

**CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
MEETING AGENDA
JULY 6, 2026
6:00 PM**

Call Regular Meeting to Order

Stipulation of Members Present

Invocation

Pledge of Allegiance

Approval of the Agenda

Citizen Comments

Mayor's Comments

City Administrator/Department Head Comments

Acknowledgements

PUBLIC HEARING (None)

VOTING AGENDA

CONSENT ITEMS

- 1. Consider Resolution 26-193, to authorize the mayor to execute Task Order No. 2 with J.R. Wauford & Company, Consulting Engineers, Inc. (Ardurra) for Engineering Design of the Columbia Interconnect Force Main Project.**
Dan Allen, Assistant City Administrator, General Manager - Spring Hill Water, Will Brasfield, Assistant General Manager - SPARTAN
- 2. Consider Resolution 26-194, approve use of essential vendors and blanket purchase orders for the Public Works Construction Division for fiscal year 2026-2027.**
Resolution 26-164 approved the revised city's purchasing policy. Under Section 12 of the Purchasing Policy, it allows for the use of essential vendors in the PW Construction Division. This would promote operational efficiency and ensures the continuity of municipal construction activities while maintaining appropriate oversight and budgetary control. Tyler Scroggins, PW Director and Rebecca Holden, Finance Director
- 3. Consider Resolution 26-195, to award City Hall Basement HVAC Replacement Project to NHS Mechanical.**
Resolution awarding the City Hall Basement HVAC Replacement Project to NHS Mechanical in an amount not to exceed \$217,576.00 and authorizing execution of the related contract documents. Tyler Scroggins, Public Works Director and Rebecca Holden, Finance Director
- 4. Consider Resolution 26-196, to authorize Project Closeout and Final Change Order for the Wastewater Treatment Plant Demo & Grading.**
Dan Allen, Assistant City Administrator, General Manager - Spring Hill Water, Will Brasfield, Assistant General Manager - SPARTAN
- 5. Consider Resolution 26-197, authorizing the City of Spring Hill to Join the BuyBoard Purchasing Cooperative.**
A resolution authorizing the City of Spring Hill to join the BuyBoard Purchasing Cooperative to access available cooperative purchasing contracts. Rebecca Holden, Finance Director
- 6. Consider Resolution 26-198, to authorize the mayor to execute an amended agreement with TDEC for the Reservoir Project.**
Rebecca Holden, Finance Director
- 7. Consider Resolution 26-199, to authorize purchase of new Battalion Chief Command Vehicle thru HGAC Cooperative**

Purchasing Agreement.

As approved in the FY27 Budget, resolution authorizes Fire Dept., to use HGAC Cooperative Purchasing Agreement to purchase a new Chevrolet 2500 Silverado - Incident Command Vehicle. Graig Temple, Fire Chief Kyle Therault, Purchasing Agent

8. Consider Resolution 26-200, to authorize purchase of SUV replacement and approve disposal of retired vehicle for the Fire Department.

Graig Temple, Fire Chief Kyle Therault, Purchasing Agent

9. Consider Resolution 26-201, to authorize the mayor to execute an amended agreement with TDEC for the Centrifuge Project.

Rebecca Holden, Finance Director

10. Consider Resolution 26-202, to amend Resolution 26-95 for funding request for land acquisition purchase for the Kedron Rd/Old Kedron Rd intersection improvement project.

Resolution 26-95 approved the funds to purchase land needed for the Kedron Rd/Old Kedron Rd intersection improvement projects. This resolution would amend the amount approved to include closing costs. Missy Stahl, CIP Director

11. Consider Resolution 26-203, authorizing a lease agreement with Pitney Bowes.

This resolution Approves a 60-month lease agreement with Pitney Bowes through NASPO ValuePoint for City mailing and shipping equipment at a total base lease amount of \$12,364.80. Rebecca Holden, Finance Director

12. Consider Resolution 26-204, approving the Legacy Point sewer line tie-in to an existing manhole across from Kedron Road and approving the associated road closure and detour plan.

Legacy Point needs to connect the sewer line to the existing sewer system. The tie-in is across Kedron Road. This Resolution approves the tie in and road closure, detour plan. Tyler Scroggins, Public Works Director

13. Consider Resolution 26-205, to adopt a Cash Management Policy.

Rebecca Holden, Finance Director

14. Consider Resolution 26-206, to authorize the disposal of Police Department surplus property through PropertyRoom.com., Inc.

