mounted TV input source from conference table and perimeter computer workstation. Refer to architectural narrative and drawings for additional details.

Area Specific –Annex Building

Annex building will require fiber connection from the MDF in the main building via underground conduit. All communications equipment will be housed in an appropriately sized wall-mounted, lockable cabinet. Communications / Technology equipment expected to support this building will include (but not be limited to), Network Switch, Desktop computer equipment, WiFi APs, Security Cameras and Access Control for both entry doors. Refer to architectural narrative and drawings for additional details.

Area Specific – Parking Lot Entrance Gates

Parking Lot Gates will require connectivity from the MDF in the main building via underground conduit to support Security Cameras and Access Control devices. Refer to architectural narrative and drawings for additional details.

Area Specific – Digital Forensics

Digital Forensics, located inside Investigations Suite, shall have its own communications rack and conduit to the MDF. This rack shall service in-room equipment only due to its sensitive nature and potential air-gapped network capability. This system will have dedicated ethernet. Refer to architectural narrative and drawings for additional details.

Radio System

Radio Systems will be the current City standard to provide seamless communication with the existing sister agencies in the Town and County. The City's preferred vendor (currently maintaining the operational system) shall be engaged to provide and install this new system. Refer to architectural narrative and drawings for additional details.

A system of overhead speakers shall be installed in gathering areas to broadcast the emergency radio feed. A wall-mounted volume control for the speaker shall be installed in those spaces. Refer to architectural narrative and drawings for additional details.

Emergency Responder Radio Communication System



An Emergency Responder Radio Communication System (ERRCS) shall be installed to ensure reliable and redundant two-way communication for first responders on their existing public safety radio frequencies, within the building. The ERRCS shall be the same current City standard equipment to provide seamless communication support. The preferred vendor shall be engaged to provide and install this new system. Contractor to provide cable pathways and rough-ins as required. Refer to architectural narrative and drawings for additional details.

Distributed Antenna System

A Distributed Antenna System (DAS) shall be installed to support consumer cellular devices based on radio test performed during construction. The DAS shall be the same current City standard equipment to provide seamless communication. The preferred vendor in direct contract with owner shall be engaged to provide and install this new system. Cable and pathway to be provided and installed by contractor. Refer to architectural narrative and drawings for additional details.

END OF SECTION

END OF NARRATIVE



REQUEST: Resolution 26-060 – A Resolution to Accept Schematic Design, Authorize Preparation of Agreement with Architect Workshop for Design Development and Construction Plan Phases, and to Publish a Request for Proposal for CMAR for Police Headquarters Project

SUBMITTED BY: Chuck Downham, Assistant Town Manager
Victor Lay, Town Manager
Dale Armour, Police Chief

DATE: June 4, 2026

ATTACHMENTS: Schematic Design – Police Headquarters
CMAR/Design-Bid-Build Process Comparison

PURPOSE:

To consider approval of Resolution 26-060 to approve the Schematic Design package, authorize preparation of agreement with Architect Workshop for Design Development and Construction Plan phases, and to publish a Request for Proposal for Construction Manager at Risk (CMAR) for the Police Headquarters project.

BACKGROUND:

The Town of Nolensville has experienced significant population growth over the past 20+ years from a population of 3,099 in 2000 to a population of 16,836 in 2024. In response to continued growth and development of the Town, the Police Department has expanded personnel and law enforcement resources to serve and protect the growing population and business base.

In January 2023, a Space Needs Assessment was prepared for the Nolensville Police Department that provided a detailed space needs assessment over a 20-year period. The study indicated an immediate space need of 13,000 square feet and a projected space need of 29,000 square feet at the end of the 20-year planning period. In July 2023 the Town purchased 19.56 acres of land located at 1686 Sunset Road for \$1.9M the purpose of which in part was to design and construct a police headquarters facility to meet current and long-term needs of the Police Department.

In August 2024, the Board of Commissioners approved Resolution 24-86 to direct the Town Manager to proceed with issuance of a Request for Qualifications (RFQ) for professional design services for the police headquarters project. Town staff utilized a qualification-based selection process as required by the State of Tennessee for procurement of professional design services. The Board of Commissioners approved Resolution 25-73 to enter into a professional services agreement with Architect Workshop to provide design services for the preparation of schematic design for the new Police Headquarters project.

In February 2025, Architect Workshop completed an updated space needs assessment and identified two different space needs alternatives. In January 2026, the Board of Commissioners

approved Resolution 26-05 to provide guidance on the schematic design approach for the Police Headquarters project to proceed as a single-build project rather than a phased project approach. Following the design guidance provided by the Board, the design consultant team has prepared detailed schematic design plans that include civil engineering and architectural plans. The project as currently designed provides for a main building housing mission critical operational services with an approximate square footage of 20,300 and an annex building containing other ancillary services and equipment storage functions with an approximate square footage of 5,600 for a total square footage of 25,900.

The Board of Commissioners during their most recent work session meeting expressed interest in proceeding with the Police Headquarters project through design development as well as initiating the search and selection process for a Construction Manager at Risk for the Police Headquarters project.

Schematic Design

Architect Workshop prepared a detailed schematic design package that includes spatial analysis and concepts, site, architecture, systems and interior materials diagrams, interior and exterior assembly diagrams, and engineering diagrams (included with the agenda package). A more detailed design package that includes systems narratives is also available.

Town staff performed a detailed review of the schematic design package and provided input to the design team on various site, architecture, and systems elements to be addressed as the design process continues to progress. In particular, Town staff has requested the preparation of alternative building elevation plans including the façade facing Sunset Road to provide more architectural articulation of the façade and placement of windows. Additional staff comments and input provided direction to the design team on office placement, secure parking and driveway access, and various interior systems that will be thoroughly addressed as the design progresses to the next phase of design – Design Development. Town staff and the project architect will be available to address questions from the Board during the work session.

Design Services – Design Development and Construction Plans

The next phase of design work is Design Development followed by the preparation of final construction plans and specifications. Design Development will advance plan preparation to approximately 70% of the complete design process. As discussed during the most recent meeting of the Board of Commissioners, the Board of Commissioners will have a “go/no-go” design point at the conclusion of Design Development to determine whether to proceed with preparation of construction plans and specifications based upon the status of the commitment to serve the Police Headquarters project with sanitary sewer service by Metro Water. If the Town receives a commitment to serve from Metro Water, the Board of Commissioners can give consideration to allowing the design consultant to proceed with remaining design services (excluding construction administration services that will be negotiated at the conclusion of construction plan preparation) or alternatively suspending design services until such time as a commitment to serve sanitary sewer has been obtained from Metro Water.

Architect Workshop and the Town will utilize a standard American Institute of Architects (AIA) professional services agreement for remaining design services. The AIA agreement is a more appropriate agreement tool for design development and construction plan preparation, especially if the Town engages a Construction Manager at Risk (CMAR) as part of the project delivery team as there is an AIA agreement template that can be utilized specifically for contracting with the CMAR that works seamlessly with the AIA agreement utilized for design services. Town staff upon authorization by the Board of Commissioners will work with Architect Workshop to prepare an agreement utilizing the AIA template for formal consideration and approval by the Board of Commissioners.

Construction Manager at Risk (CMAR)

Architect Workshop has prepared a comparative summary of the benefits of both a Construction Manager at Risk (CMAR) and Design-Bid-Build (DBB) approach to the project. In reviewing the literature available on CMAR, there are numerous benefits to utilizing such an approach for a municipal building project that include: early cost control, guaranteed maximum price, timely conflict resolution and design and collaboration, and risk management. The procurement of a CMAR will target selection of a qualified construction management firm to provide pre-construction and construction services for the delivery of the Police Headquarters project. The selected CMAR will be responsible for design reviews, cost estimating, value analysis, constructability reviews, and subcontractor procurement all while working closely with Town staff and the design consultant. Architect Workshop has prepared a CMAR/Design-Bid-Build Process Comparison (attached) that compares a CMAR approach with a Design-Bid-Build approach outlining the pros and cons of both approaches including specifically the advantages for a CMAR approach.

The agenda package includes two examples of Request for Proposals for CMAR – Brentwood and Mt. Juliet both for police headquarter facilities. Both the City of Brentwood and the City of Mt. Juliet utilized a CMAR approach for their respective police headquarter facilities. A Request for Proposal (RFP) will need to be prepared and published with input and assistance from Architect Workshop (included in current professional services agreement between Town and Architect Workshop). Once the RFP has been prepared, the solicitation will be advertised in accordance with Town purchasing policies for a period of approximately 30 days. The RFP process will seek the best-qualified and responsive proposer with the award based upon criteria contained in the RFP including experience and ability of firm to best meet the needs of the Town and cost effectiveness of the services proposed. Upon review of proposals received, a preferred proposer will be identified by Town staff with concurrence from the Board of Commissioners followed by contract negotiations subject to formal approval by the Board of Commissioners.

Sewer Service

Town staff recognizes the importance of securing a formalized commitment for sewer service from Metro Water and that such a commitment may not be immediate once construction of the sewer main project is underway. Town staff is prepared to engage Metro Water once construction of the sewer main project is underway to secure a commitment to serve the police headquarters project upon completion of design and construction which would allow the sewer project construction to progress significantly in the interim. If the commitment for sewer is not forthcoming before or at the completion of the design development phase, the project including work performed by the design

consultant and CMAR can be suspended accordingly until such time as a commitment will be issued by Metro Water.

