



**WESTPORT BOARD OF EDUCATION
BOARD OF EDUCATION REGULAR MEETING
PACKET
DECEMBER 19, 2022
07:00 PM**

WESTPORT BOARD OF EDUCATION
BOARD OF EDUCATION REGULAR MEETING AGENDA*

(AGENDA SUBJECT TO MODIFICATION IN ACCORDANCE WITH LAW)

PUBLIC CALL TO ORDER

6:00 p.m., Staples High School, 1025C

EXECUTIVE SESSION

A. Personnel Matter: Mid-Year Evaluation of the Superintendent

RESUME PUBLIC SESSION/PLEDGE OF ALLEGIANCE

7:00 p.m., Staples High School, Cafeteria B (Room 301)

HOLIDAY SEASON PERFORMANCE

The Staples High School Orphenians: Choral Director Luke Rosenberg

ELECTION OF OFFICERS OF THE BOARD OF EDUCATION

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES

December 5 and 12, 2022

Attachment: [Meeting December 5, 2022 Staples High School.pdf](#)

Attachment: [Meeting December 12, 2022 Staples High School Room 1025.pdf](#)

DISCUSSION

A. LLS Building Committee Update

Mr. Jay Keenan
Mr. Donald O'Day

B. Budget Overview

Mr. Thomas Scarice
Mr. Elio Longo

DISCUSSION/ACTION

A. Capital Request - Long Lots School Modular

Mr. Thomas Scarice
Mr. Elio Longo

Attachment: [LLS Modular - Est. Costs.pdf](#)

B. Middle School Math Textbooks

Dr. Anthony Buono

Attachment: [Math book presenation 2022.pdf](#)

Committee Updates

A. Policy Committee

Ms. Lee Goldstein

B. Finance and Facilities Committee

Ms. Liz Heyer

ADJOURNMENT

*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p. m.

The meeting can also be viewed on Cablevision on channel 78; Frontier channel 6021 and by video stream @www.westportps.org

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Comment on non-agenda topics will occur during the first 15 minutes except when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and address, and use microphone.
- Per Board policy, speakers must be town residents or employees
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.

General Attachments

[- BOE Meeting Memo December 19 2022.docx.pdf](#)

**WESTPORT PUBLIC SCHOOLS**

THOMAS SCARICE
Superintendent of Schools

110 Myrtle Avenue
Westport, Connecticut 06880
Telephone: (203) 341-1025
Fax: (203) 341-1029
tscarice@westportps.org

To: Westport Board of Education Members
From: Thomas Scarice, Superintendent of Schools
Re: December 19, 2022 Board of Education Meeting
Date: December 16, 2022

Provided below for Board consideration is an overview of the meeting agenda items for December 19, 2022. The meeting will be held in-person.

Discussion**1. LLS Building Committee Update**

The Long Lots School Building Committee formed in late fall and has begun their due diligence process of determining the most effective holistic solution for the facility. Board member Liz Heyer represents the Board on the Committee. LLS Building Committee Chair, Jay Keenan, and colleague, Don O'Day, will be available to provide an update to the Board on the overall process and progress to date. I encourage Board members to be prepared with questions for Jay and Don. As the Board recalls, my recommendation for a new construction on the existing site, and the Board's June vote in favor of that recommendation, targeted the opening of a new facility in September 2026. The "macro" schedule provided to the Board of Collier Project Leaders maps out this timeline. We remain on this timeline at this point in time, provided the LLS Building Committee continues to advance the project. However, among early priorities, is the need for the LLS Building Committee to either affirm the Board's recommendation, or to propose an alternative. From my perspective, if the Committee's process remains on schedule we can maintain optimism for a September 2026 timeline. I have asked our partner from Colliers Project Leaders, Chuck Warrington, to join the Board Monday evening.

2. Budget Overview

Again at a recent Board meeting, the Board received high praise for a very effective budget process last year. Leaders on the RTM and Board of Finance emphasized the success of the budget process, the transparency, and the comprehensive nature of the presentations.

The Board may recall that I recommended to repeat this process this year, but that I intended to make modifications to the process leading up to the budget recommendation to the Board, namely, by making the administrative process much more inclusive with the district Leadership Team.

We concluded two rigorous days of internal budget workshops yesterday and we will continue this work into next week before a final budget recommendation is submitted to the Board over the break. This will give the Board ample time to review the recommendation prior to the full day budget workshop on January 6, 2023.

Chief Financial Officer, Elio Longo, and I will provide the Board with an overview of the budget process and financial challenges we face. This is a "discussion only" item and the Board will have the opportunity to weigh in, share thoughts, and ask clarifying questions in order to develop a greater understanding of the final budget recommendation.