Don Brite, Chief of Police

15. Consider Resolution 26-208, authorize expenditure to Maury County Economic Development Partnership for 2026-2027 Appropriation.

This is the annual appropriation for 2026-2027. Carter Napier, City Administrator

16. Consider Resolution 26-209, appointing the Finance Director as City Treasurer and authorizing the performance of the duties of the office.

Rebecca Holden, Finance Director

17. Consider Resolution 26-210, approving Blanket Purchase Orders for first quarter, fiscal year 2027.

This Resolution authorizes the FY27 Quarter 1 blanket purchase orders for routine and recurring departmental operational need. Rebecca Holden, Finance Director

18. Consider Resolution 26-212, transferring City Recorder from Finance to Administration Department.

Kelly Tenace, HR Director

PREVIOUS BUSINESS

1. Consider Resolution 26-179, authorizing acceptance of Offer of Dedication of Road Rights-of-Way and Public Improvements shown on the existing plat for Sawgrass West Phase 3.

(Deferred on 6/15/26 meeting) The Planning Commission recommended the acceptance of roads and utility infrastructure for Sawgrass West Phase 3 at the June 8, 2026 meeting. All punch list items have been repaired to City standards and regulations. This

resolution accepts the roads and infrastructure into the City's network. Missy Stahl, CIP Director

2. Consider Resolution 26-180, authorizing acceptance of Offer of Dedication of Road Rights-of-Way and Public Improvements shown on the existing plat for Sawgrass West Phase 4.

(Deferred on 6/15/26 meeting) The Planning Commission recommended the acceptance of roads and utility infrastructure for Sawgrass Phase 4 at the June 8, 2026 meeting. All punch list items have been repaired to City standards and regulations. This resolution accepts the roads and infrastructure in to the City's network. Missy Stahl, CIP Director

NEW BUSINESS

1. Consider First Reading of Ordinance 26-11, to amend Article 9 (On-Site Development Standards and Article 15 (Required Public Improvements and Bonds) of the Unified Development Code.

This ordinance would amend Article 9 and Article 15 of the current UDC to further clarify fence installation requirements. This was approved by the Planning Commission on June 8, 2026. Tyler Scroggins, Public Works Director; Missy Stahl, CIP Director

2. Consider Resolution 26-207, to approve contract between the City of Spring Hill and Regional Transportation Authority (RTA), authorizing payment of annual service fees and membership dues and authorizing the mayor to execute the contract..

Continued participation in the RTA provides commuter bus service between Spring Hill and Nashville and supports regional transportation initiatives that enhance mobility, improve air quality, and promote economic development. Carter Napier, City Administrator

3. Consider Resolution 26-211, authorizing the mayor to execute a Development Agreement, DR Horton, Inc. regarding Harvest Point Phase 18B.

This development agreement allows for the recording of multiple plats while agreeing to not exceed the sewer allocation provided by BOMA. Dan Allen, Assistant City Administrator, General Manager, Spring Hill Water

WORK SESSION/DISCUSSION

1. Legacy Pointe Update - Construction of Temporary Intersection for Crossings Boulevard and Kedron Road

Legacy Pointe Update -- Construction of Temporary Intersection for Crossings Boulevard and Kedron Road. Vernon Gerth, Interim Development Services Director; Tyler Scroggins, Public Works Director

2. Discussion-Parks and Recreation Master Plan RFQ

Kayce Williams, Parks and Recreation Director

3. Advanced Purification Pilot Design Update

Staff discussion of the Basis of Design Report (BODR). This is the guiding document to complete the design of the benchmarking facility and utilize Construction Manager At Risk (CMAR) procurement to expedite delivery. Dan Allen, Assistant City Administrator, General Manager - Spring Hill Water

4. SHIP Land Use & Decentralized Sewer Discussion

Developer has requested guidance regarding potential entitlement modifications before engaging in full design of decentralized sewer system. Staff to facilitate BOMA discussion on policy guidance for applicant. Dan Allen, Assistant City Administrator, General Manager - Spring Hill Water

5. Discussion-Acceptance of Irwin Park Donation

6. Roundtable Discussion

Citizen Comments

Adjourn