FISCAL IMPACT:

If the Board of Commissioners agrees to progress through Design Development Phase that includes the engagement of a Construction Manager at Risk (CMAR), the estimated cost for design services only would range from \$350,000 to \$400,000, subject to negotiation of the AIA agreement between the Town and Architect Workshop. The cost for CMAR through design development phase and beyond would be negotiated with the contractual terms between the Town and the selected CMAR with the expectation that there may be cost from the CMAR associated with the design development and construction plan phases, especially if the project is paused or suspended at the conclusion of design development pending issuance of a sewer service commitment from Metro Water.

Completion of construction plans and associated documentation by the Architect Workshop team would entail an estimated cost range of \$600,000 to \$650,000, subject to negotiations between Town and design consultant. Lastly, construction administration services are anticipated to be approximately \$350,000 to \$400,000 and would be subject to negotiation at the conclusion of the construction plan preparation phase in the form of an addendum to the AIA agreement subject to approval by the Board of Commissioners. The proposed FY26-27 budget has \$1,400,000 budgeted for Design/CMAR that will be sufficient for advancing the Design Development phase of the design process and may be sufficient for construction plan preparation depending upon contract negotiations.

STAFF RECOMMENDATION:

Town staff recommends approval of Resolution 26-060 to approve the Schematic Design package prepared by Architect Workshop, to authorize staff to negotiate with input from Town Attorney an agreement with Architect Workshop for Design Development and Construction Plan phases utilizing an AIA B101-2017 Standard Form of Agreement Between Owner and Architect, and to publish a Request for Proposal for Construction Manager at Risk (CMAR) for the Police Headquarters project. The agreement with Architect Workshop will be presented to the Board of Commissioners for their consideration and approval. Town staff will present a recommendation and corresponding agreement for a Construction Manager at Risk for consideration and approval by the Board of Commissioners. The intent of design and CMAR services is to progress the project through Design Development phase at which time a "go/no-go" decision would be made by the Town based on status of a commitment to serve for sanitary sewer connection being secured by the Town with Metro Water. Progressing the project through design development would be undertaken with a clear understanding by all parties (architect and CMAR) that the project could be paused or suspended at the conclusion of design development phase should a sewer service commitment not be available from Metro Water.

Town of Nolensville
Police Headquarters

Project 2204



CMAR / Design-Bid-Build Process Comparison

Revised: 14 May 2026

Introduction

CM at Risk

Incentive Structures

Having early CM involvement in design phases provides opportunity to incorporate constructability planning into the project, reducing questions and conflicts, and improved schedule accuracy.

Having skin in the GMP contract, a CMAR has increased incentive to manage subcontractors, maintain quality expectations, and resolve issues without change orders.

CM contracting firms almost always earn new work through an interview and selection process, not simply the lowest bid. As such, most consider the satisfaction of clients to be of primary importance to their ability to continue to win work.

Design-Bid-Build

A GC constructing the project has likely not seen the contract drawings and specifications until the bidding phase begins. Strategies for staging materials and sequencing of the work must be developed quickly.

Knowing that the lowest bid will likely win the contract, a GC is incentivized to always interpret the contract documents to reduce cost, then request change orders to address deficiencies.

To preserve equal competition and avoid litigation, most municipalities find it difficult to reject less competent bidders unless they have previously established clear acts of neglect on work for that same municipality.

Design Phases

CM at Risk

Preconstruction services fee

is negotiated during CMAR procurement. It may be waived if CMAR is awarded the contract for construction of the project without significant delays in the project's progression.

Services include

Cost estimates developed at Schematic Design and Design Development phases. This includes budgetary & value-engineering exercises, regularly with savings substantially exceeding preconstruction service fees.

Pre-construction advisor on selections, experiences with, and availability of major building systems

Constructability review of construction drawings and details. Advisement on product selections, local availability, and lead times.

Preliminary planning for construction site access, staging, and sequencing.

Design-Bid-Build

Services and fees by third-party estimator / advisor working directly for Owner or as a sub-consultant for architect.

Cost estimates and value-engineering exercises must be performed by a third-party estimator, procured separately by the Owner or Architect for additional service fees.

Design team makes decisions with input from local product vendors as available.

Owner or Architect could directly procure an independent third-party peer reviewer for additional service fees.

GC is unable to plan for site access until project is bid.

Bidding Phase

CM at Risk

GMP Contract with CMAR

is offered to the owner establishing a Guaranteed Maximum Price for which the construction will cost. It includes:

- Subcontractor trade bids with CMAR's markup.
- CMAR's General Conditions cost for self-performed work.
- CMAR's insurance & bond premiums.
- Project contingency funds.

Subcontractor trade bids

are still competitively bid in open market and form **85% to 90% of the construction cost**. These bids are considered open-book and available for review by Owner or Architect.

CM includes an agreed-upon fee on top of subcontractor trade work, typically in the range of 2.5% to 4.5%. Fee is negotiated with CM during procurement before Preconstruction Services.

General Conditions

Include the direct costs for work the CM self-performs as GC, including the jobsite superintendent, project manager, jobsite office, temporary facilities, etc.

Documentation of these costs are included in monthly payment applications and are generally **passed directly through without markup** to the Owner.

This is the prime component for which the cost is not governed by competitive pressure in the bids and is pre-negotiated during CMAR selection.

Since the costs do not include markup, they are controlled by the configuration of personnel and services provided by the CMAR's team (i.e. a dedicated scheduler manager, submittal manager, QC oversight, etc.). These factors are negotiated at CMAR procurement as part of the selection process to suit the specific project complexity.

Insurance & Bond Premiums

typically affect the total construction cost to a lesser degree as the same insurance is required by either method.

There is potential for very limited cost savings in relation to pricing rates of insurance and bond premiums favoring larger contractors who more commonly perform as CMARs.

Project Contingency Funds

are usually established shortly before bidding to cover potential costs for changes or unforeseen conditions after work begins. The actual value will vary by project-specific circumstances and be determined through conversation between the Owner, the CMAR, and the Architect.

A contingency fund remains the property of the Owner, and any balance remaining at project completion is returned to the Owner. Having been approved by the municipality in the CMAR's GMP contract, it is available for the Owner's project representatives to commit it to the project as needed.

Design-Bid-Build

Lump Sum Contract with GC

Entirety of project cost included in single lump sum bid with minimal visibility of cost breakout. It includes:

- Subcontractor trade bids with GC's markup.
- GC's General Conditions cost for self-performed work.
- GC's insurance & bond premiums.
- Typically does not include project contingency.

Subcontractor bids are embedded in lump sum.

GC adds a markup for overhead and profit on top of subcontractor bids in lump sum which also remains concealed.

Includes the same components as in a GMP contract.

Costs are included in the lump sum with minimal breakout and include the GC's markup and profit.

Since the cost is included in the lump sum and affected by competitive bidding pressure but remains largely concealed.

Since the GC's General Condition's include a markup, the potential for savings comes from a GC's interest in completing the work at lower cost via fewer team members and lower salaries.

A GC's bid typically excludes contingency for the Owner's use. As such, any changes in the contract work for a municipal owner is typically funded by either:

1. The Owner has independently established and approved a contingency fund in addition to the GC's bid and authorized the Owner's project representatives to disburse as needed without further approval.
2. The Owner's project representatives must seek approval for additional funding from the oversight body as applicable to the municipality.

CM at Risk

Construction Phase

Incentive Structures

Established working relationship with design team and owner carries through from preconstruction. RFIs and submittals move faster.

Owner has real-time cost visibility through open-book payment applications.

CMAR prequalification and selection process minimizes the potential of the Owner establishing a construction contract with a contractor who is financially or otherwise incapable of successfully completing the project.

Change order process is more collaborative since CMAR has already bought into the project and Owner has contingency mechanism available.

Design-Bid-Build

GC is encountering the documents and the design team for the first time. Relationship-building happens under live contract pressure with less familiarity of the project requirements.

Owner must independently track costs against a lump sum with limited breakout visibility.

Owner is more exposed to consequences of a lowest-bid contractor who experiences cash flow or other contractual issues during construction, potentially resulting in litigation, delays, and completion of the project via a bond demand.

Change order disputes are more adversarial by default since GC was incentivized to always assume the lowest cost construction at bid with a locked-in margin, then return later for cost increases.

BOARD OF COMMISSIONERS
TOWN OF NOLENSVILLE
7218 NOLENSVILLE ROAD
NOLENSVILLE, TENNESSEE 37135

RESOLUTION #26-063

**A RESOLUTION TO APPROVE AN EMERGENCY PURCHASE TO REPLACE
THE PEDESTRIAN SIGNAL DAMAGED ON MAY 6, 2026, AT ROCKY FORK
ROAD AND NOLENSVILLE ROAD**

WHEREAS, it is the desire of the Board of Commissioners to keep the residents of the Town safe by maintaining a pedestrian signal at the intersection of Rocky Fork Road and Nolensville Road; and,

WHEREAS, the Town has deemed it necessary for health, safety and general welfare to replace the pedestrian signal damaged on May 6, 2026, with an Emergency Purchase as permitted in the Town's Purchasing Policy to expedite replacement; and,

WHEREAS, the Town's Purchasing Policy Section 11 allows for emergency purchase pursuant to T.C.A. 6-56-304 (3); and,

WHEREAS, Stansell Electric has provided a lump sum price to replace the damaged pedestrian signal pole and equipment in the amount of \$51,496.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS
OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:**

SECTION 1. The Board of Commissioners acknowledges the replacement of the pedestrian signal at the intersection of Rocky Fork Road and Nolensville Road as an emergency purchase in accordance with the Town's Purchasing Policy.