Discussion/Action**1. Capital Request - Long Lots School Modular**

As a part of the Board's 10 year Capital Improvement Program (CIP), it was recommended to install two modular classrooms at Long Lots Elementary School, similar to those installed at Coleytown Elementary School last summer, to accommodate space issues related to increased enrollment over the past couple of years. This item was included in the FY2024 CIP plan that was adopted by the Board in October. This item was discussed at the Finance and Facilities Committee last Friday. The action item requests that the Board requests a capital appropriation in the amount of \$600,000 for the estimated 48 month lease, installation and ancillary costs of a 2-classroom modular unit from the Board of Finance and RTM. If approved, it is expected that the modular unit will be installed during summer 2023 before the start of the 2023-2024 school year.

2. **Middle School Math Textbooks**

Recently the Board was provided with a presentation by Grades 6-12 Math Curriculum Coordinator, Stefan Porco, CMS 6th grade Math Teacher, Jo Fasciolo, and CMS Math Interventionist, Jeanne Bowles, reviewing the selection process, sharing other textbook considerations, the resources this particular text provides, and the budgetary implications. As a result, a core textbook for the middle school math program was recommended. This item is the subsequent follow up requested Board action related to this recommendation.

As a reminder, core textbook adoption is a statutory function of the Board of Education. Although the statute is emblematic of a time period where most, or all, learning was based on a core textbook in all subjects, there still remains some instances where a core textbook serves a valuable instructional function. Of course, the selection and use of instructional materials has changed significantly with the advent of web-based sources. Yet, for some subjects, such as middle school mathematics, a core textbook is valuable in the learning experience.

Meeting: December 5, 2022**Staples High School****WESTPORT BOARD OF EDUCATION****Board Members Present:**

Lee Goldstein (*) Chair
Liz Heyer Vice Chair
Neil Phillips Secretary
Christina Torres
Dorie Hordon
Robert Harrington
Kevin Christie

Administrators Present:

Thomas Scarice Superintendent of Schools
Anthony Buono Asst. Superintendent, Teaching and Learning
Michael Rizzo Asst. Superintendent, Pupil Personnel Services
Elio Longo Chief Financial Officer
John Bayers Asst. Superintendent, Human Resources and General Admin.

(*) Absent

PUBLIC CALL TO ORDER/PLEDGE OF ALLEGIANCE: 7:10 p.m., Staples High School
Cafeteria B (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION**PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS**

MINUTES: Neil Phillips moved to approve the minutes of November 21 and 29, 2022; seconded by Dorie Hordon and passed unanimously.

DISCUSSION

FY 2024 Preliminary Budget Discussions with Board of Finance and RTM

Attending from the Board of Finance: Sheri Gordon, Chair; Jim Foster, Vice-Chair; Lee Caney (via phone).

Attending from the RTM: Jeff Wieser, RTM Moderator; Lauren Karpf, Deputy Moderator and Education Committee Chair.

Technology Plan

DISCUSSION/ACTION

Gifts

Be it Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude and appreciation the donation of the following winter assistant coaching stipends:

- \$5751.00 Boys Basketball for Assistant Coach Chris Pickens,
- \$4575.00 Girls Indoor Track for Assistant Coach Jordan Megath,
- \$3718.00 Boys Hockey for Assistant Coach Laura Brennan, and
- \$3922.00 Wrestling for Assistant Coach Mike Mirmina.

MOTION: Neil Phillips
SECOND: Christina Torres
RESULT: Passed unanimously
VOTE: 6-0

ADJOURNMENT: Neil Phillips moved to adjourn at 9:20 p.m.; seconded by Christina Torres and passed unanimously.

Respectfully submitted,
Neil Phillips, Secretary
(Minutes written by Lisa Marriott)

Meeting: December 12, 2022

Staples High School, Room 1025

**WESTPORT BOARD OF EDUCATION
Special Meeting**

Board Members Present:

Lee Goldstein	Chair
Liz Heyer	Vice Chair
Neil Phillips	Secretary
Christina Torres (**)	
Robert Harrington (*)	
Kevin Christie	
Dorie Hordon	

(*) arrived at 6:40 p.m.

(**) left at 7:15 p.m.

PUBLIC CALL TO ORDER/PLEDGE OF ALLEGIANCE: 6:00 pm., Staples High School, Room 1025.

EXECUTIVE SESSION: Evaluation of the performance of individual members of the Board of Education

Lee Goldstein moved at 6:00 pm. to enter into executive session to discuss Evaluation of the performance of individual members of the Board of Education; seconded by Neil Phillips and passed unanimously.

