

**CITY OF SPRING HILL
BOARD OF MAYOR AND ALDERMEN
MEETING AGENDA
JULY 20, 2026
6:00 PM**

Call Regular Meeting to Order

Stipulation of Members Present

Invocation and Pledge of Allegiance

Approval of the Agenda

Citizen Comments

Mayor's Comments

City Administrator/Department Head Comments

Introduction of Library Director-Jennifer Jenkins

Acknowledgements

PUBLIC HEARING

1. **Ordinance 26-11, to amend Article 9 (On-Site Development Standards and Article 15 (Required Public Improvements and Bonds) of the Unified Development Code.**

Citizen comments on Public Hearing Item

PRESENTATIONS

Williamson County Convention and Visitor's Bureau (WCCVB) Presentation
Maureen Haley-Thornton

VOTING AGENDA

CONSENT ITEMS

1. **Financial Reports, May 2026**
2. **BOMA Minutes**
3. **Department Reports**
4. **Committee/Commission Reports & Minutes**
5. **Consider Resolution 26-213, to authorize closing Fischer Park for the 2026 Campin' in the Park Community Event.**
This resolution is to approve temporary closure of Fischer Park for the 2025 Campin' In the Park event from dawn on September 19th through 9:00 am on September 20th. Kayce Williams, Parks and Recreation Director
6. **Consider Resolution 26-214, authorizing the mayor to execute and transmit a letter to the Tennessee Local Development Authority in support of the Columbia Power and Water application for State Revolving Financing.**
Matt Fitterer, Mayor
7. **Consider Resolution 26-215, authorizing the acceptance of Offer of Dedication of Right-of-Way shown on the existing plat for 434 Beechcroft Road, Spring Hill, TN**
This resolution would accept the dedication of approximately 12,919 sq ft of right-of-way on the frontage to Beechcroft Road from the developer of 434 Beechcroft Road, as required by the Planning Commission on the June 8, 2026 agenda. Missy Stahl, CIP Director; Gilles Morin - Senior Planner

8. Consider Resolution 26-216, authorizing the acceptance of Offer of Dedication of Rights-of-Way and Public Improvements shown on the existing plat for Soaring Eagle Way (Villas at Meadowbrook Subdivision)

This resolution will accept the revised recorded plat for Soaring Eagle Way to convert from private to public and become part of the City's infrastructure. This road currently serves as a connection between two public roads and would be in the City's best interest to accept the infrastructure. Missy Stahl, CIP Director, Gilles Morin, Senior Planner

9. Consider Resolution 26-217, to authorize the purchase of vehicles and equipment for the Public Works Department.

The board approved certain equipment and vehicles for various Public Works Departments in the FY27 Budget Ordinance as attached in Exhibit A. Tyler Scroggins, Public Works Director

10. Consider Resolution 26-218, to authorize the General Manager of the Spring Hill Water Authority to execute easement documents with Duck River Electric Membership Corporation for a transmission power line across Spring Hill Water Authority Property.

Dan Allen, ACA, GM-Spring Hill Water; Will Brasfield, AGM-SPARTAN

11. Consider Resolution 26-219, to approve the adopting of the Basis of Design Report (BODR) for the Advanced Purification Facility Pilot Project and authorizing staff to proceed with final design.

Dan Allen, Assistant City Administrator, General Manager - Spring Hill Water, Will Brasfield, Assistant General Manager - SPARTAN

12. Consider Resolution 26-220, authorizing the purchase of a skid steer for the Water Distribution Division through the Sourcewell Cooperative Purchasing Program.

Jeremy Vanderford, Assistant General Manager - Spring Hill Water

13. Consider Resolution 26-221, to adopt the City of Spring Hill Additional Design Requirements for Decentralized Wastewater Systems.

Dan Allen, Assistant City Administrator, General Manager - Spring Hill Water, Will Brasfield, Assistant General Manager - SPARTAN

14. Consider Resolution 26-222, to authorize installation services for the replacement FRP Weirs and Scum Baffles for Clarifier No. 2 at the Water Reclamation Facility.

Dan Allen, Assistant City Administrator, General Manager - Spring Hill Water, Ryan LaMunyon, Assistant General Manager - Reclamation

15. Consider Resolution 26-223, authorizing account renewal with Tyler Technologies for Services.

This is a resolution to update and authorize agreements with Tyler Technologies. Nick Hoeldtke, IT Director

PREVIOUS BUSINESS

1. Consider Second and Final Reading of Ordinance 26-11, to amend Article 9 (On-Site Development Standards and Article 15 (Required Public Improvements and Bonds) of the Unified Development Code.

Tyler Scroggins, Public Works Director; Missy Stahl, CIP Director

2. Consider Second and Final Reading of Ordinance 26-05, to exempt Marvel Cosmetics located at 2536 Duplex Road from Ordinance 25-29, Section 3.

Staff recommends deferring the second reading of this ordinance to the August 17, 2026, Board of Mayor and Aldermen meeting. Please see the agenda memo for additional information pertaining to staff's recommendation and the remaining requirements of the applicant. Dan Allen, ACA and GM of Spring Hill Water; Gillis Morin, Senior Planner

NEW BUSINESS

1. Consider Resolution 26-224, to accept the donation of message boards form Eagle Scout Rudra Tank.

This is a donation recommended by the Parks and Recreation Commission. Kayce Williams, Parks and Recreation Director

2. Consider Resolution 26-225, to accept the donation of benches for Eagle Scout Kavan Desai.

This is a donation recommended by the Parks and Recreation Commission. Kayce Williams, Parks and Recreation Director

3. Consider Resolution 26-226, expressing support for the continued evaluation and thoughtful enhancement of Tennessee's Electric Bike Laws.

Carter Napier, City Administrator; John Canepari, Alderman

4. Consider Resolution 26-227, authorizing the mayor to execute Letter of Intent.

This is regarding the transfer of Jerry Erwin Park. Carter Napier, City Administrator; Vince Fuqua, Alderman, Patrick Carter, City Attorney

WORK SESSION/DISCUSSION

1. Discussion, Parks and Recreation Master Plan

Kayce Williams, Parks and Recreation Director

2. Discussion, Spring Hill Commerce Center Planned Development Amendment

Spring Hill Commerce Center (SHCC) Planned Development (PD) amendment to add property. Gilles Morin, AICP, Senior Planner

3. Discussion, Potential Establishment of an Investment Committee

Discussion regarding the potential establishment of an Investment Committee as part of the City's proposed Investment Policy. Rebecca Holden, Finance Director

4. Discussion, Interlocal Agreement with Spring Hill Industrial Development Board

Discussion of a proposed Interlocal Cooperation Agreement between the City of Spring Hill and the Industrial Development Board to formalize the City's administrative and technical support services provided to the Board. Rebecca Holden, Finance Director

5. Roundtable Discussion

Citizen Comments

Adjourn