SECTION 2. That the Board of Commissioners approves the proposal from Stansell Electric Company and authorizes the Mayor to sign the purchase agreement with Stansell Electric Company for the lump sum amount of \$51,496.00.

SECTION 3. The agreement is attached hereto and made part of this resolution.

RESOLVED, this 4th day of June, 2026.

Halie Gallik, Mayor

Attest:

Montique Luster, Town Recorder

Passed: _____

APPROVED AS TO LEGALITY AND FORM:

L. Gino Marchetti, Town Attorney



THE POWER TO INNOVATE
THE EXPERIENCE TO SUCCEED

05/18/2026

Town of Nolensville
Attn: Enoch Jarrell
7218 Nolensville Road
Nolensville, TN 37174

Thank you for the opportunity to serve you in your Traffic & Infrastructure Service needs.

Location:

- **Intersection of Nolensville Road & Rocky Fork Rd**

Scope Of Work:

- **Demo existing foundation**
- **Removal of Sidewalk Panel**
- **Drill, form and pour new 24" x 6' foundation**
- **Hydrovac and tie-in to existing raceway**
- **Traffic Control**
- **Re-pour sidewalk panel**
- **Provide and install new Deco Ped Pole with Ped signal & Pushbutton**
- **Backfill, Seed and Straw**

Disclaimer:

- **Excluded: permitting**
- **Excluded: repairs to existing raceways outside of work corner**

*The total sum price for this project is **\$51,496.00***

We provide a one (1) year warranty for parts and labor, with an extended five (5) year warranty on light fixtures provided by the manufacturer.

Please direct all questions regarding pricing or scope to **Kristen Furlough** (kfurlough@stansellelectric.com).

If the proposal is accepted, please sign and return it to **Kristen Furlough** via email to initiate work order creation, material procurement and scheduling.

This quote is valid for 30 days from the date of this proposal.

TN State Contractors License:
Number: 00003989
Classification: CE; HRA-E-1
Monetary Limit: Unlimited

The undersigned represents that they are the Owner, or Agent(s) of the Owner of the property

860 VISCO DRIVE, NASHVILLE, TN 37210-2150
615.772.7611 (p) 615.772.7610 (f)
www.stansellelectric.com



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THE EXPERIENCE TO SUCCEED

specified above (and/or its contents), that they have full and complete authority to execute this Work Authorization (hereinafter the "Authorization") and bind themselves to its terms and conditions, and hereby authorize and direct Contractor to perform the scope of work entered above. I have read this agreement, including the terms and conditions below, and accept all terms.

Name: Hali G Gallik PO# _____
Signature: Hali S Gallik Date: 5/19/26

For further information about Stansell Electric Company, Inc., please visit our website www.stansellelectric.com.

Service Team Contacts:

Kristen Furlough | Service Manager 2 | kfurlough@stansellelectric.com | (615) 969-6793

Kirby Rhodes | Service Coordinator | krhodes@stansellelectric.com | (901) 831-2676

Brandon Suter | Service Superintendent | bsuter@stansellelectric.com | (615) 418-7254

General Conditions:

Owner/Agent agrees to pay Contractor for all labor, materials and equipment utilized to mobilize, commence, and perform the requested Services in accordance with Contractor's Time and Material Rate Sheet (available upon request). Reconstruction work will be performed and paid per approved Scope of Work finalized subsequent to the execution of this Authorization, which if provided to Contractor will be attached and incorporated into this Authorization. Owner/Agent agrees that they will not attempt to renegotiate these terms, or any part of them, after Contractor commences performance of the Work. It is understood and agreed that Contractor will perform the Work in a professional and workmanlike manner and in accordance with the General Conditions set forth below. Contractor will have a policy of liability insurance in full force and will perform the Work in accordance with applicable building codes in effect at the time of the loss.

If Owner/Agent breaches this Contract and the Contract is only partially performed or Contractor is terminated prior to commencement, the Owner/Agent agrees that because Contractor's damages would be difficult to determine, Owner/Agent will pay Contractor as a liquidated damage: (1) the full price for all work that Contractor completed, and (2) plus 20% of the uncompleted Contract amount, which Owner/Agent agrees is reasonable and not a penalty, which is expressly bargained for and agreed to by Owner/Agent and Contractor, and which shall not exceed the contract price. Owner/Agent further acknowledges and agrees that he/she has read the General Conditions and agrees to be bound by them. Owner/Agent further agrees that this Authorization shall be incorporated by reference into any subsequent contracts or agreements between Contractor and Owner/Agent, but Owner/Agent agrees that in the event of any inconsistency, ambiguity or other conflict by and between the terms of this Authorization and any subsequent contracts or agreements, that the terms of this Authorization shall govern and control. The parties agree that the laws of the state in which the Project is located shall govern the terms and conditions of this Authorization.

If work has not commenced, Owner/Agent has the right to cancel this Authorization within three (3) days of Owner/Agent's execution of same. Cancellation must be done in writing, sent by USPS Certified Mail Return Receipt requested, or by other form that provides delivery proof thereof. Owner/Agent shall be personally liable for the costs of all labor, services and materials provided by Contractor arising out of, relating to or in any way connected with the Loss, regardless of whether Owner/Agent and Contractor enter into any agreements subsequent

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615 772 7611 (p) 615 772 7610 (f)
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to the date of execution of this Authorization. Owner/Agent acknowledges and agrees that the Contractor shall have no liability for, and shall be indemnified and held harmless from and against, all claims, damages, liabilities and costs, of any kind or nature, and including but not limited to attorney fees and legal expenses, arising out of or relating to the presence, discovery or failure to discover, remove, address, remediate or cleanup environmental or biological hazards including, but not limited to, mold, fungus, hazardous waste, substances or materials, or asbestos. If for any reason all amounts due under this Authorization are not paid when due, the Contractor shall be entitled to recover its expenses and attorneys fees incurred in the collection of all sums that are or may be owed under this Authorization, with interest on the unpaid balance at the rate of 1.5% per month or the rate prescribed by law. The Owner/Agent permits Contractor to obtain a personal credit report to ensure that the insurance proceeds for this project are not in jeopardy. The Owner/Agent hereby voluntarily waives any and all defenses to arguing Owner/Agent did not receive the insurance proceeds intended to pay for the Contractor's services and materials under this Authorization and regardless of whether such insurance proceeds were received or not, the Owner/Agent shall remain fully responsible for full payment to Contractor. Venue and Waiver of Jury Trial: The parties agree the mandatory and exclusive venue for any actions arising out of, relating to and/or in connection with this Agreement shall be the appropriate court in Nashville/Davidson County, TN and each party hereby voluntarily consents to and submits to the jurisdiction of that Court for all disputes. The parties hereby knowingly, voluntarily, and intentionally waive any right they have to a trial by jury with respect to any and all litigation arising out of, relating to and/or in connection with this Agreement. Owner/Agent and Contractor agree that this Authorization and any signed Construction agreement represents the entire agreement between the parties, and that all verbal communications and/or understandings between the parties have been memorialized herein.

Owner/Agent hereby acknowledges that his/her Contents may be removed from the subject Property to mitigate damages and/or clean/remediate accordingly and as deemed necessary by Contractor and/or Contractor's vendors. Owner/Agent hereby consents to such content removal and possession by Contractor and/or Contractor's vendors, as necessary. Owner/Agent agrees and fully acknowledges that its applicable insurance shall cover any other losses sustained on Owner/Agent's contents once in the possession of Contractor and/or Contractor's vendors. Owner/Agent hereby consents and acknowledges that Owner/Agent waives any and all rights of subrogation to its applicable insurance carriers for any potential claims against Contractor and/or Contractor's vendors. This waiver is fully voluntary by Owner/Agent and unconditional.

860 VISCO DRIVE, NASHVILLE, TN 37210-2150
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www.stansellelectric.com

,BOARD OF COMMISSIONERS
TOWN OF NOLENSVILLE
7218 NOLENSVILLE ROAD
NOLENSVILLE, TENNESSEE 37135

RESOLUTION #26-064

**A RESOLUTION TO AMEND TERMS FOR MEMBERS OF THE
TOWN OF NOLENSVILLE HISTORIC ZONING COMMISSION**

WHEREAS, Section 8.5.18 of the *Town of Nolensville, Tennessee Zoning Ordinance* provides the authority for the Board of Commissioners to review and amend the Zoning Ordinance; and,

WHEREAS, Section 8.3.5 B.1. through 5. of the *Town of Nolensville, Tennessee Zoning Ordinance* specifies the creation of the Historic Zoning Commission; and,

WHEREAS, Nolensville Planning Staff noted that certain provisions within the Zoning Ordinance needed to be amended to reflect requirements of Tennessee Code Annotated: and

WHEREAS, the Nolensville Municipal Planning Commission, during a properly noticed public meeting of the Planning Commission held on February 10, 2026, by a majority of those present, provided an affirmative recommendation to the Board of Commissioners; and,

WHEREAS, the Board of Commissioners published a public notice and held a public hearing on May 7, 2026, as required by the Town of Nolensville Zoning Ordinance; and,

WHEREAS, the Board of Commissioners approved Ordinance 26-05 on June 4, 2026; and,

WHEREAS, following adoption of Ordinance 26-05 the Board of Commissioners desires to amend the terms of each appointed member of the Historic Zoning Commission in compliance with the *Town of Nolensville, Tennessee Zoning Ordinance* and Tennessee Code Annotated.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE
TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:**

SECTION 1. The Board of Commissioners does hereby amend the terms of members of the Historic Zoning Commission as follows:

Name of Member	Appointed	Term Expiration	Amended Term Expiration
Gretchen Andersen	December 5, 2024	December 31, 2026	December 5, 2029
Jodie Hassall	January 9, 2025	December 31, 2027	January 9, 2030
Josh Hughes	January 29, 2026	December 31, 2028	January 29, 2031
Jessica Salamida	January 29, 2026	December 31, 2028	January 29, 2031
Douglas Radley	February 5, 2026	February 5, 2031	February 5, 2031

SECTION 2. The Resolution shall become effective after its passage and adoption, the public welfare demanding it.