ADJOURNMENT: Lee Goldstein moved to adjourn at 7:40 p.m.; seconded by Neil Phillips and passed unanimously.

Respectfully submitted,
Neil Phillips, Secretary
(Minutes written by Lisa Marriott)

Long Lots Elementary School Modular Classrooms Installation Year 2023

Estimated Budgetary Cost by Facilities Dep. based on CES Modulares Installation

Revised 12/6/22

COMPANY / DEPARTMENT	DESCRIPTION	ESTIMATED COST	BoE P.O. #	STATUS
Calvert Safe & Lock	Locks and closers installation for modulars, (estimated cost based on modular installation at CES)	\$ 5,000.00		Quote pending based on drawing and building location
Elite Electric	Electrical wiring from pole to the modulars, (estimated based on modular installation at CES)	\$ 25,000.00		Quote pending based on drawing and building location
ESC	Building Management System, connection to the main sytem for HVAC units	\$ 10,000.00		Quote pending based on drawing and building location
Eversource	Electric Pole Installation at the back of the building to feed the modulars	\$ 6,536.72	233082	Checksent out on Dec. 9th to Eversource to generate a work order
ITS	Extension of fire alarm mass notification and P.A. system installation, (estimated cost based on modular installation at CES)	\$ 20,000.00		Quote pending based on drawing and building location
Knapp Tree	Removal of 2 large oak trees by the gate located at the back entrance of the school	\$ 1,900.00	230212	Tentative for removal December 23
NorthEast Communications	IT wiring , (estimated cost based on modular installation at CES)	\$ 10,000.00		Quote pending based on drawing and building location
Phil Cerrrone	Design and construction documents for RFP modulars and canopy installation	\$ 8,100.00	292354	In process - RFP documents for modulars
Stanley / Sonitrol	Installation of swipe card access and burglar alarm, (estimated cost based on CES modulars)	\$ 26,000.00		Quote pending based on drawing and building location
TBA	Canopy Installation, (estimated cost based on canopy installation at CES)	\$ 50,000.00		In process - RFP documents
TBA	Modular Classrooms, (estimated cost per year based on a budgetary proposal from box modulars)	\$ 155,000.00		Modular firms have been contacted and put on Notice as to the BOE needs for a 2 classroom unit. They are Boxx
ToW - Planning and Zonning	Application for modular installation on school grounds, # PZ-22-007			In Progress, under review by P&Z
Utilities Communication	Installation of new exterior cameras, (if possible we will reuse cameras removed form KHS modular classroom, pending warranty)	\$ 10,000.00		Quote pending based on drawing and building location

Total Estimated Cost Modular Classroom Installation **\$ 327,536.72**

Mathematics Textbook Adoption

Stefan Porco, Jo Fasciolo, Jeanne Bowles



Presentation Goals

- Review the selection process
- Inform about the book resources offered
- Budgetary implications
- Put forward a textbook for approval by the BOE



Overview of the Book Screening Process

1. Research of books was completed using Ed Reports
2. Presentation of resources by publishers to all middle school math teachers
3. Pilot - one unit by each grade level
4. Screened via Textbook Selection Rubric



Research

Ed Reports

- All books considered earned high scores in:
 - Focus and Coherence (out of 13) all scored ≥ 12
 - Rigor and Mathematical Practices (out of 18) all scored ≥ 17
 - Usability
- Initial Review by Department Coordinator and Assistant Superintendent
 - Notes on resources of each book taken
 - Narrowing down to 3 texts



Publisher Presentations

- Selected books
 - HMH - Into Math
 - Core Curriculum - Mid School Math
 - Carnegie Learning - Middle School Math Solutions
- Representatives from each book company presented to all middle school math teachers
- Book screening by teachers in grade level groups using Textbook Selection Rubric
- Two books chosen for piloting

Textbook Selection Rubric

- Teachers asked to screen each of the two pilot books using a screening document
 - Focus and Coherence
 - Rigor and Mathematical Practices
 - Usability

Criterion 1.1: Focus

Materials assess grade-level content and give all students extensive work with grade-level problems to meet the full intent of grade-level standards.