RESOLVED, this 4th day of June, 2026.

ATTEST:

Halie Gallik, Mayor

Montique Luster, Town Recorder

Passed: _____

APPROVED AS TO LEGALITY AND FORM:

L. Gino Marchetti, Town Attorney

BOARD OF COMMISSIONERS
TOWN OF NOLENSVILLE
7218 NOLENSVILLE RD
NOLENSVILLE, TN 37135

RESOLUTION #26-066

**A RESOLUTION APPROVING FUNDING ALLOCATIONS RECOMMENDED BY
THE NOLENSVILLE BUTTERCUP FESTIVAL ADVISORY COMMITTEE**

WHEREAS, the Nolensville Buttercup Festival Advisory Committee has reviewed and recommended funding allocations to support future festival planning, local nonprofit organizations, and schools within the Town of Nolensville; and,

WHEREAS, these allocations are intended to promote community engagement, preserve local heritage, support charitable efforts, and enhance educational opportunities for Nolensville students.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. That the following funding allocations recommended by the Nolensville Buttercup Festival Advisory Committee are hereby approved:

1. **Buttercup Festival Advisory Committee Support**
 - \$10,000 to be included as a dedicated line item to provide hold-over and start-up funding for the 2027 Buttercup Festival.

2. **Charitable Donation**
 - \$2,500 to the **Nolensville Historical Society**
 - \$2,500 to **Friends of Nolensville Parks**
 - \$440 to **Williamson County Animal Center**

3. **School Donations**
 - **Nolensville High School:** \$5,000
 - **Middle Schools (2 total):** \$7,000 - \$3,500 each to two middle schools
 - **Elementary Schools (3 total):** \$6,000 - \$2,000 each to three elementary schools

SECTION 2. That Town Staff is authorized to take all necessary steps to disburse the approved funds and to reflect these allocations in the appropriate budget documents.

RESOLVED AND ADOPTED THIS 4th DAY OF June 2026.

Halie Gallik, Mayor

Resolution 26-066
Page 1 of 2

ATTEST:

Montique Luster, Town Recorder

Passed: _____

APPROVED AS TO LEGALITY AND FORM:

L. Gino Marchetti, Town Attorney

BOARD OF COMMISSIONERS
TOWN OF NOLENSVILLE
7218 NOLENSVILLE RD
NOLENSVILLE, TN 37135

RESOLUTION #26-067

**A RESOLUTION APPROVING FUNDING ALLOCATION RECOMMENDED BY THE
NOLENSVILLE BUTTERCUP FESTIVAL ADVISORY COMMITTEE**

WHEREAS, the Nolensville Buttercup Festival Advisory Committee has reviewed and recommended funding allocations to support local charitable initiatives; and,

WHEREAS, the Committee has identified the Nolensville Food Pantry as a deserving recipient to promote community engagement and support charitable efforts within the Town of Nolensville; and,

WHEREAS, the Board of Commissioners recognizes the importance of supporting nonprofit organizations that contribute to the well-being of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. That the following funding allocation recommended by the Nolensville Buttercup Festival Advisory Committee is hereby approved:

- **Charitable Donation:** \$2,500 to the **Nolensville Food Pantry**

SECTION 2. That Town Staff is authorized to take all necessary steps to disburse the approved funds and to reflect this allocation in the appropriate budget documents.

RESOLVED AND ADOPTED THIS 4th DAY OF June 2026.

Halie Gallik, Mayor

ATTEST:

Montique Luster, Town Recorder

Passed: _____

APPROVED AS TO LEGALITY AND FORM:

L. Gino Marchetti, Town Attorney

BOARD OF COMMISSIONERS
TOWN OF NOLENSVILLE
7218 NOLENSVILLE ROAD
NOLENSVILLE, TENNESSEE 37135

RESOLUTION #26-068

**A RESOLUTION TO APPROVE PROFESSIONAL SERVICES AGREEMENT BETWEEN
STV ENGINEERS, INC. AND TOWN OF NOLENSVILLE FOR ENGINEERING SERVICES
FOR CLOVERCROFT ROAD WIDENING PROJECT**

WHEREAS, the Town of Nolensville adopted a Major Thoroughfare Plan in 2022 that provides a general plan for major street system and intersection improvements to support the continued growth and development of the community while ensuring safe travel for vehicles and pedestrians throughout the Town of Nolensville; and

WHEREAS, correspondingly with the growth and development experienced in the Town of Nolensville traffic generation has increased proportionately along major arterials including Nolensville Road that serves as a major transportation corridor for the working population commuting between destinations Williamson, Davidson and Rutherford Counties; and

WHEREAS, with continued growth and development of the Town the Major Thoroughfare Plan forecasts other major roads serving as east-west corridors such as Clovercroft Road, Kidd/McFarlin Road, Rocky Fork Road and Sunset Road will continue to experience deteriorating levels of service (LOS) in response to large increases in traffic volumes including AM and PM peak periods; and

WHEREAS, the Major Thoroughfare Plan recommends Clovercroft Road be widened to three (3) lanes and to improve intersection capacity including addressing necessary geometric improvements to improve operational efficiency along Clovercroft Road; and

WHEREAS, the Board of Commissioners has determined based upon traffic safety considerations and continued increase in traffic volumes the desire to widen Clovercroft Road near its intersection with Nolensville Road, as illustrated in Exhibit "A" attached hereto, to widen the existing 2-lane road from approximately 600 feet west of the intersection of Clovercroft Road and Nolensville Road to a 4-lane arterial cross-section (one westbound lane and three eastbound lanes to include one dedicated northbound turn lane, one through lane, and one dedicated southbound turn lane) that also includes accommodation for pedestrian and bicycle travel along the arterial road segment; and

WHEREAS, the Board of Commissioners has appropriated funding for the FY2025-26 operating budget in the amount of \$300,000 in FY2025-26 for the design services for road improvements on Clovercroft Road to widen the existing 2-lane road from approximately 600 feet west of the intersection of Clovercroft Road and Nolensville Road to a 4-lane arterial cross-section (one westbound lane and three eastbound lanes to include one dedicated northbound turn lane, one through lane, and one dedicated southbound turn lane) that also includes accommodation for pedestrian and bicycle travel along the arterial road segment; and

WHEREAS, the Board of Commissioners approved Resolution 25-044 in June 2025 to authorize the Town Manager to publish a Request for Qualifications for engineering services for the Clovercroft Road widening project; and

WHEREAS, Town staff prepared a Request for Qualifications that was advertised beginning August 15, 2025, with a submittal deadline of September 11, 2025; and

WHEREAS, the Town received several Statements of Qualification from qualified firms and Town staff utilizing a qualification-based approach identified STV Engineers, Inc. ("STV") as the preferred consultant to negotiate a professional services agreement for engineering services; and

WHEREAS, the Town received a revised Professional Services Agreement from STV for engineering services in October 2025 attached hereto as Exhibit "B" that provides a scope of work along with an associated fee to perform preliminary engineering and related services for the Clovercroft Road widening project for a total fee in the amount of \$122,191 (lump sum fee of \$119,691 plus \$2,500 to be billed hourly-not-to-exceed only upon written authorization by Town); and

WHEREAS, Town staff prepared Resolution 25-096 to provide for formal consideration and approval of the Professional Services Agreement between the Town and STV that was subsequently postponed by a majority of the Board of Commissioners on November 6, 2025, until the Board of Commissioner Strategic Planning Session conducted in February 2026; and

WHEREAS, Town staff requested STV prepare an updated professional services agreement including project schedule that reflected the previous scope of services along with specific project coordination, scheduling, and progress reporting services to improve Town-consultant communication and project transparency as contained in Task 1 of Scope of Services including Task 1 deliverables; and

WHEREAS, the total fee for professional services is in the amount of \$122,191 (lump sum fee of \$119,691 plus \$2,500 to be billed hourly-not-to-exceed only upon written authorization by the Town for public engagement services); and

WHEREAS, Town staff recommends the Board of Commissioners budget a design contingency in the amount of \$12,000 to address unforeseen design considerations during preparation of traffic analysis and preliminary plans and supporting documentation for the Clovercroft Road widening project; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF NOLENSVILLE, TENNESSEE, AS FOLLOWS:

SECTION 1. That the Board of Commissioners approves the Professional Services Agreement between STV Engineers, Inc. and the Town of Nolensville to provide preliminary engineering services for the Clovercroft Road widening project as described and contained in Exhibit "B" attached hereto for a total fee in the amount of \$122,191 (lump sum fee of \$119,691 plus \$2,500 to be billed hourly-not-to-exceed only upon written authorization by Town).

SECTION 2. That the Board of Commissioners authorizes the Mayor to execute the Professional Services Agreement between STV Engineers, Inc. and the Town of Nolensville and other documents as may be required to provide preliminary engineering services for the Clovercroft Road widening project as described and contained in Exhibit "B" attached hereto.

SECTION 3. That the Board of Commissioners approves a contingency budget for engineering services in the amount of \$12,000 to be utilized to address unforeseen design considerations during performance of preliminary design services for the Clovercroft Road widening project for a total expenditure for preliminary design services and contingency in the amount of \$134,191. Any unused contingency for preliminary design services will be redirected toward remaining design, right-of-way acquisition, and/or construction phases following completion of preliminary engineering services.

SECTION 4. Town staff and STV Engineers, Inc. will provide monthly project updates including milestone schedule tracking and project progression to the Board of Commissioners and will publish updates monthly on Town website project reporting tools.

RESOLVED, this 4th day of June, 2026.

Halie Gallik, Mayor

Attest:

Montique Luster, Town Recorder

Passed: _____

APPROVED AS TO LEGALITY AND FORM:

L. Gino Marchetti, Town Attorney

EXHIBIT "A"
CLOVERCROFT ROAD FROM OLD CLOVERCROFT ROAD TO NOLENSVILLE ROAD



EXHIBIT "B"
PROFESSIONAL SERVICES AGREEMENT BETWEEN STV ENGINEERS, INC. AND
TOWN OF NOLENSVILLE FOR ENGINEERING SERVICES
FOR CLOVERCROFT ROAD WIDENING PROJECT

Resolution 26-068
Page 5 of 5



Project No. _____

PROFESSIONAL SERVICES AGREEMENT

This **PROFESSIONAL SERVICES AGREEMENT** (“**Agreement**”) is made and entered on **XXXX XX, 2026**, by and between **STV Engineers, Inc., a New York corporation** (“**STV**”), and **Town of Nolensville, Tennessee** (“**Client**”). STV and Client are sometimes referred to individually as a “**Party**” and together as the “**Parties**”.

Client desires to retain STV to render certain professional services relating to Client’s Clovercroft Road widening project (“**Project**”). STV is willing to render such services in accordance with the terms and conditions of this Agreement. In consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

ARTICLE 1 – SERVICES OF STV

1.1 STV agrees to perform the professional services described in detail in **Exhibit A**, attached and incorporated herein by reference (“**Services**”). The schedule for performance of the Services will be as set forth in **Exhibit A**. If required for the Services, STV will secure and maintain the licenses, professional registrations, permits, and other authorizations necessary for STV to perform the Services. It is expressly understood that Client is responsible for all other permits, licenses, authorizations, and bonds, including related fees and any administrative fees or any taxes, required by any federal, state, or local government law.

1.2 STV will perform the Services in accordance with the level of care, diligence, skill, and judgment that is ordinarily exercised by recognized professionals in its field with respect to services of a similar nature under the same or similar circumstances (“**Standard of Care**”). Estimates of cost, approvals, recommendations, opinions, and decisions by STV are made on the basis of STV’s experience, qualifications and professional judgment and are not to be construed as warranties or guarantees. Consistent with the Standard of Care, the Services will conform to applicable laws, ordinances, codes, rules, regulations, and other legal requirements at the time Services are rendered.

1.3 STV will not be required to sign any documents, no matter by whom requested, that would result in STV having to certify, guarantee, or warrant the existence of conditions whose existence STV cannot ascertain. Any certification provided by STV will be so provided based on STV’s knowledge, information, and belief subject to and consistent with the Standard of Care. Client will compensate STV for any work necessary to verify project compliance with regulatory standards for purposes of such certification(s).

1.4 If STV provides opinions of probable construction cost pursuant to this Agreement, such opinions are to be made on the basis of STV’s experience and qualifications and, consistent with the Standard of Care, represent STV’s judgment as a professional generally familiar with the industry. However, since STV has no control over the cost of labor, materials, equipment, or services furnished by others, or over the methods of determining prices, or over competitive bidding or market conditions, STV cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from opinions of probable construction cost prepared by STV.

1.5 If applicable to STV’s Services, during the construction phase of the Project, STV will not supervise, direct, or have control over a contractor’s work, nor will STV have authority over or

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Project No. _____

responsibility for the means, methods, techniques, sequences, or procedures of construction selected by a contractor, for safety precautions and programs incident to a contractor's work in progress, nor for any failure of a contractor to comply with laws and regulations applicable to a contractor's furnishing and performance of the work. STV neither guarantees the performance of any construction contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the applicable requirements. STV will not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or of any other persons (except STV's own employees and subconsultants) at the Project site or otherwise furnishing or performing any work.

1.6 Immediately upon execution of this Agreement, Client will provide available information to STV regarding the requirements for the Project. STV is entitled to rely on the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by Client pursuant to this Agreement. When requested by STV, Client will arrange access to and make provisions for STV to enter upon public and private property as required for STV to perform Services under this Agreement. Upon the request of STV, Client will designate a representative authorized to act on its behalf with respect to the Project. Client, or such authorized representative, will render decisions in a timely manner pertaining to documents submitted by STV in order to avoid unreasonable delay in the orderly and sequential progress of the Services.

1.7 Client may request changes to the scope of Services such as additions, deletions, or revisions (in any case, a "**Change**"). Any Change must be agreed to by the Parties in writing. If STV anticipates that a Change or any other Project event will affect STV's compensation or schedule or will cause STV to perform work outside the scope of Services ("**Additional Services**"), STV will notify Client so that an equitable adjustment(s) to compensation and/or schedule be made through a written document reflecting such adjustment(s) and executed by both Parties ("**Change Order**"). Notwithstanding anything to the contrary, STV is under no obligation to comply with a Change or perform any Additional Services without a Change Order and STV will not be in default for refusal to proceed with a Change or Additional Services.

ARTICLE 2 – COMPENSATION, INVOICING, AND PAYMENT

2.1 Client will pay STV for all Services as set forth in **Exhibit B** ("**Compensation Schedule**"). Client is alone responsible for payment to STV under this Agreement and such duty to pay STV will not be subject to any third-party agreement.

2.2 STV will submit invoices for Services performed, prepared on the basis of STV's monthly progress reports specifying the Services completed during the preceding month. Client will pay STV within thirty (30) days of invoice submission. Time is of the essence in payment of STV's invoices, and timely payment is a material part of the consideration of this Agreement. Unpaid balances are subject to an additional charge of one and three quarters (1.75) percent per month from the date of the invoice.

2.3 STV may, after giving seven (7) days written notice to Client, suspend Services without liability until Client has paid in full all amounts due STV. Sealed plans, final documents, reports, and attendance at meetings/hearings will not be provided unless payment for Services is current. If STV is performing services for Client under multiple projects, invoice payments must be kept current on all

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projects for Services hereunder to continue. Client acknowledges STV's right to suspend Services and withhold plans and documents, as provided above, if payments are not current on all projects. If Services are suspended for thirty (30) days or longer, upon resuming Services, STV will be entitled to expenses incurred in the interruption and resumption of the Services. If Services are suspended for ninety (90) days or longer, STV will be entitled to reimbursement of all expenses incurred during the interruption and resumption of its Services and fees for remaining Services will be equitably adjusted. Should it become necessary to utilize legal or other resources to collect any or all monies rightfully due for Services rendered, STV will be entitled to full reimbursement of all such costs, including reasonable attorneys' fees and costs. Notwithstanding anything contained herein or in any other Article, Client is entitled to receive all plans and documents for which Client paid in full.

ARTICLE 3 – SUSPENSION AND TERMINATION

3.1 Suspension. Client may require STV to suspend, delay, or interrupt all or part of the Services called for by this Agreement upon written notice. Upon receipt of such notice, STV will suspend the Services as directed by Client until such time as Client issues written direction to resume the performance of the Services. If Services are suspended for ninety (90) days or longer, STV will be entitled to reimbursement of all expenses incurred as a result of the interruption and resumption of the Services and an equitable adjustment to the compensation for the remaining Services.

3.2 Termination. Either Party may terminate this Agreement in whole or in part for convenience upon thirty (30) days written notice. Either Party may terminate this Agreement upon the other Party's material breach of this Agreement, provided that: (a) the nonbreaching Party sends written notice to the breaching Party describing the breach in reasonable detail; and (b) the breaching Party does not cure the breach within thirty (30) days following its receipt of such written notice.

3.3 In the event of any termination, Client will compensate STV for Services performed as of the effective date of termination. Termination of this Agreement for any reason whatsoever will not affect any right or obligation of any Party which is accrued or vested prior to such termination, and any provisions of this Agreement relating to any such right or obligation will be deemed to survive the expiration or earlier termination of this Agreement.

ARTICLE 4 – INDEMNITY, LIABILITY, AND INSURANCE

4.1 Indemnity. To the fullest extent permitted by law, STV and Client agree to indemnify and hold harmless each other and their respective officers and employees from and against all claims, damages, losses, litigation, and expenses, including reasonable attorneys' fees, to the extent caused by the negligent acts, errors, or omissions of the indemnifying Party, its employees, or subcontractors.

4.2 Waiver of Consequential Damages. Notwithstanding any other provisions of this Agreement and to the fullest extent permitted by law, neither Party will be liable to the other Party for any incidental, special, indirect, or other consequential damages incurred, regardless of the nature of the fault or whether it was committed by STV or Client, or their employees, subconsultants, or subcontractors. Consequential damages include, without limitation, liability for loss of use, loss of profits, loss of production, or business interruption, however the same may be caused.