Focus Indicator	Score
1a. Materials assess the grade-level content and, if applicable, content from earlier grades.	0 2
1b. Materials give all students extensive work with grade-level problems to meet the full intent of grade-level standards.	0 2 4
Total Available Points 6	Meets: 6 Partially Meets: 4-5 Does Not Meet: <4



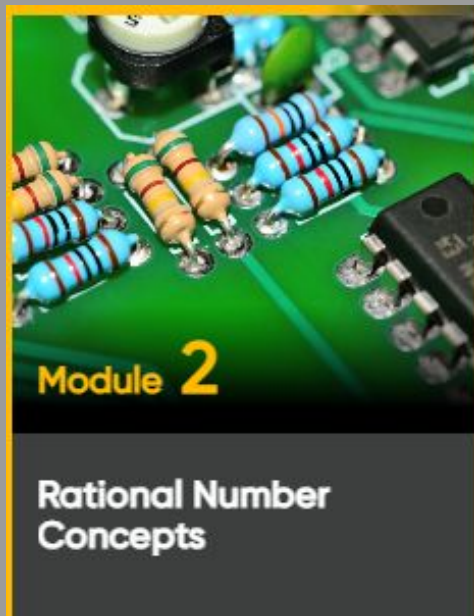
Pilot

- Pilot one “unit” by grade level for both books
 - HMH - Into Math
 - Carnegie Learning Middle school math solutions
- Resources Piloted
 - Online formative assessments and practice
 - Summative Assessments
 - Online textbook and consumable textbooks resource
 - Extension and differentiated problems
 - Teacher slides and presentations



Into Math Resources (HMH)

- Online and Paperback textbook resources
- Differentiation Resources
- Online assignments that support the textbook
- Waggle: Playful platform that supports the Common Core (Learn, Practice, Skill Quiz)
- Professional learning center for teachers



Into Math Book

- **Spark Your Learning** - Introduction to the module
- **Build Understanding** - Opens the lesson using an anchor task like problem
- **Step it Out** - Whole group guided practice and note taking
- **Check Understanding** - 3 to 5 questions for a quick check-in
- **On Your Own** - independent in-class practice
- **More Practice/Homework** - reinforces skills and application
- **Test Prep questions and Spiral Learning questions**
- **Differentiation Materials:** Reteach, Additional Practice, Challenge, Accelerated Textbook



Online Platform

- Digital Students & Teacher Edition of the Textbook
- Interactive lessons & instructional videos using the examples from the textbook
- Reports
- My Stuff - teachers can create, organize, and share lessons and assessments
- Teachers corner

[← Back to Assessment Report](#)

Reports & Insights

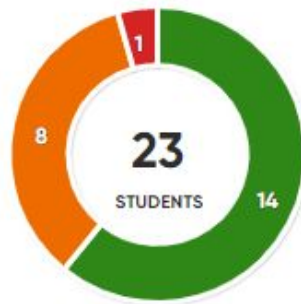
Interactive Lesson: Check Understanding: Taxes and Gratuities

 **Recommend Groups**

Print Report

Assessment Proficiency

All Students | DUE DATE OCT 17, 2022



● Below-Level 0%~64%
● On-Level 65%~79%
● Above-Level 80%~100%
● No Data

Item Analysis

[Item 3](#) 1.39/2 avg. score

[Item 2](#) 1.83/2 avg. score

[Item 1](#) 1.91/2 avg. score

Assessed Standards

[Customize](#)

● **85.5% Proficiency**

[CCS.Math.Content.7.RP.A.3](#)

Use proportional relationships to solve multistep ratio and percent problems. ➤



Waggle

- Informed by HMH Growth Measure assessment
- Self-paced practice with problems not in the textbook or other print resources; includes hints & videos
- Access to content from earlier grades
- Weekly homework based on time goal
- Individually assign practice to students

 **Waggle** [LOGOUT](#)

Damon got on a ski lift at a platform. The platform has an elevation of 0 feet.

Damon rode the ski lift to the top of the hill, an elevation of 150 feet above the platform.

He then skied down a hill and finished 28 feet below the platform.



Which statements are true? Select all that apply.

Click or tap each correct answer.

- ☐ The number 0 represents the elevation, in feet, of the platform of ski lift.
- ☐ The number -28 represents the elevation, in feet, of the platform of ski lift.
- ☐ The number 150 represents Damon's elevation, in feet, after he rode the ski lift.
- ☐ The number -28 represents Damon's elevation, in feet, after skiing down the hill.



 **TOOLS** **HINTS:** 1 2 3 **DONE**



Budgetary Options

Long term licenses (includes Waggle)

- 3 year (one year of workbooks) - \$ 103,866.37
- 6 year (one year of workbooks) - \$ 200,174.22
- \$8-10 per workbook for each additional year

A decorative vertical strip on the left side of the slide, featuring a repeating pattern of triangles in various shades of gray and white.

Questions?

Thank you for coming!