Project No. _____

4.3 Limitation of Liability. To the fullest extent permitted by law, Client agrees that STV's total aggregate liability to Client and any persons or entities claiming by, through, or under Client, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to the Project, the Services, or this Agreement from any cause or causes including, without limitation, STV's negligence, errors, omissions, strict liability, statutory liability, indemnity obligation, breach of contract, or breach of warranty will not exceed Fifty Thousand Dollars (\$50,000.00) or STV's compensation hereunder, whichever is greater.

4.4 Insurance. STV will carry the following insurance during the term of this Agreement: (i) Worker's Compensation and Employer's Liability Insurance in compliance with statutory limits; (ii) Professional Liability Insurance with limits of One Million Dollars (\$1,000,000) per claim and in the aggregate; (iii) Automobile Liability Insurance with limits of One Million Dollars (\$1,000,000) combined single limit for all motor vehicles owned, rented, or used by STV; and (iv) Comprehensive General Liability, Bodily Injury, and Property Damage Insurance with combined single limits of One Million Dollars (\$1,000,000) per occurrence and in the aggregate. STV will provide certificates of insurance to Client upon request.

ARTICLE 5 – WORK PRODUCT AND CONFIDENTIALITY

5.1 Ownership of Work Product. All data, calculations, drawings, plans, specifications, designs, models, surveys, maps, reports, studies, analyses, working papers, schedules, estimates, minutes, field notes, manuals, training and presentation materials, electronic files, templates, procedures, scripts, links, source code, software, summaries, and other compilations of information, materials and documents prepared, developed, or accumulated by STV under this Agreement for the Project ("**Work Product**") are instruments of service with respect to the Project and will be and will remain the property of STV. Subject to the terms and conditions of this Agreement, STV grants Client a royalty-free, non-exclusive license to use the Work Product in connection with the Project. The Work Product is not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any reuse by Client or a third person or entity authorized by Client without written verification or adaptation by STV for the specific purpose intended will be at Client's sole risk and without liability or legal exposure to STV; and Client agrees to release, defend, indemnify, and hold harmless STV from all claims, damages, losses, and expenses, including reasonable attorneys' fees, arising out of or resulting therefrom. Any such verification or adaptation will entitle STV to additional compensation at rates to be agreed upon by STV and Client or the third person or entity seeking to reuse the Work Product. If any information hereunder is provided in electronic format, Client recognizes that such information recorded on or transmitted as electronic media, including CADD or BIM documents ("**Electronic Documents**") are subject to undetectable alteration, either intentional or unintentional, due to, among other causes, transmission, conversion, media degradation, software error, or human alternation. Accordingly, the Electronic Documents are provided to Client for informational purpose only and not as record documents.

5.2 Confidentiality. In connection with the performance of this Agreement, STV and Client may disclose to each other secret or confidential information consisting of unpublished technical or other data in which STV, Client, or other parties have proprietary rights, patentable as well as unpatentable. All of this information will be considered confidential information of the disclosing Party. The receiving Party will not, except as specifically authorized in writing by the disclosing Party, disclose to any party any technical, confidential, or secret information of whatever kind or nature, so long as, and to the

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extent that, such information remains unpublished. This obligation will not apply to information which the receiving Party can demonstrate was in the possession or known to it prior to the date of such disclosure as demonstrated by its records. Nor should this obligation apply to information has been properly and lawfully made available to the receiving Party from third parties who are under no obligation to maintain the confidential nature of this information. The receiving Party will make no copies of any prints or other documents supplied by the disclosing Party, unless expressly authorized or directed to do so.

ARTICLE 6 – GENERAL

6.1 Disputes. STV and Client agree to negotiate in good faith to resolve any disputes or differences arising under this Agreement. Any dispute that cannot be resolved by negotiation will be submitted to mediation conducted in accordance with the current Construction Rules and Mediation Procedures of the American Arbitration Association or such other form of non-binding Alternative Dispute Resolution (ADR) as the Parties may mutually agree. In the event the dispute resolution procedures as described above do not resolve any disagreement among the Parties and any Party elects to institute legal proceedings, the forum for any such action relating to this Agreement will be in the federal or state courts where the Project is located. This Agreement is to be governed by the laws of the state or jurisdiction in which the Project is located. Except to the extent that this Agreement expressly permits a Party to suspend performance, the Parties will each proceed diligently and faithfully with performance of their respective obligations under this Agreement pending a final resolution of a dispute and failure to so proceed will be considered a default under the terms of this Agreement.

6.2 Independent Contractor. STV is an independent contractor responsible for the means and methods used in performing the Services. STV's employees, agents, and representatives will not be considered under this Agreement or otherwise as having a status as an employee of Client.

6.3 Force Majeure. Neither Party will be responsible for delays attributable to acts of God, acts of third parties, intervention of public authorities, weather, work stoppages, changes in applicable laws or regulations after the date of commencement of performance hereunder, and any other acts or omissions or events which are beyond the reasonable control of a Party. Compensation, costs, schedule commitments, and time for performance will be adjusted for delays caused under this section.

6.4 Notices. For purposes of this Agreement, all notices and other communications provided for herein must be in writing, addressed as provided hereinafter to the party to whom the notice is given, and must be either: (i) delivered personally; (ii) sent by United States certified mail, postage prepaid, return receipt requested; (iii) placed in the custody of a nationally recognized carrier to be delivered overnight; or (iv) delivered via email (provided that the email originates from a valid business email address registered to the Party giving notice or its representative). Notice is deemed given: (i) upon receipt if delivered personally, (ii) forty-eight (48) hours after deposit if sent by certified mail, (iii) twenty-four (24) hours after deposit if sent overnight by a nationally recognized carrier, or (iv) upon receipt if delivered via email during normal business hours or the following business day if received after business hours. The contact information of the Parties for all purposes under this Agreement and for all notices hereunder will be the information listed on the signature page below.

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Rev. 4/2025



Project No. _____

6.5 Survival of Provisions. Termination of this Agreement for any reason whatsoever will not affect any right or obligation of any party which is accrued or vested prior to such termination, and any provision of this Agreement relating to any such right or obligation will be deemed to survive the termination of this Agreement. The indemnity, limitation of liability, representations, warranties, covenants, guarantees, confidentiality obligations, insurance requirements, and intellectual property rights provisions set forth herein will survive termination or expiration of this Agreement, in addition to any other provisions which by their nature should, or by their express terms do, survive or extend beyond termination or expiration of this Agreement.

6.6 Third Parties. Nothing contained in this Agreement creates a contractual relationship with, or a cause of action in favor of, a third party against either STV or Client. STV's Services under this Agreement are being performed on behalf of and solely for the benefit and exclusive use of Client for the limited purposes of this Agreement, and no person or other entity will have any claim against STV because of this Agreement. In addition, nothing herein will be construed as creating a contractual relationship between Client and any STV employee, representative, or consultant. Except for fraud or wrongful misrepresentation of STV's individual officers, directors or employees, the Client agrees that in the event of a dispute regarding this Agreement or the Services rendered by STV hereunder, the Client shall only seek recourse against STV and hereby expressly waives any and all right to pursue a claim against STV's individual officers, directors, or employees.

6.7 Assignment. This Agreement will bind the partners, heirs, executors, administrators, successors, permitted assigns, and legal representatives of the Parties. Client will not sell, assign, sublet, or otherwise transfer any rights under or interest in this Agreement without the prior written consent of STV. STV will not sell, assign, sublet, or otherwise transfer any rights under or interest in this Agreement without the prior written consent of Client.

6.8 Severability. If any provision of this Agreement is held to be illegal, invalid, or unenforceable under present or future laws, such provision will be revised to give it the maximum effect allowed by law, or, if a revision is not possible, will be fully severable, and this Agreement will be construed and enforced as if such illegal, invalid, or unenforceable provision is not a part hereof, and the remaining provisions hereof will remain in full force and effect.

6.9 Headings and Construction. All section headings herein are for convenience of reference only and are not part of this Agreement, and no construction or inference will be derived therefrom. Each party and, if it so chooses, its counsel have reviewed and revised this Agreement and that the normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party will not be employed in the interpretation of this Agreement or any amendments or exhibits.

6.10 No Waiver. No waiver of satisfaction of a condition or nonperformance of an obligation under this Agreement will be effective unless it is in writing and signed by the party granting the waiver.

6.11 Counterparts. This Agreement may be executed in counter-part originals and/or by electronic means, with each Party cooperating to provide the other with an original executed version.

6.12 Entire Agreement. The exhibit(s) to this Agreement are incorporated by reference into, attached to, and made a part of this Agreement. This Agreement, together with all exhibits attached,

06 - Professional Services Agreement
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Project No. _____

constitutes the entire Agreement between the Parties relating to the transaction described herein and supersedes any and all prior oral or written understandings. No amendment or modification to this Agreement will be effective unless it is in writing and signed by authorized representatives of both Parties.

----- *Signature Page Follows* -----

06 - Professional Services Agreement
Rev. 4/2025



Project No. _____

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties have made and executed this Agreement that is effective as of the date first above written.

<p>STV Engineers, Inc. 350 5th Ave. New York, NY, 10118 Attention: Brad Thompson Email: brad.thompson@stvinc.com</p> <p>By: _____</p> <p>Name: <u>Brad Thompson</u></p> <p>Title: <u>Vice President</u></p>	<p>Town of Nolensville, TN 7218 Nolensville Road, Nolensville, TN 37135 Attention: Email:</p> <p>By: _____</p> <p>Name: _____</p> <p>Title: _____</p>
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Project No. _____

**EXHIBIT A
SCOPE OF SERVICES**

06 - Professional Services Agreement (Exhibit A)
Rev. 12/2024

**Clovercroft Road Widening Design
STV Scope of Work, Schedule, and Fee**

June 2, 2026

PROJECT OVERVIEW

Project Description and Location

STV will prepare preliminary design plans for the widening of Clovercroft Road just west of its intersection with Nolensville Road (S.R. 11). The project is anticipated to include widening to 4-lanes including dedicated north and southbound turn lanes with sidewalk and/or a shared use path to accommodate bicyclists and pedestrians.

Consulting Team

- **STV Engineers:** Lead Designer, Utility Coordination, Public Involvement, and Prime agreement holder
- **JMT:** Traffic Analysis, Survey and ROW services

Future Scope (Approved via contract amendment)

Upon Town of Nolensville request and approval via contract amendment, the STV Team will move forward with developing right of way plans, geotechnical analysis, pavement design, utility coordination, permit support, continuing public involvement services, final design/construction plans, bidding assistance, ROW services, and construction engineering inspection.

SCOPE OF SERVICES

The following outlines the proposed scope of services for the above-described project.

Task 1 - Project Management

This task consists of general project management, administrative, and accounting activities for the project. Coordination activities will consist of preparing and distributing project correspondence, scheduling meetings, and discussion of project elements with internal consultant team members and the Town of Nolensville (Town). This task also includes the day-to-day management of the STV Team, resource planning, client coordination, and maintaining an understanding of all tasks and how they are progressing in relation to the overall project schedule.

Schedule

The team will develop a detailed project schedule that outlines the proposed work. It will be maintained and tracked with reporting provided as part of a monthly Town Management Coordination meeting. For purposes of this scope, it is anticipated that it will take 7 months to complete this initial phase. The draft block schedule is attached at the end of this document.

Task 1 Deliverables:

- Meeting agendas and minutes
- Monthly invoices and progress reporting
- Monthly management meeting (STV and Town)
- Project schedule

**Clovercroft Road Widening Design
STV Scope of Work, Schedule, and Fee**

June 2, 2026

Task 2 – Field Survey

STV subconsultant JMT will provide field survey services as described in the attached file.

Task 3 – Traffic Engineering/Analysis

STV subconsultant JMT will provide traffic engineering services as described in the attached file. JMT will conduct turning movement traffic counts and evaluate various intersection improvement options as well as assess warrants for the installation of turn lanes at the following location:

- Clovercroft Road at Nolensville Road (SR 11)/Rocky Fork Road – This intersection will be analyzed for improvement scenarios including:
 - Turn lane warrants

The evaluation/analysis will look at AM and PM peak hours for the 2025 base year, and both 2030 and 2035 future year.

Based on the traffic analysis completed by JMT, STV will prepare conceptual layouts and conceptual cost estimates of the proposed improvements.

Assumptions:

- JMT will utilize Synchro/SimTraffic to analyze signalized and unsignalized intersection operations
- Traffic expected to be generated by any approved development in the area will be taken from previous Traffic Impact Studies provided by the Town of Nolensville.
- Conceptual cost estimate will be prepared using TDOT's Conceptual Cost Estimate Tool

Task 3 Deliverables:

- Traffic Analysis Memo that will include Intersection improvement recommendations, traffic data summary, and figures representing traffic volumes and conceptual roadway or traffic control improvements.
- Intersection turning movement counts at the following locations:
 - Clovercroft Road at Nolensville Road (SR 11)/Rocky Fork Road
- Conceptual Layouts
- Conceptual Cost Estimate

Task 4 – Preliminary Plans

STV will develop engineering/preliminary design plans for the widening of Clovercroft Road just west of its intersection with Nolensville Road (S.R. 11). The limits for the improvements will be as described in the traffic analysis memo and approved by the Town of Nolensville. The scope will include pedestrian ADA ramps and crosswalk design, development of preliminary plans, and a preliminary cost estimate.

Assumptions:

- Plans will follow the format of the TDOT Line and Grade Checklist
- Permitting assistance will occur as part of a future contract amendment
- Bid documents will occur as part of a future contract amendment

**Clovercroft Road Widening Design
STV Scope of Work, Schedule, and Fee**

June 2, 2026

- Geotechnical exploration and recommendations will occur as part of a future contract amendment
- NEPA and/or Environmental studies are not included
- Right of Way plans and Construction Plans will occur as part of a future contract amendment
- Preliminary cost estimates will be developed using the TDOT Line and Grade Cost Estimate spreadsheet and recent construction material cost estimates from various sources.

Task 4 Deliverables:

- Preliminary Plans
- Preliminary Cost Estimate

Optional Task – Public/Stakeholder Engagement Support

As an optional task to be initiated by specific notice to proceed from the Town, STV will provide advisory services to the Town staff and specifically the Public Information Officer on items such as a project web page and a citizen survey. This could include advising on format and content but does not include producing these items and/or content.

Project Schedule

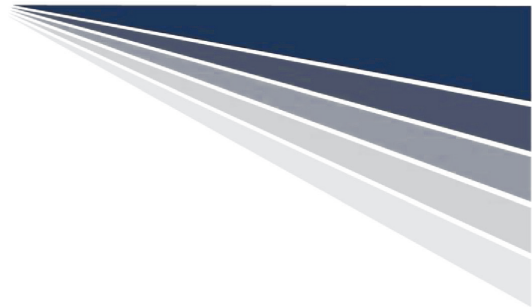
Nolensville Clovercroft Road Widening

Task	2026								2027			
	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
1.0 Project Startup												
2.0 Traffic Analysis and Conceptual Design ^{1,2}												
3.0 Field Survey												
4.0 Preliminary Utility Review												
5.0 Preliminary (30%) Plans ¹												

¹ Assumes 1 week of review time for Town staff

² Traffic analysis to start in mid-late August when school is back in session

Critical Path indicated in red



October 9, 2025

Krystle Lindsey, PE
Senior Roadway Engineer
STV

**Re: Clovercroft Roadway Widening Project
Traffic & Survey Scope of Services**

Dear Justin:

Johnson, Mirmiran & Thompson, Inc. (JMT) is pleased to submit this scope of work and fee estimate for the Clovercroft Roadway Widening Project for the Town of Nolensville, Tennessee.

Traffic Scope of Services

1. Data collection: A site visit will be conducted and pertinent traffic data will be collected within the study area, including field measurements to verify the features of the existing intersection to be studied, traffic control, number of traffic lanes in each direction, number of turn lanes, speed limits, bike/ped and transit access, etc.
2. Traffic counts will be collected at the intersection of Clovercroft Road and Nolensville Road during the AM and PM peak hours on a typical weekday while school is in session. The timing of these counts can be done upon NTP – or can wait until the planned Publix is open and operational.
3. Traffic Analyses: Existing plus and 5 and 10-year projected traffic volumes will be analyzed using the Highway Capacity Manual method. Levels of service will be developed. This report will include two sets of projected volumes.
4. Traffic Projections: Traffic expected to be generated by any approved development in the area will be taken from previous Traffic Impact Studies provided by the Town of Nolensville.
5. Figures: All figures within the report will be clearly labeled and present a visual representation of traffic volumes. Additional figures will be developed to present conceptual representations of traffic control and/or roadway improvements. The conceptual recommended improvements are for illustrative purposes only, specific roadway and signal plans will not be developed.
6. Develop recommendations: Any roadway or traffic control improvements required to mitigate the future traffic will be included the analysis and in the report. These recommended improvements will include a narrative discussion with conceptual illustrations.
7. Write report: A Traffic Analysis Memo will be developed that will comply with industry standards.

Survey Scope of Services

1. Use existing TDOT geodetic control points to be used for horizontal and vertical Control. Control will be checked, and additional control set if needed. Survey data will be based on horizontal datum NAD83 (2011) and vertical datum NAVD 88.
2. Contact property owners by writing for entry letters.
3. Survey property/right-of-way with approximately 8 tracts for right-of-way only, full survey of individual properties is not included.
4. Contact/request Tennessee 811 for utility locate and tickets with survey one compliance letter.
5. Topography/DTM will be 25-foot survey grid with contour interval at 1 foot.

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Clovercroft Road Widening, Nolensville, TN

October 9, 2025

6. No underground subsurface utility engineering (SUE) designation or location will be performed as part of this survey. The existing underground utilities will be a compilation of information based on visual observation, TN 811 utility locates and other mapping sources if available.
7. Deliverables will be MicroStation ORD version 12.0 – files using TDOT standards.

Reduced Area: Full location/topographic roadway corridor survey approximately 700' West and 200' East from center of intersection Nolensville Road/Clovercroft Road and 100' North from center of intersection. Width includes 30 feet left and 100 feet right of centerline of Clovercroft Road, 60 feet on Nolensville Road and 200 feet on Rocky Forck Road. Survey includes full DTM, topo, ROW Lines, existing alignments and profiles. Survey will be limited to outlined area as shown on Exhibit A.

Extended Area: Full location/topographic roadway corridor survey approximately 250' West from center of intersection Clovercroft Road/Old Clovercroft Road and 250' North from center of said intersection to 200 feet East of intersection of Nolensville Road and Rocky Forck Road. Topo width being 40 feet wide from centerline of Old Clovercroft Road and 30 feet left and 100 feet right from centerline of Clovercroft Road. Survey includes full DTM, topo, ROW Lines, existing alignments and profiles. Survey will be limited to outlined area as shown on Exhibit B.

Project Fee and Schedule

The "Lump Sum" fee for the Traffic Analysis will be **\$9,750**. The "Lump Sum" fee for the Reduced Area Survey will be **\$15,900**. If the Extended Area Survey is chosen, the fee will be **\$27,900**. Work will be invoiced monthly on a percent complete basis. Expected schedule for Traffic Analysis is 6 weeks from NTP (depending on when counts are collected due to Publix). Expected scheduled for survey would be early 2026 if given 4 weeks prior NTP.

Any work required beyond what is listed in this scope of work will be discussed with you prior to commencement and either an additional scope developed or will be billed at JMT's standard hourly rate. Additional work includes: Coordination with railroad or train line representatives; Attendance at more than one public or council meeting; TDOT permit applications, Additional iterations of traffic, Modifications to land use; Additional data collection (additional count locations or times); Specific roadway/signal plans or CAD-level drawings.

JMT appreciates the opportunity to submit this scope of services and proposed fee. If you have any questions, please feel free to contact me. We look forward to working with you on this important project for STV and TDOT.

Sincerely,



Dyan C. Damron, PE, PTP
Associate Vice President
Office Leader | Traffic & ROW
JMT - Johnson, Mirmiran & Thompson, Inc.





Project No. _____

**EXHIBIT B
COMPENSATION SCHEDULE**

Project Fee

STV will provide the services described in this scope of services for a lump sum fee not to exceed \$119,691. A breakdown of the fee follows.

Task 1 – Project Management	\$11,745
Task 2 – Field Survey	\$15,900
Task 3 – Traffic Analysis and Conceptual Design	\$14,430
Task 4 – Preliminary Plans	\$77,616
TOTAL	\$119,691
Optional Task – Public/Stakeholder Engagement	Hourly, not to exceed \$2,500 only upon written authorization by Client

Exhibit B to Subcontract for Professional Services Rev. 03/2023



REQUEST: Resolution 26-068 – Resolution to Approve Professional Services Agreement between STV Engineers, Inc. and Town of Nolensville for Engineering Services for Clovercroft Road Widening Project

SUBMITTED BY: Victor Lay, Town Manager
Chuck Downham, Assistant Town Manager
Enoch Jarrell, Town Engineer

DATE: June 4, 2026

ATTACHMENTS: Resolution 26-068– Resolution to Approve Professional Services Agreement between STV Engineers, Inc. and Town of Nolensville for Engineering Services for Clovercroft Road Widening Project
Professional Services Agreement – STV Engineers, Inc. (Exhibit B)

PURPOSE:

To approve Resolution 26-068 to approve a revised Professional Services Agreement between STV Engineers, Inc. and the Town of Nolensville for engineering services for the Clovercroft Road widening project.

BACKGROUND:

The Town of Nolensville adopted a Major Thoroughfare Plan in 2022 that provides a general plan for major street system and intersection improvements to support the continued growth and development of the community while ensuring safe travel for vehicles and pedestrians throughout the Town of Nolensville. Correspondingly, with the growth and development experienced in the Town of Nolensville traffic generation has increased proportionately along major arterials including Nolensville Road that serves as a major transportation corridor for the working population commuting between destinations Williamson, Davidson and Rutherford Counties.

With continued growth and development of the Town the Major Thoroughfare Plan forecasts other major roads serving as east-west corridors such as Clovercroft Road, Kidd/McFarlin Road, Rocky Fork Road and Sunset Road will continue to experience large increases in traffic volumes including AM and PM peak periods. The Major Thoroughfare Plan recommends Clovercroft Road be widened to three (3) lanes and to improve intersection capacity including addressing necessary geometric improvements to improve operational efficiency along Clovercroft Road.

The Board of Commissioners approved Resolution 25-044 to authorize the Town Manager to issue a Request for Qualifications for engineering services for the Clovercroft Road widening project. The Town published a Request for Qualifications in mid-August 2025 and received numerous Statements of Qualification from qualified engineering consultants. Utilizing a qualification-based selection process, STV Engineers, Inc. (“STV”) was selected as the preferred consultant based upon their qualifications and experience with similar road projects and their past experience working with the Town of Nolensville including most notably Rocky Fork Road.

STV initially submitted for consideration in October 2025 a Professional Services Agreement that included a detailed scope of services providing the following services:

- Project Management
- Field Survey
- Traffic Engineering/Analysis
- Preliminary Plans and Cost Estimate

The scope of services also included an “optional” public engagement scope of service to assist and provide input to the Town’s Public Information Officer regarding the project to only be utilized upon written authorization by the Town to be billed on an hourly basis with a not-to-exceed amount.

In November 2026, the Board of Commissioners by a majority voted to postpone action on Resolution 25-096, a resolution to approve a professional services agreement between the Town of Nolensville and STV for the Clovercroft Road widening project, until the Strategic Planning Session in February 2026. The project has not advanced since the Strategic Planning Session. Recently, the Board of Commissioners expressed interest in moving forward with the project. Town staff contacted STV to confirm whether the prior agreement including the lump sum fee were still valid to which STV replied the prior agreement could still be utilized including the lump sum fee provided there were no significant changes in the scope of services.

The Board of Commissioners expressed a need for improved communication and transparency for the project along with accountability to ensure timely delivery of professional services within the agreed upon schedule. An updated/revised agreement was prepared by STV to address the concerns expressed to include conducting monthly progress meetings and the preparation of monthly project updates to be shared with the Board of Commissioners and posted on the Town’s website. Any deviations from schedule will be promptly communicated by Town staff and the consultant including steps to recover schedule where possible.

The initial agreement presented by STV as well as the latest revised agreement propose to provide the scope of services as outlined in the agreement for a lump sum fee not to exceed \$119,691 (excluding the Optional Task for public and stakeholder engagement with an hourly not to exceed amount of \$2,500). The lump sum fee was not adjusted by STV from the October 2025 version to the current version. STV proposes completion of preliminary design by end of December 2026 based on a notice to proceed being issued by the Town in early June 2026. The schedule in the revised agreement is slightly longer than the initial agreement to accommodate conducting required traffic counts that will need to wait until public schools are back in full session in late August to provide accurate and up-to-date traffic data for completion of the traffic analysis task within the scope of services. Following completion of preliminary design, the Board of Commissioners can then consider whether to authorize and fund remaining engineering services including geotechnical, environmental permitting, right-of-way, preparation of construction plans and bid documentation, project management, and related services.

Town staff also recommends the inclusion of a design contingency in the amount of \$12,000 to cover unforeseen design considerations during the preliminary design process. The recommended contingency amount is contained in Resolution 26-068 for consideration by the Board.

FISCAL IMPACT:

The Board of Commissioners has initially budgeted \$300,000 in FY2025-26 for engineering services that has been carried forward in the FY2026-27 fiscal budget pending approval by the Board of Commissioners. Based upon the revised schedule provided with the updated agreement, preliminary design services should conclude at the midpoint of the fiscal year. The budget appropriation will be sufficient to cover expenditures for preliminary design services as outlined in the revised scope of services and corresponding schedule for completion of said services.

STV Engineers, Inc. proposes in their revised agreement a total fee in the amount of \$122,191 (lump sum fee of \$119,691 plus \$2,500 to be billed hourly-not-to-exceed only upon written authorization by Town). Town staff further recommends as reflected in the Resolution that a budgeted contingency in the amount of \$12,000 be approved to provide additional funding to address unforeseen engineering design issues that may arise during preliminary design for a total expenditure of \$134,191.

If the Board decides to progress the project beyond preliminary design, Town staff will work collaboratively with STV to prepare an addendum to the agreement to authorize remaining engineering services including, but not limited to, geotechnical, environmental permitting, right-of-way and construction plans, and bid documentation and project management and support services. An additional budget appropriation may be needed by the Board to provide sufficient funding and design contingency to complete remaining engineering services through bid preparation and evaluation.

STAFF RECOMMENDATION:

Town staff recommends approval of Resolution 26-068 to approve the revised Professional Services Agreement between STV Engineers, Inc. and the Town of Nolensville for preliminary engineering services for the Clovercroft Road widening project for a total fee in the amount of \$122,191 (lump sum fee of \$119,691 plus \$2,500 to be billed hourly-not-to-exceed only upon written authorization by Town). Town staff further recommends as reflected in the Resolution that a budgeted contingency in the amount of \$12,000 be approved to provide additional funding to address unforeseen engineering design issues that may arise during preliminary design for a total expenditure of \$134,191.

Alternatively, should the Board of Commissioners desire to not consider approval of Resolution 26-068, Town staff recommends the Board consider taking action to reject all statements of qualification received in September 2025 given the amount of time that has transpired since the initial request for qualifications was published in August 2025. Following rejection of the statements of qualification, if the desire of the Board is to reinstate a qualification-based approach for engineering consultant services for the Clovercroft Road widening project, the Board will need to consider and approve an action to direct the Town Manager to initiate a qualification-based selection process for engineering services the Clovercroft Road widening project. Town staff anticipates the qualification-based selection process will require 3-4 months to complete including preparation and publication of an updated request for qualifications, an appropriate response period for qualified consultants to respond, review of statements of qualification to identify firms to interview, consultant interviews, identification of qualified consultant to negotiate a professional services agreement, and presentation and consideration of the agreement by the Board of Commissioners.